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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
DIVISION OF FORESTS AND LANDS

172 Pembroke Road Concord, New Hampshire 03301  
Phone: 603-271-2214 Fax: 603-271-6488 [www.nhdf.org](http://www.nhdf.org)

March 18, 2024

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Natural and Cultural Resources, Division of Forests and Lands, Forest Management Bureau to accept and expend \$157,170 in Federal Funds to purchase a temporary bridge as authorized by the Bipartisan Infrastructure Legislation (BIL) Temporary Bridge Funding Opportunity Grant, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% Federal Funds.

Funds are to be budgeted as follows:

03-035-035-35100-35480000 – Forest Stewardship II

Class-Account- RG	Class Description	FY24 Current Adjusted Authorized	Requested Action	Revised FY24 Adjusted Authorized
000-404478-16	Federal Funds	\$71,195	\$157,170	\$228,365
<b>Total Revenue</b>		<b>\$71,195</b>	<b>\$157,170</b>	<b>\$228,365</b>
020-500200	Current Expenses	\$7,051	\$0	\$7,051
023-500264	Heat Electricity Water	\$4,611	\$0	\$4,611
030-500311	Equipment New Replacement	\$0	\$157,013	\$157,013
040-500800	Indirect Costs	\$6,389	\$0	\$6,389
041-500801	Audit Fund Set Aside	\$73	\$157	\$230
047-500240	Own Forces Maint Build-Grn	\$8,175	\$0	\$8,175
050-500109	Personal Service Temp Appoi	\$39,545	\$0	\$39,545
060-500601	Benefits	\$3,023	\$0	\$3,023
070-500705	In State Travel Reimbursement	\$2,328	\$0	\$2,328
<b>Total Expenses</b>		<b>\$71,195</b>	<b>\$157,170</b>	<b>\$228,365</b>

**EXPLANATION**

The Department of Natural and Cultural Resources, Division of Forests and Lands, Forest Management Bureau (Bureau) manages over 169,000 acres of state reservations. The Bureau secured funding for the purchase of a temporary bridge through the 2022 Temporary Bridge Funding Opportunity grant. This grant will allow the Bureau to purchase a temporary bridge to be readily available in the central and southern part of the state for the use of demonstration, training, and direct environmental benefits on timber harvesting operations.

For these reasons, we respectfully request approval of this accept and expend request.

**The funds are being requested for the following purposes:**

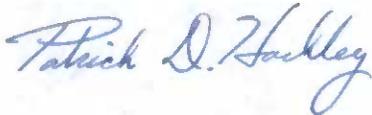
**Class 030 – Equipment New Replacement** – Purchase of temporary bridge.

**Class 041 – Audit Fund Set Aside** – Additional funds to cover audit costs.

Funding for this requested action is 100% Federal Funds.

In the event that federal funds are no longer available, general funds will not be requested to support this program.

Respectfully Submitted,



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Patrick D. Hackley  
Director

Concurred,

(15M)



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Sarah L. Stewart  
Commissioner

**FEDERAL FINANCIAL ASSISTANCE  
AWARD OF DOMESTIC GRANT 23-DG-11094200-311**

**Between  
STATE OF NEW HAMPSHIRE- DEPARTMENT OF NATURAL AND CULTURAL  
RESOURCES  
And The  
USDA, FOREST SERVICE  
EASTERN REGION, STATE, PRIVATE, AND TRIBAL FORESTRY**

Project Title: Bipartisan Infrastructure Law New Hampshire Temporary Bridge Funding Opportunity

Upon execution of this document, an award to State of New Hampshire- Department of Natural and Cultural Resources, hereinafter referred to as "New Hampshire Department of Natural and Cultural Resources," in the amount of **\$157,170.00**, is made under the authority of Infrastructure Investment & Jobs Act, PL 117-58, Section 40804(b)(5). The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.721 - Infrastructure Investment and Jobs Act Temporary Bridge Program. New Hampshire Department of Natural and Cultural Resources accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 03/13/2023, and the attached Forest Service provisions, 'Forest Service Award Provisions,' are incorporated into this letter and made a part of this award.

This authority requires no match.

All required reports and official correspondence must be sent to [SM.FS.R9SPFgrants@usda.gov](mailto:SM.FS.R9SPFgrants@usda.gov) and the assigned U.S. Forest Service Program Manager for internal record-keeping and processing.

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: [www.ecfr.gov](http://www.ecfr.gov). If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at [SM.FS.R9SPFgrants@usda.gov](mailto:SM.FS.R9SPFgrants@usda.gov).

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY**. New Hampshire Department of Natural and Cultural Resources shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and



completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.

