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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

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March 27, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to reappoint Adam L. Woods to Position #9U541 (Appropriation #02-20-20-200510-2610-500132) as an Assistant Attorney General at a salary level of \$96,000, effective upon Governor and Executive Council approval or April 29, 2024, whichever is later, for a term ending April 29, 2029.

EXPLANATION

Mr. Woods, a Chichester resident, graduated from University of New Hampshire in 2009 with Bachelor of Arts degrees in Political Science and Justice Studies. He earned his Juris Doctor from University of New Hampshire School of Law in 2013. While in law school he was a student attorney in the Criminal Practice Clinic (2012) and a legal extern in the Concord City Prosecutor's Office (2013). He began prosecuting misdemeanor cases for the Cheshire County Attorney's Office as an Assistant County Attorney in 2013. He joined the Belknap County Attorney's Office as an Assistant County Attorney in 2014, where he prosecuted a variety of felony cases including sexual and domestic assaults, theft and financial crimes, fraud, and drug offenses. He was promoted to Deputy County Attorney in 2018, in which capacity he assumed additional supervisory responsibilities. From 2019 to 2022, he was New Hampshire Employment Security's Unemployment Fraud Prosecutor, which position is embedded at the Department of Justice; he joined the Department as an Assistant Attorney General in 2022 and has been assigned to the Criminal Justice Bureau. This reappointment will give him a full five-year term. He will continue in his current assignment and his salary will remain the same. His resume is attached.

RSA 21-M:3 and RSA 94:1-a(I)(c) provide that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the

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Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

I am very pleased to offer Mr. Woods' reappointment as an Assistant Attorney General at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,



John M. Formella
Attorney General

#4430191

Adam L. Woods

Education

University of New Hampshire School of Law, Concord, NH
Juris Doctor, May 2013

University of New Hampshire, Durham, NH
Bachelor of Arts, Political Science, 2009
Bachelor of Arts, Justice Studies, 2009

Work Experience

**April 2022 –
present**

Assistant Attorney General, NH Dept. of Justice – Criminal Justice Bureau, Concord, NH

Investigate and prosecute homicides, officer-involved uses of force, cases arising from the YDC investigation, and other major crimes as assigned by the Attorney General. Draft and review various search warrants, investigative subpoenas, and motions related to prosecutions.

**August 2019 –
April 2022**

Unemployment Fraud Prosecutor, NH Employment Security, Concord, NH
Attorney, NH Department of Justice – Criminal Justice Bureau, Concord, NH
Prosecuted Unemployment Compensation Fraud cases for NH Employment Security in various courts throughout New Hampshire, provided prosecution and investigation training to fraud investigators at Employment Security. Prosecuted homicide cases as part of the Homicide Unit in the Criminal Justice Bureau, assisted law enforcement and lead attorneys in homicide investigations and trial, drafted various search warrants, investigative subpoenas, and motions related to these prosecutions.

**January 2018 –
August 2019**

Deputy County Attorney, Belknap County Attorney's Office, Laconia, NH
Continued prosecution duties of Assistant County Attorney, including more complex litigation and significant cases. Supervised assistant county attorneys, Rule 36 interns, legal assistants and victim/witness coordinator, including yearly reviews and communicating day-to-day tasks and feedback. Worked with defense bar and court to implement Early Case Resolution program.

**January 2014 –
December 2017**

Assistant County Attorney, Belknap County Attorney's Office, Laconia, NH
Prosecuted a range of felony level criminal cases in Belknap County Superior Court, as well as occasional misdemeanor crimes in local district courts. Types of cases prosecuted include sexual and domestic assaults, theft and financial crimes, fraud, and drug offenses. Other duties include witness preparation and meeting with victims of crimes both pre-trial and post-conviction.

**November 2013 –
January 2014**

Assistant County Attorney, Cheshire County Attorney's Office, Keene, NH
Prosecuted misdemeanor level cases in the 8th Circuit – District Division - Keene. Prepared complaints, conducted arraignments, plea hearings, probable cause hearings, and prepared multiple cases for bench trial. Also participated in juvenile review, adjudicatory, and dispositional cases.

**January 2013 –
May 2013**

Legal Extern, Concord City Prosecutor's Office, Concord, NH
Conducted arraignments, bail arguments, and misdemeanor level trials in the 6th Circuit Court - Concord. Conducted legal research and writing, and drafted motions and objections for the court.