

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100
Concord, New Hampshire 03301
(603) 271-3201 Office@das.nh.gov

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Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

May 1, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to enter into a **Sole Source** amendment to an existing contract (Contract# 8003277) with Alvin J Coleman & Son, Inc. (VC#154411), Conway, NH for the supply and delivery of Aggregates by increasing the price limitation by \$225,000.96 from \$243,000.00 to \$468,000.96 effective upon Governor and Executive Council approval through April 30, 2026. The original contract was approved by the Commissioner of Administrative Services on July 14, 2023, then subsequently amended by the Commissioner of Administrative Services on August 23, 2023.

Funding shall be provided through individual agency expenditures, none of which shall be permitted unless there are sufficient appropriated funds to cover the expenditure.

EXPLANATION

This contract amendment is **Sole Source** because the requested increase to the current limitation exceeds 10% of the original contract price limitation amount. Quarterly monitoring of agency expenditures against contract #8003277 has revealed that 76% of the originally established price limitation has been consumed in less than eight months of the contract term. The current spend against this contract stands at \$185,782.79.

As previously stated, the original contract was approved by the Commissioner of Administrative Services on July 14, 2023, then subsequently amended by the Commissioner of Administrative Services on August 23, 2023. Further investigation revealed nearly \$100,000 of the current spend occurred during the summer of 2023 which is concurrent with the severe infrastructure damage caused by heavy rainstorms in the New Hampshire Department of Transportation Division of Highway Maintenance District 3 area.

By removing this single large expenditure associated with this storm damage from the current spend amount and dividing the remaining spend across the elapsed term we can approximate a monthly average. That monthly average can then be extrapolated across the

remaining contract term to calculate an accurate estimation to cover the existing and any further expenditures during the remainder of the term, excluding any severe weather events which may occur unexpectedly.

Contract financials	
Current limitation	\$ 243,000.00
Current limitation remaining balance	\$ 57,217.21
Expenditure computation to cover remainder of term	\$ 282,218.17
Total requested increase to limitation	\$ 225,000.96
New price limitation	\$ 468,000.96

Based on the foregoing, I am respectfully recommending approval of the **Sole Source** contract amendment with Alvin J Coleman & Son, Inc.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner



Division of Procurement Support Services
Bureau of Purchase Property

Gary S. Lunetta
Director
(603) 271-2201

Financial Analysis

Contract Description	Aggregates	Agency	DAS
Contract #	8003277	Agent Name	Jesse G Wilcox

Financial Analysis of Contract Expenditures			
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Current CPL	\$243,000.00	Date of calculations	3/8/2024
Current spend	\$185,782.79	Contract start date	7/14/2023
Balance remaining (\$)	\$57,217.21	Contract end date	4/30/2026
Balance remaining (%)	23.55%	Days remaining	783
Avg monthly spend	\$10,812.96	Month remaining	26.10
		Months elapsed	7.93
		Remainder of Term (%)	76.69%
Additional funds needed for term	\$282,218.17		
Total spend extrapolation	\$468,000.96		
Increase needed	\$225,000.96		
New CPL	\$468,000.96		

Special Notes	<p>Research into the spending of this contract shows large amount of spend in the summer of 2023, concurrent with the heavy rain storms that occurred causing severe damage to roadway infrastructures. By examining the expenditures in greater detail, we see that nearly \$100,000 of the current spend can be attributed to repairing the damage caused by those rain storms which are atypical events. By removing that \$100,000 from the spend and dividing the remaining spend across the elapsed term we can determine a monthly average and extrapolate a total estimation of spend for the remainder of the contract term.</p>
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**SECOND AMENDMENT TO THE CONTRACT BETWEEN
ALVIN J. COLEMAN & SON, INC.
AND
THE STATE OF NEW HAMPSHIRE,
DEPARTMENT OF ADMINISTRATIVE SERVICES,
FOR AGGREGATES
CONTRACT # 8003277**

This Second Amendment (hereinafter referred to as the "Amendment"), dated this 18th day of March, 2024, is by and between the State of New Hampshire, Department of Administrative Services (hereinafter referred to as "the State") and Alvin J Coleman & Son, Inc. (hereinafter referred to as "the Contractor") for Aggregates.