- B. **PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this award.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Scott Rolphe New Hampshire Division of Forests and Lands 172 Pembroke Road Concord, NH 03301 603-277-8741 <a href="mailto:scott.rolfe@dncr.nh.gov">scott.rolfe@dncr.nh.gov</a>	Leslie Sherman New Hampshire Department of Natural and Cultural Resources 172 Pembroke Road Concord, NH 03301 603-271-3456 <a href="mailto:leslie.a.sherman@dncr.nh.gov">leslie.a.sherman@dncr.nh.gov</a>

**Principal Forest Service Contacts:**

<b>Forest Service Program Manager Contact</b>	<b>Forest Service Administrative Contact</b>
Karl Honkonen Eastern Region, State, Private, and Tribal Forestry 271 Mast Road Durham, NH 03824 339-788-1150 <a href="mailto:karl.w.honkonen@usda.gov">karl.w.honkonen@usda.gov</a>	Justin Heersink Eastern Region, State, Private, and Tribal Forestry 626 East Wisconsin Avenue Milwaukee, WI 53202 218-282-1863 <a href="mailto:justin.heersink@usda.gov">justin.heersink@usda.gov</a>

- C. **SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).** New Hampshire Department of Natural and Cultural Resources shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).

- D. **ADVANCE AND REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE.** Advance and Reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto,

are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Recipient receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this award must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment. To expedite payment, please attach a list of expenses that match the approved project budget when submitting each SF-270. Each SF-270 shall include the award number (23-DG-11094200-311) in Block 4. **A final SF-270 must have a final performance report submitted prior to its approval.**

The invoice must be sent by one of three methods:

EMAIL (preferred): [SM.FS.asc\\_ga@usda.gov](mailto:SM.FS.asc_ga@usda.gov)

FAX: 877-687-4894

POSTAL: Albuquerque Service Center  
Budget & Finance – Grants and Agreements  
4000 Masthead St. NE  
Albuquerque, NM 87109

- E. **INDIRECT COST RATES.** The approved indirect cost rate at the time of execution is **14.02%** as shown in the NICRA provided by the Cooperator.

As new NICRAs are agreed to between New Hampshire Department of Natural and Cultural Resources and their cognizant audit agency, the revised provisional or final rate(s) are automatically incorporated into this award, as appropriate, and must specify (1) the agreed upon rates, (2) the bases to which the rates apply, (3) the fiscal year for which the rates apply, and (4) the items treated as direct costs. The award obligation will not increase as a result of indirect cost rate increases. Updates to NICRAs will not affect the total funds available for this award unless documented in a formally executed modification.

If the NICRA is for a provisional rate, New Hampshire Department of Natural and Cultural Resources shall be reimbursed at the established provisional rate(s), subject to appropriate adjustment when the final rate(s) for the fiscal year are established.

F. PRIOR WRITTEN APPROVAL. New Hampshire Department of Natural and Cultural Resources shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.

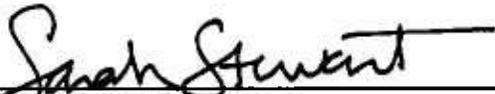
G. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 90 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.

H. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature. Pre-award costs are authorized as of **04/06/2023** pursuant to 2 CFR 200.458.

The end date, or expiration date is **10/30/2028**. This instrument may be extended by a properly executed modification. *See Modification Provision above.*

I. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.

(15M)

	12/19/23
SARAH STEWART, Commissioner New Hampshire Department of Natural and Cultural Resources	Date

<b>ROBERT LUECKEL</b> <small>Digitally signed by ROBERT LUECKEL Date: 2023.12.20 17:01:28 -06'00'</small>	12/20/23
ROBERT LUECKEL, Deputy Regional Forester Eastern Region, State, Private, and Tribal Forestry	Date

The authority and the format of this award have been reviewed and approved for signature.

<b>JUSTIN HEERSINK</b> <small>Digitally signed by JUSTIN HEERSINK Date: 2023.11.29 08:37:11 -05'00'</small>	11/29/23
JUSTIN HEERSINK Forest Service Grants Management Specialist	Date

## **ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS**

- A. **COLLABORATIVE ARRANGEMENTS.** Where permitted by terms of the award and Federal law, New Hampshire Department of Natural and Cultural Resources may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. **FOREST SERVICE LIABILITY TO THE RECIPIENT.** The United States shall not be liable to New Hampshire Department of Natural and Cultural Resources for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by New Hampshire Department of Natural and Cultural Resources or any third party.
- C. **NOTICES.** Any notice given by the Forest Service or New Hampshire Department of Natural and Cultural Resources will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To New Hampshire Department of Natural and Cultural Resources, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. **SUBAWARDS.** Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management ([sam.gov](http://sam.gov)).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at [fhrs.gov](http://fhrs.gov) in compliance with 2 CFR 170. See Attachment B for full text.

