



STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

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BUSINESS ADMINISTRATION
STATE MILITARY RESERVATION
4 PEMBROKE ROAD
CONCORD, NEW HAMPSHIRE 03301-5652

David J. Mikolaities, Major General
The Adjutant General

Phone: 603-225-1360
Fax: 603-225-1341
TDD Access: 1-800-735-2964

Warren M. Perry
Deputy Adjutant General

May 1, 2024

His Excellency Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Military Affairs and Veterans Services, Division of Community Based Military Programs to hold an organized meeting on June 4, 2024, at the Puritan Backroom Conference & Event Center (vendor code #154221), Manchester, NH in the amount not to exceed \$5,184 for the purpose of sponsoring a conference entitled “Ending Veteran Homelessness in New Hampshire Annual Summit 2024” effective upon Governor & Council approval through June 30, 2024. **100% General Funds.**

Funds to support this request are available in the following account, Veterans Services Mental Health and Social Isolation, as follows:

	<u>FY 2024</u>
02-12-12-120010-32520000-067-500557 – Contracts for Program Services	\$5,184.64

EXPLANATION

The purpose of this event is to convene leaders and subject matter experts from the ending Veteran Homelessness community of practice (Federal, State, regional, municipal, service and support organizations, and non-profits) along with landlords, property managers, real estate investors, developers, Veteran-Friendly Businesses, and other key stakeholders to raise awareness, develop advocacy, shape conditions and identify approaches for operationalizing sustainable programs and initiatives for community-based systems to quickly house a Veteran should they experience homelessness or be at risk of experiencing homelessness and transition to permanent housing stability.

The event will be hosted and catered by the Puritan Backroom at their Conference and Event Center in Manchester, NH. The price of the contract is based on event space capacity, audio/visual package to include LCD Projector (with Remote Slide Advancer), Screen, Three Wireless Microphones & Podium, and catered buffet for a maximum of 100 attendees. The Department solicited for these services by contacting three vendors in the Concord, Manchester, and Nashua areas with the capability to host and cater the event. Puritan Backroom provided the lowest quoted price for the requested services.

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The summit will work to identify approaches focused on ending veteran homelessness in New Hampshire consistent with meeting the benchmarks as set forth by the United States Interagency Council on Homelessness. Should the Governor and Council not authorize this request, the Department will miss the opportunity to support operationalizing programs and initiatives to permanently house NH's homeless Veterans. If permanent housing solutions for NH Veterans are not accessible, Veterans will continue to experience serious medical problems, mental health and substance abuse disorders, premature mortality, frequent hospitalizations, social isolation and incarceration as result of, or as exacerbated by their housing instability.

Respectfully submitted,



DAVID J. MIKOLAITIES
Major General, NH National Guard
The Adjutant General

Name of Project: Ending Veteran Homelessness in New Hampshire Annual Summit 2024

Number of Responses to RFQ: 3

Vendor	Quote Amount	Rank
Puritan Confectionery Co, LLC	\$5,184.64	A
Courtyard Marriot - Nashua	\$5,930.21	B
Grappone Conference Center	\$6,581.42	C

These three vendors were contacted due to their ability to provide adequate space and catering for the event in combination with their proximity to the State Military Reservation (SMR). The resulting contract was awarded to Puritan Confectionery Co, LLC as they offered the requisite services at the lowest price within 20 miles of the SMR.

COST BREAKDOWN

Food & Beverage	\$3,704.00
Audio Visual Equipment	200.00
Rental Space	225.00
Service Charges	740.80
Taxes	314.84
Total	\$5,184.64



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

DIVISION OF COMMUNITY BASED MILITARY PROGRAMS
STATE MILITARY RESERVATION
4 PEMBROKE ROAD
CONCORD, NEW HAMPSHIRE 03301-5652

David J. Mikolaities, Major General
The Adjutant General

Phone: 603-225-1360
TDD Access: 1-800-735-2964

Warren M. Perry
Deputy Adjutant General

Organized Event Title: Ending Veteran Homelessness in New Hampshire Annual Summit

Date: June 4, 2024 (Tentative pending G&C approval)

Location: Puritan Conference and Event Center

Host: NH Department of Military Affairs and Veterans Service

Target Audience: Representatives and key stakeholders from the ending Veteran homelessness in New Hampshire community of practice to include Federal, State, regional, municipal, service and support organizations, non-profit organizations, landlords, property managers, real estate investors, developers, NH Veteran-Friendly Businesses.

Purpose of Event: The purpose of this event is to convene leaders and subject matter experts from the ending Veteran Homelessness community of practice (Federal, State, regional, municipal, service and support organizations, and non-profits) along with landlords, property managers, real estate investors, developers, Veteran-Friendly Businesses, and other key stakeholders to raise awareness, develop advocacy, shape conditions and identify approaches for operationalizing sustainable programs and initiatives for community-based systems to quickly house a Veteran should they experience homelessness or be at risk of experiencing homelessness and transition to permanent housing stability.

Background: The New Hampshire Department of Military Affairs and Veterans Services, Division of Community Based Programs is legislatively mandated to collaborate, coordinate, and communicate with military and civilian provider groups in the delivery of services to New Hampshire veterans and military service members and their families. The Department, in conjunction with providers of services for veterans experiencing homelessness in New Hampshire shall establish programming to end veterans homelessness sharing data between all relevant veterans' service providers, state agencies, nonprofit organizations, and VA medical centers, and increase coordination and streamline processes for appropriate veterans' housing placements.

Budget: The attached estimate includes all costs associated with this event.

Ending Veteran Homelessness in New Hampshire Annual Summit 2024

AGENDA (T)

June 4, 2024, 8:00am – 4:00pm

0830: Coffee and Networking

0900: Welcome, Admin, and Intent of the Summit

0905: Posting of the colors and Invocation

0915: Opening remarks with invites to TAG and Commissioner Lori Weaver, NH Department of Health and Human Services (DHHS)

0945: Outline the current situation - telling the story of Ending Veteran Homelessness in NH... not just VSC and case conferencing efforts but the interaction of the community partners; impact from the strategic level organizations at the federal level (USICH, VA); the state level Coalitions; Councils and Working Groups and; the boots on the ground in the cities and towns... NH housing situation, NH Veteran demographics, from the federal level: USICH strategy, Dept Housing and Urban Development approaches, and VA Supportive Services for Veteran Families – Veterans Affairs approaches and resources... and the Granite State: NH Council on Housing Stability and Strategy, Housing and Homelessness Working group objectives; Cities and Towns...

1045: Comfort Break

1100: Veteran Steering Committee lead overview and discussion of key macro and micro ongoing efforts supporting development of sustainable approaches for regional approaches for community-based solutions to end Veteran Homelessness in NH in FY2025 should Veterans experience homelessness or be at risk of experiencing homelessness, and facilitate transition to permanent housing stability within 24 hours of being entered into Coordinated Entry allowing Veterans quick, efficient and simple of access to permanent housing within 90 days for implementation in NH in FY2025

1200: Lunch/Networking

1300: Special Topic discussion: criticality of the integration of landlords in any solution, need for innovative solutions to achieving affordable and available housing in NH,.. tentatively/time available linkage with NH's Ask the Question campaign and mental health access for Veterans.

1515: Closing Remarks with invites to NH Deputy Adjutant General Warren Perry and Deputy Commissioner Morissa Henn