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MMA



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
25 Capitol Street – Room 100  
Concord, New Hampshire 03301  
(603) 271-3201 | [Office@das.nh.gov](mailto:Office@das.nh.gov)

Charles M. Arlinghaus  
Commissioner

Catherine A. Keane  
Deputy Commissioner

Sheri L. Rockburn  
Assistant Commissioner

January 10, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Authorize the Department of Administrative Services to enter into a contract with ENE Systems of NH, Inc. (VC#270016), Bow, NH, in an amount up to and not to exceed \$7,028,758.13 for HVAC preventative maintenance and repair with an option to extend for up to an additional two years effective upon Governor and Executive Council approval through January 31, 2029.

Funding shall be provided through individual agency expenditures, none of which shall be permitted unless there are sufficient appropriated funds to cover the expenditure.

## EXPLANATION

The Department of Administrative Services, through the Bureau of Purchase and Property (BoPP), issued request for bid (RFB) 2857-24 on November 29, 2023, with responses due on December 13, 2023, for the locations that were not awarded on contracts #8003379 and #8003368 resulting from RFB 2828-24 which closed on November 2, 2023. This bid reached 89 vendors through the NIGP registry with an additional 50 directly sourced and is intended to result in a multi-award contract to ensure coverage across the entire State. There were three compliant responses; the responses were from ENE Systems of NH, Inc., Thayer Limited Liability Company, and Alliance Group Services, LLC.

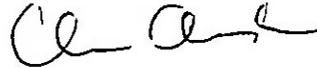
This requested contract, upon approval, increases the total quantity of sites from 121 to 175 for new State locations that were not on the expiring contract (Contract #8002587). The requested price limitation also includes an allowance of \$1,405,751.63 (25%) to add new locations, new or replacement equipment, and unplanned purchases or repairs under the contractor's balance of product line. Material costs associated with HVAC repair continue to trend upwards of 20-25%. Additionally, the BoPP has considered information from the US Bureau of Labor and Statistics, which reflects nearly a 6% increase in private sector wages in 2022 per the following chart which can be found at <https://www.bls.gov/eci/home.htm>. It is important to note that this requested contract represents a cost avoidance of \$1,354,839.50 when compared to the responses from Thayer LLC and Alliance Group Services, LLC.

| Contract financials                             |                |
|---|----------------|
| Estimated annual spend                          | \$1,124,601.30 |
| Estimated 5-year term spend                     | \$5,623,006.50 |
| Add allowance for balance of product line (25%) | \$1,405,751.63 |
| Requested price limitation                      | \$7,028,758.13 |

The proposed contract with ENE Systems of NH, Inc. includes a provision whereby price decreases take effect as they become available to the general trade which will be closely monitored by the BoPP. Upon approval the BoPP will assess market conditions quarterly with the intent to terminate and rebid to capitalize on significant cost reductions as the market trends normalize.

Based on the foregoing, I am respectfully recommending approval of the contract with ENE Systems of NH, Inc.

Respectfully submitted,



Charles M. Arlinghaus  
Commissioner



RFB Bid Summary

|                 |  |              |                      |
|-----------------|--|--------------|----------------------|
| Bid Description | HVAC Preventative Maintenance and Repair | Agency       | Statewide            |
| RFB#            | 2857-24                                  | Requisition# | N/A                  |
| Agent Name      | Jonah Rosa                               | Bid Closing  | 12/13/2023 @ 1:30 PM |

Indicates Award:

|   | Thayer LLC   | ENE Systems of NH, Inc. | Alliance Group Services, LLC | Total          | Expiring Contracts             |                |
|---|--------------|-------------------------|------------------------------|----------------|--------------------------------|----------------|
| Number of locations                     | 2            | 154                     | 11                           | 167            | Number of locations            | 121            |
| Estimated annual spend (sections 1,2,3) | \$20,098.00  | \$1,124,601.30          | \$19,369.80                  | \$1,164,069.10 | Expiring contract annual spend | \$871,278.66   |
| Estimated term spend (sections 1,2,3)   | \$100,490.00 | \$5,623,006.50          | \$96,849.00                  | \$5,820,345.50 | Expiring contract term         | \$4,356,393.30 |
| Add allowance for balance of product    | \$25,122.50  | \$1,405,751.63          | \$24,212.25                  | \$1,455,086.38 | Cost increase                  | \$1,288,005.70 |
| Recommended price limitation            | \$125,612.50 | \$7,028,758.13          | \$121,061.25                 | \$7,275,431.88 | Delta: new vs. expiring        | 34%            |

| Recommendation Summary              |  |
|-------------------------------------|--|
| Statewide Contract or Amendment     | Statewide Contract   |
| Term of Contract                    | 5 years with option to extend for 2 years  |
| Total Price Limitation              | \$7,275,431.88   |
| Number of Solicitations Received    | 3  |
| Number of Sourced bidders           | 50   |
| Number of NIGP Vendors Sourced      | 89   |
| Number of non-responsive bidders    | 136  |
| P-37 Checklist Complete             | Yes  |
| D&B Report Attached                 | No   |
| Method of Payment (P-card/ACH)      | P-card and ACH   |
| FOB Delivered                       | Yes  |
| Expiring Contracts Price Limitation | \$4,356,393.30   |
| Total Cost Increase/Savings (%)     | 34%  |
| Special Notes:                      | This requested contract, upon approval, increases the total quantity of sites from 121 to 175 for new State locations that were not on the expiring contract (Contract #8002587). The requested price limitation also includes an allowance of \$1,405,751.63 (25%) to add new locations, new equipment, and unplanned purchases or repairs under the contractor's balance of product line. 45% of the price increase, or \$3,162,941.16 of \$7,028,758.13, is attributed to adding new locations and equipment, a comprehensive maintenance plan for chiller equipment at the Central Facilities Bureau locations, and market volatility. Material costs associated with HVAC repair continue to trend upwards of 20-25%. |

| Agency           | Division / Bureau / District   | Facility Name                          | Address                   | Town             | County    | Thayer LLC   | ENE Systems of NH, Inc. | Alliance Group Services, LLC | Expiring Contract |                              |                      |
|------------------|--------------------------------|--|---------------------------|------------------|-----------|--------------|-------------------------|------------------------------|-------------------|------------------------------|----------------------|
|                  |                                |  |                           |                  |           | Term Total   | Term Total              | Term Total                   | Term Total        | Term Cost Savings / Increase | Savings / Increase % |
| <b>Section 1</b> |                                |  |                           |                  |           |              |                         |                              |                   |                              |                      |
| DOS              | State Police                   | TROOP E                                | 1864 WHITE MNT. HWY       | TAMWORTH         | Carroll   | no bid       | \$21,836.00             | \$9,333.00                   | \$2,880.00        | \$6,708.00                   | 232%                 |
| DOS              | Division of Emergency Services | Belknap Mountain                       | 34 Carriage Rd.           | Gilford          | Belknap   | no bid       | no bid                  | \$13,388.00                  | \$11,232.00       | \$2,156.00                   | 19%                  |
| DOS              |                                | Tenney Mountain (ATV Access Only)      |                           | Plymouth         | Grafton   | no bid       | \$14,354.00             | \$10,623.00                  | \$11,232.00       | -\$608.00                    | -5%                  |
| Fish & Game      |                                | Region #3                              | 225 Main St.              | Durham           | Strafford | no bid       | \$2,290.00              | \$2,074.00                   | \$5,400.00        | -\$3,326.00                  | -62%                 |
| DOT              | District 2                     | Multiple Buildings                     | 8 Eastman Hill Road       | Enfield          | Grafton   | no bid       | \$2,315.00              | \$2,255.00                   | N/A               | N/A                          | N/A                  |
| DOT              | District 3                     | PATROL SHED 315                        | DOT 3 ROAD                | ALTON            | Belknap   | no bid       | \$2,315.00              | \$2,263.00                   | N/A               | N/A                          | N/A                  |
| DOT              | District 3                     | WAREHOUSE                              | NH 25                     | MOULTONBOROUGH   | Carroll   | no bid       | \$2,315.00              | \$2,263.00                   | N/A               | N/A                          | N/A                  |
| DOT              | District 3                     | PATROL SHED 325                        | 22 LAUNDROMAT ROAD        | THORNTON         | Grafton   | no bid       | \$2,775.00              | \$2,263.00                   | N/A               | N/A                          | N/A                  |
| DOC              |                                | CONCORD TRANSITIONAL WORK CENTER (TWC) | 275 North State St.       | Concord          | Merrimack | \$12,882.00  | \$12,583.00             | \$3,990.00                   | \$13,612.50       | -\$10,222.50                 | -75%                 |
| DAS              | Central Facilities Bureau      | TRANSPORTATION BUILDING                | 127A Pleasant Street      | Concord          | Merrimack | no bid       | \$11,369.50             | \$8,572.00                   | \$10,575.00       | -\$1,998.00                  | -19%                 |
| DOS              | Division of Emergency Services | Kearsarge Mountain                     | 475 Kearsarge Mountain Rd | Warren           | Merrimack | no bid       | no bid                  | \$13,388.00                  | N/A               | N/A                          | N/A                  |
| DOS              | Division of Emergency Services | Milan Hill                             | 72 Fire Tower Rd          | Milan            | Cross     | no bid       | no bid                  | \$13,388.00                  | N/A               | N/A                          | N/A                  |
| DOS              | Division of Emergency Services | Mitchell Hill                          | End of Castle Road        | North Haverhill  | Grafton   | no bid       | no bid                  | \$13,388.00                  | N/A               | N/A                          | N/A                  |
| DMAV             | Adjutant General               | Multiple Buildings                     | 11 ACADAMY AVE            | CENTER STRAFFORD | STRAFFORD | \$316,886.00 | \$94,343.50             | \$114,855.00                 | \$67,700.00       | \$26,643.50                  | 39%                  |
| DMAV             | Adjutant General               | Multiple Buildings                     | 722 Riverwood Drive       | Pembroke         | Merrimack | no bid       | \$130,522.50            | \$166,140.00                 | \$75,990.00       | \$54,532.50                  | 72%                  |
| DMAV             | Adjutant General               | AASP                                   | 26 Regional Drive         | Concord          | Merrimack | no bid       | \$99,778.00             | \$126,075.00                 | \$54,310.00       | \$45,468.00                  | 84%                  |