- E. **FINANCIAL STATUS REPORTING.** A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted quarterly. These reports are due 30 days after the

reporting period ending March 31, June 30, September 30, December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 120 days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. **PROGRAM PERFORMANCE REPORTS.** The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

New Hampshire Department of Natural and Cultural Resources shall submit quarterly performance reports. These reports are due 30 days after the reporting period ending March 31, June 30, September 30, December 31. The final performance report shall be submitted either with New Hampshire Department of Natural and Cultural Resources's final payment request, or separately, but not later than 120 days from the expiration date of the award.

- Additional pertinent information:

- o To prevent payment delays, all reports should be emailed to [SM.FS.R9SPFgrants@usda.gov](mailto:SM.FS.R9SPFgrants@usda.gov) and the U.S. Forest Service Program Manager prior to their respective due dates. Please ensure the subject line of the email contains the award number **(23-DG-11094200-311)** and the name of report being submitted.
- o The final performance report must be submitted and approved prior to approval of the final SF-270 payment request.

- G. **NOTIFICATION.** New Hampshire Department of Natural and Cultural Resources shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

- H. **CHANGES IN KEY PERSONNEL.** Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.

- I. **USE OF FOREST SERVICE INSIGNIA.** In order for New Hampshire Department of Natural and Cultural Resources to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify

New Hampshire Department of Natural and Cultural Resources when permission is granted:

PURCHASE OF BRIDGES. This program is excepted by OMB from certain sections of the equipment provisions found at 2 CFR 200.313 and .316. Bridges approved for purchase under this award are available only for use as authorized. Title to the bridge rests with the Recipient as long as the bridge is used for its intended purpose.

Entities who purchase a bridge under this grant program as part of a State cost share program are exempt from federal interest in bridges with a cost of \$35,000 or less. If a bridge purchased by a participant in a State cost share program exceeds \$35,000 then the requirements at 2 CFR 200.313 and .316 apply. The bridge may not be used as collateral, sold, or otherwise transferred to another party without the written permission of the Forest Service.

A bridge that has gone beyond its useful life should be disposed of in a manner that is consistent with federal and state material disposition laws.

- J. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. New Hampshire Department of Natural and Cultural Resources is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

New Hampshire Department of Natural and Cultural Resources may call on Forest Service's Office of Communication for advice regarding public notices. New Hampshire Department of Natural and Cultural Resources is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- K. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. New Hampshire Department of Natural and Cultural Resources shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.

- L. COPYRIGHTING. New Hampshire Department of Natural and Cultural Resources is/are granted sole and exclusive right to copyright any publications developed as a result of this award. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this award.

No original text or graphics produced and submitted by the Forest Service shall be copyrighted. The Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for federal government purposes.

This right shall be transferred to any sub-awards or subcontracts.

This provision includes:

- The copyright in any work developed by New Hampshire Department of Natural and Cultural Resources under this award.
- Any right of copyright to which New Hampshire Department of Natural and Cultural Resources purchase(s) ownership with any federal contributions.

M. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. New Hampshire Department of Natural and Cultural Resources shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

*In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; o*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:

***“This institution is an equal opportunity provider.”***

N. DISPUTES.

1. Any dispute under this award shall be decided by the Signatory Official. The Signatory Official shall furnish New Hampshire Department of Natural and Cultural Resources a written copy of the decision.
2. Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, New Hampshire Department of Natural and Cultural Resources appeal(s) the decision to the Forest Service's Director, State, Private, and Tribal Forestry (SP&TF). Any appeal made under this provision shall be in writing and addressed to the Director, SP&TF, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Signatory Official.
3. In order to facilitate review on the record by the Director, SP&TF, New Hampshire Department of Natural and Cultural Resources shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, SP&TF is final.
5. The final decision by the Director, SP&TF does not preclude New Hampshire Department of Natural and Cultural Resources from pursuing remedies available under the law.

- O. AWARD CLOSEOUT. New Hampshire Department of Natural and Cultural Resources must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to New Hampshire Department of Natural and Cultural Resources must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- P. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.

- Q. DEBARMENT AND SUSPENSION. New Hampshire Department of Natural and Cultural Resources shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should New Hampshire Department of Natural and Cultural Resources or any of their principals receive a transmittal letter or other official federal notice of

debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

R. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.

S. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
  - (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (2) Procure a commercial sex act during the period of time that the award is in effect; or
  - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
  - (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
  - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
    - i. Associated with performance under this award; or
    - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".

