State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

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May 1, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Department of Natural and Cultural Resources (Department) to **Retroactively** continue one full-time temporary 13-1080 PROJECT MGMT SPECS-3 (*formerly a Program Planner I*), Position #8T3135, SOC 13, Pay Band 4, effective upon Governor and Council approval for the period of October 3, 2023 through October 3, 2024. 100% Other Funds (Agency Income).

Funding is available in account, Service Parks, as follows:

	FY2024	FY2025
03-035-035-351510-37200000-050-500109 – Part Time Salaries	$34,000	$12,526
03-035-035-351510-37200000-060-500601 – Benefits	$22,268	$ 8,204
Total:	$56,268	$20,730

EXPLANATION

This request is **Retroactive** because the PROJECT MGMT SPECS position #8T3135 ended on October 3, 2023 and as a result of an administrative oversight this position was not captured for review and continuation for 2024-2025.

This position is essential for the effective and efficient operations of administrative duties associated with planning, monitoring and compiling information and necessary implementation of the FEMA Public Assistance Grant Program following all major disaster declarations in the State of New Hampshire for the Department.

Respectfully submitted,

Sarah L. Stewart
Commissioner