



New Hampshire Fish and Game Department

48

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
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75

January 19, 2024

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- Pursuant to RSA 14:30-a, VI, the New Hampshire Fish and Game Department (NHFG) requests authorization to accept and expend \$2,409,619 in federal funds from the National Oceanic and Atmospheric Administration (NOAA) for the purposes related to restoring and repurposing the former Emery Estate at Glenn's Cove Wildlife Management Area (WMA) to enhance public access and fulfill programmatic construction needs for the Great Bay National Estuarine Research Reserve effective upon Fiscal Committee and Governor and Council approvals through June 30, 2025. 100% Federal Funds.

Funds to be budgeted as follows:

GBNERRPAC2020						
03-75-75-753020-71590000						
Fiscal Year 2024						
	Expense	Class Description	Revenue	Current	Requested	Adjusted
000		FEDERAL FUNDS	404233-16	33,634	2,409,619	2,443,253
005		FISH and GAME	000020	38,664	0	38,664
005		PRIVATE FUNDS	402756-20	14,400	0	14,400
Total				\$86,698	\$2,409,619	\$2,496,317
Expense						
041	500801	AUDIT FUND SET	404233-16	34	2,410	2,444
046	500463	CONSULTANTS	404233-16	78,664	2,407,209	2,485,873
103	502664	CONTRACT FOR OP		8,000	0	8,000
Total				\$86,698	\$2,409,619	\$2,496,317

- Pursuant to the provisions of RSA 206:33-b and contingent upon Requested Action #1, authorize the transfer of \$352,460 from the New Hampshire Fish and Game Fund Reserve to be used as matching funds for a federal grant from the National Oceanic and Atmospheric Administration, to the Fish and Game FY 2024 Operating Budget upon Fiscal Committee and Governor and Council approvals through June 30, 2025. 100% Fish and Game Funds.

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3

225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9689
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court
 His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 January 19, 2024

Funds to be budgeted as follows:

GBNERRPAC2020						
03-75-75-753020-71590000						
Fiscal Year 2024						
	Expense	Class Description	Revenue	Current	Requested	Adjusted
000		FEDERAL FUNDS	404233-16	2,443,253	0	2,443,253
005		FISH and GAME	000020	38,664	352,460	391,124
005		PRIVATE FUNDS	402756-20	14,400	0	14,400
Total				\$2,496,317	\$352,460	\$2,848,777
Expense						
041	500801	AUDIT FUND SET		2,444	0	2,444
046	500463	CONSULTANTS	000020	2,485,873	352,460	2,838,333
103	502664	CONTRACT FOR OP		8,000	0	8,000
Total				\$2,496,317	\$352,460	\$2,848,777

- Pursuant to RSA 206:33-a, and contingent upon Requested Action #1 and Requested Action #2, authorize the New Hampshire Fish and Game Department (NHFG) to accept a donation in the amount of \$329,046 from the Great Bay Stewards, to be used as part of the federal match requirement for Action Item #1, effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. The Fish and Game Commission voted to accept this donation at their January 16, 2024 meeting. 100% Private Funds (Donation).

Funds to be budgeted as follows:

GBNERRPAC2020						
03-75-75-753020-71590000						
Fiscal Year 2024						
	Expense	Class Description	Revenue	Current	Requested	Adjusted
000		FEDERAL FUNDS	404233-16	2,443,253	0	2,443,253
005		FISH and GAME	000020	391,124	0	391,124
005		PRIVATE FUNDS	402756-20	14,400	329,046	343,446
Total				\$2,848,777	\$329,046	\$3,177,823
Expense						
041	500801	AUDIT FUND SET		2,444	0	2,444
046	500463	CONSULTANTS	402756-20	2,838,333	329,046	3,167,379
103	502664	CONTRACT FOR OP		8,000	0	8,000
Total				\$2,848,777	\$329,046	\$3,177,823

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His Excellency, Governor Christopher T. Sununu
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EXPLANATION

A large property was acquired by NHFG in 2000 that included a 12-acre life estate that would revert to NHFG management upon the death of the resident family. The family member passed away in the spring of 2018, whereas the farmhouse, garage, barn, five apartments, three cottages and associated sheds that were on the land reverted to NHFG. Most of the buildings are in poor or very poor condition, leaving the agency with the responsibility of cleaning up the area, removing all hazards, and determining what to do with the structures. The property is a part of a block of land on the eastern side of Great Bay now called Glenn's Cove Wildlife Management Area. The goal of these funds is to restore buildings that can be of use to NHFG and the Great Bay National Estuarine Research Reserve, remove buildings that are not safe or needed, and restore the site to be suitable for public access.