2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:

- a. Is determined to have violated an applicable prohibition in paragraph a.1 of this

- award term; or
- b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
    - (1) Associated with performance under this award; or
    - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”
3. Provisions applicable to any recipient.
- a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
  - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
    - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
    - (2) Is, in addition to all other remedies for noncompliance that are available to us under this award.
  - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
- a. “Employee” means either:
    - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
    - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
  - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
  - c. “Private entity”:
    - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
    - (2) Includes:
      - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
      - ii. A for-profit organization.
  - d. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

T. DRUG-FREE WORKPLACE.

1. New Hampshire Department of Natural and Cultural Resources agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
  - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
  - b. Specify the actions New Hampshire Department of Natural and Cultural Resources will take against employees for violating that prohibition; and
  - c. Let each employee know that, as a condition of employment under any award, the employee:
    - (1) Shall abide by the terms of the statement, and
    - (2) Shall notify New Hampshire Department of Natural and Cultural Resources in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. New Hampshire Department of Natural and Cultural Resources agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
  - a. The dangers of drug abuse in the workplace;
  - b. The established policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation and employee assistance programs; and
  - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. New Hampshire Department of Natural and Cultural Resources agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after New Hampshire Department of Natural and Cultural Resources learns of the conviction.
5. Within 30 calendar days of learning about an employee's conviction, New Hampshire Department of Natural and Cultural Resources must either
  - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or

- b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

U. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the recipient is not in compliance with this award provision, it;
  - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
  - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

V. ELIGIBLE WORKERS. New Hampshire Department of Natural and Cultural Resources shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). New Hampshire Department of Natural and Cultural Resources shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

W. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

X. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all

text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

- Y. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:
1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
  2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
  3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.

- Z. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) procure or obtain, extend or renew a contract to procure or obtain;
- (2) enter into a contract (or extend or renew a contract) to procure; or
- (3) obtain the equipment, services or systems.

- AA. DAVIS BACON WAGES FOR CONSTRUCTION. Following the requirement in Section 41101 of the Bipartisan Infrastructure Law, P.L. 117-58, Davis-Bacon wage rates must be applied for all laborers and mechanics employed by contractors or subcontractors in the performance of construction, alteration, or repair work on a project assisted in whole or in part by funding made available under this Act. Laborers and mechanics shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly referred to as the "Davis-Bacon Act").
- BB. BUILD AMERICA, BUY AMERICA (OMB Memo M-22-11). Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

1. All iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. This excludes cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

#### **Waivers**

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements.

1. When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:
  - a. Applying the domestic content procurement preference would be inconsistent with the public interest;
  - b. The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
  - c. The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in

America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver.

**Definitions**

“Construction materials” includes an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is or consists primarily of:

- Non-ferrous metals;
- Plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- Glass (including optic glass);
- Lumber; or
- Drywall.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

“Infrastructure” includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

“Project” means the construction, alteration, maintenance, or repair of infrastructure in the United States.

## ATTACHMENT B: 2 CFR PART 170

### Appendix A to Part 170—Award Term

#### I. Reporting Subawards and Executive Compensation

##### a. *Reporting of first-tier subawards.*

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
  - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
  - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

##### b. *Reporting total compensation of recipient executives for non-Federal entities.*

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
  - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
  - ii. in the preceding fiscal year, you received—
    - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
    - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
  - i. As part of your registration profile at <https://www.sam.gov>.
  - ii. By the end of the month following the month in which this award is made, and annually thereafter.

##### c. *Reporting of Total Compensation of Subrecipient Executives.*

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
    - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
    - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
  - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
  - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.*  
If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
- i. Subawards, and
  - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e. *Definitions.* For purposes of this award term:
1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
  2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
    - i. A Governmental organization, which is a State, local government, or Indian tribe;
    - ii. A foreign public entity;
    - iii. A domestic or foreign nonprofit organization; and,
    - iv. A domestic or foreign for-profit organization
  3. *Executive* means officers, managing partners, or any other employees in management positions.
  4. *Subaward:*
    - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
    - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
    - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
  - i. Receives a subaward from you (the recipient) under this award; and
  - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

## **ATTACHMENT C: WHISTLEBLOWER NOTICE**

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute. Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at [OIGWPC@oig.usda.gov](mailto:OIGWPC@oig.usda.gov).

