



ARC  
26

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**NEW HAMPSHIRE HOSPITAL**

Lori A. Weaver  
Commissioner

Ellen M. Lapointe  
Chief Executive Officer

36 CLINTON STREET, CONCORD, NH 03301  
603-271-5300 1-800-852-3345 Ext. 5300  
Fax: 603-271-5395 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

February 6, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, New Hampshire Hospital, to **Retroactively** pay The New Hampshire Hospital Association (NHHA) (VC#160051), Concord, NH, in the amount of \$2,500 for annual membership dues, effective upon Governor and Executive Council approval for the period of January 1, 2024, through December 31, 2024, 86% General Funds and 14% Other Funds (intergovernmental revenues).

Funds are available in the following account:

**05-95-94-940010-8400 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ADMINISTRATION**

Fiscal Year	Class/Object	Class Title	Job Number	Amount
SFY 2024	026-500251	Organizational Dues	94012800	\$2,500

**EXPLANATION**

This request is **Retroactive** because the invoice for the membership was received after the expiration of the previous fiscal year membership. Approval of this request will enable New Hampshire Hospital to continue its annual membership with the New Hampshire Hospital Association (NHHA) and collaboration with other stakeholders,

Listed below are answers to standard questions required for Governor and Executive Council organizational dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
  - The NHHA has been in existence since 1934. NH Hospital has been a member since 2006.
2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?
  - No, NH Hospital does not belong to any other organization that provides the same or similar benefits.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
  - Members of the NHHA includes the state's 26 acute care hospitals and 5 specialty hospitals including New Hampshire Hospital and Hampstead Hospital & Residential Treatment Facility.
4. How is the dues' structure established?
  - Annual fees are approved by the NHHA Board of Trustees. A final dues calculation is based on the Association's membership priorities for advocacy for fiscal policies at the state and federal levels.
5. What benefits does the state receive from participating in this membership?
  - Participating in this membership provides leadership through advocacy, education, and information in support of its member hospitals and health care delivery systems in delivering affordable, high quality health care to the patients and communities we serve.
6. Are training or educational/ research materials included in the membership?
  - Yes, NHHA provides its members and the public with access to reliable information about New Hampshire hospitals, as well as healthcare issues facing the state. These data resources provide insight into the hospital industry for stakeholders and policy makers, empowering them to address policy issues at the state and federal levels relative to the health care needs and challenges facing New Hampshire and its residents.
7. Is the membership required to receive any federal grants or required to receive or participate in licensing or certification exams?
  - No, membership is not required to receive federal grants, licensing, or certification.
8. Is there any travel included with this membership fee?
  - No, travel is not included with this membership fee.
9. Which state agency employees are directly involved with this organization?
  - (APR) Accreditation and Participation Requirements/Key Contact Person: Stefanie Shea, Chief Quality and Compliance Officer
  - (EC) Environment of Care: Allen Coen, Director of Facilities
  - (HR) Human Resources: Julie Stewart-Phelps, Human Resources Coordinator
  - (IC) Prevention and Control: Ginger Widger, Infection Prevention Practitioner
  - (EM) Emergency Management: Christopher McDonald, Healthcare Safety Officer
  - (IM) Information Management: Susan Tierney, RN III, Informatics, Sean Hollingsworth Director, Hospital Information Systems
  - (LD) Leadership: Ellen Lapointe, CEO, Stefanie Shea Chief Quality and Compliance Officer
  - (LS) Life Safety: Christopher McDonald, Healthcare Safety Officer
  - (MM) Medication Management: Rosemary Costanzo, Director of Nursing
  - (MS) Medical Staff: Dr. Jeffrey Fetter, Chief Medical Officer
  - (NPSG) National Patient Safety Goals: Rosemary Costanzo, Director of Nursing, Brianna White, Patient Safety Nurse Specialist
  - (NR) Nursing: Rosemary Costanzo, Director of Nursing
  - (PC) Provision of Care, Treatment and Services: Dr. Jeffrey Fetter, Chief Medical Officer,
  - (PI) Performance Improvement: Stefanie Shea Chief Quality and Compliance Officer
  - (RC) Record of Care, Treatment and Services: Melissa Cresta, Health Information and Privacy Administrator
  - (RI) Rights and Responsibilities of the Patients: Brad Rapanut, Director of Patient Experience
  - (WT) Waived Testing: Dr. Jeffery Fetter, Chief Medical Officer

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

- Should the Governor and Executive Council not authorize this request, New Hampshire Hospital would lose our affiliation with NHHA and its other Members. NHHA provides organizations with access to health care executive and clinical leaders and can help foster positive relationships with current and potential customers, become educated in trends and changes in the health care environment, and identify new opportunities for reaching New Hampshire's health care sector.

Area served: Statewide

Source of Funds: Source of funds is 14% Other Funds from fees and intra-department transfers and 86% General Funds.

Respectfully Submitted,



Lori A. Weaver  
Commissioner



**New Hampshire Hospital Association**

125 Airport Road  
 Concord, NH 03301-7300  
 Phone: (603) 415-4257  
 Please contact Betsy Richburg at  
 brichburg@nhha.org if you have any questions.

**INVOICE**

Invoice Date	1/1/2024	
Invoice ID	12031	
Amount Due	\$2,500.00	Page 1

**CUSTOMER**

**SHIP TO**

New Hampshire Hospital  
 36 Clinton Street  
 Concord, NH 03301

**RECEIVED**  
 JAN 26 2024  
 BUSINESS OFFICE  
 NH HOSPITAL

Customer ID	Customer PO No	Order Date	Shipped Via	FOB
CANHH				
Terms	Due Date	If Paid By	Deduct	Sold By
	1/1/2024		\$0.00	

Item No.	Description	Qty	Unit	Unit Price	Discount	Extended Price
38317	Annual Membership Dues - 2024	1.00				\$2,500.00

Subtotal	\$2,500.00
Sales Tax	\$0.00
Total	\$2,500.00
Total Due	\$2,500.00