



New Hampshire Fish and Game Department

YH

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
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e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

March 4, 2024

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His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the New Hampshire Fish and Game Department, to hold an organized meeting on May 18, 2024 at Woodstock Inn Again, LTD in Woodstock, NH for a total conference cost not to exceed \$4,430.00 for the purpose of recognizing and training Aquatic Education "Let's Go Fishing" Volunteer Instructors effective upon Governor and Council approval through May 18, 2024. Funding is 100% Federal.
2. Contingent upon approval of Requested Action #1, authorize payment of \$4,430.00, to Woodstock Inn Again LTD, Woodstock, NH (156885) to provide catering effective upon Governor and Council approval through May 18, 2024. 100% Federal Funds.

Funds to support this request are available in the following account:

03-75-75-751020-21220000 Public Information and Conservation Education – Aquatic Education

20-07500-21220000-020-500252 Current Expense	<u>FY2024</u>
	\$4,430.00

EXPLANATION

The purpose of this event is to provide training and recognition for volunteer instructors in the Department's Aquatic Education "Let's Go Fishing" Program. It gives the instructors an opportunity to gather with their peers from across the State and to receive training necessary to maintain their Instructor Certification. In addition, these volunteer instructors are recognized for their donation of time to the Department in delivering the Let's Go Fishing Programs to students across New Hampshire. Each year these volunteers donate more than 4,500 hours of volunteer time used to match over \$200,000.00 for the Aquatic Education Program. Without their services, making these programs available to the public would be far costlier, if not impossible.

The amount of \$4,430.00 to Woodstock Inn Again, LTD, is based upon the potential of up to 100 instructors, staff and dignitaries attending the event. The Aquatic Education Program released a Request for Bid (RFP F&G 2024-05), which was advertised on the Purchase & Property website from February 14, 2024 through February 21, 2024 Only one vendor responded to the bid.

Respectfully Submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division

Bid Page

Description:

To provide a function room with tables and chairs capable of holding up to 100 people with a lunch style buffet meal with all condiments, utensils and linens for the annual Let's Go Fishing program instructor recognition and training event with the facility located in Grafton County to be held on Saturday, May 18, 10am – 3pm with staff set up at 9am.

RFP Number – RFP F&G 2024-05

Contact Person: Kyle Glencross - 603-271-0457

Posted on:

Closing date: 2/21/24

Closing Time: 8 AM

Agency: Fish & Game Commission

Commodity: Services, Contractual

Contract period – upon state approval of contract- June 30, 2024

The following single bid was received for this contract.

Woodstock Inn Again, LTD
PO Box 118
North Woodstock NH 03262

$\$35.00/\text{person} \times 100 = \$3,500.00$

Room Charge \$300.00 + Service Charge \$630.00 = **\$4,430.00**

The contract was awarded to the Woodstock Inn Again, LTD based upon price, central location, the quality of the facility and only bid received.

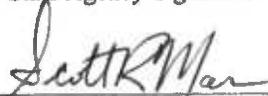
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name NH Fish and Game Department		1.2 State Agency Address 11 Hazen Drive, Concord NH 03301	
1.3 Contractor Name Woodstock Inn Again, LTD		1.4 Contractor Address 135 Main Street, North Woodstock, NH 03262	
1.5 Contractor Phone Number (603) 745-3951	1.6 Account Unit and Class 20-07500-21220000-020 500252	1.7 Completion Date 5/18/2024	1.8 Price Limitation \$4430.00
1.9 Contracting Officer for State Agency Scott Mason, Executive Director		1.10 State Agency Telephone Number (603) 271-3511	
1.11 Contractor Signature  Date: 4/4/24		1.12 Name and Title of Contractor Signatory Margaret Rice, Senior Vice President	
1.13 State Agency Signature  Date: 4/9/24		1.14 Name and Title of State Agency Signatory Scott Mason, Executive Director	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By:  On: 4/11/2024			
1.17 Approval by the Governor and Executive Council (if applicable) G&C Item number: _____ G&C Meeting Date: _____			

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed.

3.3 Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8. The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance

hereof, and shall be the only and the complete compensation to the Contractor for the Services.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 The State's liability under this Agreement shall be limited to monetary damages not to exceed the total fees paid. The Contractor agrees that it has an adequate remedy at law for any breach of this Agreement by the State and hereby waives any right to specific performance or other equitable remedies against the State.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws and the Governor's order on Respect and Civility in the Workplace, Executive order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of age, sex, sexual orientation, race, color, marital status, physical or mental disability, religious creed, national origin, gender identity, or gender expression, and will take affirmative action to prevent such discrimination, unless exempt by state or federal law. The Contractor shall ensure any subcontractors comply with these nondiscrimination requirements.