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
---	---	--

<b>* 3. Date Received:</b> 03/13/2023	<b>4. Applicant Identifier:</b> State Application Identifier
--	---

<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> 23-DG-11094200-311
---	--

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> Department of Natural and Cultural Resources	
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 02-60000618	<b>* c. UEI:</b> T77EFP2MXG9

**d. Address:**

<b>* Street1:</b>	172 Pembroke Rd
<b>Street2:</b>	<input type="text"/>
<b>* City:</b>	Concord
<b>County/Parish:</b>	<input type="text"/>
<b>* State:</b>	NH: New Hampshire
<b>Province:</b>	<input type="text"/>
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	03301-0000

**e. Organizational Unit:**

<b>Department Name:</b> DNCR	<b>Division Name:</b> Forests and Lands
---------------------------------	--

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> Mr.	<b>* First Name:</b> Patrick
<b>Middle Name:</b>	<input type="text"/>
<b>* Last Name:</b> Hackley	<input type="text"/>
<b>Suffix:</b>	<input type="text"/>

<b>Title:</b> Director
------------------------

<b>Organizational Affiliation:</b> <input type="text"/>
--

<b>* Telephone Number:</b> 603-271-2214	<b>Fax Number:</b> 603-271-6488
---	---------------------------------

<b>* Email:</b> patrick.d.hackley@dncr.nh.gov
---

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

USDA Forest Service

**11. Catalog of Federal Domestic Assistance Number:**

10.721

**CFDA Title:**

2022 Temporary Bridge Funding Opportunity

**\* 12. Funding Opportunity Number:**

**\* Title:**

2022 Temporary Bridge Funding Opportunity

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

2022 Temporary Bridge Funding Opportunity  
  
USDA Forest Service Grant Title: Bipartisan Infrastructure Law New Hampshire Temporary Bridge Funding Opportunity

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:  04/06/2023 As per correspondence

\* b. End Date:  10/30/2028 As per correspondence

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="157,170.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="157,170.00"/>

As per the Federal Assistance Listing for 10.721, cooperator match is not required.

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

**BUDGET INFORMATION - Non-Construction Programs**

OMB Approval No. 0348-0044

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. 2022 Temporary Bridg	10.721	\$ 0.00	\$	\$ 157,170.00	\$	\$ 157,170.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 157,170.00	\$ 0.00	\$ 157,170.00

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)		
a. Personnel	\$ 0.00	\$	\$	\$	\$ 0.00
b. Fringe Benefits	0.00				0.00
c. Travel	0.00				0.00
d. Equipment	152,470.00				152,470.00
e. Supplies	0.00				0.00
f. Contractual	4,700.00				4,700.00
g. Construction	0.00				0.00
h. Other	0.00				0.00
i. Total Direct Charges (sum of 6a-6h)	157,170.00	0.00	0.00	0.00	157,170.00
j. Indirect Charges					0.00
k. TOTALS (sum of 6i and 6j)	\$ 157,170.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 157,170.00
7. Program Income	\$	\$	\$	\$	\$ 0.00

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Standard Form 424A (Rev. 7-97)  
Prescribed by OMB Circular A-102

**SECTION C - NON-FEDERAL RESOURCES**

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$ 0.00
9.				0.00
10.				0.00
11.				0.00
12. TOTAL (sum of lines 8-11)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**SECTION D - FORECASTED CASH NEEDS**

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 0.00	\$	\$	\$	\$
14. Non-Federal	0.00				
15. TOTAL (sum of lines 13 and 14)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**SECTION F - OTHER BUDGET INFORMATION**

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

## INSTRUCTIONS FOR THE SF-424A

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0044), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

### General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

### Section A. Budget Summary Lines 1-4 Columns (a) and (b)

For applications pertaining to a *single* Federal grant program (Federal Domestic Assistance Catalog number) and *not requiring* a functional or activity breakdown, enter on Line 1 under Column (a) the Catalog program title and the Catalog number in Column (b).

For applications pertaining to a *single* program *requiring* budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the Catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the Catalog program title on each line in *Column* (a) and the respective Catalog number on each line in Column (b).

For applications pertaining to *multiple* programs where one or more programs *require* a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

### Lines 1-4, Columns (c) through (g)

For *new applications*, leave Column (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For *continuing grant program applications*, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For *supplemental grants and changes* to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5 - Show the totals for all columns used.

### Section B Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Line 6a-i - Show the totals of Lines 6a to 6h in each column.

Line 6j - Show the amount of indirect cost.

Line 6k - Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7 - Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount, Show under the program

## INSTRUCTIONS FOR THE SF-424A (continued)

narrative statement the nature and source of income. The estimated amount of program income may be considered by the Federal grantor agency in determining the total amount of the grant.