WHEREAS, pursuant to an agreement effective July 14, 2023, set to expire April 30, 2026, first amended by the Commissioner of Administrative Services on August 23, 2023, (hereinafter referred to as "the Agreement"), the Contractor agreed to supply and deliver aggregates for the State in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, pursuant to Section 17 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties;

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Amendment and the underlying Agreement, the parties do mutually agree as follows:

1. Delete in its entirety Form Number P-37, item 1.8 Price Limitation and substitute the following:
1.8 468,000.96
2. Amend Exhibit C Contract Price: Change to the following:
\$468,000.96
3. All other provisions of the Agreement, approved by the Commissioner of the Department of Administrative Services on July 14, 2023, shall remain in full force and effect.

ALVIN J. COLEMAN & SON, INC.

By: Noah Coleman

Noah Coleman
(Print Name)

Title: Vice President

Date: 3/18/24

STATE OF NEW HAMPSHIRE

By: Charles M. Arlinghaus

Charles M. Arlinghaus
(Print Name)

Title: Commissioner
Department of Administrative Services

Date: 4-2-24

OFFICE OF THE ATTORNEY GENERAL

By: Duncan A. Edgar

Duncan A. Edgar
(Print Name)

Title: Assistant Attorney General

Date: April 11, 2024

The foregoing contract was approved by the
Governor and Council of New Hampshire on

Signed: _____

(Print Name)

Title: _____

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ALVIN J. COLEMAN & SON, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on September 14, 1962. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 13035

Certificate Number: 0006656239



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 2nd day of April A.D. 2024.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular stamp.

David M. Scanlan
Secretary of State

Alvin J Coleman & Son, Inc.

Certificate of Vote

I, Curtis D Coleman, hereby certify that I am a duly elected Secretary of Alvin J Coleman & Son, Inc.

I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on December 20, 2023 at which a quorum of the Board was present and voting.

VOTED:

That Calvin J Coleman as President, Caroline Dix Coleman as Vice President, P. Noah Coleman as Second Vice President and Curtis D Coleman as Secretary/Registered Agent/Clerk of Alvin J Coleman & Son, Inc. are fully authorized to execute all contract documents.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of March 18, 2024 and that Calvin J Coleman, Caroline Dix Coleman, P. Noah Coleman and Curtis D. Coleman are the duly elected President, Vice President, Second Vice President, and Secretary/Registered Agent/Clerk, respectively, of this corporation.

DATE: 3/18/24

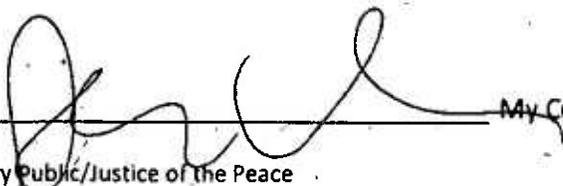
ATTEST:



Curtis D. Coleman, Secretary

(Corporate Seal)

Subscribed and sworn before me this 18th Day of March 2024



Notary Public/Justice of the Peace

My Commission Expires





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

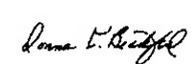
PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Donna Bickford PHONE (A/C No. Ext): (603) 224-2562 FAX (A/C No.): (603) 224-8012 E-MAIL ADDRESS: dbickford@rowleyagency.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Firemen's Ins Co of Wash. DC</td> <td>21784</td> </tr> <tr> <td>INSURER B: Acadia Insurance Company</td> <td>31325</td> </tr> <tr> <td>INSURER C: Maine Employers Mutual Ins Co</td> <td>11149</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Firemen's Ins Co of Wash. DC	21784	INSURER B: Acadia Insurance Company	31325	INSURER C: Maine Employers Mutual Ins Co	11149	INSURER D:		INSURER E:		INSURER F:
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INSURER D:														
INSURER E:														
INSURER F:														
INSURED Alvin J. Coleman & Son, Inc. 9 NH Route 113 Conway NH 03818-9505														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDD INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CG0001 04/13 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CFA5344231	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPIOP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAA5344232	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUA5443696	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 PRODUCTS/COMPL OPS AGGR \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	5101800948 3A STATES: ME	7/1/2023	7/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: Aggregate Contract for RFB 2770-23
 The State of New Hampshire, its agencies, agents & employees are included as additional insureds with respect to general liability when required by written contract with the named insured. Waiver in favor of AI applies with respect to GL when required by written contract with the insured.

