



Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
Bureau of Adult Education
21 South Fruit Street, Suite 20
Concord, NH 03301
TEL. (603) 271-6699
FAX (603) 271-3454

February 20, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Education (NHED), Bureau of Adult Education to accept and expend additional grant funds from the U.S. Department of Education in the amount of \$300,000 for the continued support of the Adult Education & Family Literacy Act grant, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% Federal Funds.

Funds to be budgeted as follows:

Adult Education Grant

Account: 06-56-56-562010-40370000

	Description	Current FY24 Adjusted Authorized	Requested Action	Revised FY24 Adjusted Authorized
Income				
000-404552-16	Federal Funds	\$ 2,930,240	\$ 300,000	\$ 3,230,240
Expenditures				
010-500100	Personal Services Perm Class	\$ 59,700	\$ 0	\$ 59,700
018-500106	Overtime	\$ 425	\$ 0	\$ 425
020-500200	Current Expenses	\$ 16,234	\$ 0	\$ 16,234
021-500211	Food Institutions	\$ 100	\$ 0	\$ 100

026-502668	Organizational Dues	\$ 2,495	\$ 0	\$ 2,495
027-582703	Transfers to DOIT	\$ 7,400	\$ 0	\$ 7,400
028-582814	Transfers to General Service	\$ 31,474	\$ 0	\$ 31,474
029-500290	Inter-Agency Transfers	\$ 32,232	\$ 0	\$ 32,232
030-500301	Equipment New Replacement	\$ 3,638	\$ 0	\$ 3,638
037-500174	Technology-Hardware	\$ 8,866	\$ 0	\$ 8,866
038-500175	Technology-Software	\$ 9,120	\$ 0	\$ 9,120
039-500191	Telecommunications	\$ 9,667	\$ 0	\$ 9,667
040-500800	Indirect Costs	\$ 26,653	\$ 0	\$ 26,653
041-500801	Audit Fund Set Aside	\$ 3,151	\$ 0	\$ 3,151
042-500620	Additional Fringe Benefits	\$ 13,385	\$ 0	\$ 13,385
050-500109	Personal Service Temp Appoi	\$ 56,068	\$ 0	\$ 56,068
057-500531	Books Periodicals Subscript	\$ 309	\$ 0	\$ 309
059-500177	Temp Full-Time	\$ 0	\$ 0	\$ 0
060-500601	Benefits	\$ 34,254	\$ 0	\$ 34,254
066-500544	Employee Training	\$ 2,465	\$ 0	\$ 2,465
070-500702	In State Travel Reimb	\$ 3,966	\$ 0	\$ 3,966
072-502634	Grants Federal	\$ 2,027,735	\$ 300,000	\$ 2,327,735
080-500710	Out of State Travel Reimb	\$ 30,611	\$ 0	\$ 30,611
085-588546	Interagency Xfr out of Fed FN	\$ 68,940	\$ 0	\$ 68,940
102-500731	Contracts for Program Service	\$ 460,779	\$ 0	\$ 460,779
103-500741	Contracts for OP Services	\$ 575	\$ 0	\$ 575
230-500765	Interpreter Service	\$ 20,000	\$ 0	\$ 20,000
	Total	\$ 2,930,240	\$ 300,000	\$ 3,230,240

EXPLANATION

The New Hampshire Department of Education (NHED), Bureau of Adult Education receives the Adult Education & Family Literacy Act grant each year. This funding is for the purpose of supporting adult education services under the Workforce Innovation and Opportunity Act of 2014 (WIOA).

As required under WIOA, a minimum of 82.5% of federal funds are distributed to local adult education providers through a competitive process. A Request for Proposals for Adult Education & Literacy Activities was issued on January 13, 2023. Awards were given to ten (10) school districts, seven (7) non-profit organizations and one governmental agency. Adult education and literacy activities are authorized under Ed 703 and in the WIOA, Title II, Adult Education and Family Literacy Act and provide educational opportunities at or below the secondary level for adults who lack a high school diploma, its equivalency, or who lack the basic skills to function effectively in the workplace and in their daily lives. This includes foundational skills and English literacy instruction for individuals who may have earned a high school diploma or postsecondary credential in another country, but do not have the English language skills to be successful in postsecondary education, training and/or employment. The purpose of the program is to assist students in earning a high school credential and acquiring the skills and knowledge necessary to become productive workers, partners and citizens, and to transition into postsecondary education. Training and/or employment.

