



The State of New Hampshire  
**Department of Environmental Services**

Robert R. Scott, Commissioner



77

January 31, 2024

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the Department of Environmental Services to award a Local Source Water Protection grant to Rockingham Planning Commission (VC # 154887 B001) in the amount of \$20,011 to complete a project to protect public drinking water supplies in Newton and South Hampton, effective upon Governor and Council approval through May 31, 2025. 100% Federal Funds.

Funding is available in the following account:

03-44-44-441018-5564-072-500574

Dept. Environmental Services, DWSRF BIL Administration, Grants- Federal

FY2024

\$20,011

**EXPLANATION**

The Department of Environmental Services issued a request for proposals for 2024 Local Source Water Protection Grants. These grants are funded by set-asides under the Drinking Water State Revolving Loan Fund. Twenty-one proposals were received. The proposals were evaluated and ranked based on criteria included in the request for proposals, such as whether the project fulfills a component of a source water protection program, that the proposed project addresses appropriate threats, and that the project will deliver a valuable and useful product. Based on eligibility and the available federal funding, the Department determined that it could offer grants to thirteen source protection planning projects and two source security projects. See Attachment A for the full list of grants awarded and list of reviewers.

Rockingham Planning Commission will use the source water protection grant funds to provide technical assistance to two communities, Newton and South Hampton, to update their local groundwater and drinking water protection regulations. These updates will include more accurate descriptions of groundwater protection district boundaries, improved descriptions of permitted and prohibited uses, clarification of legal authority to implement groundwater ordinances, and other important updates for the protection of drinking water resources in these towns.

This agreement has been approved as to form, substance, and execution by the Office of the Attorney General. In the event federal funds are no longer available, general funds will not be requested to support this program.

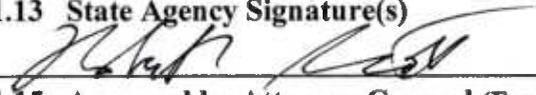
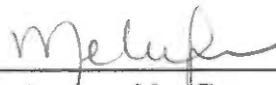
We respectfully request your approval of this item.

  
\_\_\_\_\_  
Robert R. Scott, Commissioner

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby Mutually agree as follows: GENERAL PROVISIONS

1. Identification and Definitions.

|  |  |   |   |
|--|--|---|---|
| <b>1.1. State Agency Name</b><br>NH Department of Environmental Services   |  | <b>1.2. State Agency Address</b><br>29 Hazen Drive, Concord, NH 03302-0095                      |   |
| <b>1.3. Grantee Name</b><br>Rockingham Planning Commission   |  | <b>1.4. Grantee Address</b><br>156 Water Street, Exeter, NH 03833                               |   |
| <b>1.5 Grantee Phone #</b><br>603-658-0521   | <b>1.6. Account Number</b><br>03-44-44-441018-5564-072 | <b>1.7. Completion Date</b><br>May 31, 2025   | <b>1.8. Grant Limitation</b><br>\$ 20,011 |
| <b>1.9. Grant Officer for State Agency</b><br>Melissa Macheras, NHDES  |  | <b>1.10. State Agency Telephone Number</b><br>603-271-2950                                      |   |
| If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." |  |   |   |
| <b>1.11. Grantee Signature 1</b><br>  |  | <b>1.12. Name &amp; Title of Grantee Signor 1</b><br>TIMOTHY ROACHE EXECUTIVE DIRECTOR          |   |
| <b>Grantee Signature 2</b>   |  | <b>Name &amp; Title of Grantee Signor 2</b>   |   |
| <b>Grantee Signature 3</b>   |  | <b>Name &amp; Title of Grantee Signor 3</b>   |   |
| <b>1.13 State Agency Signature(s)</b><br>   |  | <b>1.14. Name &amp; Title of State Agency Signor(s)</b><br>Robert R. Scott, Commissioner, NHDES |   |
| <b>1.15. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b>   |  |   |   |
| By:   |  | Assistant Attorney General, On: 2/7/24  |   |
| <b>1.16. Approval by Governor and Council (if applicable)</b>  |  |   |   |
| By:  |  | On: / /   |   |

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA: RETENTION OF DATA: ACCESS
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,
- 9.2. computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.3. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.4. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.5. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
10. CONDITIONAL NATURE OR AGREEMENT The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. CONFLICT OF INTEREST No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

Grantee Initials

Date

TWC  
1/25/04

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
  15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
  16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
  17. INSURANCE.
  - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
    - 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
    - 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
  - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
  18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
  19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
  20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
  21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
  22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
  23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
  24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

Grantee Initials  
Date

*TRR*  
*11/25/21*

**EXHIBIT A**  
**SPECIAL TERMS AND CONDITIONS**

**Rockingham Planning Commission:**

Changes to the Scope of Work or reallocation of grant funds require NHDES approval in advance.