6.3 No payments or transfers of value by Contractor or its representatives in connection with this Agreement have or shall be made which have the purpose or effect of public or commercial bribery, or acceptance of or acquiescence in extortion, kickbacks, or other unlawful or improper means of obtaining business.

6.4. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with this Agreement and all rules, regulations and orders pertaining to the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 The Contracting Officer specified in block 1.9, or any successor, shall be the State's point of contact pertaining to this Agreement.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) calendar days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) calendar days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) calendar days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) calendar days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. In addition, at the State's discretion, the Contractor shall, within fifteen (15) calendar days of notice of early termination, develop and submit to the State a transition plan for Services under the Agreement.

10. PROPERTY OWNERSHIP/DISCLOSURE.

10.1 As used in this Agreement, the word "Property" shall mean all data, information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any Property which has been received from the State, or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Disclosure of data, information and other records shall be governed by N.H. RSA chapter 91-A and/or other applicable law. Disclosure requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 Contractor shall provide the State written notice at least fifteen (15) calendar days before any proposed assignment, delegation, or other transfer of any interest in this Agreement. No such assignment, delegation, or other transfer shall be effective without the written consent of the State.

12.2 For purposes of paragraph 12, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.3 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State.

12.4 The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** The Contractor shall indemnify, defend, and hold harmless the State, its officers, and employees from and against all actions, claims, damages, demands, judgments, fines, liabilities, losses, and other expenses, including, without limitation, reasonable attorneys' fees, arising out of or relating to this Agreement directly or indirectly arising from death, personal injury, property damage, intellectual property infringement, or other claims asserted against the State, its officers, or employees caused by the acts or omissions of negligence, reckless or willful misconduct, or fraud by the Contractor, its employees, agents, or subcontractors. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all Property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the Property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or any successor, a certificate(s) of insurance for all insurance required under this Agreement. At the request of the Contracting Officer, or any successor, the Contractor shall provide certificate(s) of insurance for all renewal(s) of insurance required under this Agreement. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or any successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **WAIVER OF BREACH.** A State's failure to enforce its rights with respect to any single or continuing breach of this Agreement shall not act as a waiver of the right of the State to later enforce any such rights or to enforce any other or any subsequent breach.

17. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

19. CHOICE OF LAW AND FORUM.

19.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire except where the Federal supremacy clause requires otherwise. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

19.2 Any actions arising out of this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be brought and maintained in the Merrimack County Superior Court of New Hampshire which shall have exclusive jurisdiction thereof.

20. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and any other portion of this Agreement including any attachments thereto, the terms of the P-37 (as modified in EXHIBIT A) shall control.

21. **THIRD PARTIES.** This Agreement is being entered into for the sole benefit of the parties hereto, and nothing herein, express or implied, is intended to or will confer any legal or equitable right, benefit, or remedy of any nature upon any other person.

22. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

23. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

24. **FURTHER ASSURANCES.** The Contractor, along with its agents and affiliates, shall, at its own cost and expense, execute any additional documents and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

25. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

26. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

EXHIBIT A

FEDERAL FUNDING INFORMATION AND COMPLIANCES

This contract is funded by a grant from the Department of the Interior, U. S. Fish and Wildlife Service. All Federal laws, regulations, and award terms and conditions applicable to Department of the Interior award recipients and their sub-recipients and contractors are hereby adopted in full force and effect with respect to this Contract. The contractor and any sub-contractors must comply with federal regulation and the following provisions, as applicable:

A. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

In accordance with 2 CFR 200.321 the contractor must take all necessary affirmative steps listed in (1) through (5) of this section to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible if any subcontracts will be used. Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

B. DOMESTIC PREFERENCES FOR PROCUREMENTS

In accordance with 2 CFR 200.322, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products

Contractor Initials MR
Date 4/4/21

such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

C. PROCUREMENT OF RECOVERED MATERIALS

In accordance with 2 CFR 200.323, the contractor must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. The Consolidated Recovered Materials Advisory Notices (RMANs) for the Comprehensive Procurement Guidelines (CPG) can be found on the EPA website at <https://www.epa.gov/>

D. INCREASING SEAT BELT USE IN THE UNITED STATES

In accordance with Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), the Contractor is encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

E. REDUCING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), the Contractor is encouraged to adopt and enforce policies that ban text messaging while driving and to establish workplace policies to decrease accidents caused by distracted drivers.

EXHIBIT B

Woodstock Inn Again, LTD, North Woodstock, NH will provide the following services for the New Hampshire Fish & Game Department's Volunteer Instructor Training and Recognition Banquet for approximately 100 people on Saturday, May 18, 2024:

Quantity Food Price Amount

Water, coffee and soft drinks, and a Buffet luncheon will include 3 Entrees, 2 Vegetables sides, 2 salads, dinner rolls, and 2 dessert selections.

