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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER

Lori A. Weaver  
Commissioner

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Deputy Commissioner

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January 29, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of the Commissioner to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2024 funds to Theresa Cardinale, 21-1020 SOCIAL WKRS-5, at New Hampshire Hospital in the amount of \$1,530.90. This payment is to compensate the employee for wages for direct care that were not paid for State Fiscal Year 2021, 2022 & 2023. Effective upon Governor and Executive Council approval. The funds to be paid will be thirty-two percent (32%) General Funds, and sixty-eight percent (68%) agency income (provider fees). Funds are available in the following account as follows:

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Theresa Cardinale	010-500100	Personal Services-Perm. Class.	94057700	\$1,260.00
Theresa Cardinale	060-500601	FICA (Permanent)	94057700	\$78.12
Theresa Cardinale	060-500604	Employee Retirement (Permanent)	94057700	\$174.51
Theresa Cardinale	060-500631	Medicare Coverage (Permanent)	94057700	\$18.27
			Total	<u>\$1,530.90</u>

**EXPLANATION**

This request is made **retroactively** because Ms. Cardinale was due compensation in State Fiscal Years 2021, 2022, and 2023 that was not paid. The system error was not discovered until the end of State Fiscal Year 2023.

Ms. Cardinale's Senior Psychiatric Social Worker position was missing direct care. Ms. Cardinale was due to receive compensation for direct care effective 06/05/2020 forward. Ms. Cardinale is due direct care pay from June 05, 2020 through June 15, 2023. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Ms. Cardinale.

Respectfully submitted,

Lori A. Weaver  
Commissioner