Work must be completed by the completion date listed on the grant agreement (section 1.7). Requests for payment along with required proof of work must be submitted no later than 90 days after the completion date or the grant will be closed out and funds will no longer be available.

If a deadline extension is requested, the grantee must make that request for approval at least two months before the completion date. Failure to do so may result in lower rankings of future grant applications.

Federal Funds paid under this agreement are from a Grant to the State from the U.S. Environmental Protection Agency, Drinking Water State Revolving Fund Set-Asides under CFDA #66.468. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant are hereby adopted in full force and effect to the relationship between this Department and the grantee.

Grantee Initials

Date

TMR  
11/25/24

**EXHIBIT B**  
**SCOPE OF WORK**

The Rockingham Planning Commission (RPC) will use New Hampshire Department of Environmental Services (NHDES) grant funds to provide technical assistance to two communities, Newton and South Hampton to update their existing groundwater protection ordinances to be more consistent with NHDES guidance and better protect groundwater resources. Rockingham Planning Commission will also work to create educational materials to help municipal officials, staff, and residents to understand the proposed regulations.

Specifically, the following tasks, as described in the application submitted to NHDES, will be accomplished:

**Task 1. Formalize Technical Assistance**

Work with Newton and South Hampton to obtain official commitment letters that state the municipalities' willingness to work with RPC to develop regulatory updates with the intended goal to bring such updates to public hearing and/or Town Meeting vote.

**Deliverables:** Letter of commitment from each participating municipality

**Task 2. Review and Develop Draft Recommended Ordinance Modifications**

Review Newton and South Hampton's ordinances and develop draft amendments. Proposed amendments will focus on: updates to district boundary definitions to ensure consistency with Appendix H of the NHDES Groundwater Protection Model Ordinance, ensuring correct and updated references to state laws and administrative rules, improvement to descriptions of permitted and prohibited uses as well as conditions for allowing those uses, clarifying legal authority for municipalities to implement groundwater ordinances under RSA 674:21, improvements to the administrative and enforcement mechanism within the ordinance, and increased consistency with the NDES Groundwater Protection Model Ordinance. RPC will also discuss additional modifications to groundwater ordinances and provide a memo outlining options for more significant modifications to groundwater regulations.

**Deliverables:** Draft recommended ordinance modifications for each participating municipality, memos outlining options for more significant modifications to groundwater protection regulations for those municipalities interested in pursuing further regulation upgrades. Drafts of deliverables will be provided to NHDES for review and comment prior to finalization.

**Task 3. Seek Input from Planning Boards**

Meet with Newton and South Hampton planning boards up to four times to review amendments and obtain their input.

**Deliverables:** Minutes from planning board meetings reflecting discussion on proposed amendments, feedback from planning board members being incorporated into amendments

Grantee Initials *JMC*

Date *1/25/24*

**Task 4: Produce and Present Educational Materials**

Prepare educational materials on updates for Newton and South Hampton and present them at a public meeting. Specific educational materials may include videos, press releases, handouts, maps, and social media posts. RPC will present the proposed ordinance changes at up to two public meeting in each municipality either at a regular Planning Board meeting, public hearing, or at an alternate time as requested by the municipality. Educational materials will include the development of updated local and regional groundwater resource maps. Draft public education materials will be provided to NHDES for comment prior to the public meetings.

**Deliverables:** Public educational materials, maps and presentation along with minutes associated with the meetings.

**Quarterly progress report forms must be completed by grant recipients or their subcontractor and submitted to NHDES every three months, beginning with the first full three (3) month quarter after grant approval from Governor & Council.**

Grantee Initials

Date

TMR  
1/25/24

**EXHIBIT C**  
**METHOD OF PAYMENT**

All services shall be performed to the satisfaction of the Department of Environmental Services before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of the associated invoice. **If the invoice is less than the initial estimate, only the amount on the invoice will be paid.** Payments shall be made in accordance with the following schedule, based upon completion of specific tasks:

| <b>Task Number/Description</b>                                       | <b>Source Water Protection Grant</b> |
|--|--------------------------------------|
| Task 1: Formalize Technical Assistance                               | \$389                                |
| Task 2: Review and Develop Draft Recommended Ordinance Modifications | \$7,817                              |
| Task 3: Seek Input from Planning Boards                              | \$7,870                              |
| Task 4: Produce and Present Educational Materials                    | \$3,935                              |
| <b>TOTAL</b>   | <b>\$20,011</b>                      |

Grantee Initials JMC  
Date 1/25/24

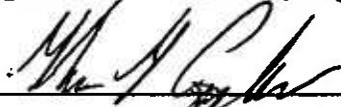
CERTIFICATE OF AUTHORITY

I, Glenn Coppelman, Secretary of the Rockingham Planning Commission, do hereby certify that:

- (1) I am the duly elected Secretary;
- (2) at the meeting held on May 24, 2023, the Rockingham Planning Commission voted to accept funds and to enter into a contract with the NH Department of Environmental Services;
- (3) the Rockingham Planning Commission further authorized the Executive Director to execute any documents which may be necessary for this contract;
- (4) this authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
- (5) the following person has been appointed to and now occupies the office indicated in (3) above:

Tim Roache, Executive Director

IN WITNESS WHEREOF, I have hereunto set my hand as the Secretary of the Rockingham Planning Commission, this 25<sup>th</sup> day of January 2024.