\$35.00 per person x 100

\$3,500.00

Quantity Miscellaneous Price Amount

Banquet Facility with sound system, set up and clean up, tables, skirting, linens, chaffing dishes, serving items, and all utensils will be provided with room charge.

Contractor Initials MIR
Date 4/14/24

Room Charge
Service Charge

\$300.00
\$630.00

Total: \$4,430.00

EXHIBIT C

The total for this contract shall not exceed \$4,430.00.

Payment will be made to the contractor upon satisfactory completion of the work described in exhibit A within 30 days of approved invoice.

Invoice shall be sent to:

New Hampshire Fish & Game Department
Business Division
11 Hazen Dr.
Concord, NH 03301

Contractor Initials MR
Date 4/4/04

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that WOODSTOCK INN AGAIN, LTD. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on September 25, 1990. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 151039

Certificate Number: 0006589696



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 28th day of February A.D. 2024.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State



State of New Hampshire

Department of State

2024 ANNUAL REPORT

Filed
Date Filed: 1/2/2024
Effective Date: 1/2/2024
Business ID: 151039
David M. Scanlan
Secretary of State

BUSINESS NAME:	WOODSTOCK INN AGAIN, LTD.
BUSINESS TYPE:	Domestic Profit Corporation
BUSINESS ID:	151039
STATE OF INCORPORATION:	New Hampshire

CURRENT PRINCIPAL OFFICE ADDRESS	CURRENT MAILING ADDRESS
135 MAIN STREET NORTH WOODSTOCK, NH, 03262, USA	PO BOX 118 North Woodstock, NH, 03262, USA

REGISTERED AGENT AND OFFICE	
REGISTERED AGENT: Reynolds, Deborah R, Esq	
REGISTERED AGENT OFFICE ADDRESS: 607 Tenney Mountain Highway S127 Plymouth, NH, 03264, USA	

PRINCIPAL PURPOSE(S)	
NAICS CODE	NAICS SUB CODE
OTHER / DEAL IN RESTAURANT, LOUNGE & INN	

OFFICER / DIRECTOR INFORMATION		
NAME	BUSINESS ADDRESS	TITLE
Scott G Rice	135 Main Street, North Woodstock, NH, 03262, USA	President
Margaret Rice	57 Courtney Road, North Woodstock, NH, 03262, USA	Vice President
Deborah R Reynolds	607 Tenney Mountain Highway Suite 127, Plymouth, NH, 03264, USA	Secretary
Roberta F Vigneault	135 Main Street, North Woodstock, NH, 03262, USA	Treasurer
Scott Rice	57 Courtney Road, North Woodstock, NH, 03262, USA	Director

I, the undersigned, do hereby certify that the statements on this report are true to the best of my information, knowledge and belief.

Title: Treasurer

Business Name: WOODSTOCK INN AGAIN, LTD

Name of Signer: ROBERTA F VIGNEAULT

Title of Signer: Treasurer

WOODSTOCK INN AGAIN, LTD.

DIRECTOR'S CONSENT

I, Scott G. Rice, being the sole Director of Woodstock Inn Again, Ltd., a New Hampshire corporation with an office and principal place of business being 135 Main Street, North Woodstock, New Hampshire, 03262, and pursuant to RSA 293-A:8.21, hereby consent to the following actions:

VOTED: That this Consent be in lieu of a special meeting of the Director for purposes of authorizing the Corporation to enter into a contract with the State of New Hampshire through its Fish and Game Department (hereinafter, "Fish and Game") to hold a function at the Corporation's restaurant and inn known as the Woodstock Inn & Brewery on May 18, 2024;

VOTED: That Scott G. Rice as President and Margaret Rice as Vice President of the Corporation are authorized to enter into the contract with Fish and Game for the May 18, 2024 function, and to execute any and all documents, agreements and other instruments, and any amendments, revisions or modifications thereto, as they may deem necessary or desirable to effect the purposes of the foregoing Director's Consent.

I hereby attest that the foregoing actions described in this Consent have not been amended nor revoked and remain in full force and effect as of January 1, 2025.

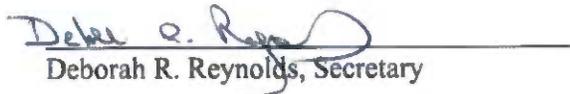
I direct this Consent to be filed with the Woodstock Inn Again, Ltd. Minutes of Director's Meetings.

Dated this 1st day of January, 2024.



