



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
 27 Hazen Dr., Concord, NH 03301
 Fax: 603-271-1516 TDD Access: 1-800-735-2964
 www.nh.gov/doi

54 *js*

Denis Goulet
 Commissioner

April 12, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Information Technology (DoIT) to enter into a Cooperative Project Agreement (CPA) with the University of New Hampshire, Earth Systems Research Center (ESRC), (VC#177867), Durham, NH, in the amount of \$20,000, for the purpose of upgrading the ArcGIS server system, effective upon Governor and Council approval through June 30, 2024. Source of funds: 100% Capital Funds

Funds are available in the following account as follows for SFY 2024.

CAT#-DEPT#-AGENCY#-ACTIVITY#-ACCOUNTING UNIT #- DEPT NAME- ACCOUNTING UNIT NAME CLASS- OBJECT - DESC	Activity Code	FY 24
01-03-03-030030-13090000-Deptment of Information Technology-Digital Gov. Transformation-034-500099 Major IT Systems	N/A	\$20,000

EXPLANATION

This Agreement provides financial assistance to ESRC for FY 2024 maintenance of the NH GRANIT database servers. NH GRANIT will upgrade the ArcGIS server system from a stand alone configuration to a platform which is distributed among several servers. The existing hardware has aged out and the anticipated increase in volume due to ESRI maps integration with DoIT's Salesforce.com applications require this update. This upgrade will improve and stabilize access to the NH GRANIT database.

Initiated in the 1980's as a collaborative effort between the University of New Hampshire and the State, the GRANIT system creates, maintains, and makes available a digital geographic database to state, federal, regional, and local decision-makers and the public.

The Department of Information Technology respectfully request approval of this CPA.

Respectfully submitted,



Denis Goulet
Commissioner DOIT

DG/jd
DoIT #2024-105
RID: 86074

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, NH Department of Information Technology

and the

University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE.

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Information Technology**, (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **6/30/24**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: NH GRANIT Server Upgrade

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Rose Curry
Address: Dept. of Information Technology
Bureau of Finance and Administration
27 Hazen Drive
Concord, NH 03301
Phone: 603-223-5748

Campus Project Administrator

Name: Gretchen Swain
Address: University of New Hampshire
Sponsored Programs Administration
51 College Rd. Rm 116
Durham, NH 03824
Phone: 603-862-4698

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Denis Goulet
Address: Dept. of Information Technology
Commissioner's Office
27 Hazen Drive
Concord, NH 03301
Phone: 603-223-5703

Campus Project Director

Name: David Justice
Address: University of New Hampshire
Earth Systems Research Center
8 College Road
Durham, New Hampshire 03824
Phone: 603-862-4698

F. Total State funds in the amount of \$20,000 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share _____ % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. _____ from _____ under CFDA# _____. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

Article(s) _____ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

H. State has chosen **not to take** possession of equipment purchased under this Project Agreement.
 State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the University of New Hampshire and the State of New Hampshire, Department of Information Technology have executed this Project Agreement.

By An Authorized Official of:
University of New Hampshire
Name: Karen Jensen
Title: Director, Pre-Award Compliance
Signature and Date: Karen Jensen Digitally signed by Karen Jensen
Date: 2024.03.28 11:59:19
-04'00'

By An Authorized Official of:
Department of Information Technology
Name: Denis Goulet
Title: CIO / Commissioner
Signature and Date: Denis Goulet April 12, 2024

By An Authorized Official of: the New Hampshire Office of the Attorney General
Name: Duncan A. Edgar
Title: Assistant Attorney General
Signature and Date: Duncan A. Edgar April 29, 2024

By An Authorized Official of: the New Hampshire Governor & Executive Council
Name: _____
Title: _____
Signature and Date: _____

EXHIBIT A

- A. **Project Title:** NH GRANIT Server Upgrade
- B. **Project Period:** Upon approval of Governor and Council through 06/30/2024
- C. **Objectives:** NH GRANIT is upgrading the ArcGIS server system.
- D. **Scope of Work:** The upgrade will migrate the system from a standalone configuration to a platform which is distributed among several servers. This upgrade will improve and stabilize access to the NH GRANIT database.
- E. **Deliverables Schedule:** N/A
- F. **Budget and Invoicing Instructions:** Campus will submit an invoice to State for the amount of \$20,000.

EXHIBIT B

This Project Agreement is funded under a Grant/Contract/Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant/Contract/Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here: None