Division of Procurement Support Services  
Bureau of Purchase Property

Gary S. Lunetta  
Director  
(603) 271-2201

RFB Bid Summary

|                    |                             |   |                              |               |              |              |                |              |              |             |      |
|--------------------|-----------------------------|---|------------------------------|---------------|--------------|--------------|----------------|--------------|--------------|-------------|------|
| DMAV               | Adjutant General            | Multiple Buildings                        | 4 Pembroke Road              | Concord       | Merrimack    | \$411,240.00 | \$173,466.00   | \$196,465.00 | \$137,268.00 | \$41,198.00 | 30%  |
| DMAV               | Adjutant General            | MILFORD                                   | 154 Osage Road               | Milford       | Hillsborough | no bid       | \$25,158.00    | \$32,349.00  | \$32,620.00  | -\$7,462.00 | -23% |
| DMAV               | Adjutant General            | PORTSMOUTH RC                             | 801 McGee Drive              | Portsmouth    | Rockingham   | \$70,708.00  | \$22,668.50    | \$24,636.00  | \$13,610.00  | \$9,058.50  | 67%  |
| DMAV               | Adjutant General            | BERLIN RC                                 | 2169 Riverside Drive         | Berlin        | Coos         | no bid       | \$2131,750.00  | \$25,749.00  | \$14,550.00  | \$6,767.50  | 47%  |
| DMAV               | Adjutant General            | LEBANON RC                                | 174 Heater Road              | Lebanon       | Grafton      | no bid       | \$15,605.00    | \$16,386.00  | \$8,720.00   | \$6,885.00  | 79%  |
| DOC                |                             | NH STATE PRISON FOR MEN (NHSP/M)          | 281 North State St.          | Concord       | Merrimack    | no bid       | \$162,051.00   | no bid       | \$254,745.00 | \$7,307.00  | 3%   |
| DOS                |                             | AUTOMOTIVE GARAGE                         | 39 HAZEN DRIVE               | CONCORD       | Merrimack    | no bid       | \$26,575.00    | \$10,701.00  | \$2,800.00   | \$3,775.00  | 135% |
| DMAV               | Adjutant General            | PLYMOUTH RC                               | 19 Armory Road               | Plymouth      | Grafton      | no bid       | \$23,023.00    | \$26,604.00  | \$18,513.00  | \$4,910.00  | 27%  |
| DOS                | State Police                | TROOP A                                   | 315 CALEF HWY                | EPPING        | Rockingham   | \$27,374.00  | \$7,631.00     | \$8,342.00   | \$3,090.00   | \$4,541.00  | 147% |
| DOS                | State Police                | TROOP D                                   | 125 Iron Works Road          | CONCORD       | Merrimack    | no bid       | \$256,745.00   | \$9,328.00   | \$2,200.00   | \$4,545.00  | 207% |
| DOS                | State Police                | TROOP F                                   | 549 RTE 302                  | Twin Mountain | Coos         | no bid       | \$8,268.00     | \$8,396.00   | \$4,990.00   | \$3,378.00  | 68%  |
| DOT                | DISTRICT 6                  | DOVER PATROL SHED 606                     | 50 GERRISH ROAD              | DOVER         | Strafford    | no bid       | \$4,072.00     | \$5,192.00   | \$530.00     | \$3,542.00  | 66%  |
| DHHS               |                             | Hampstead Hospital                        | 218 East Road                | Hampstead     | Rockingham   | \$80,508.00  | \$37,514.00    | \$37,751.00  | \$34,197.30  | \$3,316.70  | 10%  |
| DOS                |                             | DOS WAREHOUSE                             | 41 HAZEN DRIVE               | CONCORD       | Merrimack    | no bid       | \$4,576.00     | \$6,410.00   | \$1,530.00   | \$3,046.00  | 199% |
| DOC                |                             | NORTHERN NH CORRECTIONAL FACILITY (NNHCF) | 138 East Milan Rd            | Berlin        | Coos         | no bid       | \$116,732.00   | no bid       | \$114,075.00 | \$2,657.00  | 2%   |
| DOS                | State Police                | TROOP C                                   | 15 ASHBROOK COURT            | KEENE         | Cheshire     | no bid       | \$4,836.00     | \$5,452.00   | \$2,780.00   | \$2,056.00  | 74%  |
| DOS                | DMAV                        | 50 BOSTON HARBOR RD                       | 50 BOSTON HARBOR RD          | DOVER         | Strafford    | \$8,052.00   | \$3,518.00     | \$4,820.00   | \$2,080.00   | \$1,738.00  | 84%  |
| DOT                | DISTRICT 6                  | District 6 Office                         | 271 Main Street              | Durham        | Strafford    | no bid       | \$2,419.00     | \$3,420.00   | \$530.00     | \$1,889.00  | 356% |
| DAS                | Central Facilities Bureau   | PHILBROOK BUILDING                        | 121 South Fruit Street       | Concord       | Merrimack    | no bid       | \$38,122.00    | no bid       | \$36,180.00  | \$1,942.00  | 5%   |
| DHEA               |                             | North Conway Rest Area                    | 3654 White Mtn Hwy           | North Conway  | Carrull      | \$26,410.00  | \$4,378.00     | \$9,613.00   | \$2,820.00   | \$1,558.00  | 55%  |
| DOT                | DISTRICT 6                  | Exeter Patrol Shed 607                    | 253 Epping Road              | Exeter        | Rockingham   | no bid       | \$2315.00      | \$3,551.00   | \$530.00     | \$1,785.00  | 337% |
| DOT                | DISTRICT 6                  | Kingston Patrol Shed 611                  | 65 Mill Road                 | Kingston      | Rockingham   | no bid       | \$2,315.00     | \$4,196.00   | \$530.00     | \$1,785.00  | 337% |
| DOT                | BUREAU OF TRAFFIC           | 18 Smokey Bear Blvd                       | Concord                      | Merrimack     | no bid       | \$12,139.00  | \$31,704.00    | \$10,602.00  | \$1,537.00   | 14%         |      |
| DOT                | District 5                  | NH DOS Troop H                            | 16 East Point Drive          | Bedford       | Hillsborough | no bid       | \$12318.00     | \$37,843.00  | \$11,088.00  | \$1,230.00  | 11%  |
| DOT                | DISTRICT 6                  | Epping Patrol Shed 608                    | 73 Coffin Road               | Epping        | Rockingham   | no bid       | \$1,655.00     | \$2,436.00   | \$530.00     | \$1,125.00  | 212% |
| DOT                | DISTRICT 6                  | Lee Patrol Shed 605                       | 65 Pinkham Road              | Lee           | Strafford    | no bid       | \$1,655.00     | \$2,436.00   | \$530.00     | \$1,125.00  | 212% |
| DOT                | DISTRICT 6                  | N.Hampton Patrol Shed 612                 | 143 South Road North         | N. Hampton    | Rockingham   | no bid       | \$1,655.00     | \$2,300.00   | \$530.00     | \$1,125.00  | 212% |
| DOT                | DISTRICT 6                  | NEWFIELDS PATROL SHED 609                 | 39 ROUTE 108                 | NEWFIELDS     | Rockingham   | no bid       | \$1,655.00     | \$2,540.00   | \$530.00     | \$1,125.00  | 212% |
| DOT                | DISTRICT 6                  | Northwood Patrol Shed 604                 | Box 1159 First NH Turnpike   | Northwood     | Rockingham   | no bid       | \$1,655.00     | \$4,610.00   | \$530.00     | \$1,125.00  | 212% |
| DOT                | DISTRICT 6                  | Rye Patrol Shed 610                       | 360 LAFAVETTE RD             | Rye           | Rockingham   | no bid       | \$625,065.00   | \$4,352.00   | \$530.00     | \$1,125.00  | 212% |
| DAS                | Central Facilities Bureau   | Annex Building                            | 115 Pleasant Street          | Concord       | Merrimack    | no bid       | \$9,951.50     | \$25,496.00  | \$8,955.00   | \$896.50    | 10%  |
| DHHS               |                             | Glenciff Home                             | 393 High Street              | Glenciff      | Grafton      | no bid       | \$10,561.00    | \$33,898.00  | \$9,684.00   | \$877.00    | 9%   |