CERTIFICATE HOLDER State of New Hampshire-Administrative Ser Bureau of Purchase and Property 25 Capitol Street, Room 102 Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Donna Bickford/DTB 
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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100
Concord, New Hampshire 03301
(603) 271-3201 Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

August 8, 2023

DAS Commissioners Office
State House Annex
25 Capitol Street
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to exercise an amendment to contract (Contract #8003277) with Alvin J Coleman & Son, Inc. (VC#154411), Conway NH, to increase the price limitation by \$115,995.90 from \$127,004.10 to an amount up to and not to exceed \$243,000.00 with no change to the completion date for aggregates effective upon approval of the Commissioner of the Department of Administrative Services. The original contract (Contract #8003277) was approved July 14, 2023.

EXPLANATION

The Department of Transportation, Division of Highway Maintenance issued a request for price limitation increase August 7, 2023. The request was issued because information received from DOT District 3 indicated that DOT remains actively working on repairs from the July 16th storm, forecasting 75% or more complete. To allow work to continue without concerns for delays as we approach the assigned price limitation limits, we request that the limits be adjusted to account for current ongoing repairs associated with unprecedented storms.

This increase request, upon approval will permit completion of storm damage repairs dependent on materials from this contract (Contract #8003277) due to the locations of roadway damage. Currently accruing costs for July 2023 storms exceed \$76,000.00 with an additional \$40,000.00 expected. The total expense would amount to \$116,000.00 or approximately 90% of the current price limitation of \$127,004.10.

The information below represents prices for the requested amendment to this contract.

Contract financials	
Current price limitation	\$127,004.10
Add this amendment	\$115,995.90
Requested new price limitation	\$243,000.00

Based on the foregoing, I am respectfully recommending approval of the contract amendment with Alvin J Coleman & Son, Inc.

Respectfully submitted,


Gary S. Lunetta
Director Division of Procurement &
Support Services

NON COMING

**FIRST AMENDMENT TO THE CONTRACT
BETWEEN ALVIN J COLEMAN & SON, INC.
AND
THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ADMINISTRATIVE SERVICES,
FOR AGGREGATES
CONTRACT # 8003277**

This First Amendment (hereinafter referred to as the "Amendment"), dated this 16th day of August, 2023 is by and between the State of New Hampshire, Department of Administrative Services (hereinafter referred to as "the State") and Alvin J. Coleman & Son, Inc (hereinafter referred to as "the Contractor") for Aggregates.

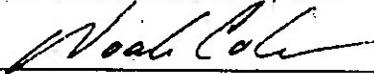
WHEREAS, pursuant to an agreement effective July 14, 2023 set to expire April 30, 2026, the Contractor agreed to provide certain aggregate products for the State in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, pursuant to Section 17 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties;

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Amendment and the underlying Agreement, the parties do mutually agree as follows:

1. Delete in its entirety Form Number P-37, item 1.8 Price Limitation and substitute the following:
1.8 \$243,000.00
2. Amend Exhibit C Contract Price; Change to the following:
\$243,000.00
3. All other provisions of the Agreement, approved by the Commissioner, Department of Administrative Services on July 14, 2023, effective July 14, 2023 and set to expire April 30, 2026, shall remain in full force and effect.

ALVIN J COLEMAN & SON, INC.