The Bureau of Adult Education, through its local providers, serves approximately seven thousand adults each year.

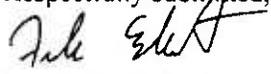
We were not able to allocate approximately \$300,000 at the start of FY24 with the appropriation provided in our Statement of Appropriation. There is additional federal appropriation available that if added would allow us to expand adult education services.

The following appropriation authorities are being requested:

Class	Class Description	Explanation
072	Grants Federal	Appropriation to provide funding to approved local adult education providers

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Frank Edelblut
Commissioner of Education

FISCAL SITUATION

Adult Education & Family Literacy Grants
06-56-56-562010-40370000
Grant Award Number V002A230030
 V002A220030
 V002A210030

FFY2021 Adult Ed Grant Balance – 7/1/2023	\$256,384.09
FFY2022 Adult Ed Grant Balance – 7/1/2023	\$1,132,748.53
FFY2023 Adult Ed Grant Award – 7/1/2023	<u>\$1,844,032.00</u>
Total	<u>\$3,233,164.62</u>
Less Total FY2024 Adjusted Authorized Budget	\$2,930,239.90
Available to accept	\$302,924.72
Amount requested this action	\$300,000.00

Note: FFY2021 and FFY2022 grant balance show on attached G5 report.

Total Records: 50		Page 1 of 1		Jump to Page		Awards/Page:		Show All Awards	
Award No.	Payment Amount (\$)	Deposit Date (MM/DD/YYYY)	Recipient Reference	Available Balance	Net Authorization	Last Day to Draw	Bank Account	Flag	B
S367A220028		07/06/2023	362 2510 202362	\$8,096,358.33	\$10,671,833.00	01/30/2025	****1202 ACH		
S369A200030		07/06/2023	159 3059 202159	\$15,429.53	\$3,744,272.00	01/30/2024	****1202 ACH		
S369A210030		07/06/2023	259 3059 202259	\$2,239,798.21	\$3,737,552.00	01/30/2024	****1202 ACH		
S369A220030		07/06/2023	359 3059/2534 202359	\$3,254,499.22	\$3,736,552.00	01/30/2025	****1202 ACH		
S424A210030		07/06/2023	200 2518 202200	\$4,494,763.26	\$5,887,415.00	01/30/2024	****1202 ACH		
S424A220030		07/06/2023	300 2518 202300	\$5,487,188.48	\$6,178,960.00	01/30/2025	****1202 ACH		
S425C210032		07/06/2023	202128 1958 GEER	\$408,883.32	\$3,800,242.00	01/30/2024	****1202 ACH		
S425D210017		07/06/2023	127 1958 ESSR 202127	\$36,726,422.25	\$156,065,807.00	01/30/2024	****1202 ACH		
S425E210041		07/06/2023	202129 1970 EANS	\$265,509.39	\$7,069,209.00	01/30/2024	****1202 ACH		
S425I210017		07/06/2023	202130 2437 ESSR III	\$252,849,123.66	\$350,561,159.00	01/30/2025	****1202 ACH		
S425V210041		07/06/2023	131 2499 202131	\$5,358,042.54	\$6,698,664.00	02/03/2025	****1202 ACH		
S425W210030		07/06/2023	197 2492 202197	\$1,476,431.10	\$2,296,237.00	01/30/2025	****1202 ACH		
U282A190001		07/06/2023	202006/202106/23 2450	\$40,192,795.89	\$45,999,999.00	01/30/2025	****1202 ACH		
V002A210030		07/06/2023	216 4037 202216	\$256,384.09	\$1,929,246.00	01/29/2024	****1202 ACH		
V002A220030		07/06/2023	316 4037 202316	\$1,132,748.53	\$1,966,692.00	01/30/2025	****1202 ACH		
V048A210029		07/06/2023	215 4026 202215	\$252,056.43	\$6,504,150.00	01/30/2024	****1202 ACH		
V048A220029		07/06/2023	315 4026 202315	\$4,163,358.63	\$6,725,491.00	01/30/2025	****1202 ACH		