### Section C. Non-Federal Resources

**Lines 8-11** Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

**Column (a)** - Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

**Column (b)** - Enter the contribution to be made by the applicant.

**Column (c)** - Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

**Column (d)** - Enter the amount of cash and in-kind contributions to be made from all other sources.

**Column (e)** - Enter totals of Columns (b), (c), and (d).

**Line 12** - Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

### Section D. Forecasted Cash Needs

**Line 13** - Enter the amount of cash needed by quarter from the grantor agency during the first year.

**Line 14** - Enter the amount of cash from all other sources needed by quarter during the first year.

**Line 15** - Enter the totals of amounts on Lines 13 and 14.

### Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

**Lines 16-19** - Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

**Line 20** - Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

### Section F. Other Budget Information

**Line 21** - Use this space to explain amounts for individual direct object class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

**Line 22** - Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

**Line 23** - Provide any other explanations or comments deemed necessary.

## Grants Certifications Report

Certification for: NATURAL AND CULTURAL RESOURCES, NEW HAMPSHIRE DEPARTMENT OF  
Unique Entity ID: T77EFP2MXG9  
Certification Validity From: Mon Jan 09 10:07:06 EST 2023  
Certification Validity To: Tue Jan 09 10:07:06 EST 2024

### Financial Assistance General Certifications and Representations

As the duly authorized representative of the **NATURAL AND CULTURAL RESOURCES, NEW HAMPSHIRE DEPARTMENT OF**, I certify that **NATURAL AND CULTURAL RESOURCES, NEW HAMPSHIRE DEPARTMENT OF**:

- (1) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability to ensure proper planning, management and completion of any financial assistance project covered by this Certifications and Representations document (See 2 C.F.R. § 200.113 Mandatory disclosures, 2 C.F.R. § 200.214 Suspension and debarment, OMB Guidance A- 129, "Policies for Federal Credit Programs and Non-Tax Receivables");
- (2) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives (See 2 C.F.R. § 200.302 Financial Management and 2 C.F.R. § 200.303 Internal controls);
- (3) Will disclose in writing any potential conflict of interest to the Federal awarding agency or pass through entity in accordance with applicable Federal awarding agency policy (See 2 C.F.R. § 200.112 Conflict of interest);
- (4) Will comply with all limitations imposed by annual appropriations acts;
- (5) Will comply with the U.S. Constitution, all Federal laws, and relevant Executive guidance in promoting the freedom of speech and religious liberty in the administration of federally-funded programs (See 2 C.F.R. § 200.300 Statutory and national policy requirements and 2 C.F.R. § 200.303 Internal controls);
- (6) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and public policies governing financial assistance awards and any Federal financial assistance project covered by this certification document, including but not limited to:
  - (a) Trafficking Victims Protection Act (TVPA) of 2000, as amended, 22 U.S.C. § 7104(g);
  - (b) Drug Free Workplace, 41 U.S.C. § 8103;
  - (c) Protection from Reprisal of Disclosure of Certain Information, 41 U.S.C. § 4712;
  - (d) National Environmental Policy Act of 1969, as amended, 42 U.S.C. § 4321 et seq.;
  - (e) Universal Identifier and System for Award Management, 2 C.F.R part 25;
  - (f) Reporting Subaward and Executive Compensation Information, 2 C.F.R. part 170;
  - (g) OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 C.F.R. part 180;
  - (h) Civil Actions for False Claims Act, 31 U.S.C. § 3730;
  - (i) False Claims Act, 31 U.S.C. § 3729, 18 U.S.C. §§ 287 and 1001;
  - (j) Program Fraud and Civil Remedies Act, 31 U.S.C. § 3801 et seq.;
  - (k) Lobbying Disclosure Act of 1995, 2 U.S.C. § 1601 et seq.;
  - (l) Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.;
  - (m) Title VIII of the Civil Rights Act of 1968, 42 U.S.C. § 3601 et seq.;
  - (n) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681 et seq.;
  - (o) Section 504 of the Rehabilitation Act of 1973, as amended, 42 U.S.C. § 794; and.
  - (p) Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 et seq.

✓ I have read each of the certifications and representations presented on this page. By submitting this certification, I, **CAROLINDA ANDERSEN**, am attesting to the accuracy of the certifications and representations contained herein. I understand that I may be subject to criminal prosecution under Section 1001, Title 18 of the United States Code or civil liability under the False Claims Act if I misrepresent **NATURAL AND CULTURAL RESOURCES, NEW HAMPSHIRE DEPARTMENT OF** by providing false, fictitious, or fraudulent information to the U.S. Government.



# TEMPORARY BRIDGE FUNDING OPPORTUNITY PROGRAM APPLICATION

(Reference Public Law 117-58)

FS-1500-0048 (REV.10/2022)  
OMB #: 0596-0255  
OMB Exp. Date: 05/31/2023

**Required Actions** - Ensure that your organization is registered with the System for Award Management (SAM), which is located at <https://sam.gov/content/home>

## Cover Page for Part 1: Cooperator Contact Information

USDA Forest Service Grant Title: Bipartisan Infrastructure Law New Hampshire Temporary Bridge Funding Opportunity

1. Applicant:

2. Requested Forest Service Funding:

3. Contact Information

**Financial Contact** (*Responsible official for the financial administration of the project*)

Name:  Title:

Organization/Company:

Street Address/P.O. Box:

City, State Zip:

Phone:  E-mail Address:

**Project Contact** (*Responsible for management/coordination of project*)

If same as Financial Contact above, check box

Name:  Title:

Organization/Company:

Street Address/P.O. Box:

City, State Zip:

Phone:  E-mail Address:

Application Instructions: Complete and submit Part 1 (Narrative) and Part 2 (Required Financial Forms). Address each item number for Part 1 as thoroughly as possible. Refer to the Notice of Funding Opportunity for additional instructions.

