



Lindsey M. Stepp  
Commissioner

## State of New Hampshire Department of Revenue Administration

109 Pleasant Street  
PO Box 457, Concord, NH 03302-0457  
Telephone 603-230-5005  
www.revenue.nh.gov

34



Ora M. LeMere  
Assistant Commissioner

March 7, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 94:6, the Commissioner of the Department of Revenue Administration (DRA) respectfully requests to place Attorney Jennifer Ramsey at Step 7 of unclassified salary grade FF, earning \$112,770.00 annually, for the position of Tax Policy Analyst, position #9U609, effective May 3, 2024 upon Governor & Council approval. Funding is 100% general funds.

### EXPLANATION

Pursuant to RSA 94:6, in case of a new appointment to fill any vacancy the entrance salary shall be at the minimum of the established range unless, upon recommendation of the appointing authority, the Governor and Council shall establish, after due and proper investigation as to qualifications, a different entrance salary within the established range. DRA respectfully requests an entrance salary higher than the minimum salary within the established range of unclassified salary grade FF for Attorney Jennifer Ramsey, position #9U609, Tax Policy Analyst. Attorney Ramsey is currently employed with the DOJ in the position of Senior Assistant Attorney General, Salary of \$111,000.00. This request is to place Attorney Ramsey into the Tax Policy Analyst, Unclassified Salary Grade FF at the level appropriate for promotional progression.

The Tax Policy Analyst position is responsible for acting as the DRA's liaison with the New Hampshire General Court by communicating agency objectives and initiatives to the legislative body as well as responding to legislative inquiry on matters relating to tax law, tax policy, tax administration, fiscal impact, revenue reporting and forecasting, and budgeting. This position leads the DRA's Tax Policy and Legislative Group, supervising the work of a Senior Financial Analyst and Financial Analyst. This position will assist the Commissioner and Assistant Commissioner by recommending changes to state statutes, administrative policies, and agency rules to meet DRA objectives.

Attorney Ramsey possesses a Juris Doctorate from the University of Texas Law School and is a member of the NH Bar Association. Attorney Ramsey has been employed with the Department of Justice, Civil Bureau for over 4 years and has over 30 years' experience practicing law, both in private practice and public service. Her prior experiences have involved complex financial matters, resolving business

TDD Access: Relay NH 1-800-735-2964

*Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.*

disputes, and representing small business owners. These matters involved negotiating and balancing diverse interests to achieve mutually favorable outcomes. In her current position as a Senior Assistant Attorney General, Attorney Ramsey has extensive experience in working with a wide variety of state officials and key members of the legislature. She serves on DOJ's Legislative Committee which monitors pending bills, prepares fiscal notes, and sends members to testify before legislative committees. Attorney Ramsey developed legislation to create a settlement fund for former residents of NH's juvenile detention facility and effectively advanced it to adoption. She has held a critical leadership role in the YDC cases managing all aspects of claim processing, negotiations with claimant's counsel, obtaining releases and dismissals, processing payment, and statistical tracking and reporting to the Joint Fiscal Committee.

Based upon Attorney Ramsey's education and experience with 30 plus years in litigation, the DRA believes that she should be placed into the Tax Policy Analyst position, #9U609, at Step 7 of unclassified salary grade FF, earning \$112,770.00 annually.

Sincerely,



Lindsey M. Stepp  
Commissioner

# Jennifer Ramsey

---

## Profile

An AV Preeminent-rated attorney with 32 years of diverse experience licensed in New Hampshire and Texas.