  
\_\_\_\_\_  
Glenn Coppelman, Secretary

STATE OF NEW HAMPSHIRE

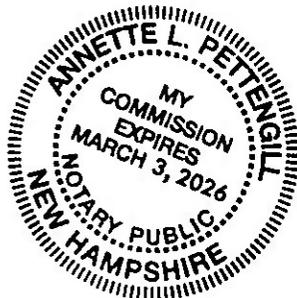
County of Rockingham

On this the 25<sup>th</sup> day of January, 2024 before me Annette Pettengill the undersigned officer, personally appeared Glenn Coppelman who acknowledged himself to be the Secretary of the Rockingham Planning Commission being authorized so to do, executed the foregoing instrument for the purpose therein contained.

In witness whereof, I have set my hand and official seal.

  
\_\_\_\_\_  
Annette Pettengill, Notary Public

Commission Expiration Date: 3/3/26  
(Seal)





## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

|   |                              |  |
|---|------------------------------|--|
| <b>Participating Member:</b><br>Rockingham Regional Planning Commission<br>156 Water Street<br>Exeter, NH 03833 | <b>Member Number:</b><br>563 | <b>Company Affording Coverage:</b><br>NH Public Risk Management Exchange - Primex <sup>3</sup><br>PO Box 23<br>Hooksett, NH 03106-9716 |
|---|------------------------------|--|

| Type of Coverage   | Effective Date<br>(mm/dd/yyyy) | Expiration Date<br>(mm/dd/yyyy) | Limits - NH Statutory Limits May Apply, if Not  |
|--|--------------------------------|---------------------------------|---|
| <input type="checkbox"/> <b>General Liability (Occurrence Form)</b><br><input type="checkbox"/> <b>Professional Liability (describe)</b><br><input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence |                                |                                 | Each Occurrence<br>General Aggregate<br>Fire Damage (Any one fire)<br>Med Exp (Any one person)  |
| <input type="checkbox"/> <b>Automobile Liability</b><br>Deductible    Comp and Coll:<br><input type="checkbox"/> Any auto  |                                |                                 | Combined Single Limit (Each Accident)<br>Aggregate  |
| <input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>  | 1/1/2024                       | 1/1/2025                        | <input checked="" type="checkbox"/> Statutory<br>Each Accident: \$2,000,000<br>Disease - Each Employee: \$2,000,000<br>Disease - Policy Limit |
| <input type="checkbox"/> <b>Property (Special Risk Includes Fire and Theft)</b>  |                                |                                 | Blanket Limit, Replacement Cost (unless otherwise stated)   |

**Description:** Proof of Primex Member coverage only. Pollution and hazardous waste related liabilities, expenses and claims are excluded from coverage in the coverage document.

|   |                                 |                   |  |
|---|---------------------------------|-------------------|--|
| <b>CERTIFICATE HOLDER:</b>  | <b>Additional Covered Party</b> | <b>Loss Payee</b> | <b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>   |
| NH Dept of Environmental Services<br>29 Hazen Drive, PO Box 95<br>Concord NH 03302-0095 |                                 |                   | <b>By:</b> <i>Mary Beth Purcell</i><br><b>Date:</b> 1/18/2024    mpurcell@nhprimex.org<br>Please direct inquires to:<br><b>Primex<sup>3</sup> Claims/Coverage Services</b><br>603-225-2841 phone<br>603-228-3833 fax |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |              |
|---|---|--------------|
| <b>PRODUCER</b><br>Liberty Mutual Insurance<br>PO Box 188065<br><br>Fairfield OH 45018  | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext): 800-962-7132 FAX (A/C, No): 800-845-3666<br>E-MAIL ADDRESS: BusinessService@LibertyMutual.com |              |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>  |              |
| <b>INSURED</b><br>Rockingham Planning Commission<br>156 Water St<br><br>Exeter NH 03833 | <b>INSURER A:</b> The Ohio Casualty Insurance Company   | NAIC # 24074 |
|   | <b>INSURER B:</b> The Ohio Casualty Insurance Company   | 24074        |
|   | <b>INSURER C:</b>   |              |
|   | <b>INSURER D:</b>   |              |
|   | <b>INSURER E:</b>   |              |

