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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

The Honorable Kenneth Weyler, Chairman
 Fiscal Committee of the General Court and

Bureau of Turnpikes
 January 23, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer \$1,195,000 between various accounts and classes in Turnpike's Central Maintenance (Org 7027), East NH Tpk Blue Star Maintenance (Org Code 7032), Turnpike's Toll Collection (Org 7050), and RSA 237:2 Blue Star Memorial (Org 7500) effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2024. 100% Turnpike Funds.

| | Current Budget FY 2024 | Requested Change | Revised Budget FY 2024 |
|---|-------------------------------|-------------------------|-------------------------------|
| 04-096-096-961017-70270000 | | | |
| Central Maintenance | | | |
| Expenses: | | | |
| 010 500100 Personal Services – Perm | \$1,302,408 | \$0 | \$1,302,408 |
| 017 500147 FT Employees Special Pay | 261,000 | 0 | 261,000 |
| 018 500106 Overtime | 412,501 | 0 | 412,501 |
| 019 500105 Holiday Pay | 4,400 | 0 | 4,400 |
| 020 500200 Current Expense | 918,744 | 125,000 | 1,043,744 |
| 022 500255 Rents-Leases Other than State | 800,000 | 400,000 | 1,200,000 |
| 023 500291 Heat, Electricity, Water | 289,500 | 0 | 289,500 |
| 024 500225 Maint Other than Build-Grnds | 29,394 | 0 | 29,394 |
| 030 500311 Equipment | 1,518,529 | 0 | 1,518,529 |
| 037 500173 Technology - Hardware | 18,005 | 0 | 18,005 |
| 038 500175 Technology - Software | 1,000 | 0 | 1,000 |
| 039 500188 Telecommunications | 15,000 | 0 | 15,000 |
| 047 500240 Own Forces Maint | 11,000 | 0 | 11,000 |
| 048 500226 Contract Maint Build-Grnds | 192,940 | 0 | 192,940 |
| 050 500109 Personal Services – Temp | 25,000 | 0 | 25,000 |
| 060 500601 Benefits | 1,052,999 | 0 | 1,052,999 |
| 068 500563 Remuneration | 1,000 | 0 | 1,000 |
| 070 500704 In-State Travel | 8,000 | 0 | 8,000 |
| 103 500741 Contracts for Operational Serv | 105,671 | 50,000 | 155,671 |
| 400 500871 Construction Repair Material | 193,681 | 0 | 193,681 |
| 406 500882 Environment Expense | 100,000 | (90,000) | 10,000 |
| Total | \$7,260,772 | \$485,000 | \$7,745,772 |

| Source of Funds | | | |
|----------------------------|--------------------|------------------|--------------------|
| Revenue: | | | |
| 000017 Turnpike Fund | \$7,168,175 | \$485,000 | \$7,653,175 |
| 009-403669 Sponsorship Fee | 92,597 | 0 | 92,597 |
| Total | \$7,260,772 | \$485,000 | \$7,745,772 |

| | Current Budget FY 2024 | Requested Change | Revised Budget FY 2024 |
|---|------------------------|------------------|------------------------|
| 04-096-096-961017-70320000 | | | |
| East NH Tpk Blue Star Maintenance | | | |
| Expenses: | | | |
| 010 500100 Personal Services – Perm | \$566,111 | \$0 | \$566,111 |
| 017 500147 FT Employees Special Pay | 125,960 | 0 | 125,960 |
| 018 500106 Overtime | 170,500 | 0 | 170,500 |
| 019 500105 Holiday Pay | 2,750 | 0 | 2,750 |
| 020 500200 Current Expense | 324,554 | 40,000 | 364,554 |
| 022 500255 Rents-Leases Other than State | 274,000 | (70,000) | 204,000 |
| 023 500291 Heat, Electricity, Water | 277,500 | 80,000 | 357,500 |
| 024 500225 Maint Other than Build-Grnds | 153,981 | 0 | 153,981 |
| 030 500311 Equipment | 1,219,062 | 0 | 1,219,062 |
| 037 500173 Technology - Hardware | 6,252 | 0 | 6,252 |
| 038 500175 Technology - Software | 1,000 | 0 | 1,000 |
| 039 500188 Telecommunications | 12,000 | 0 | 12,000 |
| 047 500240 Own Forces Maint | 9,000 | 0 | 9,000 |
| 048 500226 Contract Maint Build-Grnds | 94,648 | 0 | 94,648 |
| 050 500109 Personal Services – Temp | 37,508 | 0 | 37,508 |
| 060 500601 Benefits | 446,717 | 0 | 446,717 |
| 068 500563 Remuneration | 1,000 | 0 | 1,000 |
| 070 500704 In-State Travel | 3,200 | 0 | 3,200 |
| 103 500741 Contracts for Operational Serv | 31,050 | 0 | 31,050 |
| 400 500871 Construction Repair Material | 26,635 | 0 | 26,635 |
| 406 500882 Environment Expense | 500 | 0 | 500 |
| Total | \$3,783,928 | \$50,000 | \$3,833,928 |
| Source of Funds | | | |
| Revenue: | | | |
| 000017 Turnpike Fund | \$3,737,646 | \$50,000 | \$3,787,646 |
| 009-403669 Sponsorship Fee | 46,282 | 0 | 46,282 |
| Total | \$3,783,928 | \$50,000 | \$3,833,928 |