## Part 1: Narrative

### A. Applicant Information

Applicant Organization:

Funding Amount Requested:

Does your organization currently have an active Temporary Bridge Program? If yes, will you be updating and changing how you manage the program? Please describe in the fillable form field below (*limited to 1,625 characters and spaces*).

The New Hampshire Division of Forests and Lands (DFL) does have a temporary bridge program. Bridges are stored with the DFL at their regional headquarters and the program is coordinated by the DFL Regional foresters. The program will be managed in a similar way, but this proposal will significantly improve capacity and availability. The existing temporary bridge program's bridges are located exclusively in the northern region and bridge capacity is limited to 30ft. The addition of the Terracross 40 will make the temporary bridge program readily available in DFL's central and southern regions. It will increase span capacity and mitigate wetland impacts in a number of forest management scenarios.

**B. Partner Organizations** (*Address the following in the fillable form field. The form field is limited to 1,625 characters and spaces.*)

- Applicant Partners: List all collaborating partners and roles in implementing and supporting the program, along with letters of support, if possible.
- Multi-state collaboration: If planned, please describe. It is encouraged, but not required for smaller states.

DFL's temporary bridge program is implemented by the DFL exclusively. The bridges are owned by the DFL and are used primarily by private industry to mitigate wetland impacts and improve timber harvesting operations.

Outside the scope (duration) of this grant proposal, there will be many beneficiaries and impacts will accrue over many years, particularly related to BMP training for natural resource professionals and professional loggers. There are regular "Best Management Practices for Erosion Control on Timber Harvesting Operations" (i.e. BMP) workshops cosponsored by NH Division of Forests and Lands, University of NH Cooperative Extension, NH Department of Environmental Services, NH Timberland Owners Association, NH Timber Harvesting Council, NH Sustainable Forestry Initiative State Implementation Committee, and others. This proposal will make a temporary truck bridge readily available in the central and southern part of the state aid in demonstration, training and direct environmental benefits on timber harvesting operations.

Lastly, the decking on the bridge will be CLT made from local sourced SPF demonstrating additional CLT BMP applications in the northeast. While this grant application will fund the bridge itself, there are additional educational benefits through this discussion (e.g. discussing CLT bridge decking, roadway mats, etc.) and compliments other Forest Service investments and priorities in the region.

**C. Program Information** (*Address the following in the fillable form field. The form field is limited to 5,000 characters and spaces.*)

- Describe how the bridge program will be implemented. Will you implement a rental, loan, cost share program or a combination of each?
- Bridge Information - Provide a list of potential bridge suppliers.
  - Which bridges and how many of each will be used for each program? Refer to Instructions for allowable bridge structures. Identify by type, material, size, quantity and cost.
    - Rental
    - Loan
    - Cost-Share
- Has a rental rate already been identified?
- If using a cost-share program, have potential users been identified?
  - Please list any identified users.
  - Has a cost- share percentage been identified?
- Have bridge storage/pickup sites have been identified? How many and where?
- Describe how maintenance costs will be addressed.
- Describe how bridges will be inventoried and tracked throughout the life of the bridge.

*Input Program Information in this Form Field*

The DFL temporary bridge program is implemented as a loan program. The rental rate is established at \$0, and no cost share programs have been identified.

DFL has an interest in securing a SPF/eastern hemlock CLT decked bridge because of the educational and market development potential of the product (i.e meeting BMP goals, regional market development goals, leveraging existing Forest Service grant initiatives, etc.). Currently, the Terracross 40 from Sterling Site Access Solutions is the only potential supplier of this material (anticipated delivery late 2023).

The bridge will be stored at Bear Book State Park, DFL's Central Regional headquarters. Maintenance costs will be incorporated into the existing temporary bridge program that relies on diverse funding streams (annual appropriation, timber sale income, etc.). Consistent with the existing temporary bridge program, all bridges are inventoried and tracked by the DFL Regional Forester in the region where the bridge resides (northern, central or southern). Bridges are loaned to loggers with bond payment and received back at the DFL facility after use when the bond is released.

**D. Other Information** (*Address the following in the fillable form field. The form field is limited to 3,000 characters and spaces.*)

- How will information be disseminated to end users about the bridge program? Please discuss your outreach strategy.
- Describe how your bridge program will reach out to and support underserved communities as defined by EO 13985 as populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the preceding definition of 'equity.'
- Describe how implementation of this program will mitigate water resource damage and prevent water quality degradation.

