



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
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Denis Goulet
Commissioner

March 11, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 94:3, the Department of Information Technology respectfully requests approval of an annual salary step increase for Kathryn Michener, the Director for User Experience (unclassified position #9U614) in the amount of \$5,720 from Grade GG Step 3 (\$98,842) to Grade GG, step 4, with a new annual salary of \$104,562, effective **retroactive** to October 4, 2023, upon Governor and Executive Council approval.

EXPLANATION

This request is **retroactive** to October 4, 2023 due to an administrative oversight of Kathryn Michener's increment date.

RSA 94:3 "Yearly Service Increases" states, in part, that "upon recommendation of the appointing authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in Salary amounting to 1/6 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established."

Kathryn Michener was appointed to her position on October 4, 2022 and is eligible to advance to the next step on the salary scale. As Director, she is responsible for managing User Experience (formerly Web Division). Kathryn Michener is a leader by example with a remarkable work ethic. Her approach to problem solving, her communication talents and her thoughtful demeanor are hallmarks of her valued presence. She continues to elevate the User Experience division and the agency as a whole with her consistently high-quality work.

Respectfully submitted,


Denis Goulet
Commissioner

DG/pb