



New Hampshire Fish and Game Department

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Scott R. Mason
Executive Director

March 13, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to MOP 1301, VI (D), authorize the New Hampshire Fish and Game Department to allow the Wildlife Division Chief, Dan Bergeron, to travel over 300 miles, one way, in a state vehicle to Galloway, NJ to participate in the Atlantic Coast Joint Venture Management Board Meeting from April 30 through May 3, 2024 upon Governor and Executive Council approval. Funding is 75% Federal, 25% Other (Game Management Account).

Funding is available in the following account:

03 75 75 751520-2158 WILDLIFE PROGRAM-Game Management

20-07500-21580000-080-Out-of-State Travel

FY24
\$900.00

EXPLANATION

New Hampshire Fish and Game is requesting permission for the Wildlife Division Chief to attend the Atlantic Coast Joint Venture Spring Management Board Meeting held in Galloway, New Jersey via state vehicle. This meeting is attended by state biologists across the Atlantic flyway. While there, biologists and partners from Federal wildlife agencies discuss conservation and management strategies and research findings for coastal marshes and the suite of vulnerable bird species that depend on them. Coastal marshes are one of the most imperiled habitats in the region and given our changing natural world, it is essential that our biological staff have access to the most recent research and management initiatives and be able to discuss the results and implications of both our own and other new initiatives with their peers.

We are requesting that staff be allowed to drive instead of fly 381 miles each way. The total cost for flying, including staff time, would be \$1,738.18 versus \$1,049.34 for driving, resulting in a savings of \$688.84. Please see attached cost comparison spreadsheet and meeting agenda.

Respectfully submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte
Chief, Business Division

1B

YK

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: 3/13/2024

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Fish and Game requests permission for 1 employees or their designees to travel to Galloway, NJ for 4 days of out-of-state travel status April 30, 2024 to May 3, 2024 between the dates of _____

Conference/Workshop/Seminar Title
Atlantic Coast Joint Venture Spring Management Board Meeting

Purpose of Travel

The Fish and Game Department requests a waiver from MOP 1301, VI, D, which requires travel outside a 300 mile radius by tourist class air passage and authorization for one Department staff to travel via state vehicle to Galloway, NJ. The purpose of this meeting is to attend professional meetings, participate in workshops, and obtain information pertinent to conservation of coastal marsh habitat and the wildlife species dependent on this habitat type.

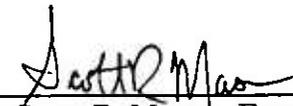
Attendees and their Titles

- | | |
|--|----|
| 1. Dan Bergeron, Wildlife Division Chief | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

Fiscal Information - Summary

<u>Objt</u>	<u>Description</u>	<u>Amount</u>	<u>Amount</u>
0710	Common Carriers	\$ _____	\$ 14,000.00
0711	Per Diem in Lieu	\$ _____	\$ 12,934.29
0712	Meals	\$ 200.00	\$ 1,065.71
0713	Hotel	\$ 450.00	\$ 900.00
0714	Mileage	\$ _____	\$ 165.71
0715	Operation State Car	\$ _____	
0717	Miscellaneous	\$ 100.00	
0719	Registration Fees	\$ 150.00	
		\$ 900.00	

Appropriation of Out-of-State Travel			020 - 075 - 2158 - 080
Amount Expended to date			75% Federal (W89R), 25% Other
Available Balance			(Game Management Account)
Amount requested this authorization			
Estimated Balance Available			

Authorized Signature 
 Scott R. Mason, Executive Director

**COMPARISON OF AIR TRAVEL VS. STATE VEHICLE
TO GALLOWAY, NJ**

AIR TRAVEL (Manchester to Galloway, NJ and return)		STATE VEHICLE TRAVEL Concord, NH to Galloway, NJ	
Airfare	\$767.12	381 miles one-way	
Airport parking	\$84.00		
Travel to airport (state vehicle)		State vehicle operation cost:	
48.2 mi x \$0.67 =	\$32.30	762 mi x \$0.67 =	\$510.54
CAR RENTAL		TOLLS	
Rental car gas (Estimate)	\$247.31		\$15.00
	\$40.00		
TRAVEL TIME FLY (INCLUDES TRAVEL TO/FROM AIRPORT, ROUNDTrip AIRPORT TIME, LAYOVERS, FLIGHT)		TOTAL DRIVE TIME	
13 Hrs. x \$43.65 =	\$567.45	6 hours one-way	
		12 Hrs. x \$43.65 =	\$523.80
TOTAL TIME COST =	\$567.45	TOTAL TIME COST =	\$523.80
TOTAL AIR & RENTAL CAR TRAVEL COST =		TOTAL VEHICLE OPERATION COST =	
	\$1,170.73		\$525.54
TOTAL:	\$1,738.18	TOTAL:	\$1,049.34

Total Savings to State: \$688.84

The Fish and Game Department requests a waiver from MOP 1301, VI, D, which requires travel outside a 300 mile radius by tourist class air passage and authorization for Dan Bergeron to travel via State vehicle to Galloway, NJ.