| DAS                | Central Facilities Bureau   | LAUNDRY BUILDING                          | 127 Pleasant Street          | Concord       | Merrimack    | no bid       | \$10,763.00    | \$11,038.00  | \$10,035.00  | \$728.00    | 7%   |
| DOT                | District 5                  | Patrol Section 527                        | 25 NH Route 101 East         | Manchester    | Rockingham   | no bid       | \$2,342.00     | \$3,784.00   | \$1,629.00   | \$713.00    | 44%  |
| DOT                | District 5                  | Patrol Section 528                        | 41H Kendall Pond Road        | Derry         | Rockingham   | \$14,172.00  | \$52,342.00    | \$3,784.00   | \$1,629.00   | \$713.00    | 44%  |
| DOT                | DISTRICT 6                  | STRAFFORD PATROL SHED 602                 | 1011 Parker Mountain Road    | Strafford     | Strafford    | no bid       | \$2,315.00     | \$6,852.00   | \$1,629.00   | \$686.00    | 42%  |
| DOS                | State Police                | TROOP G                                   | 91 AIRPORT ROAD              | CONCORD       | Merrimack    | no bid       | \$1,757.00     | \$3,757.00   | \$1,190.00   | \$567.00    | 48%  |
| DAS                | Central Facilities Bureau   | FOUNDATIONS                               | 79 South Fruit Street        | Concord       | Merrimack    | \$20,290.00  | \$181,365.00   | \$15,648.00  | \$2,515.00   | \$621.50    | 8%   |
| DAS                | Central Facilities Bureau   | WAREHOUSE BUILDING                        | 131 Pleasant Street          | Concord       | Merrimack    | no bid       | \$7,750,185.00 | \$10,158.00  | \$6,750.00   | \$551.50    | 8%   |
| DOS                | Fire Standards and Training | NORTH                                     | TRUDEAU ROAD                 | BETHLEHEM     | Grafton      | no bid       | \$2,290.00     | no bid       | \$1,755.00   | \$535.00    | 30%  |
| DAS                | Central Facilities Bureau   | PAINT & CARPENTRY BUILDING                | 65 South Fruit Street        | Concord       | Merrimack    | no bid       | \$4,537,945.00 | \$4,560.00   | \$3,375.00   | \$409.50    | 12%  |
| DOT                | District 5                  | Patrol Section 514                        | 54 Shadow Lake Road          | Salem         | Rockingham   | no bid       | \$1,655.00     | \$1,784.00   | \$1,629.00   | \$26.00     | 2%   |
| DOT                | DISTRICT 6                  | Gonic Patrol Shed 603                     | 25 Cemetery Road             | Gonic         | Strafford    | no bid       | \$1,655.00     | \$2,101.00   | \$1,629.00   | \$26.00     | 2%   |
| DOT                | DISTRICT 6                  | Milton Patrol Shed 601                    | 245 White Mountain Highway   | Milton        | Strafford    | no bid       | \$1,655.00     | \$2,099.00   | \$1,629.00   | \$26.00     | 2%   |
| DAS                | Central Facilities Bureau   | Thayer Building                           | 97 Pleasant Street           | Concord       | Merrimack    | no bid       | \$15,048.50    | \$17,878.00  | \$15,075.00  | -\$26.50    | 0%   |
| DOS                | Fire Standards              | ADMIN                                     | 110 SMOKEY BEAR BLVD         | CONCORD       | Merrimack    | no bid       | \$2,290.00     | \$4,200.00   | \$2,394.00   | -\$104.00   | -4%  |
| DOS                | Fire Standards              | ARFF BUILDING                             | 110 SMOKEY BEAR BLVD         | CONCORD       | Merrimack    | no bid       | \$2,290.00     | \$2,954.00   | \$2,394.00   | -\$104.00   | -4%  |
| DOS                | Fire Standards and Training | HOUSE                                     | 110 SMOKEY BEAR BLVD         | CONCORD       | Merrimack    | no bid       | \$2,290.00     | \$7,980.00   | \$2,394.00   | -\$104.00   | -4%  |
| DOS                | Fire Standards and Training | NEW DORM                                  | 110 SMOKEY BEAR BLVD         | CONCORD       | Merrimack    | no bid       | \$2,290.00     | \$7,980.00   | \$2,394.00   | -\$104.00   | -4%  |
| DOS                | Fire Standards and Training | OLD DORM                                  | 110 SMOKEY BEAR BLVD         | CONCORD       | Merrimack    | no bid       | \$2,290.00     | \$7,098.00   | \$2,394.00   | -\$104.00   | -4%  |
| DOS                |                             | MARINE PATROL - BELMONT                   | 3 HUGGINS DRIVE              | BELMONT       | Hellamp      | no bid       | \$2,320.00     | \$4,196.00   | \$2,745.00   | -\$425.00   | -15% |
| DAS                | Central Facilities Bureau   | Main Building                             | 105 Pleasant Street          | Concord       | Merrimack    | no bid       | \$9,345,500.00 | \$11,606.00  | \$9,855.00   | -\$509.50   | -5%  |
| DHEA               |                             | Canterbury Rest Area                      | 1-93 NB Mile Marker 51       | Canterbury    | Merrimack    | \$12,882.00  | \$2,165.00     | \$2,823.00   | \$2,754.00   | -\$589.00   | -21% |
| DHEA               |                             | Sutton Rest Area                          | 1-89 NB Mile Marker 26       | Sutton        | Merrimack    | \$10,628.00  | \$2,165.00     | \$4,196.00   | \$2,754.00   | -\$589.00   | -21% |
| DOT                | Bridge Maintenance          | Crew 714 Bedford                          | 8 East Point Drive           | Bedford       | Hillsborough | no bid       | \$1,934.00     | no bid       | \$2,673.00   | -\$739.00   | -28% |
| DOT                | Bridge Maintenance          | Memorial Bridge                           | US 1 Piscataqua River        | Portsmouth    | Rockingham   | no bid       | \$1,909.00     | \$4,508.00   | \$2,673.00   | -\$764.00   | -29% |
| DHEA               |                             | Springfield Rest Area                     | 1-89 NB Mile Marker 39       | Springfield   | Sullivan     | no bid       | \$4,988.00     | \$10,696.00  | \$5,760.00   | -\$772.00   | -13% |
| Lottery Commission |                             | Headquarters                              | 14 Integra Drive             | Concord       | Merrimack    | no bid       | \$10,928.00    | \$14,602.00  | \$12,132.00  | -\$1,204.00 | -10% |
| DHHS               |                             | Multiple Buildings                        | 121 South Fruit St.          | Concord       | Merrimack    | \$8,246.00   | \$1,601,000.00 | \$81,250.00  | \$2,943.00   | -\$1,340.00 | -46% |
| DOT                | Bridge Maintenance          | Hampton River Bridge                      | NH 1A over the Hampton River | Hampton       | Rockingham   | no bid       | \$1,909.00     | \$3,863.00   | \$3,564.00   | -\$1,655.00 | -46% |
| DOT                | District 4                  | Office                                    | 19 BASE HILL ROAD            | SWANZEY       | Cheshire     | no bid       | \$4,886.00     | \$13,204.00  | \$6,813.00   | -\$1,927.00 | -28% |
| DOT                | District 2                  | DOT 201 Orford shed                       | 946 NH Route 10              | Orford        | Grafton      | no bid       | \$1,655.00     | \$1,960.00   | N/A          | N/A         | N/A  |
| DOT                | District 2                  | DOT 202 Wentworth shed                    | 465 East Side Drive          | Wentworth     | Grafton      | no bid       | \$1,655.00     | \$1,960.00   | N/A          | N/A         | N/A  |
| DOT                | District 2                  | DOT 203 Rumney shed                       | 43 Old N. Groun Road         | Rumney        | Grafton      | no bid       | \$1,655.00     | \$1,960.00   | N/A          | N/A         | N/A  |
| DOT                | District 2                  | DOT 205 Canaan shed                       | 490 NH Route 118             | Canaan        | Grafton      | no bid       | \$1,655.00     | \$1,960.00   | N/A          | N/A         | N/A  |
| DOT                | District 2                  | DOT 206 Bristol shed                      | 84 Ayers Island Road         | Bristol       | Grafton      | no bid       | \$1,655.00     | \$1,960.00   | N/A          | N/A         | N/A  |