Each year, the National Oceanic and Atmospheric Administration (NOAA) holds a competition for federal funds to support construction and land acquisition projects that support the 29 National Estuarine Research Reserves around the country. A grant of \$999,595 in federal funds from NOAA was awarded to NHFG for this project in 2021. The original federal award plus match, \$1,394,928, was added to the FY21 appropriation with Fiscal Committee and Governor and Council approval.

As is required, NHFG worked with the Department of Administrative Services to hire an engineering and design firm. The firm prepared detailed engineering plans, drawings, permits and cost estimates. It became clear that the original grant would not cover the required cost. Therefore, the Great Bay National Estuarine Research Reserve applied for and was successful in being awarded a second federal award from the NOAA for \$1,499,970.

The second award and associated match was added to the FY23 appropriation with Fiscal Committee and Governor and Council approval in the spring of 2023. The project was put out to bid in February 2023, and bids were opened in March. There were no acceptable bids, and therefore the funds could not be expended within FY23. The project team would like to re-scope the project slightly and put the project back out to bid in the spring of 2024. This request is to budget these funds in this biennium to complete the project.

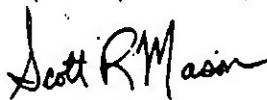
These funds also include a new grant received in September, 2023 to hire an engineering and design firm to create 75% plans for the Discovery Center campus. The second award to support Glenn Cove and the new planning grant were both matched by the Great Bay Stewards. The Great Bay Stewards are the official "friends group" to the Great Bay National Estuarine Research Reserve and have raised \$329,046 toward the construction and construction planning projects. These funds are being donated toward this project through NHFG. The NHFG Commission accepted the donation on January 16, 2024.

Funds are being budgeted in Class 046, Engineer Consultants, to support a contract to complete all of the design work, site work, utilities, construction of a picnic pavilion and bathrooms, construction of a garage, and the relocation of an existing structure. Class 046 will also be used to support the Department of Administrative Services Public Works Division oversight of the project that is required by the state.

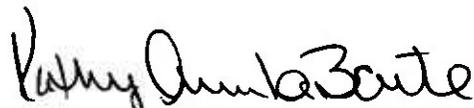
Funds are being budgeted in Class 041, Audit Set Aside, to comply with RSA 124:16 that requires all agencies which receive federal funds to set aside a percentage of the federal revenue amount received to pay for financial and compliance audits.

General Funds will not be requested to support this project.

Respectfully submitted,



Scott R. Mason
Executive Director



Kathy Ann LaBonte
Chief, Business Division

**AMENDMENT TO
FINANCIAL ASSISTANCE AWARD**

GRANT COOPERATIVE AGREEMENT

FEDERAL AWARD ID NUMBER
NA20NOS4200051

CFDA NO. AND NAME
11.420 Coastal Zone Management Estuarine Research Reserves

PROJECT TITLE
Great Bay NERR Visiting Research Housing and Public Access Project

RECIPIENT NAME
NEW HAMPSHIRE FISH & GAME

AMENDMENT NUMBER
3

STREET ADDRESS
11 HAZEN DR

EFFECTIVE DATE
07/01/2024

CITY, STATE, ZIP CODE
CONCORD NH 03301-6502

EXTEND PERIOD OF PERFORMANCE TO
(IF APPLICABLE)
06/30/2025

COSTS ARE REVISED AS FOLLOWS:	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	\$ 999,595.00	\$ 0.00	\$ 0.00	\$ 999,595.00
RECIPIENT SHARE OF COST	\$ 428,399.00	\$ 0.00	\$ 0.00	\$ 428,399.00
TOTAL ESTIMATED COST	\$ 1,427,994.00	\$ 0.00	\$ 0.00	\$ 1,427,994.00

REASON(S) FOR AMENDMENT.

- To extend the award period 12 months per the recipient's request dated 09/12/2023, which is incorporated by reference.

This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.