File Upload



**US Department of Education
Washington, D.C. 20202**

V002A230030

GRANT AWARD NOTIFICATION

1 RECIPIENT NAME COMMISSIONER OF EDUCATION NEW HAMPSHIRE DEPARTMENT OF EDUCATION 101 PLEASANT STREET State Office Park South CONCORD, NH 03301	2 AWARD INFORMATION PR/AWARD NUMBER V002A230030 ACTION NUMBER 1 ACTION TYPE New AWARD TYPE Formula																																								
3 PROJECT STAFF RECIPIENT STATE DIRECTOR Sarah Wheeler (603) 271-6701 <u>Sarah.L.Wheeler@doe.nh.gov</u> EDUCATION PROGRAM CONTACT Sarah Yager (202) 245-8273 <u>sarah.yager@ed.gov</u> EDUCATION PAYMENT HOTLINE G5 PAYEE HELPDESK 888-336-8930 <u>obsded@servicenowservices.com</u>	4 PROJECT DESCRIPTION 84.002A Adult Education and Family Literacy Act State Grant																																								
5 KEY PERSONNEL N/A																																									
6 AWARD PERIODS BUDGET PERIOD 07/01/2023 - 09/30/2024 FEDERAL FUNDING PERIOD 07/01/2023 - 09/30/2024 FUTURE BUDGET PERIODS N/A																																									
7 AUTHORIZED FUNDING CURRENT AWARD AMOUNT \$1,844,032.00 PREVIOUS CUMULATIVE AMOUNT \$0.00 CUMULATIVE AMOUNT \$1,844,032.00																																									
8 ADMINISTRATIVE INFORMATION UEI YUC4D2DQS6E1 REGULATIONS CFR PART 34 EDGAR AS APPLICABLE 2 CFR AS APPLICABLE ATTACHMENTS 3 , 8 , 9 , 11 , 12 , 13 , 14 , GE3 , GE4 , GE5 , Payee ID																																									
9 LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 113-128 II WORKFORCE INNOVATION AND OPPORTUNITY ACT PROGRAM TITLE: ADULT EDUCATION - STATE GRANT PROGRAM CFDA/SUBPROGRAM NO: 84.002A <table border="1"> <thead> <tr> <th>FUND CODE</th> <th>FUNDING YEAR</th> <th>AWARD YEAR</th> <th>ORG. CODE</th> <th>CATEGORY</th> <th>LIMITATION</th> <th>ACTIVITY</th> <th>CFDA</th> <th>OBJECT CLASS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0400M</td> <td>2023</td> <td>2023</td> <td>EV000000</td> <td>B</td> <td>MAI</td> <td>000</td> <td>002</td> <td>4101A</td> <td>\$1,844,032.00</td> </tr> <tr> <td>0400M</td> <td>2023</td> <td>2023</td> <td>EV000000</td> <td>B</td> <td>MAO</td> <td>PRP</td> <td>002</td> <td>4101A</td> <td>\$0.00</td> </tr> <tr> <td>0400M</td> <td>2023</td> <td>2023</td> <td>EV000000</td> <td>B</td> <td>MAO</td> <td>011</td> <td>002</td> <td>4101A</td> <td>\$0.00</td> </tr> </tbody> </table>		FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0400M	2023	2023	EV000000	B	MAI	000	002	4101A	\$1,844,032.00	0400M	2023	2023	EV000000	B	MAO	PRP	002	4101A	\$0.00	0400M	2023	2023	EV000000	B	MAO	011	002	4101A	\$0.00
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US Department of Education
Washington, D.C. 20202