By: 
Noah Coleman
(Print Name)

Title: Vice President

Date: 8/16/23

STATE OF NEW HAMPSHIRE

By: 
Charles M. Arlinghaus
(Print Name)

Title: Commissioner,
Department of Administrative Services

Date: 8/23/23



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100

Concord, New Hampshire 03301

(603) 271-3201 Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

July 14, 2023

DAS Commissioners Office
State House Annex
25 Capitol Street
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to enter into a contract with Alvin J Coleman & Son, Inc. (VC#154411) Conway NH in the amount up to and not to exceed \$127,004.10 for aggregates for three years with the option to renew for two additional years effective upon the Commissioner of the Department of Administrative Services approval through April 30, 2026.

Funding shall be provided through individual agency expenditures, none of which shall be permitted unless there are sufficient appropriated funds to cover the expenditure.

EXPLANATION

The Department of Administrative Services, through the Bureau of Purchase and Property, issued request for bid (RFB) 2770-23 on May 30, 2023 with responses due on June 13, 2023. This bid reached 96 vendors through the NIGP electronic sourcing platform with an additional 24 directly sourced. There were 13 compliant responses. Alvin J Coleman & Son, Inc. submitted compliant pricing. The results from this RFB are intended to be multi-award contracts.

The expiring original contract (Contract #8001776) did not contain a price limitation. Available spend reports indicate a spend of \$115,458.27 over the past three years. The requested price limitation for this contract is \$127,004.10, of which \$11,545.83 shall be for Agency infrastructural rebuild/repair operational projects, undefined needs associated with the balance of products and as an allowance for continued volatile market conditions impacting supply chains.

The multi-awarded aggregates contract, upon approval, will provide a consistent and centralized agency-level experience with the ability to obtain multiple quotes for aggregates as necessary. All participating State agencies can expect to achieve local, and competitive pricing, for aggregate products across the State.

The aggregates contract in its entirety shall be available to all agencies to assist in locating the most qualified, per NHDOT specifications, contractor for timely product delivery. This contract will also ensure optimal fuel mileage for product acquisition and transport for required non-emergent and emergent requirements.

Contract financials	
2019-2022 contract spend p-card inclusive	\$115,458.27
Addition - market increases & balance of product & Agency infrastructural rebuild/repair operational projects	\$ 11,545.83
Recommended contract price limitation	\$127,004.10

Based on the foregoing, I am respectfully recommending approval of the contract with Alvin J Coleman & Son, Inc.

Respectfully submitted,

Gary S. Lunetta

Director Division of Procurement & Support Services

NON

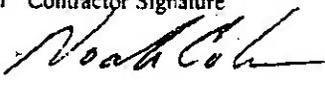
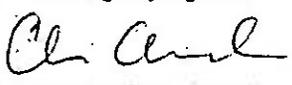
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name Department of Administrative Services Bureau of Purchase and Property		1.2 State Agency Address 25 Capitol Street, Room 102 Concord NH, 03301	
1.3 Contractor Name Alvin J Coleman & Son, Inc		1.4 Contractor Address 9 NH Route 113 Conway NH, 03818	
1.5 Contractor Phone Number 603-447-5936	1.6 Account Number Various	1.7 Completion Date 04/30/2026	1.8 Price Limitation \$127,004.10
1.9 Contracting Officer for State Agency Liz Moskalenko		1.10 State Agency Telephone Number 603-271-3122	
1.11 Contractor Signature  Date: 6/21/23		1.12 Name and Title of Contractor Signatory Noah Coleman, Vice President	
1.13 State Agency Signature  Date: 7/14/23		1.14 Name and Title of State Agency Signatory Charles M. Arlinghaus, Commissioner	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: _____ On: _____			
1.17 Approval by the Governor and Executive Council (if applicable) G&C Item number: _____ G&C Meeting Date: _____			

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete

compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

Page 3 of 13

10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under

Contractor Initials NC

Date 6/21/23

this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement; Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

EXHIBIT A
SPECIAL PROVISIONS

There are no special provisions of this contract.

Contractor Initials: RC
Date: 6/21/23

EXHIBIT B
SCOPE OF WORK

1. EFFECTIVE DATE

The Contract term shall commence on upon execution by the Commissioner of the Department of Administrative Services, whichever is later (the "Effective Date") and shall continue thereafter through April 30, 2026, a period of approximately three (3) years.