*Input Other Information in this Form Field*

DFL makes their logging contractors aware of the temporary bridge program when putting timber sales out to bid. DFL also regularly co-sponsors BMP programs for foresters and loggers. Those programs will make participants aware of the temporary bridge program. There are opportunities to share information about the new bridge capacity through other venues such as regularly scheduled NH Timber Harvesting Council (logger training organization) meetings, NH Timberland Owners Association (industry association) and market update webinars and newsletters (other industry educational programs). In short, there are strong collaboration between DFL and partner organizations in the state. We will share information through this network that effectively reaches the forest management community.

New Hampshire economically disadvantaged communities tend to be in rural areas, collocated among larger forested tracts -- such as state forests. The structure of the temporary bridge loan program is such where it reduces barriers to low income individuals who are trying to access the bridges and may not be able to do so otherwise (purchase on their own, high rental fees, etc.).

This program will mitigate water resource damage by increasing capacity to the temporary bridge program. One of the best ways to mitigate impact is to span the width of a given crossing and not impact jurisdictional wetland by spanning upland to upland. This bridge will increase existing span capacity by 33% and provides local access to a bridge in the southern and central region of the state (currently temporary trucking bridges are only in the northern region). Moreover, there will be ample educational opportunities to show how to use the bridge and the benefits of temporary truck bridges where appropriately applied.

**E. Budget Information**

1. Personnel	\$ 0.00
2. Fringe benefits	\$ 0.00
3. Equipment	\$ 152,470.00
4. Supplies/Materials	\$ 0.00
5. Contractual (identify below)	\$ 4,700.00
6. Other (identify below)	\$ 0.00
7. Direct charges	\$ 157,170.00
8. Indirect charges	\$ 0.00
9. Total	\$ 157,170.00

Please provide more specific details on how Forest Service funding will be used for each of the following budget categories:

**Category 1. Personnel (2 CFR § 200.430):** This is the actual estimated salary cost paid and may or may not include fringe benefits. Show job titles or positions and estimated days or hours and the estimated cost per day or hour. Maximum allowable personnel cost is up to 10% of total bridge purchase cost (*Form field is limited to 1,625 characters and spaces*).

**Category 2. Fringe Benefits:** Fringe is generally expressed as a percentage of the salary cost. Provide the rate and total estimated cost (*Form field is limited to 1,625 characters and spaces*).

**Category 3. Equipment: Total Bridge Cost.** Provide a list of individual bridge costs in proposal (*Form field is limited to 5,000 characters and spaces*).

A Terracross 40' bridge is \$148,870. The bridge will substitute Spruce-pine-fir for Southern yellow pine CLT decking for an additional \$3,600 dollars totaling \$152,470 for the bridge cost.

**Category 4. Supplies/Materials:** Provide an estimate of the supplies and materials that may be purchased for the project. Maximum allowable supplies/material cost is up to 3% of total bridge purchase cost (*Form field is limited to 5,000 characters and spaces*).

**Category 5. Contractual:** List any estimated costs with a description of work for each anticipated contract or subaward (*Form field is limited to 5,000 characters and spaces*).

Freight delivery of the bridge to Allenstown, NH is quoted as \$4,700.

**Category 6. Other: Maintenance Costs.** Total allowable maintenance cost is up to 10% of total bridge purchase cost (*Form field is limited to 3,000 characters and spaces*).

**F. Attach Appendices, as appropriate. Examples include the following.**

- Letters of commitment from collaborative partners
- Cost estimates of bridges to be purchased
- List of bridge vendors
- Schematics, drawings or literature of potential bridges to be purchased
- Proof of SAM.gov registration

## Part 2: Required Financial Forms

The following forms must be completed and submitted with your proposal. The forms below are located at the [Grants.gov Forms Repository website](https://www.grants.gov) or applicable Forest Service website. If the weblinks below are not functioning, search the "Form Name" column for the appropriate form.

- SF-424: Application for Federal Assistance
- SF-424A: Budget Information for Non-Construction Programs
- SF-424B: Assurances for Non-Construction Programs
- FS-1500-35: Certificate Regarding Lobbying Activities
- FS-1500-22: Financial Capability Questionnaire (see Financial Capability section)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond, to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-NEW. Response to this collection of information is mandatory. The authority to collect the information is the Infrastructure Investment and Jobs Act (Pub. Law 117-58). The time required to complete this information collection is estimated to average 6.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](https://www.usda.gov/how-to-file-a-program-discrimination-complaint) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

The Privacy Act of 1974, 5 U.S.C. 552a and the Freedom of Information Act, 5 U.S.C. 552 govern the confidentiality to be provided for information received by the Forest Service.