

CJG



Over \$2 Billion and Counting for our Schools

GOVERNOR Christopher T. Sununu
CHAIRMAN Debra M. Douglas
COMMISSIONER H. Andy Crews
COMMISSIONER Erle B. Pierce
EXECUTIVE DIRECTOR Charles R. McIntyre

ID

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

May 23, 2024

REQUESTED ACTION

The New Hampshire Lottery Commission requests authorization to enter an Education Tuition Agreement and to pay costs not to exceed \$1,790.90 as follows:

INSTITUTION:	Online Southern New Hampshire University 2500 North River Road Manchester, NH. 03106
COURSE:	MBA 540, Organizational Strategy in a Global Environment
COURSE DATES:	July 29, 2024 – October 6, 2024
EMPLOYEE:	Kelly Alexis Crockett Administrative Assistant II
ACCOUNT:	Funds to be encumbered from New Hampshire Lottery Commission Lottery Division Account FY2024: 06-083-830013-20280000 Training 066-500544
TOTAL COURSE COST:	\$1,719.90
STATE SHARE:	\$1,719.90
SOURCE OF FUNDS:	Lottery Funds



Live Free or Die

New Hampshire Lottery Commission 14 Integra Drive Concord, New Hampshire 03301
TEL 603.271.3391 FAX 603.271.1160 TDD 1.800.735.2964 www.nhlottery.com

EXPLANATION

We Request permission for Kelly Crockett, Administrative Assistant II to the Executive Director, to attend Organizational Strategy in a Global Environment (MBA 540) at Southern New Hampshire University. Ms. Crockett, who will participate in this course on her own time, represents the agency to patrons, guests, and various stakeholders associated with our lottery and charitable gaming activities. She assists the senior management with messaging and written communications and provides input based on interactions with our diverse client and customer base.

Course MBA 540 focuses on developing context and understanding of how organizations formulate a strategic direction and organize all business functions to complement each other and achieve organizational objectives. Students learn to analyze internal and external business environments, and how to recommend short-term and long-term strategic focuses. Furthermore, the student will master communication strategies for a variety of audiences.

Respectfully submitted,



Charles R. McIntyre
Executive Director





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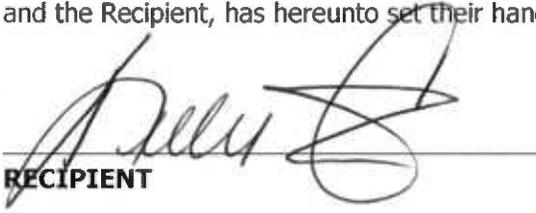
EDUCATION TUITION AGREEMENT

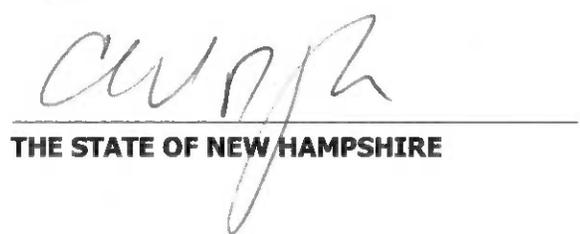
Agreement dated this **23** day of **May 2024** by and through the New Hampshire Lottery Commission (hereinafter referred to the "State" and **Kelly Crockett** hereinafter referred to as the "Recipient").

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$1,719.90, which monies shall be used for the purpose of enrolling the Recipient in: (**MBA-540 Organizational Strategy in a Global Environment**, which course (s) is being offered by **Southern New Hampshire University** and which course (s) shall commence on **July 29, 2024** and terminate on **October 6, 2024**).
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the recipient fail to complete or achieve a grade of B or better in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue to be an employee of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of **6** months.
5. Should the recipient breach any of the conditions set forth in the paragraphs above, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course (s) are satisfactorily completed, the value of said credit to be calculated on a pro-rata basis.
6. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
7. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representative of the State, in his/her official capacity only, and without personal liability, and the Recipient, has hereunto set their hands on the date first above written.

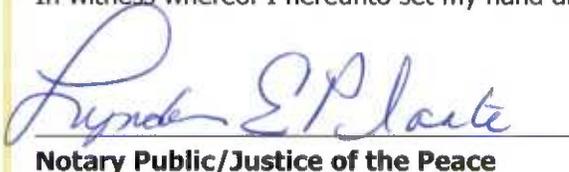

RECIPIENT


THE STATE OF NEW HAMPSHIRE

STATE OF NEW HAMPSHIRE COUNTY OF MERRIMACK

On this the 23rd day of May, 2024, before me, Kelly Crockett the undersigned officer, personally appeared, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.


Notary Public/Justice of the Peace

LYNDA E. PLANTE
★ NOTARY PUBLIC - NEW HAMPSHIRE ★
My Commission Expires September 11, 2025



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REQUEST FOR EDUCATION TUITION ASSISTANCE

(To be completed by Employee)

Employee

Name: Kelly Alexis Crockett

Title: Administrative Assistant II

Educational Institution

Name: Southern New Hampshire University

Address: 2500 N. River Rd, Manchester, NH 03106

Course Information

Title: MBA 540 Organizational Strategy in a Global

Environment

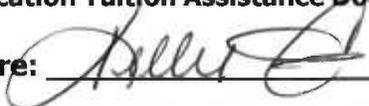
Dates From: July 29, 2024 To: October 6, 2024

Cost: \$1719.90

Description: Learn to master ethical decisions, solve complex problems, and craft strategic direction to improve organizational performance and agility in a dynamic global business environment. Students develop context and understanding of how organizations formulate a strategic direction and organize all business functions to complement each other to achieve organizational objectives. Students develop the strategy know-how- to assess, inform, and form interconnected functional and organizational direction.

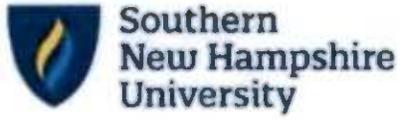
Justification and job relevance: This course will teach and give me the skill set to analyze internal and external business environments, which is useful in my daily contact with the Lottery's external client base. I will have the knowledge to recommend short-term and long-term strategic focuses when working with Senior Management on various projects. I'll have mastered the ability to communicate different strategies to multiple audiences, which are essential to my role.

I have read the Education Tuition Assistance Document and agree to the terms.

Employee Signature: 

Date: 5/23/24

<p>Approvals</p> <p>Supervisor: _____</p> <p>Deputy/Executive Director: _____</p> <p>Governor & Council: _____</p>



Logged in as: Kelly Crockett

Student Account - 2024 D-3 (Jul - Oct) - Account Activity

Description	Date	Charges	Credits/ Anticipated Credits	Balance
Tuition Charges		\$1,911.00	--	\$1,719.90
Tuition Discount		--	\$191.10	\$0.00
Total Charges:				\$1,911.00
Total Credits/Anticipated Credits:				\$191.10
Term Balance:				\$1,719.90