The contract may be extended for an additional two (2) years thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the Contractor and the State with the approval of the Commissioner of the Department of Administrative Services. The maximum term of the contract (including extensions) shall not exceed five (5) years.

2. CONTRACT DOCUMENTS

This Contract consists of the following documents ("Contract Documents"):

- a. State of New Hampshire Terms and Conditions, General Provisions Form P-37
- b. EXHIBIT A Special Provisions
- c. EXHIBIT B Scope of Work
- d. EXHIBIT C Method of Payment
- e. EXHIBIT D RFB 2770-23
- f. EXHIBIT E Contractor's Bid Response

In the event of any conflict among the terms or provisions of the documents listed above, the following order of priority shall indicate which documents control: (1) EXHIBIT A "Special Provisions," (2) Form Number P-37, (3) EXHIBIT B "Scope of Work," (4) EXHIBIT C "Method of Payment," (5) EXHIBIT D "RFB 2770-23," and (6) EXHIBIT E "Contractor's Bid Response."

3. SCOPE OF WORK

Contractor shall provide and supply all labor, tools, transportation, materials, product and permits as necessary and required to perform services as described herein.

Unless otherwise specified herein, all deliveries performed under awarded Contracts shall be performed between the hours of 7:30 A.M. and 4:00 P.M. for State business days, unless other arrangements are made in advance with the State. No premium charges shall be paid for any off-hour work.

All product shall meet specifications and be in conformance with and as defined in the latest version of the NHDOT Standard Specifications for Road and Bridge Construction, Sections 304, 583 and 585. Any non-conforming materials will be rejected and removed at the Contractors expense.

The product(s) indicated in this bid are equivalent to the type and quality required. Your offer shall match or exceed the product(s) indicated and you shall demonstrate to the satisfaction of the purchasing Agency they meet or exceed the minimum standards. Product(s) not meeting the minimum standards shall not be accepted. Product literature and specifications may be enclosed.

The Contractor shall not commence delivery until a conference is held with each agency prior to delivery if required and requested by the State, at which time representatives of the Contractor and the State are present. The conference shall be arranged by the requesting agency.

If sub-contractors are to be utilized, please include information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing. Approval by the State must be received prior to a sub-contractor starting any work.

4. WARRANTY REQUIREMENTS

The Contractor shall provide warranties on all product provided by the Contractor for a period of not less than one (1) year or the manufacturer's standard warranty period, whichever is greater, commencing on the date product is received, inspected, and accepted by the State of New Hampshire. The warranty shall cover 100% of repair or replacement costs, including all parts; shipping, labor, travel, lodging, and expenses.

5. ORDERING PROCEDURE

State agencies shall place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants shall utilize their own individually established ordering procedures.

6. USAGE REPORTING

The Contractor shall submit a quarterly usage report for analysis for each state agency or eligible participant. Reports are due no later than 30 days after each end of each calendar quarter to the Bureau of Procurement Services, Liz Moskalenko and sent electronically to:

Elizabeth.A.Moskalenko@DAS.NH.Gov. At a minimum, the Report shall include:

- Contract Number
- Utilizing Agency and Eligible Participant
- Services/Products Purchased converted to Cubic Yards or Tons (showing the item, product or part number, and final cost.)
- Recycling documentation with respect to content used in the manufacture, development and distribution process of goods and services sold. This report shall include but not be limited to:
 - Percentage of recycled materials contained within the product
 - Percentage of waste recycled throughout the manufacturing process
 - Any associated material avoided and/or recycled as applicable under contract
 - A standardized reporting form will be provided after contract award
- Total Cost of all Services/Products Purchased. Ability to sort by agency/eligible participant.
- Preferred in Excel format

7. ACCOUNT COMMUNICATION & ESCALATION

All communication regarding account details including but not limited to, shipping and receiving, invoice reconciliation, product availability, etc. shall be handled directly with the State agency contact assigned. If for any reason a resolution cannot be met at an agency level the Contractor agrees to escalate the concern to the Bureau of Purchase and Property prior to imposing any restriction or hold on the account in question.