Division of Procurement Support Services  
Bureau of Purchase Property

Gary S. Lunetta  
Director  
(603) 271-2201

RFB Bid Summary

|  |                                |  |                                 |                |              |              |                |                |                |                |              |     |
|--|--------------------------------|--|---------------------------------|----------------|--------------|--------------|----------------|----------------|----------------|----------------|--------------|-----|
| DOT  | District 2                     | DOT 207 Lebanon shed                       | 138 Etra Road                   | Lebanon        | Grafton      | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 2                     | DOT 212 Cornish Shed                       | 220 Town House Road             | Cornish        | Sullivan     | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 2                     | DOT 213 Sunapee Shed Wash Bay              | 8 Post Office Road              | Sunapee        | Sullivan     | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 302                            | NH 16                           | TAMWORTH       | Carroll      | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 305                            | NH 109                          | MOULTONBOROUGH | Carroll      | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 309                            | NH 106                          | MEREDITH       | Hellknop     | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 311                            | 328 MIDDLE ROAD                 | TUFTONBORO     | Carroll      | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 313                            | 427 DEPOT STREET                | BELMONT        | Hellknop     | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 314                            | 10 BROWN HILL ROAD              | BELMONT        | Hellknop     | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 316                            | 1013 ROUTE 106                  | LOUDON         | Merrimack    | no bid       | \$1,655.00     | \$1,960.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 307                            | OLD ROUTE 28                    | OSSIPEE        | Carroll      | no bid       | \$1,655.00     | \$2,263.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 312                            | 1540 WAKEFIELD ROAD             | WAKEFIELD      | Carroll      | no bid       | \$1,655.00     | \$2,263.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 308                            | 42 NORTH ASHLAND ROAD           | ASHLAND        | Grafton      | no bid       | \$2,088.00     | \$2,263.00     | N/A            | N/A            | N/A          |     |
| DOT  | DISTRICT 6                     | KINGSTON PATROL SHED 613                   | 35 NEWTON JUNCTION ROAD         | Kingston       | Rockingham   | no bid       | \$1,655.00     | \$2,436.00     | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | PATROL SHED 324                            | 42 DOT DRIVE                    | NEW HAMPTON    | Hellknop     | no bid       | \$2,596.00     | \$2,969.00     | N/A            | N/A            | N/A          |     |
| DNCR   |                                | HAMPTON BEACH STATE PARK                   | 171 Ocean Blvd.                 | Hampton        | Rockingham   | \$7,408.00   | \$2,036.00     | \$3,859.00     | \$8,784.00     | -\$6,748.00    | -77%         |     |
| DOT  | District 3                     | Multiple Buildings                         | NH 153                          | CONWAY         | Carroll      | no bid       | \$2,800.00     | \$3,920.00     | N/A            | N/A            | N/A          |     |
| DNCR   |                                | DNCR HQ                                    | 172 Pembroke Road               | Concord        | Merrimack    | no bid       | \$2,392.00     | \$3,990.00     | N/A            | N/A            | N/A          |     |
| DHEA   |                                | Salem Welcome Center                       | 193 NH Mile Marker 1 State Line | Salem          | Rockingham   | \$6,178.00   | \$3,285.00     | \$7,149.00     | \$5,769.00     | -\$2,484.00    | -43%         |     |
| DNCR   |                                | HAMPTON BEACH STATE PARK                   | 170 Ocean Blvd.                 | Hampton        | Rockingham   | \$45,086.00  | \$4,530.00     | \$10,002.00    | \$8,784.00     | -\$4,254.00    | -48%         |     |
| DNCR   |                                | HAMPTON BEACH STATE PARK                   | 180 Ocean Blvd.                 | Hampton        | Rockingham   | \$31,240.00  | \$4,530.00     | \$10,304.00    | \$8,784.00     | -\$4,254.00    | -48%         |     |
| DOS  |                                | Oak Hill                                   |                                 | Loudon         | Merrimack    | no bid       | \$8,241.00     | \$10,624.00    | \$11,232.00    | -\$2,991.00    | -27%         |     |
| DNCR   |                                | HAMPTON BEACH STATE PARK                   | 160 Ocean Blvd.                 | Hampton        | Rockingham   | \$18,036.00  | \$3,339.50     | \$10,776.00    | \$8,784.00     | -\$3,444.50    | -39%         |     |
| DOS  | Police Standards and Training  |  | 17 Institute Drive              | Concord        | Merrimack    | no bid       | \$10,257.00    | \$13,811.00    | N/A            | N/A            | N/A          |     |
| DOC  |                                | NH STATE PRISON - WAREHOUSE                | 3 McGuire St                    | Concord        | Merrimack    | \$19,322.00  | \$10,999.50    | \$16,483.00    | \$13,387.50    | -\$2,388.00    | -18%         |     |
| DIHS   |                                | NH Hospital                                | 129 Pleasant St                 | Concord        | Merrimack    | \$33,814.00  | \$4,072.00     | \$18,005.00    | \$20,070.00    | -\$15,998.00   | -80%         |     |
| DMAV   | Adjutant General               | NASHUA                                     | 154 Daniel Webster HWY          | Nashua         | Hillsborough | no bid       | \$26,484.00    | \$29,093.00    | \$34,875.00    | -\$8,391.00    | -24%         |     |
| DOS  |                                | 911 Operations Building                    | 50 Communications Dr.           | Laconia        | Hellknop     | no bid       | \$24,814.00    | \$30,175.00    | \$58,392.00    | -\$33,578.00   | -58%         |     |
| DIHS   |                                | NH Hospital                                | 36 Clinton St                   | Concord        | Merrimack    | \$183,560.00 | \$30,815.50    | \$36,946.00    | \$81,342.00    | -\$50,526.50   | -62%         |     |
| NH Veteran's Home                            |                                | 139 WINTER STREET                          | 139 WINTER STREET               | ELTON          | Hellknop     | \$70,848.00  | \$45,397.50    | \$55,436.00    | \$109,539.00   | -\$64,141.50   | -59%         |     |
| DAS  | Central Facilities Bureau      | Brown Building                             | 129 Pleasant Street             | Concord        | Merrimack    | no bid       | \$47,655.00    | \$64,326.00    | \$55,836.00    | -\$8,181.00    | -15%         |     |
| DAS  | Central Facilities Bureau      | Dot  | 27 Hazen Drive                  | Concord        | Merrimack    | no bid       | \$79,096.50    | \$75,240.00    | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed101J                                   | 2947 North Main St.             | Pittsburg      | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed102                                    | 8 Grant Rd                      | Columbia       | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed102D                                   | 4 Gold Links Rd.                | Dixville       | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed103                                    | 143 Dam Rd.                     | Errol          | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed104                                    | 116 Brown Rd.                   | Groveton       | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed106                                    | 32 State Garage Rd.             | Milan          | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed107                                    | 24 Foster Drive                 | Whitefield     | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed108                                    | 160 Stag Hollow                 | Jefferson      | Cross        | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed124                                    | 327 Butterhill Rd.              | Franconia      | Grafton      | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed125M                                   | 50 State Garage Rd              | Monroe         | Grafton      | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 3                     | DISTRICT 3 OFFICE                          | 2 SAWMILL ROAD                  | GILFORD        | Hellknop     | no bid       | \$1,655.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed101I                                   | 1055 South Main Street          | Pittsburg      | Cross        | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed105                                    | 180 Spruceville Rd.             | West Milan     | Cross        | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed107                                    | 647B Main St.                   | Lancaster      | Cross        | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed109                                    | 1 Morin Drive                   | Gorham         | Cross        | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed112                                    | 3997 Rt 302 E.                  | Carroll        | Cross        | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed113                                    | 88 Rt 302 E.                    | Hartlett       | Carrill      | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed115                                    | 65 Old Airport Rd.              | Lincoln        | Grafton      | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed124F                                   | 1157 Profile Rd.                | Franconia      | Grafton      | no bid       | \$2,315.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | Bridge Maintenance             | Crew 713 Franklin                          | 13 Range Road                   | Franklin       | Merrimack    | no bid       | \$2,850.00     | no bid         | \$8,910.00     | -\$6,060.00    | -68%         |     |
| DOT  | Bridge Maintenance             | Crew 715 Office                            | 10 Ranger Way                   | Portsmouth     | Rockingham   | no bid       | \$2,902.00     | no bid         | \$6,696.00     | -\$3,794.00    | -57%         |     |
| DOT  | District 1                     | Shed109P                                   | 469 Rt 16                       | Glen           | Grafton      | no bid       | \$1,952.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Shed114                                    | 233 South Main St.              | Lisbon         | Grafton      | no bid       | \$3,818.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOT  | District 1                     | Multiple Buildings                         | 201 Dells Rd.                   | Littleton      | Grafton      | no bid       | \$4,251.00     | no bid         | N/A            | N/A            | N/A          |     |
| DOC  |                                | NORTH END TRANSITIONAL HOUSING UNIT (SEH)  | 1 Perimeter Rd.                 | Concord        | Merrimack    | no bid       | \$4,805.00     | no bid         | \$7,087.50     | -\$2,282.50    | -32%         |     |
| DOC  |                                | NH CORRECTIONAL FACILITY FOR WOMEN (NHCFW) | 42 Perimeter Rd                 | Concord        | Merrimack    | \$90,170.00  | \$148,252.00   | no bid         | \$147,825.00   | -\$57,655.00   | 0%           |     |
| DOS  | Division of Emergency Services | Cannon Mountain                            | 260 Tramway Dr                  | Franconia      | Grafton      | no bid       | no bid         | no bid         | N/A            | N/A            | N/A          |     |
| Section 1 Contract Term Total:               |                                |  |                                 |                |              |              | \$1,525,940.00 | \$1,871,096.00 | \$1,799,227.00 | \$1,703,530.80 | -\$41,766.80 | 43% |
| Section 1 Total Number of Locations Bid:     |                                |  |                                 |                |              |              | 23             | 136            | 109            | 87             |              |     |
| Section 1 Lowest Bid Total:                  |                                |  |                                 |                |              |              | \$90,170.00    | \$1,650,691.50 | \$96,849.00    | N/A            |              |     |
| Section 1 Total Number of Locations Low Bid: |                                |  |                                 |                |              |              | 1              | 121            | 11             | N/A            |              |     |