SPECIFIC AWARD CONDITION(S)

LINE ITEM BUDGET

OTHER(S): _____

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Jewel Linzey

DATE
09/21/2023

PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Randy Curtis

DATE
09/22/2023

FORM CD-450 (REV 10/18)		U. S. DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE AWARD		<input checked="" type="checkbox"/> GRANT <input type="checkbox"/> COOPERATIVE AGREEMENT	
RECIPIENT NAME NEW HAMPSHIRE FISH & GAME		FEDERAL AWARD ID NUMBER NA22NOS4200195		PERIOD OF PERFORMANCE 10/01/2022-09/30/2025	
STREET ADDRESS 11 HAZEN DR		FEDERAL SHARE OF COST \$1,499,970.00		RECIPIENT SHARE OF COST \$264,701.00	
CITY, STATE, ZIP CODE CONCORD NH 03301-6502		TOTAL ESTIMATED COST \$1,764,671.00			
AUTHORITY 16 U.S.C. 1461 et seq.					
CFDA NO. AND NAME 11.420 Coastal Zone Management Estuarine Research Reserves					
PROJECT TITLE Great Bay NERR Glenn Cove Public Access Project					
<p>This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS</p> <p><input type="checkbox"/> R & D AWARD</p> <p><input type="checkbox"/> FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE</p> <p><input checked="" type="checkbox"/> BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> SPECIFIC AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> LINE ITEM BUDGET</p> <p><input checked="" type="checkbox"/> 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101</p> <p><input type="checkbox"/> 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)</p> <p><input type="checkbox"/> MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.</p> <p><input checked="" type="checkbox"/> OTHER(S): This award is being made under competitive Funding Opportunity Number NOAA-NOS-OCM-2022-2007068 posted at Grants.gov on 10/26/2021.</p>					
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Jewel Linzey				DATE 09/07/2022	
PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Mr. Randy Curtis				DATE 09/27/2022	

FINANCIAL ASSISTANCE AWARD

GRANT COOPERATIVE AGREEMENT

RECIPIENT NAME
NEW HAMPSHIRE FISH & GAME

FEDERAL AWARD ID NUMBER
NA23NOS4200188

PERIOD OF PERFORMANCE
07/01/2023-06/30/2025

STREET ADDRESS
11 HAZEN DR

FEDERAL SHARE OF COST
\$164,589.00

CITY, STATE, ZIP CODE
CONCORD NH 03301-6502

RECIPIENT SHARE OF COST
\$29,046.00

AUTHORITY
16 U.S.C. 1461 et seq.

TOTAL ESTIMATED COST
\$193,635.00

CFDA NO. AND NAME
11.420 Coastal Zone Management Estuarine Research Reserves

PROJECT TITLE
Great Bay NERR Greenland Campus Design

This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.

- DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS
- R & D AWARD
- FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS
- SPECIFIC AWARD CONDITIONS
- LINE ITEM BUDGET
- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)
- MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.
- OTHER(S):

This award is being made under competitive Funding Opportunity Number NOAA-NOS-OCM-2023-2007627 posted at Grants.gov on 11/02/2022.

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Jewel Linzey

DATE

08/23/2023

PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Mr. Randy Curtis

DATE

09/12/2023

**NEW HAMPSHIRE FISH & GAME DEPARTMENT
FY24 FISCAL SITUATION**

**GBNERRPAC2020
03 75 75 753020-71590000**

Total Federal Authorization	\$ 2,664,154.00
Less Funds Expended	\$ 170,100.00
Less Budgeted FY24-25 Org 7159 GBNERRPAC2020	\$ 84,435.00
Total Available for Budgeting	\$ 2,409,619.00

Available to Budget at Later Date	\$ -
REQUESTED ACTION	\$ 2,409,619.00

Federal Grant	Grant Amount	Expended or Budgeted	Balance
NA20NOS4200051	\$ 999,595.00	\$ 170,100.00	\$ 829,495.00
NA22NOS4200195	\$ 1,499,970.00	\$ 84,435.00	\$ 1,415,535.00
NA23NOS4200188	\$ 164,589.00	\$ -	\$ 164,589.00
	\$ 2,664,154.00		\$ 2,409,619.00

Note: The Department's Negotiated Indirect Cost Rate allocation base is salaries and benefits only, therefore no indirect costs are budgeted for this accounting unit.

**Fiscal Situation
Fish and Game Fund 2024**

Beginning Balance 07/01/2023	14,355,301	
Total Additions (Revenue Estimate)	13,695,000	
Less Operating Budget Appropriations	(17,240,869)	
Total	10,809,432	
Lapses	517,226	* Estimated at 3%
Ending Balance	11,326,658	
Less This Request	<u>(352,460)</u>	
Ending Balance June 30, 2024 (Budgetary)	<u>10,974,198</u>	



Supporting education, research & conservation on Great Bay

Great Bay Stewards
89 Depot Road
Greenland, NH 03840
Phone: (603) 778-0015
Fax: (603) 778-7398
info@greatbaystewards.org
www.greatbaystewards.org

TO: New Hampshire Fish and Game Department
FROM: Allison Knab, *Executive Director, Great Bay Stewards*
SUBJECT: Great Bay Stewards Donation
DATE: December 14, 2023

This letter expresses the full commitment of the Great Bay Stewards to provide a donation in the amount of \$329,046.00 to the New Hampshire Fish and Game Department (NHFG) for the purpose of supporting the Great Bay National Estuarine Research Reserve facilities planning and construction projects. The Great Bay Stewards have obtained the entirety of this amount through private fundraising and are ready to write a check to the Department when requested. The full board of the Great Bay Stewards voted to approve a portion of the donation in February of 2020 and the remainder on December 7, 2023. These funds are committed as non-federal match to grants from the National Oceanic and Atmospheric Administration and are therefore it is the explicit intent that 100% of this donation be used to support the Glenn Cove project and the Discovery Center facilities planning project.

