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# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

April 24, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to MOP 1301, VI, D, authorize the Department of Safety to allow John Marasco, Director of the Division of Motor Vehicles, Deborah Carter, Supervisor III, and Maria Buckman, Supervisor I to travel outside of a 300 mile radius of the employee's office headquarters, by a state-owned vehicle, in the amount of \$3,336.00 to Quebec City, Quebec to attend the American Association of Motor Vehicle Administrators (AAMVA) Region I meeting, May 20, 2024, through May 24, 2024, upon Governor and Executive Council approval. 100% Agency Income.

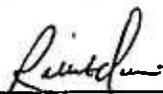
Funds are available in the SFY 2024 operating budget as follows:

02-23-23-233015-31000000 – Department of Safety – DMV – ADMIN	<u>SFY 2024</u>
080-500715 – Out of State Travel	\$2,336.00
02-23-23-233015-23120000 – Department of Safety – DMV – Registration	\$1,000.00
080-500715 – Out of State Travel	
	Total: \$3,336.00

### EXPLANATION

New Hampshire Department of Safety, Division of Motor Vehicles is requesting permission for the Director and two employees to travel to a regional conference hosted by the American Association of Motor Vehicle Administrators. This conference is attended by Motor Vehicle Administrators and staff of all states and Canadian provinces that make up Region I of AAMVA. The Director holds a seat on the Board of Directors, and there are several topics of interest to NH DMV employees, including discussions regarding the REAL ID Deadline in 2025, Vehicle Import/Export Fraud (vehicle theft and fraud across the international border and what documentation staff might see); Vehicle Data Validation (the tools/systems available to assist motor vehicle agencies and law enforcement in validating vehicle registration and/or title data); DMV Peer-to-Peer discussions; How jurisdictions are standardizing, setting policy, and managing the privacy of data. Further, the NH DMV has been notified by AAMVA that they have won a regional award for the division's *I Got My License* social media campaign and this award will be presented at the conference. The DMV is requesting that the staff be allowed to drive in a state vehicle instead of flying the 350 miles each way. The total cost for flying would be \$4,782.00, compared to the cost of driving which will total \$469.00 (total miles 700 round trip x 0.67).

Respectfully submitted,

  
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Robert L. Quinn  
Commissioner of Safety

Form #A-24 (08/30/95)

**REQUEST FOR AUTHORIZATION FOR TRAVEL**

Date: April 16, 2024

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Safety requests permission  
for 3 employees or their designees to travel to Quebec, Canada  
for 5 days of out-of-state travel status from May 20, 2024 to May 24, 2024

Conference/Workshop/Seminar Title

AAMVA Region I Conference

Purpose of Travel

This regional conference features timely and relevant sessions, networking events focused on the latest issues and trends in the motor vehicle community.  
AAMVA is providing travel assistance to alleviate some of the travel expenses.

Attendees and their Titles

<u>1. John Marasco, Director</u>	<u>5.</u>
<u>2. Deborah Carter, Supervisor III</u>	<u>6.</u>
<u>3. Maria Buckman, Supervisor I</u>	<u>7.</u>
<u>4.</u>	<u>8.</u>

Fiscal Information - Summary

<u>Account</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
500710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ _____
500711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ _____
500712	Meals	\$ <u>819.00</u>	Available Balance	\$ _____
500713	Hotel	\$ <u>3,348.00</u>	Amount requested this authorization	\$ <u>3,400.00</u>
500714	Mileage-Private Cars	\$ <u>0.00</u>	Estimated Balance Available	\$ _____
500715	Operation State Car	\$ <u>469.00</u>		
500717	Miscellaneous	\$ _____	Appropriation Code	
500719	Registration Fees	\$ <u>1,200.00</u>	Source of Funds	<u>\$2,500 from AAMVA reimbursement</u>
	Total	\$ _____		

Authorized Signature



Travel Comparison

<b>Item</b>	<b>Director</b>	<b>Deb</b>	<b>Maria</b>	<b>By Air</b>	<b>State Car</b>	<b>AAMVA Reimbursement</b>
Registration fee	\$400.00	\$400.00	\$400.00	\$1,200.00	\$1,200.00	
Hotel	\$1,116.00	\$1,116.00	\$1,116.00	\$3,348.00	\$3,348.00	
1st Day Travel Meals	\$108.00	\$108.00	\$108.00	\$324.00	\$324.00	
Wednesday Dinner	\$57.00	\$57.00	\$57.00	\$171.00	\$171.00	
Last Day Travel Meals	\$108.00	\$108.00	\$108.00	\$324.00	\$324.00	
Mileage from HQ to Logan	\$47.10	\$47.10	\$47.10	\$141.30	\$0.00	
Mileage from Logan to HQ	\$47.70	\$47.70	\$47.70	\$143.11	\$0.00	
Airfare	\$1,594.00	\$1,594.00	\$1,594.00	\$4,782.00	\$469.00	
<b>Totals:</b>	<b>\$3,477.81</b>	<b>\$3,477.81</b>	<b>\$3,477.81</b>	<b>\$10,433.42</b>	<b>\$5,836.00</b>	<b>\$2,500.00</b>
<b>Total Cost to the State minus AAMVA travel reimbursement:</b>				<b>\$7,933.42</b>	<b>\$3,336.00</b>	