Division of Procurement Support Services  
Bureau of Purchase Property

Gary S. Lunetta  
Director  
(603) 271-2201

RFB Bid Summary

| Number of Facilities                                | Agency                       | Division / Bureau / District          | Description  | Thayer LLC     | ENE Systems of NH, Inc. | Alliance Group Services, LLC | Expiring Contract       |                              |                      |                              |                      |
|---|------------------------------|---------------------------------------|--|----------------|-------------------------|------------------------------|-------------------------|------------------------------|----------------------|------------------------------|----------------------|
|   |                              |                                       |  | Term Total     | Term Total              | Term Total                   | Term Total              | Term Cost Savings / Increase | Savings / Increase % |                              |                      |
| <b>Section 2</b>                                    |                              |                                       |  |                |                         |                              |                         |                              |                      |                              |                      |
| 21  | DAS                          | Bureau of Courts                      | Comprehensive Maintenance Program Awarded in Total to One Vendor | \$6,166,692.00 | \$2,890,272.00          | no bid                       | \$1,878,862.50          | \$1,011,409.50               | 54%                  |                              |                      |
| Agency  | Division / Bureau / District | Facility Name                         | Address  | Town           | County                  | Thayer LLC                   | ENE Systems of NH, Inc. | Alliance Group Services, LLC | Expiring Contract    |                              |                      |
|   |                              |                                       |  |                |                         | Term Total                   | Term Total              | Term Total                   | Term Total           | Term Cost Savings / Increase | Savings / Increase % |
| <b>Section 3</b>                                    |                              |                                       |  |                |                         |                              |                         |                              |                      |                              |                      |
| DAS   | Central Facilities Bureau    | Supreme Court Building                | 1 Charles Doe Drive  | Concord        | Merrimack               | no bid                       | \$65,088.00             | \$207,276.00                 | \$47,250.00          | \$17,838.00                  | 38%                  |
| DAS   | Central Facilities Bureau    | Department of Revenue, M & S Building | 109 Pleasant Street  | Concord        | Merrimack               | \$10,320.00                  | \$31,317.00             | \$229,704.00                 | \$27,855.00          | -\$17,535.00                 | -63%                 |
| DAS   | Central Facilities Bureau    | Concord Probate Court                 | 2 Charles Doe Drive  | Concord        | Merrimack               | no bid                       | \$21,738.00             | \$105,060.00                 | \$19,350.00          | \$2,388.00                   | 12%                  |
| DAS   | Central Facilities Bureau    | McAuliffe - Shepard Discovery Center  | 2 Institute Drive  | Concord        | Merrimack               | no bid                       | \$86,085.00             | \$291,852.00                 | \$65,925.00          | \$20,160.00                  | 31%                  |
| DAS   | Central Facilities Bureau    | Emergency Operations Center           | 224 Sheep Davis Road   | Concord        | Merrimack               | no bid                       | \$42,324.00             | \$220,440.00                 | \$27,000.00          | \$15,324.00                  | 57%                  |
| DAS   | Central Facilities Bureau    | Department of Motor Vehicles          | 23 Hazen Drive   | Concord        | Merrimack               | \$102,912.00                 | \$48,060.00             | \$409,620.00                 | \$42,750.00          | \$5,310.00                   | 12%                  |
| DAS   | Central Facilities Bureau    | Administrative Services Data Center   | 29 Hazen Drive   | Concord        | Merrimack               | no bid                       | \$53,967.00             | \$162,564.00                 | \$37,350.00          | \$16,617.00                  | 44%                  |
| DAS   | Central Facilities Bureau    | DIHHS                                 | 29 Hazen Drive   | Concord        | Merrimack               | no bid                       | \$27,206.00             | \$1,040,040.00               | \$209,025.00         | \$62,181.00                  | 30%                  |
| DAS   | Central Facilities Bureau    | James H. Hayes Safety Building        | 33 Hazen Drive   | Concord        | Merrimack               | no bid                       | \$38,051.00             | \$684,276.00                 | \$83,250.00          | \$54,858.00                  | 66%                  |
| DAS   | Central Facilities Bureau    | Legislative Office Building           | 33 North State Street  | Concord        | Merrimack               | no bid                       | \$16,625.00             | \$401,052.00                 | \$74,025.00          | \$42,600.00                  | 58%                  |
| DAS   | Central Facilities Bureau    | DOT Materials & Research              | 5 Hazen Drive  | Concord        | Merrimack               | no bid                       | \$52,098.00             | \$142,272.00                 | \$46,350.00          | \$5,748.00                   | 12%                  |
| DAS   | Central Facilities Bureau    | John O. Morton Building               | 7 Hazen Drive  | Concord        | Merrimack               | no bid                       | \$15,854.00             | \$220,296.00                 | \$73,350.00          | \$42,504.00                  | 58%                  |
| DAS   | Central Facilities Bureau    | Records & Archives                    | 71 South Fruit Street  | Concord        | Merrimack               | no bid                       | \$70,890.00             | \$355,668.00                 | \$20,520.00          | \$50,370.00                  | 245%                 |
| <b>Section 3 Contract Term Total:</b>               |                              |                                       |  |                |                         | \$113,232.00                 | \$1,113,360.00          | \$4,470,120.00               | \$774,000.00         | \$318,363.00                 | 46%                  |
| <b>Section 3 Total Number of Locations Bid:</b>     |                              |                                       |  |                |                         | 2                            | 13                      | 13                           | 13                   |                              |                      |
| <b>Section 3 Lowest Bid Total:</b>                  |                              |                                       |  |                |                         | \$10,320.00                  | \$1,082,043.00          | \$0.00                       | N/A                  |                              |                      |
| <b>Section 3 Total Number of Locations Low Bid:</b> |                              |                                       |  |                |                         | 1                            | 12                      | 0                            | N/A                  |                              |                      |

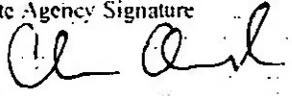
**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**I. IDENTIFICATION.**

|  |                                       |  |  |
|--|---------------------------------------|--|--|
| 1.1 State Agency Name<br>Department of Administrative Services<br>Bureau of Purchase and Property  |                                       | 1.2 State Agency Address<br>25 Capitol Street, Room 102<br>Concord, NH 03301         |  |
| 1.3 Contractor Name<br>ENE Systems of NH, Inc.   |                                       | 1.4 Contractor Address<br>155 River Road, Unit 10<br>Bow, NH 03304                   |  |
| 1.5 Contractor Phone Number<br>888-842-4822  | 1.6 Account Unit and Class<br>Various | 1.7 Completion Date<br>1/31/2029   | 1.8 Price Limitation<br>\$7,028,758.13 |
| 1.9 Contracting Officer for State Agency<br>Gary Lunetta, Director   |                                       | 1.10 State Agency Telephone Number<br>(603) 271-3606                                 |  |
| 1.11 Contractor Signature<br> Date: 12/18/2023          |                                       | 1.12 Name and Title of Contractor Signatory<br>R. Lindsay Drisko, President          |  |
| 1.13 State Agency Signature<br> Date: 1/3/24            |                                       | 1.14 Name and Title of State Agency Signatory<br>Charles M. Arlinghaus, Commissioner |  |
| 1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable)<br>By: _____ Director. On: _____           |                                       |  |  |
| 1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable)<br>By: <i>Duncan A. Edgar</i> On: January 22, 2024 |                                       |  |  |
| 1.17 Approval by the Governor and Executive Council (if applicable)<br>G&C Item number: _____ G&C Meeting Date: _____                    |                                       |  |  |

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed.

3.3 Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8. The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of

whatever nature incurred by the Contractor in the performance hereof and shall be the only and the complete compensation to the Contractor for the Services.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 The State's liability under this Agreement shall be limited to monetary damages not to exceed the total fees paid. The Contractor agrees that it has an adequate remedy at law for any breach of this Agreement by the State and hereby waives any right to specific performance or other equitable remedies against the State.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws and the Governor's order on Respect and Civility in the Workplace, Executive order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of age, sex, sexual orientation, race, color, marital status, physical or mental disability, religious creed, national origin, gender identity, or gender expression, and will take affirmative action to prevent such discrimination, unless exempt by state or federal law. The Contractor shall ensure any subcontractors comply with these nondiscrimination requirements.

6.3 No payments or transfers of value by Contractor or its representatives in connection with this Agreement have or shall be made which have the purpose or effect of public or commercial bribery, or acceptance of or acquiescence in extortion, kickbacks, or other unlawful or improper means of obtaining business.

6.4. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with this Agreement and all rules, regulations and orders pertaining to the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 The Contracting Officer specified in block 1.9, or any successor, shall be the State's point of contact pertaining to this Agreement.

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) calendar days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) calendar days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) calendar days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) calendar days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. In addition, at the State's discretion, the Contractor shall, within fifteen (15) calendar days of notice of early termination, develop and submit to the State a transition plan for Services under the Agreement.

## 10. PROPERTY OWNERSHIP/DISCLOSURE.

10.1 As used in this Agreement, the word "Property" shall mean all data, information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any Property which has been received from the State, or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Disclosure of data, information and other records shall be governed by N.H. RSA chapter 91-A and/or other applicable law. Disclosure requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor, nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 Contractor shall provide the State written notice at least fifteen (15) calendar days before any proposed assignment, delegation, or other transfer of any interest in this Agreement. No such assignment, delegation, or other transfer shall be effective without the written consent of the State.

12.2 For purposes of paragraph 12, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.3 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State.

12.4 The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** The Contractor shall indemnify, defend, and hold harmless the State, its officers, and employees from and against all actions, claims, damages, demands, judgments, fines, liabilities, losses, and other expenses, including, without limitation, reasonable attorneys' fees, arising out of or relating to this Agreement directly or indirectly arising from death, personal injury, property damage, intellectual property infringement, or other claims asserted against the State, its officers, or employees caused by the acts or omissions of negligence, reckless or willful misconduct, or fraud by the Contractor, its employees, agents, or subcontractors. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

## 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all Property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the Property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or any successor, a certificate(s) of insurance for all insurance required under this Agreement. At the request of the Contracting Officer, or any successor, the Contractor shall provide certificate(s) of insurance for all renewal(s) of insurance required under this Agreement. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or any successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **WAIVER OF BREACH.** A State's failure to enforce its rights with respect to any single or continuing breach of this Agreement shall not act as a waiver of the right of the State to later enforce any such rights or to enforce any other or any subsequent breach.

17. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4. herein.

18. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

#### 19. CHOICE OF LAW AND FORUM.

19.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire except where the Federal supremacy clause requires otherwise. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

19.2 Any actions arising out of this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be brought and maintained in the Merrimack County Superior Court of New Hampshire which shall have exclusive jurisdiction thereof.

20. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and any other portion of this Agreement including any attachments thereto, the terms of the P-37 (as modified in EXHIBIT A) shall control.

21. **THIRD PARTIES.** This Agreement is being entered into for the sole benefit of the parties hereto, and nothing herein, express or implied, is intended to or will confer any legal or equitable right, benefit, or remedy of any nature upon any other person.

22. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

23. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

24. **FURTHER ASSURANCES.** The Contractor, along with its agents and affiliates, shall, at its own cost and expense, execute any additional documents and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

25. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

26. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**EXHIBIT A - SPECIAL PROVISIONS**

There are no special provisions of this contract.