8. RETURNED GOODS

The Contractor shall resolve all order and invoice discrepancies within five (5) business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. shall be picked up by the Contractor within ten (10) business days of notification with no restocking or freight charges and shall be replaced with specified products or the agency shall be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not permitted.

Standard stock products ordered in error by the State shall be returned for full credit within fifteen (15) business days of receipt. Products shall be in re-saleable condition (original container, unused) and there shall be no restocking fee charged for these products. The using agency shall be responsible for any freight charges to return these items to the Contractor.

9. DELIVERY

All deliveries shall be FOB Destination (Contractor is responsible for product until product is delivered and accepted by the State). Product not conforming to specifications or are not in good condition upon receipt shall be replaced promptly by the Contractor.

The Contractor shall deliver any product ordered under this Contract within three (3) business days from the placement of the order, or as otherwise may be specified in a purchase, order issued by the State. All orders must be delivered within the agreed upon timeframe.

For large quantity orders, the above required delivery timeframe may be extended to the agreed upon date between the requesting agency and contractor.

The use of a private carrier to make delivery **does not** relieve the Contractor from the responsibility of meeting the delivery requirement.

10. OBLIGATIONS AND LIABILITY OF THE CONTRACTOR

The Contractor shall provide all product strictly pursuant to, and in conformity with this contract which resulted from RFB 2770-23.

It is the responsibility of the Contractor to maintain this State Contract and New Hampshire Vendor Registration with up to date contact information.

Additionally, all updates i.e., telephone numbers, contact names, email addresses, W9, tax identification numbers are required to be current through a formal electronic submission to the Bureau of Purchase and Property at

[https://das.nh.gov/purchasing/vendorregistration/\(S1a0fzcv55qhaeqs45jpya5i45\)\)/welcome.aspx](https://das.nh.gov/purchasing/vendorregistration/(S1a0fzcv55qhaeqs45jpya5i45))/welcome.aspx)

The Contractor shall agree to hold the State of NH harmless from liability arising out of injuries or damage caused while performing this work. The Contractor shall agree that any damage to building(s), materials, equipment or other property during the performance of the service shall be repaired at its own expense, to the State's satisfaction.

11. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

The Contractor certifies, by signature of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency.

**EXHIBIT C
METHOD OF PAYMENT**

1. CONTRACT PRICE

The Contractor shall provide the product specified in Exhibit B in the amount not to exceed the Price Limitation of \$127,004.10; this figure shall not be considered a guaranteed or minimum figure; however it shall be considered a maximum figure from the effective date through the expiration date as indicated in Form P-37 Block 1.7.

On the anniversary date of this contract, the Contractor may request price adjustment, either upward or downward, keyed to the industry changes or general trade. Written notice of an impending price increase, including substantiation for it, must be submitted in writing to Bureau of Purchase & Property, 25 Capitol Street, Rm. 102, Concord, NH 03301, no less than thirty(30) days prior to the effective date of said price increase. The State reserves the right to reject any price increases it deems unreasonable. If parties to the contract cannot agree on renewal terms, it is hereby understood that the contract will be competitively bid.

PRICE ADJUSTMENTS

On the anniversary date of this contract, the successful Vendors may request price adjustment, either upward or downward annually, keyed to the industry changes or general trade. Written notice of an impending price increase, including substantiation for it, must be submitted in writing to Bureau of Purchase & Property, 25 Capitol Street, Rm. 102, Concord, NH 03301, no less than thirty (30) days prior to the effective date of said price increase. The State reserves the right to reject any price increases it deems unreasonable. If parties to the contract cannot agree on renewal terms, it is hereby understood that the contract will be rebid.

Documentation of the increase must accompany the request to support the amount (%) of the requested increase.

The annual increase for any item shall not exceed 3% and in no case shall it exceed the documented percentage of increase levied on the contractor by said contractors supplier(s). Requests for price increases may only be based on increased supplier or market prices and not on fuel costs, regulatory charges or any other type of surcharge or administrative cost.

Price decreases shall become effective immediately as they become effective to the general trade or the Vendor's best/preferred customer.