Confirm

Confirm your booking



1,014.43 USD

Daniel Henry Bergeron

Payment Method

[Select](#)

Reference

Approver

Loyalty Programs

[+ Add new](#)

All prices shown in USD unless otherwise stated

Apr 30, 2024



MHT-EWR
United Airlines UA4406
Duration: 1hr, 27min
Carbon Emissions (CO₂)
68Kg

7:07am



United Airlines #4406, CANADAIR REGIONAL JET 550

1h, 27m

Class:
Restricted (ECONOMY)

Base fare:

215.02 USD

215.02* USD

Remove

Change

[View Fare Rules](#)

8:34am



Manchester Boston Regional Airport (MHT)
Manchester, United States
Apr 30th 2024

Newark Liberty International Airport (EWR)
Terminal C
Newark, United States
Apr 30th 2024

[Select Seat](#)



NATIONAL
Nissan Versa or similar
Carbon Emissions (CO₂)
23Kg

Pick-up

Tue, Apr 30 2024 at 8:30 am

Class: Compact 2/4 Door (CCAR)

247.31* USD

Remove

Change

Location
Newark Liberty International Airport

[Additional Info](#)

Drop-off

Fri, May 3 2024 at 8:00 am

Location
Newark Liberty International Airport

May 03, 2024



EWR-MHT
American Airlines AA224, AA2194
Duration: 6hr, 6min
Carbon Emissions (CO₂)
193Kg

8:13am



American Airlines #224, AIRBUS A321

2h, 9m

Class:
Restricted (MAIN CABIN)

Base fare:

552.10 USD

552.10* USD

Remove

Change

[View Fare Rules](#)

10:22am



Charlotte Douglas International Airport (CLT)
Charlotte, US
May 3rd 2024

[Select Seat](#)



Change at airport
Layover or stopover

1h, 52m

12:14pm



American Airlines #2194, AIRBUS A319

2h, 5m

Class:
G

Base fare:

552.10 USD

Remove

Change

Charlotte Douglas International Airport (CLT)
Charlotte, US
May 3rd 2024

[Select Seat](#)

2:19pm



Manchester Boston Regional Airport (MHT)
Terminal A
Manchester, United States
May 3rd 2024

Before confirming this booking

● Your itinerary may include non-refundable content as well as other important terms and conditions.

Review all terms and conditions

[View terms and conditions](#)

Total: 1,014.43 USD

* All prices are quoted in USD unless otherwise stated. USD rates are calculated based on today's exchange rate. Any payments that are to be settled at the time of arrival will need to be made in the local currency and will be subject to the exchange rate of the day.

Confirm Booking

ACJV Spring Management Board Meeting

Schedule:

April 30, 5:00pm-8:00pm

Reception at Seaview Dolce Hotel; 401 South New York Road, Galloway, NJ 08205

May 1, 8:00am - 5:00pm

Meeting at Forsythe NWR Visitor Center: 800 Great Creek Rd, Oceanville, NJ 08231

May 2, 8:00am start

Field trip at Forsythe NWR

May 3, Depart

Travel day

May 1 Business Meeting Agenda

Morning Session:

- 8:00 - 8:15** Welcome and introductions
- 8:15 - 10:00** Round Robin Partner Updates
- 10:00 - 10:15** Break
- 10:15 - 10:45** Bylaws Updates on Board Chairpersonship
- 10:45 - 12:00** Funding Flagship Work
- 12:00 - 1:00** Lunch

Afternoon Session:

- 1:00 - 1:30** Ongoing collaborations
- 1:30 - 2:30** Flagship Updates:
Black Rail
- 2:30 - 2:45** Break
- 2:45 - 3:45** Flagship Updates:
Saltmarsh Sparrow
American Black Duck
- 3:45 - 4:00** Tracking Tool
- 4:00 - 4:30** Transition of Executive Positions
- 4:30** Adjourn