



State of New Hampshire
 DEPARTMENT OF NATURAL & CULTURAL RESOURCES
 STATE LIBRARY

20 Park Street Concord, New Hampshire 03301
 Phone: 603-271-2392 Fax: 603-271-6826
 TDD Access: Relay NH 1-800-735-2964
 nhsl.dncr.nh.gov



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May 13, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

For inclusion on the Governor and Council Consent Calendar, pursuant to MOP 1200, I. D., authorize the Department of Natural and Cultural Resources, New Hampshire State Library to pay the Online Computer Library Center (OCLC) (VC #167995), Dublin, OH, the amount of \$150,560.01 for Fiscal Year 2025 Membership Dues, effective upon Governor and Council approval for the period July 1, 2024 through June 30, 2025. 100% Federal Funds

Funding is available in account, Federal Library Programs, as follows:

03-035-035-353010-25540000-026-500251 - Organizational Dues	FY 2025
	\$150,560.01

EXPLANATION

New Hampshire State Library (NHSL) is requesting permission to renew its membership with the Online Computer Library Center (OCLC), a global library cooperative that provides shared technology services for our New Hampshire libraries through this membership. This membership allows the State Library to obtain catalog records and metadata for NHSL collection organization, provide cataloging and metadata for the statewide public library New Hampshire Union- Public Access Catalog (NHU-PAC) shared catalog, as well as the ability to request items from other libraries around the world through the WorldShare Interlibrary Loan (WorldShare ILL) subscription.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions. A copy of the invoice is also attached for your information.

How long has this organization been in existence and how long has this agency been a member of this organization? OCLC has been in existence for 55 years and the State Library became a member in 1980.

Is there any other organization which provides the same or similar benefits which your agency belongs to? No, OCLC is the only global library cooperative.

How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member? Government agencies in all 50 states are members, along with many public, school, and academic libraries across the US. New Hampshire Law Library (Judicial Branch) is the only other NH state agency that is a member of OCLC.

How is the dues structure established? Each library's membership fee is based on average monthly cataloging activity for the previous 2 years.

What benefit does the state receive from participating in this membership? OCLC provides connection to a global network of libraries for learning, communication, and collaboration, as well as access to WorldShare ILL – the most comprehensive global network of data about library collections and services with 3.3 billion holdings and growing.

Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail. Yes, training regarding cataloging and metadata protocols is provided throughout the year to members.

Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Membership is not required to receive any federal grants or to participate in licensing or certification exams.

Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips. There is no travel included with the membership fee.

Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization. There are no state agency employees directly involved with OCLC governance.

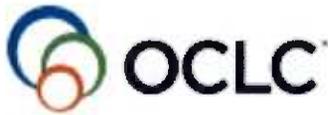
Explain in detail any negative impact to the State if the Agency did not belong to this organization. If the State Library did not belong to the organization, we would not have ability to obtain standardized cataloging metadata that ensures consistency in searching for, recovering, and accessing materials from our collections when requested to do so by the public and state agencies.

Respectfully submitted,

(LSM)



Sarah L. Stewart
Commissioner



Invoice #02550

Invoice Date: 4/24/2024

Total Amount Due

\$150,560.01

Due Date: 6/2/2024

OCLC, Inc.
6565 Kilgour Pl
Dublin OH 43017-3315
United States
P: +1-833-491-1304 Int: +1-614-764-6011
Federal Tax ID: 31-0734115
DUNS: 06-358-7745
UEI: F2CMCKN6DAD7

OCLC Symbol
HSA

Terms
Net 45

Customer Account ID
38036

Bill To

Mary A Russell
NHSL Catalog
20 Park St
Concord, NH 03301
US

Customer	Item Code	Item	Amount
38036 NHSL Catalog Symbol: HSA			
	3000030	Cataloging and Metadata Subscription	129,617.16
		Service dates: 7/1/2024 - 6/30/2025	
			129,617.16
38078 New Hampshire State Library Symbol: NHS			
	3000030	Cataloging and Metadata Subscription	20,334.30
		Service dates: 7/1/2024 - 6/30/2025	
	3000065	WorldShare ILL	608.55
		Service dates: 7/1/2024 - 6/30/2025	
		SUBTOTAL	\$150,560.01
		TAX TOTAL	\$0.00
		TOTAL	\$150,560.01

Remit Address:
OCLC Inc
PO Box 714746
Cincinnati, OH 45271-4746

For Electronic Payment:
Account Name: OCLC Inc
Bank Name and Address: KeyBank National Association
127 Public Sq. Cleveland OH 44114
FOR ACH (US Only):
[REDACTED]
Type: Checking

We also accept payment by major credit card. For a credit card payment, we may impose a surcharge of up to 3.50%. The actual surcharge will not be greater than our cost of acceptance.

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc.org/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties. OCLC's acceptance of Customer's order is expressly conditional on Customer's assent to such terms and conditions, which Customer will manifest through its acceptance of OCLC Products and/or Services.

For questions regarding your invoice or payment please contact: acctsrc@oclc.org