Contractor Initial 

Date 12/18/2023

## EXHIBIT B - SCOPE OF SERVICES

### 1. INTRODUCTION:

ENE Systems of NH, Inc. (hereinafter referred to as the "Contractor") hereby agrees to provide the State of New Hampshire (hereinafter referred to as the "State") with HVAC Preventative Maintenance and Repair Services in accordance with the bid submission in response to State Request for Bid 2857-24 and as described herein.

### 2. CONTRACT DOCUMENTS:

This Contract consists of the following documents ("Contract Documents"):

- State of New Hampshire Terms and Conditions, General Provisions Form P-37
- EXHIBIT A Special Provisions
- EXHIBIT B Scope of Services
- EXHIBIT C Method of Payment
- EXHIBIT D Scope of Work – Courts
- EXHIBIT E Scope of Work – CFB1
- EXHIBIT F Scope of Work – CFB2
- EXHIBIT G Scope of Work – DOC
- EXHIBIT H Scope of Work – DMAVS
- EXHIBIT I Scope of Work – DOS
- EXHIBIT J RFB 2857-24
- EXHIBIT K Contractor's Bid Response

In the event of any conflict among the terms or provisions of the documents listed above, the following order of priority shall indicate which documents control: (1) Form Number P-37 as modified by EXHIBIT A "Special Provisions," (2) EXHIBIT B "Scope of Services," (3) EXHIBIT C "Method of Payment," (4) EXHIBIT D "Scope of Work – Courts," (5) EXHIBIT E "Scope of Work – CFB1," (6) EXHIBIT F "Scope of Work – CFB2," (7) EXHIBIT G "Scope of Work – DOC," (8) EXHIBIT H "Scope of Work – DMAVS," (9) EXHIBIT I "Scope of Work – DOS," (10) EXHIBIT J "RFB 2857-24," and (11) EXHIBIT K "Contractor's Bid Response."

### 3. TERM OF CONTRACT:

The term of the contract shall commence on February 1, 2024, or upon approval of the Governor and Executive Council, whichever is later, through January 31, 2029, a period of five (5) years.

The Contract may be extended for up to an additional two (2) years thereafter upon the same terms, conditions, and pricing structure with the approval of the Governor and Executive Council.

The maximum term of the Contract (including all extensions) cannot exceed seven (7) years.

### 4. SCOPE OF WORK:

Contractor shall supply all labor, tools, transportation, materials, equipment, permits, and technician certifications as necessary and required to perform HVAC Preventative Maintenance and Repair services as described herein and according to Exhibit D, Exhibit E, Exhibit F, Exhibit G, Exhibit H, and Exhibit I. The preventative maintenance and repairs shall be in compliance with the manufacturer's specifications and the following at a minimum. The Contractor shall create a recommended schedule for preventative maintenance and send electronically to the respective State site representative. The Contractor must be licensed to work in the State of New Hampshire, have a minimum of Five (5) years' verifiable commercial experience in HVAC maintenance and repair. Technicians employed by the Contractor must have a State of New Hampshire Gas Fitter's license. The Contractor must be certified by the manufacturers to work on any of the equipment described in this bid and able to provide the certificates as applicable.

The Contractor shall provide annual fall preventative maintenance of the unit heaters (UH) and cabinet unit heaters (CUH) as described herein. The maintenance inspection shall include the following services:

- Inspect grilles, coils, fan, blower wheels, etc. Clean as needed.
- Lubricate fan and motor bearings as required Check motor volts/amps.

- Check belts and sheaves where applicable.
- Check/clean drains, pans, condenser pumps where applicable.
- Check and tighten all electrical connections.
- Check unit-operating conditions.
- Check/inspect heat exchanger for overall condition and safe functionality.
- Replace condensate acid neutralizing media 1x/year during Fall PM.
- Check gas valve and associated controls where applicable.
- Check and tighten electric heater connections Check amps/volts where applicable.
- Check filters on CUH units, replace 1x/year during Fall PM.
- Check any outdoor air or mixing dampers for proper operations where applicable.
- Check fan assemblies.
- Check burner interlock controls.
- Check and tighten all mounting hardware.
- Check overall operation.
- Check operating controls.
- Check for overall safe and proper operation of equipment.
- Report any deficiencies found to on-site personnel.

The Contractor shall provide semi-annual preventative maintenance of the air handler systems to include air handlers (AHU's), energy recovery ventilators/Units (ERV's/ERU's), and Fan Coil Units (FCU's/FC's) Inspections shall include the following:

- Check bearings for wear.
- Check fans and fan shafts for proper balance.
- Check all belts for proper tension, alignment and wear.
- Check all air handling systems for sequence of operations and internal controls.
- Inspect all heating and cooling coils. Clean as needed.
- Inspect all condensation pans and check to ensure that pans are pitched correctly for proper drainage. Clean as needed.
- Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order. Where applicable.
- Check all sheaves for proper alignment.
- Check and tighten all electrical terminations.
- Check contacts for wear.
- Check and record motor current against nameplate.
- Check all safety controls.
- Lubricate motors/bearings where applicable.
- Check fan wheels - clean as required.
- Check fan scrolls - clean as required.
- Check fan bearing supports.
- Check motor supports.
- Check damper operation.
- Check damper linkages.
- Inspect and clean/flush condensate pumps where applicable.
- Inspect energy recovery wheels and/or desiccant media cores Where Applicable. Report any deficiencies to agency.
- Replace contractor provided air filters 2x/year during scheduled PMs.
- Check humidifier strainer where applicable.
- Check and clean humidifier float assembly where applicable.
- Check humidifier level controls where applicable.

- Check and clean humidifier drain/pan where applicable.
- Check humidifier heating elements where applicable.
- Check all humidifier controls where applicable.
- Check and clean outside air intakes.
- Check for any unusual noises or vibrations.
- Check structural integrity of the unit.
- Replace contractor provided belts 1x/year during the Fall PM.

The Contractor shall provide semi-annual ductless split Heat-Pump Systems maintenance as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Inspect overall condition of units (indoor and outdoor).
- Check and record volts/amps of compressors.
- Check and record volts/amps of condenser fan motor(s).
- Check starter and contact surfaces.
- Check and record operating temperatures.
- Check refrigerant charge/pressures on units as needed based on unit operations.
- Check moisture indicators and sight glasses.
- Check oil levels where applicable.
- Check all safety controls.
- Check superheat and adjustment.
- Check hot gas by-pass controls where applicable.
- Check head pressure controls where applicable.
- Check unloader operation where applicable.
- Check all internal operating controls.
- Check and tighten all electrical connections.
- Lubricate motors/bearings where applicable.
- Inspect and clean condenser coil(s). Contractor shall provide and utilize condenser coil cleaner. The coils must be thoroughly 1x/year during the spring PM.
- Check cap tubes/piping for chafing.
- Check crankcase heaters.
- Visually check for signs of oil and refrigerant leaks.
- Check for any unusual noises or vibrations.
- Check structural integrity of the unit.
- Clean indoor evaporator washable-air filters during both semi-annual PM's.
- Inspect evaporator and condenser coils for condition and signs of leaks.
- Operate unit from thermostat and ensure proper operations.
- Check crankcase heaters' operations where applicable.

The contractor shall provide annual fall exhaust fans (EF) maintenance to include at a minimum the following:

- Replace contractor provided belts 1x/year during the Fall PM.
- Inspect unit for overall condition.
- Check motor amp draw to nameplate.
- Inspect and tighten all electrical connections.
- Check bearings to ensure proper operations. Lubricate as needed.
- Inspect fan/blower for overall condition.
- Inspect motor and fan/blower sheave and pulley for overall condition and signs of uneven wear.

The Contractor shall provide semi-annual inspections of all control systems including all components as described below. These inspections will take place in the spring and fall. The automatic temperature control system services shall consist of, at a minimum, the following services:

- Calibrate all transmitter receiver gauges and controllers
- Check all PE switches, solenoid air valves and limit controls
- Check all control valves and pilot positioners
- Check operation of all auxiliary devices
- Review HVAC system sequence of operation
- Check all dampers and lubricate
- Check operational sequence of all VAV's, single duct terminal units, CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics
- Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
- Check all room thermostats
- Check time clock operation and settings
- Check particle filters and oil filters (change as required)
- Check pressure reducing valve settings
- Check low-pressure safety valve
- Check air dryer refrigerant pressure/temperatures
- Check air dryer drain tap and bypass valves
- Drain air compressor tank and check traps
- Check air compressor oil pressure
- Check air compressor belt and sheaves (change as required); Change air compressor suction filter as required
- Check air compressor unloaders and check valve
- Check air compressor operating controls including PE switch, starter and alternator
- Check air compressor high-pressure safety valve
- Perform any software changes, upgrades and backups as required
- Repair or replace all defective components
- Any other maintenance, or component replacement or repair necessary to maintain the control systems in accordance with manufacturer's specifications is included with this agreement

In the spring of each year, the Contractor shall provide electrical testing of all disconnect switches, motor starters, wiring and all other electrical devices associated with the water chiller and all air conditioning systems. At a minimum the following must be done:

- Megger all motors
- Check over current settings
- Check insulation resistance
- Check contact resistance
- Check all connections for tightness, and
- Clean service and repair and/or replace all defective components.
- A complete report of the results from the electrical testing company shall be submitted directly to the Administrator, Bureau of General Services within thirty days of completing the work.

The Contractor shall perform the procedures necessary to "startup" and "shutdown" the chillers in accordance with the manufacturers' recommendations. Start and shutdown times will be determined by the State and will vary from location to location. Should startup be required before May 1<sup>st</sup> or shut down after September 30<sup>th</sup>, the State will be responsible for cooling tower draining and refilling in the event of freezing temperatures.