**American Association of  
Motor Vehicle Administrators**

[HOME](#) > [EVENTS & EDUCATION](#) > [CONFERENCES & MEETINGS](#) > [CONFERENCES](#) > [PROGRAM & SCHEDULE](#) > **MONDAY, MAY 20**

## **Monday, May 20**

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12:00 pm - 5:00 pm

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Exhibitor Move-In

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1:00 pm - 5:00 pm

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Registration

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3:00 pm - 5:00 pm

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Region 1 Board of Directors Meeting

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6:00 pm - 8:30 pm

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Administrators Dinner

*Jurisdiction administrators, session leads, and sponsors only.*



American Association of  
Motor Vehicle Administrators

HOME > EVENTS & EDUCATION > CONFERENCES & MEETINGS > CONFERENCES > PROGRAM & SCHEDULE > TUESDAY, MAY 21

## Tuesday, May 21

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7:45 am - 5:00 pm

Registration

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8:00 am - 6:30 pm

Exhibit Hall Open

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8:00 am - 9:00 am

Breakfast

Join colleagues and exhibitors for breakfast in the Exhibit Hall.

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9:00 am - 10:15 am

GENERAL SESSION

### Opening Ceremonies and Region 1 Annual Membership Meeting

Join Region 1 Board President Renée Delisle and her guests in opening the Region 1 Conference and conducting business at the annual Region 1 Membership Meeting.

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10:15 am - 10:30 am

Transition Break

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10:30 am - 12:00 pm

Quick Connect

Jurisdiction members can take advantage of this time to meet with exhibitors and qualified sponsors and see what solutions they have to offer.

Law Enforcement Town Hall

# President's Welcome Reception

Join Region 1 President Renée Delisle as she welcomes attendees to Québec City.

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**American Association of  
Motor Vehicle Administrators**

HOME > EVENTS & EDUCATION > CONFERENCES & MEETINGS > CONFERENCES > PROGRAM & SCHEDULE > WEDNESDAY, MAY 22

## **Wednesday, May 22**

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7:45 am - 4:00 pm

Registration

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7:30 am - 9:00 am

### **AAMVA: Yeah, We Do That!**

Enjoy breakfast as you meet your peers and learn about all the programs, services, and products that AAMVA offers to members—including best practices and solutions, conferences and events, educational opportunities, information access, legislative support, technology systems, and much more. New attendees are especially encouraged to attend this session to become oriented to the association.

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8:00 am - 3:00 pm

Exhibit Hall Open

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8:00 am - 9:00 am

Breakfast

Join colleagues and exhibitors for breakfast in the Exhibit Hall.

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9:00 am - 10:30 am

GENERAL SESSION

### **Online Transaction Fraud**

Come hear a report on the work being done by the Cyber-Digital Fraud Working Group and share your jurisdiction's experience with online transaction fraud. This will be a discussion led by working group members, and we want to hear from you!

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10:30 am - 11:00 am

Networking Break

Join colleagues and exhibitors for a refreshment break in the Exhibit Hall.

## Law Enforcement Peer-to-Peer Discussions

Join your peers for Law Enforcement topic specific open discussion and small group conversations.

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3:00 pm - 5:00 pm

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Exhibitor Move-Out

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6:00 pm - 9:30 pm

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Night of Networking Event

Musée De La Civilisation



American Association of  
Motor Vehicle Administrators

HOME > EVENTS & EDUCATION > CONFERENCES & MEETINGS > CONFERENCES > PROGRAM & SCHEDULE > THURSDAY, MAY 23

## Thursday, May 23

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7:45 am - 4:00 pm

Registration

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8:00 am - 9:00 am

Traditional Past Presidents' Breakfast

Join us for breakfast, sponsored by U-Haul, to recognize the esteemed Past Presidents from Region 1.

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9:00 am - 10:00 am

CONCURRENT SESSIONS

Emerging Technology

10 Ways to Wow Your Customer

Now more than ever, customers want and expect the same experience at the DMV as they receive from the favorite and beloved brands. This session explores how jurisdictions in the US and Canada are developing innovative and personalized experiences to address customer needs.

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10:00 am - 10:15 am

Transition Break

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10:15 am - 12:00 pm

CONCURRENT SESSIONS

Administrators Visit to Parliament

*Jurisdiction administrators, session leads, and sponsors only.*

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Recruit This!

## Impaired Driving Enforcement

This session will cover Canadian cannabis testing and enforcement, lessons learned, and more.

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6:00 pm - 9:30 pm

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## Québec Provincial Reception and Banquet

Join Region 1 President, Renée Delisle, for this final event where new Board members will be sworn in, and appreciation given to member contributions.