Scott G. Rice, Director

A TRUE RECORD, ATTEST:



Deborah R. Reynolds, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

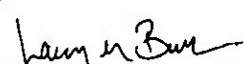
PRODUCER The Richards Group 48 Harris Place PO Box 820 Brattleboro VT 05302	CONTACT NAME: Lacey Burleson PHONE (A/C, No, Ext): (802) 251-1833 E-MAIL ADDRESS: lburleson@therichardsgrp.com	FAX (A/C, No): (802) 254-7110
	INSURER(S) AFFORDING COVERAGE	
INSURED WOODSTOCK INN AGAIN LTD 135 MAIN STREET NORTH WOODSTOCK NH 03293	INSURER A: Acadia Insurance Co	NAIC # 31325
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 23/24 Master for NH Fish **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR YWYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPA5483019-12	08/01/2023	08/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CAA5483020-12	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CUA5483021-12	08/01/2023	08/01/2024	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	LIQUOR LIABILITY			CPA5483019-12	08/01/2023	08/01/2024	Liquor Each Occurrence \$1,000,000 Liquor Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER New Hampshire Fish & Game Dept. 11 Hazen Drive Concord NH 03302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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NEW HAMPSHIRE HOSPITALITY COMPENSATION TRUST

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE CERTIFICATE
INFORMATION PAGE**

1. The Member: Woodstock Inn Again, LTD
Mailing Address: PO Box 118
North Woodstock, NH 03262-0118

Policy No. P011501NHHCT2024
Renewal of Number: P011501NHHCT2023
Federal Employers ID # 02-0443164

If there are other workplaces see attached schedule.

2. The certificate period is from 01/01/2024 12:01 a.m. to 01/01/2025 12:01 a.m. standard time at the Member's mailing address.

3. A. Workers Compensation Insurance: Part One of the certificate applies to the Workers Compensation Law of the States Listed here: NH

B. Employers Liability Insurance: Part Two of the certificate applies to the workplace(s) listed in Item 1. The limits of our liability under Part Two are:

Bodily Injury by Accident:	<u>\$1,000,000</u> Each Accident
Bodily Injury by Disease:	<u>\$1,000,000</u> Certificate Limit
Bodily Injury by Disease:	<u>\$1,000,000</u> Each Employee

C. This certificate includes these endorsement and schedules: **See Schedule**

4. The premium of this certificate will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Classifications	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
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See Schedule

Class Code/Minimum Premium	Expense Constant	Total Estimated Annual Premium	\$33,046
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Premium Adjustment Period: Annual

NEW HAMPSHIRE HOSPITALITY COMPENSATION TRUST

Clerk: 

President: 

Producer: NHMTA Services, Inc.

Date of Issue: 01/01/2024

INVITATION TO BID PAGE

All vendors are asked to bid on the following:

To provide a function room with tables and chairs capable of holding up to 100 people with a lunch style buffet meal with all condiments, utensils and linens for the annual Let's Go Fishing program instructor recognition and training event with the facility located in Grafton County to be held on a Saturday, May 18, 10am – 3pm with staff set up at 9am.

RFP Number –

Contact Person: Kyle Glencross - 603-271-0457

Closing date:

Closing Time:

Agency: Fish & Game Commission

Commodity: Services, Contractual

Contract period –

Bids can be sent via e-mail to: kyle.glencross@wildlife.nh.gov or dropped off directly at the Aquatic Education/Let's Go Fishing Program Office:
New Hampshire Fish & Game Department
11 Hazen Drive
Concord, NH 03301.

The New Hampshire Fish and Game Department gives notice that the Let's Go Fishing program is requesting proposals for a one day event with a lunch buffet for approximately 130 people.

Dinner rolls or fresh bread

3 Entrees Options (one of each: chicken, fish, beef, No hamburgers or hot dogs please)

2 Salad options (examples: Caesar, garden)

3 entrée side dishes (examples: roasted potatoes, rice pilaf, fresh seasonal vegetables)

2 dessert options (examples: chocolate cake, apple pie, ice cream)

Coffee and tea station

Assorted soft drinks and water

All necessary table settings (plates, utensils, napkins)

All necessary serving equipment and utensils

Tables and chairs and table clothes

Set-up and breakdown for all food service needs

The following items should be broken out when submitting bids:

Description of the services to be provided.

Breakdown of cost for food items.

Event room fees.

Total cost per person.

Any fees associated with services in addition to the items listed above.

Sum total cost of the contract will be based on price per person and any associated fees.

Please Note: The State of New Hampshire is exempt from the rooms and meals tax
The NHFG Department will provide final count of people attending 10 days prior to the event.
The invoice must be itemized for services and based on number of people attending.

Required Documents:

The successful bidder must be willing to provide original copies of the following documents within one month of the RFP closing.

1. Signed and/or initialed copies of the P-37 and exhibits A, B and C of the contract supplied by the state.
2. Certificate of Good Standing from the NH Secretary of State
3. Certificate of Authority/Vote- Must be notarized.
4. Certificate of General Liability Insurance with NH Fish and Game 11 Hazen Drive Concord NH 03301 listed as a certificate holder and proof of worker's compensation insurance.

Commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess.

See the attachment for a copy of the P-37 and samples of the Certificate of Authority/Vote