---

## Experience

### NH Department of Justice, Civil Bureau

2019 – Present

Currently a Senior Assistant Attorney General (Attorney IV) with the litigation unit of the Attorney General's Office serving as AG Designee to the YDC Settlement Fund and as a member of the AG's Legislative Committee. Began as Attorney, commissioned as an AAG in 2020, with a primary focus defending state agencies and state employees in litigation in Superior Court and U.S. District Court, including class and mass actions and impact litigation. Some appellate writing and argument before the NH Supreme Court and the First Circuit Court of Appeals; some practice before the Board of Claims, the Personnel Appeals Board, the Commission on Human Rights and the Administrative Appeals Unit of the Department of Health and Human Services. Developed legislation to create settlement fund for former residents of NH's juvenile detention facility. Fund is being utilized to resolve mass tort actions against DHHS related to YDC. AG Designee role involves management of all aspects of claim processing for AG, including intake, review, factual verification, recommendation for resolution, proceedings before Administrator Broderick, negotiations with claimant's counsel, obtaining releases and dismissals, processing payment, and statistical tracking and reporting to the Joint Fiscal Committee. AG utilizes both internal and external (outside counsel and agency) resources in connection with claim processing. Development of workflow management tools for this diverse group of participants is ongoing.

### *sklawyers, pllc*

2019

Briefly practiced with this general practice firm, primarily in the areas of civil litigation, family and criminal law, and small business counsel. Lead trial counsel in AAA arbitration involving dissolution of 1MW solar development businesses.

### Law Office of Jennifer Ramsey

2018 – 2019

Opened Exeter, NH solo office to work with business clients on litigation and related matters.

### Foster • Ramsey, P.C.

2006 – 2018

Started this firm with a focus on receivership practice, litigation and general business counsel. Matters included working as subcontractor to the Texas Department of Insurance to liquidate assets of insolvent title company for distribution to creditors and successful prosecution of claim against owner for fraud and breach of fiduciary duty; winding up business of a 40 doctor medical practice, transitioning clinical activities, leases, contracts, FF&E to doctors' resulting firms, closing business office, dissolving pension plan, collecting remaining receivables, developing and implementing record retention plan and making distributions to secured and unsecured creditors; and management and eventual sale of a low-income, tax-credit apartment complex.

### Cantey & Hanger, L.L.P.

2002-2006

Joined the Austin office of this regional, full-service Fort Worth firm to continue civil litigation practice. Participated in recruiting and helped to grow the office while also developing interest in the practice of receivership law and general business representation. Matters handled here included an arbitration to determine compensation for a departing executive, several jury and non-jury trials of business disputes, divorces, asset-protection related litigation, insurance regulatory issues, entity formations, and serving as receivership counsel.

**Minton, Burton, Foster & Collins, P.C.**

**1991-2002**

Associate (1991-1994); Partner (1994-2002). Worked with teams of experienced litigators on civil, criminal and family matters in state and federal courts. Civil cases included prosecution of a multi-million-dollar audit malpractice claim, environmental permitting disputes, defense of legal malpractice, shareholder disputes, real estate development matters, defense of various government officials, oil royalty litigation, contract disputes, patent infringement litigation, and constitutional challenges to legislation. Position provided significant jury and non-jury trial experience.

---

**Bar Admissions**

2021 U.S. Supreme Court  
2019 U.S. Court of Appeals for the First Circuit  
2017 U.S. District Court, New Hampshire  
2017 New Hampshire Courts  
1993 U.S. District Court, Western District of Texas  
1992 U.S. Court of Appeals for the Fifth Circuit  
1991 Texas State Courts

---

**Education**

**Doctor of Jurisprudence, 1991**  
University of Texas School of Law

**Bachelor of Arts, 1987**  
University of Texas at Austin

---

**Affiliations & Service**

New Hampshire Bar Association  
Texas Bar Association  
Texas Bar Foundation Fellow

NHBA New Lawyers Committee; Member, 2021-2023  
Exeter Region Cooperative School District, Budget Advisory Committee; Member, 2020-2023  
Kensington School Board/SAU 16 Joint School Board; Member 2017-2020, Chair 2019-2020  
Texas Legal Protection Plan; Director 2006-2011, Chair 2010-2011

---

**References**

Available Upon Request