Updated Published Price List MUST be e-mailed to Elizabeth.A.Moskaienko@DAS.NH.Gov.

The State shall have the right to reject any pricing that fails to follow the above principles, and to rebid any part, or the entire contract, if deemed to be in its best interest.

2. PRICING STRUCTURE

Item Description	Unit	Quantity	Unit Price	Extended Price
Sand	Ton	15,519	\$7.50	\$116,392.50
Sand (Washed/Screened)	Ton	16,721	\$7.50	\$125,407.50
Concrete Sand (Washed)	Ton	16	\$9.25	\$148.00
Manufactured Sand (Washed)	Ton	844	\$9.50	\$8,018.00
Winter Sand (Washed)	Ton	1,534	\$7.50	\$11,655.00
Gravel	Ton	12,748	\$7.50	\$95,610.00
4" Gravel	Ton	491	\$9.25	\$4,541.75
3/4" Crushed Gravel	Ton	1,775	\$7.50	\$13,312.50
3/4" Stepak (Crushed Gravel)	Ton	2,279	\$9.50	\$21,650.50
1" Crushed Gravel	Ton	11,178	\$7.50	\$83,835.00
1-1/2" Crushed Gravel	Ton	4,163	\$9.25	\$38,507.75
3" Crushed Gravel	Ton	87		\$0.00
5" Minus Crushed Gravel	Ton	30	\$8.00	\$240.00
3/4" Crushed Bank Run Gravel	Ton	1,427	\$7.50	\$10,702.50
1-1/2" Crushed Bank Run Gravel	Ton	435		\$0.00
6" Bank Run Gravel	Ton	148	\$8.00	\$1,184.00
6" Quarry Run Gravel	Ton	564	\$9.00	\$5,076.00
Stone Dust	Ton	4,372	\$9.50	\$41,534.00
Crushed Stone	Ton	14,320		\$0.00
Dense Crushed Stone	Ton	29,692		\$0.00
3/8" Blend Crushed Stone	Ton	68	\$14.95	\$1,016.60
3/4" Crushed Stone	Ton	12,475	\$14.00	\$174,650.00
1" Crushed Stone	Ton	5,180		\$0.00
1 1/2" Crushed Stone	Ton	4,868	\$11.25	\$54,765.00
7" Crushed Stone	Ton	1,359	\$10.00	\$13,590.00
3/8" Stone	Ton	16	\$14.95	\$239.20
3/4" Stone	Ton	832	\$13.75	\$11,440.00
1 1/2" Stone	Ton	363	\$11.25	\$4,083.75
3-6" Quarry Stone	Ton	237	\$15.00	\$3,555.00
3" Stone	Ton	189		\$0.00
6+ Stone	Ton	1,833	\$15.00	\$27,495.00
7" Crushed Stone	Ton	148		\$0.00
PRODUCT - Other				
Blasted Ledge	Ton	428	\$9.00	\$3,852.00
3/8" Ledge Pack	Ton	443		\$0.00
3/4" Ledge Pack	Ton	28	\$7.50	\$210.00
HardPak	Ton	591		\$0.00
Clean Fill	Ton	17,560		\$0.00
Screened Top Soil	Ton	142	\$22.00	\$3,124.00
Lawn	Ton	336	\$22.00	\$7,392.00
Mulch	Ton	41		\$0.00
Tailings	Ton	160		\$0.00
Recycled Concrete	Ton	74		\$0.00
Recycled Asphalt	Ton	74		\$0.00
Slag	Ton	74		\$0.00
Single Pass	Ton	18		\$0.00
Truck Overtime Usage Hours	Hours	820		\$0.00

Contractor Initials MC
 Date 6/10/23

All product shall meet specifications and be in conformance with and as defined in the latest version of the NHDOT Standard Specifications for Road and Bridge Construction, Sections 304, 583 and 585, located at:

www.nh.gov/doi/cra/projectdevelopment/highwaydesign/specifications/index.htm

CONTRACTOR'S BALANCE OF PRODUCT LINE ITEMS

During the term of contract, the state may purchase other items in relation to Aggregates Delivered and/or Supplied from the successful Vendor's Balance of Product Line. Product purchased off balance of product line(s) must offer equal to or greater than the percentage offered for the assigned categories on the main offer section. All products ordered shall include all shipping/delivery charges as specified above in "Bid Prices" unless delivery is outside the normal business delivery area.