The Contractor shall clean all condenser tubes once each year in order to remove all scale and sludge. The Contractor shall use either chemical or mechanical means to accomplish the above, but if chemical means are used the Administrator, Bureau of General Services must be notified so that he/she may inspect and approve the cleaning. The Contractor shall be responsible to clean evaporator tubes if required to maintain the chiller in proper operating condition.

The Contractor shall maintain all refrigerated chillers and air conditioning systems and as required to maintain them in proper operating condition by providing, at a minimum the following services:



- Check unit thoroughly for refrigerant leaks and proper amount of refrigerant; add refrigerant as required (Contractor shall be responsible for the removal and disposal of used refrigerant)
- Check and calibrate safety and operating controls
- Check and tighten all electrical terminals and terminations, check contacts for wear and replace and/or repair all defective electrical components
- Check oil level in compressors and add as required
- Check glycol level and add as required
- Check crankcase heaters
- Check internal interlocks, flow switches and any associated pumps and fans
- Check oil samples for acid and change oil when so indicated by analysis
- Any other maintenance or component replacement or repair necessary to maintain the refrigerated chillers and air conditioning systems in accordance with manufacturer's specifications. **Any associated costs for crane or hoist usage shall be included.**

The Contractor shall clean and check all cooling towers a minimum of once a year and as required to maintain them in proper operating condition. At a minimum, the services shall consist of the following:

- Draining, flushing and cleaning towers
- Clean and painting rusted areas
- Check and clean or replace nozzles
- Check float valves and repair or replace if necessary
- Inspect and lubricate all bearings
- Check fans for balance and repair or replace if necessary
- Clean fan blades
- Check and tightening all electrical terminations. Check contacts for wear; repair and/or replace defective electrical components and check motor current against nameplate.
- Any other maintenance or component replacement or repair necessary to maintain the cooling towers in accordance with manufacturer's specifications is included.

The Contractor shall maintain all condenser water, chilled water, circulator pumps and glycol pumps a minimum of once a year and as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Clean and painting of pump housings when required
- Inspect electrical connections and contactors
- Check couplings for alignment and wear and realign or replace when necessary
- Lubrication of all bearings
- Check packing and adjust or replace if necessary
- Clean strainers
- Check impeller and wearing rings and replace if necessary
- Check for bearing wear and replace if needed
- Check and replace gaskets when needed
- Tighten all nuts and bolts, check and tighten all electrical terminations, check contacts for wear, repair and/or replace defective electrical components, check motor current against nameplate and check motor mounts and vibrator pads.
- Any other maintenance or component replacement necessary to maintain the condenser water, chilled water, circulator pumps and glycol pumps in accordance with manufacturer's specifications is included in this agreement.

The Contractor shall test and provide water treatment of the glycol system for PH, specific gravity, freeze point and glycol percentage. The Contractor shall treat the glycol loop to maintain proper PH, and inhibitor levels. The Contractor shall provide complete chemical water treatment of the cooling towers, condenser water and chilled water



loops. Monthly water treatment reports shall be submitted to the corresponding State representative and should include at a minimum:

- PH
- Dissolved solids
- Alkalinity

The Contractor shall clean and check the Plate Heat Exchanger a minimum of once a year and as required to maintain it in proper working condition. The Contractor shall inspect the equipment completely and perform any required maintenance in accordance with the manufacturer's recommendations.

Air handler systems shall be inspected semi-annually in the spring and the fall. Maintenance shall be performed on the air handlers during these semi-annual inspections and shall include, at a minimum, the following services:

- Repair or replace defective bearings as required
- Check fans and fan shafts for proper balance and repair or replace as necessary
- Check all belts for proper tension, alignment and wear, replace belts as required
- Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
- Align all sheaves and repair or replace as required
- Check and tighten all electrical terminations, check contacts for wear; Repair and/or replace defective electrical components and check motor current against nameplate
- Any other maintenance or component replacement or repair necessary to maintain the air handlers in accordance with manufacturer's specifications is included in this agreement.

In addition to annual start up and shut down and any emergency requirement, the Contractor shall provide a monthly inspection visit for each chilled water and air conditioning system. During these monthly visits, they shall completely inspect the equipment and perform any required maintenance pursuant to the manufacturers' recommendation.

The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of the agency contact.

The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have at a minimum, obtained a "journeyman" level of competence.

The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.

Request to repair and/or replace parts shall be approved by the State Agency or his/her designated representative(s). Materials shall be invoiced not to exceed 10% above Contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the State Agency or his/her designated representative(s).

The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the State Agency or his/her designated representative(s).

The Contractor shall present two (2) copies of a Final Report of work done the previous calendar year. The report may be in a narrative during each month of the contract year. The report shall be submitted to the State Agency or his/her designated representative(s), on or before January 30th of the following year.

The Agency shall provide the Contractor with all pertinent information regarding the requirements for services within two (2) working days of receiving a request for information from the Contractor.



Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.

**5. EMERGENCY REPAIRS:**

Emergency repairs are defined as urgent, have impacted the safety of personnel, or impacted the operational capability of the State and are needed within 24 – 48 hours of notification to the Contractor. The Contractor shall provide repair rates at the hourly rates for the State facilities listed herein. Agencies shall request services by issuing a Request for Quote (RFQ) with scope of work detailing as much information about the repair as available.

Requests for emergency repairs and/or replace parts shall be approved in advance by the State representative. Materials shall be invoiced not to exceed 10% above Contractor's cost. All replacement parts shall be new and of the same quality as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the State representative.

The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the State representative.

The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained and certified technicians so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. Contractor shall provide a not to exceed estimate before starting any work. If overtime is necessary and is determined to be caused by the Contractor, the State may at their discretion deduct a portion of the additional time.

**6. OTHER REPAIRS / REPLACEMENTS (NON-EMERGENCY):**

The Contractor shall provide repair rates at the hourly rates for the State facilities listed herein for other repairs that are not a part of preventative maintenance and are not emergency repairs. Agencies shall request services by issuing a Request for Quote (RFQ) with scope of work detailing as much information about the repair as available.

Requests to repair and/or replace parts shall be approved in advance by the State representative. Materials shall be invoiced not to exceed 10% above Contractor's cost. All replacement parts shall be new and of the same quality as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the State representative.

The Contractor shall, after each visit and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the State representative.

**7. ADDITIONAL REQUIREMENTS:**

Unless otherwise stated in the Scope of Services, all services performed under this Contract(s) shall be performed between the hours of 8:00 A.M. and 4:00 P.M. for State business days, unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State requires ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges shall be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference shall be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.

If sub-contractors are to be utilized, please include information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing. Approval by the State must be received prior to a sub-contractor starting any work.

**8. USAGE REPORTING:**

The Contractor shall submit a quarterly and annual usage report for analysis for each state agency or eligible participant. Reports are due no later than 30 days after the end of each calendar quarter to Jonah Rosa at the Bureau of Purchase and Property and sent electronic to [Jonah.L.Rosa@DAS.NH.Gov](mailto:Jonah.L.Rosa@DAS.NH.Gov). At a minimum, the Report shall include:

- Contract Number
- Utilizing Agency and Eligible Participant
- Services/Products Purchased (showing the manufacturer, item, part number, and the final cost.)
- Recycling documentation with respect to content used in the manufacture, development and distribution process of goods and services sold. This report shall include but not be limited to:
  - Percentage of recycled materials contained within finished products
  - Percentage of waste recycled throughout the manufacturing process
  - Types and volume of packaging used for transport
  - Any associated material avoided and/or recycled as applicable under contract
  - A standardized reporting form will be provided after contract award
- Total Cost of all Services/Products Purchased. Ability to sort by agency/eligible participant.
- Preferred in Excel format

**9. OBLIGATIONS AND LIABILITY OF THE CONTRACTOR:**

The Contractor shall provide all HVAC Preventative Maintenance and Repair Services strictly pursuant to, and in conformity with, the specifications described in State RFB #2857-24, as described herein, and under the terms of this Contract.

It is the responsibility of the Contractor to maintain this contract and New Hampshire Vendor Registration with up to date contact information.

Contract specific contact information (Sales contact, Contractor contract manager, etc.) shall be sent to the State's Contracting Office listed in Box 1.9 of Form P-37.

Additionally, all updates i.e., telephone numbers, contact names, email addresses, W9, tax identification numbers are required to be current through a formal electronic submission to the Bureau of Purchase and Property at: [https://das.nh.gov/purchasing/vendorregistration/\(S\(q0fzcv55qhaeqs45jpyq5i45\)\)/welcome.aspx](https://das.nh.gov/purchasing/vendorregistration/(S(q0fzcv55qhaeqs45jpyq5i45))/welcome.aspx).

The Contractor shall agree to hold the State of NH harmless from liability arising out of injuries or damage caused while performing this work. The Contractor shall agree that any damage to building(s), materials, equipment or other property during the performance of the service shall be repaired at its own expense, to the State's satisfaction.

**10. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS:**

The Contractor certifies, by signature of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency.

**11. CONFIDENTIALITY & CRIMINAL RECORD:**

If requested by the using agency, the Contractor and its employees, and Sub-Contractors (if any), shall be required to sign and submit a Confidential Nature of Department Records Form and a Criminal Authorization Records Form. These forms shall be submitted to the individual using agency prior to the start of any work.

RJD

**EXHIBIT C - METHOD OF PAYMENT**

**12. CONTRACT PRICE:**

The Contractor hereby agrees to provide HVAC Preventative Maintenance and Repair Services in complete compliance with the terms and conditions specified in Exhibit B for an amount up to and not to exceed a price of \$7,028,758.13; this figure shall not be considered a guaranteed or minimum figure; however, it shall be considered a maximum figure from the effective date through the expiration date as indicated in Form P-37 Block 1.7.