The mission of the Great Bay Stewards mirrors the mission of the Great Bay NERR: long-term protection and conservation of the Great Bay estuarine ecosystem by supporting education, land protection, research, and stewardship of Great Bay. As part of its mission to promote stewardship of the Great Bay estuary, the Stewards have a natural interest in preserving its unique ecology and play an integral role in a variety of programs associated with the Great Bay Research Reserve. As the official 501c3 non-profit friends group of the Reserve, a key goal of our organization is to provide funding to support critical programs. Through fundraising events, private donations, and working with local businesses, funds are made available each year to augment programming at GBNERR, to maintain and improve GBNERR facilities and grounds, and to protect Great Bay for future generations. The Great Bay Stewards and the New Hampshire Fish and Game Department have an active Memorandum of Agreement (MOA) that was approved by the Governor and Council in June of 2020 (attached for reference). Per section 4 of the MOA: *The Great Bay Stewards may donate money, services, equipment and other materials or supplies to the Department for the use and benefit of the Great Bay National Estuarine Research Reserve.*

The Great Bay Stewards have engaged with GBNERR on facilities planning and fundraising for over five years. This is an exceptional opportunity to connect more people to the Bay. Upgrades to the Discovery Center are well documented and we are eager to start a planning process to update the education and research space on Depot Road. The Glenn Cove parcel has unparalleled views of the estuary, is a short distance from the most populated parts of the coast, and has a long history of traditional recreational uses on Great Bay such as waterfowl hunting and ice fishing. We are often a liaison between the public and GBNERR- it is our mission to make sure people know about and care about the estuary and about GBNERR as an organization. We see immense potential to elevate both the Bay and the Reserve through these projects.

Please contact me if you have any questions about the Stewards or our commitment to this project.

Sincerely,

Allison Knab
Executive Director, Great Bay Stewards

2d.) Approval to accept the following donations totaling \$3,480.00 deposited into the Search & Rescue Account:

Chis Forman & Angela Toms -	\$2,000.00
Heidi & Jerry Little -	\$1,000.00
Robert Merwin -	\$ 200.00
Group donation from the below donors-	\$ 180.00
David & Annette Case	
Randy & Kim Wheeler	
Gregory & Jessica Roberts	
Richard & Paula Hollins	
Carla Rautenberg, in memory of John "Jack" Holden -	<u>\$ 100.00</u>
Total:	\$3,480.00

2e.) Approval to accept the donation of \$250.00 from Thomas Quarles, Brookline, NH, for deposit into the Statewide Boat Access Fund. (S. Mason)

2f.) Approval to accept the donation of \$1.00 from Roxanne Thompson, Ashland, NH, for deposit into the Small Gifts & Donations Account. (S. Mason)

2g.) Approval to accept the donation of \$250.00 from The Jaffrey Ice Racing Association of Jaffrey, NH, made to the "Let's Go Fishing" Program. (N. Whitley)

2h.) Approval to accept the donation of \$329,046.00 from the Great Bay Stewards, the official friends group to the Great Bay National Estuarine Research Reserve. The Stewards conducted a capital fundraising campaign to raise the required non-federal match for several grants to make improvements at the Glenn Cove Wildlife Management Area. (C. Riley/C. Patterson)

INFORMATION ITEM:

- 1.) Financial Statement. (K. LaBonte)
- 2.) Overview of Licensing Trends (K. LaBonte)

COMMITTEE STRUCTURE:

LEGISLATIVE COMMITTEE: Public policy development & recommendations, as well as Commission advocacy before legislature.

Commissioner Price, Chair; Commissioners: Caveney, DeBow, Hodgson & Green.
Staff members: Kevin Jordan & Marty Mobley.

GOVERNANCE COMMITTEE: Commission professional development, education & policy recommendations related to Commission conduct & activities.

Commissioner Caveney, Chair; Commissioners: Temple, Hodgson & Titone.
Staff member: Cheri Patterson.