V002A230030

GRANT AWARD NOTIFICATION

10 PR/AWARD NUMBER: V002A230030
RECIPIENT NAME: COMMISSIONER OF EDUCATION
NEW HAMPSHIRE DEPARTMENT OF EDUCATION

TERMS AND CONDITIONS

- (1) The Office of Management and Budget requires all Federal agencies to assign a Federal Award Identifying Number (FAIN) to each of their financial assistance awards. The PR/AWARD NUMBER identified in Block 2 is your FAIN. If subawards are permitted under this grant, and you choose to make subawards, you must document the assigned PR/AWARD NUMBER (FAIN) identified in Block 2 of this Grant Award Notification on each subaward made under this grant. The term subaward means:
 1. A legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient. (See 2 CFR 200.331(a))
 2. The term does not include your procurement of property and services needed to carry out the project or program (The payments received for goods or services provided as a contractor are not Federal awards, see 2 CFR 200.501(f) of the OMB Uniform Guidance: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards").
 3. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract. (See 2 CFR 200.1)
- (2) The negotiated indirect cost rate or the indirect cost allocation plan approved for the entity identified in Block 1 of this GAN applies to this grant award.
- (3) Payments under this award will be made available through the Grants Management System (G5) of The Department of Education. This grant award is made subject to the provisions of the approved state plan and the applicable acts and regulations.

Disclosure of federal funding in public announcements.

When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing this project, the recipient shall state clearly:

- 1) The dollar amount of federal funds for the project,
 - 2) The percentage of the total cost of the project that will be financed with federal funds, and
 - 3) The percentage and dollar amount of the total cost of the project that will be financed by non-governmental sources.
- (4) 2 CFR 200.307 applies to this award, which allows State grantees under the Adult Education and Family Literacy Act (AEFLA) to earn program income. 2 CFR 200.1 defines "program income" generally to mean "gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance..." Ordinarily, program income is deducted from total allowable program costs, and all program income, except for tuition and fees charged to students and employers earned by a subgrantee under this award, must be so deducted. A local subgrantee charging reasonable and necessary tuition or fees to students and employers may use that income to provide additional adult education and literacy services that it would otherwise be unable to provide. Program income from tuition and fees must be (1) governed by the terms of the agreement between the State grantee and the local subgrantee to which the State provides federal funds, (2) accounted for in program records, and (3) used only for costs allowable under AEFLA.

Also applicable to this award is 34 CFR 76.534, which provides that States and subgrantees may not count tuition and fees collected from students toward meeting federal matching, cost-sharing, or maintenance of effort requirements related to this award. Moreover, States must ensure that fees charged to students participating in an adult education program that receives federal support are equitably administered and do not reach levels that have an adverse effect on the participation of economically disadvantaged students.



**US Department of Education
Washington, D.C. 20202**

V002A230030

GRANT AWARD NOTIFICATION

- (5) UNDER THE "TYDINGS AMENDMENT," SECTION 421(b) OF THE GENERAL EDUCATION PROVISIONS ACT, 20 U.S.C. 1225(b), ANY FUNDS THAT ARE NOT OBLIGATED AT THE END OF THE FEDERAL FUNDING PERIOD SPECIFIED IN BLOCK 6 SHALL REMAIN AVAILABLE FOR OBLIGATION FOR AN ADDITIONAL PERIOD OF 12 MONTHS.
- (6) This grant award is issued pursuant to the grantee's approved State Plan under the Workforce Innovation and Opportunity Act (WIOA).
- (7) This award includes funds which may be used only for integrated English literacy and civics education services to immigrants and other limited English proficient populations, as defined in Section 243 of AEFLA. The amount of these funds provided to your state is \$180,170.

Validity unknown

Digitally signed by Marilyn Fountain

Date: Thu Jun 29 15:54:11 EDT 2023

AUTHORIZING OFFICIAL

DATE