**COVERAGES**

CERTIFICATE NUMBER: 0271449292

REVISION NUMBER: 2016-03

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                    |              |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|--------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Businessowners   | X         |          | BZO58281160   | 07/01/2023              | 07/01/2024              | EACH OCCURRENCE                           | \$ 2,000,000 |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER:                            |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 2,000,000 |
| B        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY | X         | X        | BAO58281160   | 01/11/2024              | 01/11/2025              | COMBINED SINGLE LIMIT (Ea accident)       | \$ 1,000,000 |
|          |  |           |          |               |                         |                         | BODILY INJURY (Per person)                | \$           |
|          |  |           |          |               |                         |                         | BODILY INJURY (Per accident)              | \$           |
|          |  |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident)            | \$           |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$  |           |          |               |                         |                         | EACH OCCURRENCE                           | \$           |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below              |           |          | N/A           |                         |                         | PER STATUTE                               | OTH-ER       |
|          |  |           |          |               |                         |                         | E.L. EACH ACCIDENT                        | \$           |
|          |  |           |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE                | \$           |
|          |  |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT               | \$           |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

NH Dept of Environmental Services

29 Hazen Drive  
Concord

NH 03302

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

 Curtis Luken

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**Attachment A**  
**2024 Local Source Water Protection Grant Rankings**

**Applications and Status**

**Source Protection Planning Projects**

| <b>Grant Applicant</b>                 | <b>Project Location</b> | <b>Grant Amount</b> | <b>Notes</b>        | <b>Score</b> |
|--|-------------------------|---------------------|---------------------|--------------|
| Swains Lake Village Water District     | Barrington              | \$22,125            | <i>Approved</i>     | 106          |
| Southeast Land Trust of New Hampshire  | Exeter                  | \$25,000            | <i>Approved</i>     | 100          |
| Southeast Land Trust of New Hampshire  | Rochester               | \$25,000            | <i>Approved</i>     | 97.5         |
| Town of Conway                         | Conway                  | \$14,000            | <i>Approved</i>     | 95.5         |
| Moose Mountain Regional Greenways      | Farmington & Strafford  | \$25,000            | <i>Approved</i>     | 94           |
| Town of Stratham                       | Stratham                | \$16,950            | <i>Approved</i>     | 90           |
| Manchester Water Works                 | Manchester              | \$25,000            | <i>Approved</i>     | 88           |
| Rockingham Planning Commission         | Newton & South Hampton  | \$20,011            | <i>Approved</i>     | 86           |
| Town of Epsom                          | Epsom                   | \$25,000            | <i>Approved</i>     | 74.5         |
| Emerald Lake Village District          | Hillsboro               | \$11,621            | <i>Approved</i>     | 73           |
| Town of Salem                          | Salem                   | \$29,283            | <i>Approved</i>     | 71           |
| Strafford Regional Planning Commission | Northwood               | \$29,945            | <i>Approved</i>     | 67           |
| Town of Amherst                        | Amherst                 | \$30,000            | <i>Approved</i>     | 66.5         |
| Barnstead School District              | Barnstead               | \$25,000            | <i>Not approved</i> | 58           |
| City of Keene                          | Keene                   | \$12,600            | <i>Not approved</i> | 55.5         |
| City of Keene                          | Keene                   | \$17,850            | <i>Not approved</i> | 52           |
| Monadnock Conservancy                  | Bennington              | \$25,000            | <i>Not approved</i> | 0            |
| Trust for Public Lands                 | Exeter                  | \$25,000            | <i>Not approved</i> | 0            |
| Crossing Life Church                   | Windham                 | \$25,000            | <i>Not approved</i> | 0            |

**Attachment A**  
**2024 Local Source Water Protection Grant Rankings**

**Source Security Projects**

| <b>Grant Applicant</b>     | <b>Project Location</b> | <b>Grant Amount</b> | <b>Notes</b>    | <b>Score</b> |
|----------------------------|-------------------------|---------------------|-----------------|--------------|
| Merrimack Village District | Merrimack               | \$10,137            | <i>Approved</i> | 20.5         |
| Merrimack Village District | Merrimack               | \$16,724            | <i>Approved</i> | 19.5         |

**Grant Reviewer List**

| <b>Name</b>      | <b>Department</b> | <b>Bureau</b>                       | <b>Title</b>           | <b>Experience</b>                   |
|------------------|-------------------|-------------------------------------|------------------------|-------------------------------------|
| Pierce Rigrod    | NHDES             | Drinking Water & Groundwater Bureau | Supervisor VII         | Grant Project Management (19 years) |
| Melissa Macheras | NHDES             | Drinking Water & Groundwater Bureau | Program Specialist III | Grant Project Management (3 years)  |