| | Current Budget FY 2024 | Requested Change | Revised Budget FY 2024 |
|--|------------------------|------------------|------------------------|
| 04-096-096-961017-70500000 | | | |
| Toll Collection | | | |
| Expenses: | | | |
| 020 500200 Current Expense | \$5,337,909 | (\$535,000) | \$4,802,909 |
| 022 500255 Rents-Leases Other than State | 1,500 | 0 | 1,500 |
| 023 500291 Heat, Electricity, Water | 33,750 | 0 | 33,750 |
| 024 500225 Maint Other than Bldg-Grnds | 4,146,973 | 0 | 4,146,973 |
| 026 500251 Membership Fees | 75,000 | 0 | 75,000 |

| | | | |
|--|--------------|-------------|--------------|
| 037 500171 Technology Hardware | 6,268,695 | 0 | 6,268,695 |
| 038 509038 Technology Software | 1,603,746 | 0 | 1,603,746 |
| 046 500463 Eng Consultants Non-Benefits | 2,095,680 | 0 | 2,095,680 |
| 080 500710 Out of State Travel | 7,000 | 0 | 7,000 |
| 102 500731 Contracts for Program Svc | 20,162,158 | 0 | 20,162,158 |
| 103 500741 Contracts for Operational Svc | 61,764 | 0 | 61,764 |
| Total | \$39,794,175 | (\$535,000) | \$34,456,266 |
| Source of Funds | | | |
| Revenue: | | | |
| 000-000017 Turnpike Fund | \$39,794,175 | (\$535,000) | \$39,259,175 |

| | Current Budget FY 2024 | Requested Change | Revised Budget FY 2024 |
|---|------------------------|------------------|------------------------|
| 04-096-096-961017-75000000 | | | |
| RSA 237:2 Blue Star Memorial | | | |
| Expenses: | | | |
| 029 500290 Intra-Agency Transfers | \$182,627 | \$0 | \$182,627 |
| 046 500463 Eng Consultants Non-Benefits | 1,244,736 | 500,000 | 1,744,736 |
| 400 500871 Construction Repair Material | 1,051,075 | (500,000) | 551,075 |
| 401 500877 Land Interest | 99,994 | 0 | 99,994 |
| Total | \$2,578,432 | \$0 | \$2,578,432 |
| Source of Funds | | | |
| Revenue: | | | |
| 000-000017 Turnpike Fund | \$2,505,795 | \$0 | \$2,578,432 |
| 005-000017 Private Local Funds | 72,637 | | 72,637 |
| Total | \$2,578,432 | \$0 | \$2,578,432 |

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various classes in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Central Maintenance (7027) 98.72% Turnpike Funds, 1.28% Agency Income

Transfer from Central Maintenance (7027), East NH Tpk Blue Star Maintenance (7032) and Toll Collection (7050)

- Class 020 Increase Current Expense by \$125,000. Additional funds are needed to support winter operations for salt in FY24. Due to the salt barn roof replacement and shortage of funds in FY23, the Hooksett salt shed was not filled up as anticipated in Spring 2023.
- Class 022 Increase Rents-Leases Other than State by \$400,000. The transfer is needed to pay for rented equipment expenditures. These costs were greater than anticipated due to homeless camp clean-ups and the increase in rental equipment rates.
- Class 103 Increase Contracts for Operational Services by \$50,000. Additional funds are needed to support homeless camp clean up in FY24.
- Class 406 Decrease Environment Expense by \$90,000. Spending will be managed to accommodate this request.

East NH Tpk Blue Star Maintenance (7032) 98.78% Turnpike Funds, 1.22% Agency Income:

Transfer from Central Maintenance (7027) and Toll Collection (7050)

- Class 020 Increase Current Expense by \$40,000. Additional funds are needed to purchase salt used for winter operations. Due to the salt barn roof replacement and shortage of funds in FY23, the Hampton salt shed was not filled up as anticipated in Spring 2023.
- Class 022 Decrease Rents-Leases Other than State by \$70,000. Spending will be managed to accommodate this request. Decrease is due to lack of available vendors to support winter road maintenance for this turnpike.
- Class 023 Increase Utilities by \$80,000. Increase is needed due to the increases in heat, electricity, and water usage.

Toll Collection (70500000) – 100% Turnpike Funds:

Transfer to Central Maintenance (7027) and East NH Tpk Blue Star Maintenance (7032)

- Class 020 Decrease Current Expenses by \$535,000. Spending will be managed to accommodate this request.

RSA 237:2 Blue Star Memorial (75000000) – 97.18% Turnpike Funds, 2.82% Private Local Funds:

- Class 046 Increase Consultants by \$500,000. This action corrects a misalignment in the capital funds. Funds are needed to pay for encumbered projects.
- Class 400 Decrease Construction Repair Materials by \$500,000. Spending will be managed to accommodate this request.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels per our FY 24 budget (no increase in program level).
3. Cite any requirements, which make this program necessary.
Bond covenants require that the Turnpike System be maintained in good condition.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds are Turnpike Funds, Agency Income and Private Local Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund for East NH Tpk Blue Star Maintenance, Central Maintenance, East NH Tpk Spaulding Maintenance, and Toll Collection. Turnpike's RSA 237:2 Blue Star Memorial account is a construction account and balances are brought forward.
7. Are personal services involved?
The transfer does not result in any new positions.

It is respectfully requested that this resolution be approved.

Sincerely,

A handwritten signature in black ink that reads "William Cass". The signature is written in a cursive, flowing style.

William J. Cass, P.E.
Commissioner