3. INVOICE

All invoices must list Contract Number, Purchase Order Number, Unit and Extension Prices and discounts allowed. A separate invoice shall be submitted for each order. Unless otherwise noted in this contract or purchase order, payment will not be due until thirty (30) days after all services have been completed, or all product has been delivered, inspected and accepted by the State or the invoice has been received at the agency business office, whichever is later. Invoices shall be sent to the address of the ordering agency.

4. PAYMENT

Payments may be made via ACH or P-Card. Use the following link to enroll with the State Treasury for ACH payments: <https://www.nh.gov/treasury>

EXHIBIT D

RFB 2770-23 is incorporated here within.

Contractor Initials MC
Date 6/21/23

EXHIBIT E

Contractor's Bid Response is incorporated here within

Contractor Initials AC
Date 6/21/23

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ALVIN J. COLEMAN & SON, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on September 14, 1962. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 13035

Certificate Number: 0006251012



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 21st day of June A.D. 2023.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

Alvin J Coleman & Son, Inc

Certificate of Vote

I, Curtis D Coleman, hereby certify that I am a duly elected Secretary of Alvin J Coleman & Son, Inc.

I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on December 8, 2022 at which a quorum of the Board was present and voting.

VOTED:

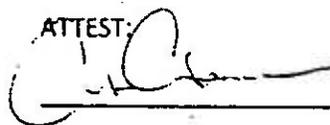
That Calvin J Coleman as President, Caroline Dix Coleman as Vice President, P. Noah Coleman as Second Vice President and Curtis D Coleman as Secretary/Registered Agent/Clerk of Alvin J Coleman & Son, Inc are fully authorized to execute all contract documents.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of June 21, 2023 and that Calvin J Coleman, Caroline Dix Coleman, P. Noah Coleman and Curtis D. Coleman are the duly elected President, Vice President, Second Vice President, and Secretary/Registered Agent/Clerk, respectively, of this corporation.

DATE:

6/21/23

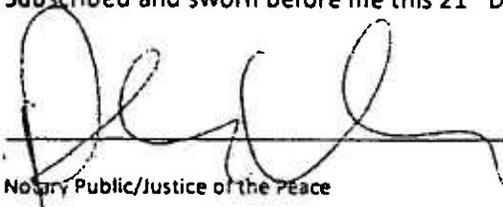
ATTEST:



Curtis D Coleman, Secretary

(Corporate Seal)

Subscribed and sworn before me this 21st Day of June 2023


Notary Public/Justice of the Peace

My Commission Expires _____

Ariella Neville
Notary Public, State of New Hampshire
My Commission Expires 8/18/2026



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511		CONTACT NAME: Donna Bickford PHONE: (603) 224-2562 FAX: (603) 224-6812 EMAIL ADDRESS: dbickford@rowleyagency.com	
INSURED Alvin J. Coleman & Son, Inc. 9 NH Route 113 Conway NH 03816-9505		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Fireman's Ins Co of Wash. DC	NAIC # 21784
		INSURER B: Acadia Insurance Company	NAIC # 31325
		INSURER C: Maine Employers Mutual Ins Co	NAIC # 11149
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CG0001 04/13 GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:		CPA5344231	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPLE AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CAA5344232	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		COA5443696	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 PRODUCTS COMPLE AGG \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	5101800948 3A STATES: NH	7/1/2023	7/1/2024	PER STATUTE <input checked="" type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Aggregates Contract for RFB 2770-23

The State of New Hampshire, its agencies, agents & employees are included as additional insureds with respect to general liability when required by written contract with the named insured. Waiver in favor of AI applies with respect to GL when required by written contract with the insured.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire-Administrative Ser
Bureau of Purchase and Property
25 Capitol Street, Room 102
Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Donna Bickford/DTB

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