

ARC



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

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Lori A. Weaver
Commissioner

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Interim Director

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February 27, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to **Retroactively** pay the Association of Immunization Managers (AIM) (VC#170599), Rockville, MD in the amount of \$3,000 for annual membership dues, effective upon Governor and Executive Council approval, for the membership period of January 1, 2024 through December 31, 2024. 100% Federal Funds.

05-95-90-902510-51780000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES, HHS: PUBLIC HEALTH DIVISION, BUREAU OF DISEASE CONTROL, IMMUNIZATION PROGRAM

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2024	026-500251	90023200	Memberships	\$3,000
			Total	\$3,000

EXPLANATION

This request is **retroactive** because the Department did not receive the invoice from the vendor until after the start date of the annual membership.

The AIM membership supports the mission of the New Hampshire Immunization Program (NHIP) to reduce vaccine preventable diseases by improving how vaccines are accessed, financed, and prepared for an outbreak response. The NHIP is a vaccine resource for healthcare providers, schools, childcare providers, families, and the public. Through the NHIP, providers receive routinely recommended vaccines for all New Hampshire (NH) children from birth through age 18 and selected vaccines for uninsured adults at no cost to the health care provider or family.

Listed below are answers to the standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The Association of Immunization Managers (AIM) is a not-for-profit organization established in 1999. AIM members include the 64 state, city, and territorial immunization programs. New

Hampshire has been an AIM member since its inception in 1999.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No, AIM is the only organization that collaborates this effort for all states and United States territories/jurisdictions and is a national leader for immunization programs and policies.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Membership in AIM includes all 50 states, 8 territories and 6 large cities. The New Hampshire Immunization Program (NHIP) is the sole NH state agency that is a member.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

AIM's membership dues structure is tiered, with dues amounts ranging from \$1,000 to \$6,000 based on population.

5. What benefit does the state receive from participating in this membership?

AIM provides a national platform for immunization programs to learn from each other and achieve success. AIM gathers and shares information with its members on policy implementation, programmatic successes, and more. At the national level, AIM promotes adequate and efficient allocation of resources to state immunization efforts, as well the development and implementation of sound immunization policies and programs. AIM provides forums for state/jurisdictional immunization programs to connect and learn from key partners such as the Centers for Disease Control (CDC) and other vaccine non-profits. Through AIM's resources, discussion forums, trainings, etc., state immunization programs learn ways to improve immunization programs and outcomes in their respective states.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

AIM provides educational materials to members at no cost. Key resources and educational opportunities for AIM members include virtual trainings and webinars, access to educational materials, regular virtual meetings for peer-to-peer sharing, and forums for sharing best practices. AIM also holds a yearly Leadership in Action Conference which provides leadership training and forums for peer-to-peer sharing. Though this is not a no cost event, this is an exclusive opportunity offered to AIM members and immunization program staff.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No.

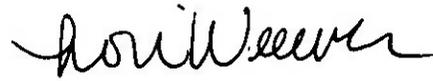
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

The NHIP Section Chief, Anne Marie Mercuri, is the primary point of contact directly involved with AIM and is a voting member. Other non-voting NHIP staff members with direct involvement include four Public Health Program Managers who oversee Vaccine Accountability, Quality Assurance, Immunization Strategic Response, and the NH Immunization Information System teams. Information is disseminated from these direct contacts to other NHIP staff and stakeholders.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

If the NHIP did not belong to AIM, the program and its staff members would not have access to the essential tools, educational materials, leadership trainings, and opportunities for peer-to-peer sharing and learning to enhance program effectiveness. AIM continually provides talking points, toolkits, and other resources that the NHIP uses at no cost, many of which would otherwise need to be developed internally at the Department's own expense. Furthermore, because AIM serves the collective voice for all local, state, and territorial immunization programs to national partners such as the CDC, the voice and needs of the New Hampshire would not be represented at the national level if the Agency did not participate.

Respectfully Submitted,



Lori A. Weaver
Commissioner



Association of
Immunization
Managers

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INVOICE

BILL TO

New Hampshire Immunization
Manager
NH Dept of Health/Human
Services
Immunization Program
29 Hazen Dr
Concord, NH 03301

INVOICE # 24-44

DATE 11/28/2023

DUE DATE 02/26/2024

TERMS Net 90

DESCRIPTION	QTY	RATE	AMOUNT
AIM Membership Dues 2024	1	3,000.00	3,000.00

If paying by check, please send payments to: Association of
Immunization Managers, 620 Hungerford Drive, Suite 29,
Rockville, MD 20850

BALANCE DUE

\$3,000.00