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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF THE COMMISSIONER

Lori A. Weaver
Commissioner

Morissa S. Henn
Deputy Commissioner

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April 30, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2024 funds to Merrill Santy, a 21-1090 Misc Soc Svc Specs-6, at JJ Field Berlin in the amount of $2,334.54, effective upon Governor and Council approval. This payment is to compensate the employee for wages for shift differentials that were not paid for State Fiscal Year 2023. The funds to be paid will be 77.92% General Funds and 22.08% Federal Funds for class 010, and 77.96% General Funds and 22.04% Federal Funds for class 060. Funds are available in the following account as follows:

05-95-42-421410-79050000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, JUVENILE JUSTICE SERVICES, JUVENILE FIELD SERVICES

Employee Name	Class/ Object	Class Title	Job Number	Amount
Merrill Santy	010-500100	Personal Services-Perm. Class.	42140508	$1,921.43
Merrill Santy	060-500601	FICA (Permanent)	42140508	$119.13
Merrill Santy	060-500604	Employee Retirement (Permanent)	42140508	$266.12
Merrill Santy	060-500631	Medicare Coverage (Permanent)	42140508	$27.86
			Total	$2,334.54

EXPLANATION

This request is made **retroactively** because Mr. Santy was due compensation in State Fiscal Year 2023 that has not yet been paid.

Under the Juvenile Justice Subunit agreement that was signed in November 2023, Article 35.24 states that Juvenile Probation and Parole Officers and Youth Counselors who work as Youth Counselors at the Sununu Youth Services Center or successor facility on shifts defined under Articles 19.12.2 and 19.12.3 during periods of critical staffing shortages, as defined by the employer, shall receive shift differentials as specified therein. This Article shall be applied retroactively to any shifts worked on or after October 7, 2022.

Mr. Santy is a 21-1090 Misc Soc Svc Specs-6, formerly known as a Juvenile Probation and Parole Officer, that has been working in the capacity of a Youth Counselor at Sununu Youth Services Center under this Article since October 22, 2022. Mr. Santy is due to receive compensation for shift

differential for second and third shift work completed in the capacity of a Youth Counselor. The Bureau of Human Resource Management has recently obtained approval via acceptance of this Subunit agreement to pay out shift differentials under this Article. Approval of this Request will allow payment of this shift differential to Mr. Santy.

Respectfully submitted,

Lori A. Weaver
Commissioner