**13. PRICING STRUCTURE:**

Should an agency choose to only receive one semi-annual service it is understood that the cost will be half of the annual rate.

See Appendix A.

| Labor Rates per hour / per person by County  |          |          |          |          |          |              |           |
|--|----------|----------|----------|----------|----------|--------------|-----------|
|  | Belknap  | Carroll  | Cheshire | Coos     | Grafton  | Hillsborough | Merrimack |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays       | \$95.00  | \$95.00  | \$95.00  | \$95.00  | \$95.00  | \$95.00      | \$95.00   |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State holidays | \$142.50 | \$142.50 | \$142.50 | \$142.50 | \$142.50 | \$142.50     | \$142.50  |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$142.50 | \$142.50 | \$142.50 | \$142.50 | \$142.50 | \$142.50     | \$142.50  |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$142.50 | \$142.50 | \$142.50 | \$142.50 | \$142.50 | \$142.50     | \$142.50  |

\*Holidays shall be based on State designated holidays

**14. INVOICE:**

Itemized invoices shall be submitted to the individual agency after the completion of the job/services and shall include the following at a minimum:

- Brief description of the work completed
- Location of where the work was completed (i.e., State Agency name, address, room number, etc.)
- Hourly labor rate and total hours to complete the work on-site
- Level of labor rate (i.e., apprentice, supervisor, manager, etc.)
- Materials cost to the Contractor vs. materials cost to the State (reflects total price not to exceed a 10% markup)
- Cost of equipment rentals as needed
- Subcontractor costs as needed

Contractor shall be paid within 30 days after receipt of properly documented invoice and acceptance of the work to the State's satisfaction.

The invoice shall be sent to the address of the using agency under agreement.

**15. PAYMENT:**

Payments may be made via ACH or P-Card. Use the following link to enroll with the State Treasury for ACH payments: <https://www.nh.gov/treasury>.

Contractor Initials 

Date 12/18/2023

## EXHIBIT D - SCOPE OF WORK COURTS

### 1. SCOPE OF SERVICES:

The Contractor shall provide all supervision, labor, parts, materials, transportation, tools, and equipment necessary to satisfactorily complete the work as detailed herein.

The Contractor shall provide the State with a "total maintenance program for HVAC repair services and automatic temperature control systems" at twenty (21) state owned court facilities at sites listed below. The mechanical equipment includes refrigerated water chillers, air conditioning systems, dehumidifiers, energy recovery units, plate heat exchangers, boilers, burners, domestic hot water heating systems, air handlers, fan coils, VAV's, pumps controls and associated devices.

The term "total maintenance program for HVAC repair services and automatic temperature control systems" shall mean servicing, repairing, lubricating and /or replacing chillers, air conditioning systems, heat plate exchangers, energy recovery and dehumidification units, air handing systems, heating and or air conditioning system components, all controls, valves, dampers, motors, and associated devices, as necessary, as well as providing all necessary fluids and refrigerants. This includes all controls for the boilers, all oil and gas fired burners and all supporting equipment. Mechanical system associated devices includes cooling towers, glycol coolers, air cooled condensers, humidifiers, condenser fans and motors, supply and return fans and motors, variable frequency drives, radiation convectors, unit heaters, cabinet heaters, exhaust fans, chilled water, heating, condenser water and glycol pumps, automatic temperature controls, dampers, valves, all electrical components including coils and contactors (from the load side of the respective disconnect switches), automatic and manual valves, gauges, strainers, chilled water loop (to the main supply and return shutoff valves only), condenser water, glycol and refrigerant loops, and all other devices associated with the chilled water and condenser water systems. Actual water chiller shells, tubes, and actual boiler vessels are excluded.

The Contractor shall be responsible for all maintenance and repair (including twenty-four (24) hours per day, seven (7) days per week emergency services) for the facilities listed below as described herein. This is a complete mechanical and temperature control maintenance and repair contract with all costs to complete the required services are included in the monthly fee for each respective building.

| Building                           | Address                      | Town          |
|------------------------------------|------------------------------|---------------|
| Carroll County Superior Court      | 96 Water Village Road        | Ossipee       |
| Concord Circuit Court              | 32 Clinton Street            | Concord       |
| Conway Circuit Court               | 35 East Conway Road, Rte 302 | North Conway  |
| Coos Superior Court                | 55 School Street, Rte 102    | Center Conway |
| Derry Circuit Court                | 10 Courthouse Lane           | Derry         |
| Dover Circuit Court                | 25 St. Thomas Street         | Dover         |
| Franklin Circuit Court             | 7 Hancock Terrace            | Franklin      |
| Hampton Circuit Court              | 3 Timber Swamp Road          | Hampton       |
| Hillsborough County Superior North | 300 Chestnut Street          | Manchester    |
| Hillsborough County Superior South | 30 Spring Street             | Nashua        |
| Jaffrey Circuit Court              | 84 Peterborough Street       | Jaffrey       |
| Laconia Circuit Court              | 26 Academy Street            | Laconia       |
| Lebanon Circuit Court              | 38 Centerra Parkway          | Lebanon       |
| Manchester Circuit Court           | 35 Amherst Street            | Manchester    |
| Merrimack County Superior Court    | 5 Court Street               | Concord       |
| Milford Circuit Court              | 4 Meadowbrook Drive          | Milford       |
| Merrimack Circuit Court            | 4 Baboosic Lake Road         | Merrimack     |
| Plymouth Circuit Court             | 26 Green Street              | Plymouth      |
| Portsmouth Circuit Court           | 111 Parrott Avenue           | Portsmouth    |
| Rochester Circuit Court            | 76 North Main Street         | Rochester     |
| Rockingham County Superior Court   | #10 Route 125                | Brentwood     |

The Contractor shall provide on call emergency coverage and properly trained personnel and subcontractors to repair HVAC and automatic temperature control systems on a twenty-four (24) hours per day, seven (7) days per week basis as described herein. The Contractor shall, in performing the repair services utilize workers and subcontractors that are properly trained, qualified, and/or certified (as applicable) for the respective mechanical and automatic temperature control systems.

The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week for scheduled and emergency HVAC and automatic temperature control system maintenance and repair services. The Contractor shall provide one (1) dispatch telephone number or other electronic means of communication that shall be available 24/7 for emergencies.

The Contractor shall respond by phone or other electronic device to all emergency repair calls within fifteen (15) minutes of reported occurrence. The Contractor shall physically be at the requested location no later than three (3) hours with the exception of five (5) hours for Coos County Superior Court, Carroll County Superior Court and Northern Carroll County Circuit Court after being notified by the State.

The Contractor shall respond by phone or other electronic device to all non-emergency repair calls within eight (8) hours after report of occurrence.

The Contractor shall employ a sufficient number of properly trained and/or certified (as applicable) personnel and subcontractors so that all requests for HVAC equipment and automatic temperature control system repairs are answered and completed within the required time limitations.

Aerco Boilers and York Chiller at Hillsborough County Superior North – Johnson Controls Factory Certified Technicians are required. Certification will be verified. If the Contractor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Johnson Controls certified Contractor.

## **2. CHILLER AND AIR CONDITIONING SYSTEMS:**

Any maintenance and or repairs to the York Centrifugal Chiller at Hillsborough County Superior Court shall be completed by Johnson Controls Factory Certified Technicians are required. Certification will be verified. If the Contractor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Johnson Controls certified Contractor.

The Contractor shall inspect and complete preventative maintenance on all chillers and air conditioning systems, energy recovery and dehumidification systems annually in the spring (March-May); Liebert and computer room AC units semi annually, spring (March-May and fall (September-November)) and as required to maintain them in proper operating condition by providing at a minimum the following services:

- Check motor current of compressors against nameplate
- Check and record volts/amps of condenser fan motor where applicable
- Check starter and contact surfaces; replace any worn or defective contacts or electrical devices
- Check and record operating temperatures
- Check refrigerant charge; add refrigerant if required
- Check moisture indicators and sight glasses
- Check oil level in compressors and add as required
- Check for oil contamination
- Check all belts and replace any worn or defective belts
- Check all safety controls
- Check superheat and adjustment
- Check hot gas by-pass controls where applicable
- Check head pressure controls where applicable
- Check unloader operation where applicable
- Check all operating controls
- Check and tighten all electrical connections
- Lubricate motors/bearings where applicable
- Replace air filters (filters to be provided by State)
- Check humidifier for proper operation
- Check and record temperature and humidity readings
- Clean humidifier drain/pan and humidifier float assembly
- Check humidifier heating elements, repair or replace are required
- Check and or replace ultraviolet bulbs per manufacturers recommendations
- Replace any worn or defective steam generators or humidity canisters
- Check all humidifier controls for proper operation
- Check condensate pumps for proper operation, clean as required
- Inspect and clean condenser coils
- Blow out condensate drain lines and ensure that drain lines are working properly
- Clean and paint rusted areas
- Check water cooled condenser coil where applicable
- Check water regulating valve where applicable

- Check cap tubes/ piping for chafing
- Check crankcase heaters
- Visually check for oil refrigerant leaks
- Check fan wheels: clean as required
- Check fan scrolls: clean as required
- Check fan sheave wear
- Align all sheaves and repair or replace as required
- Check fan bearing supports
- Check motors supports
- Check damper operation
- Check dampers linkage
- Check motor damper operation
- Inspect and clean evaporator coils
- Inspect and clean condensate pans
- Inspect and clean condensate pumps where applicable
- Any other maintenance or component replacement or repair necessary to maintain the chillers and air conditioning systems in accordance with manufacturers' specifications is included in this agreement. Any associated costs for crane or hoist usage are included in this agreement.

The Contractor shall perform the procedures necessary to "start up" and "shut down" chillers in accordance with the manufacturers' recommendations. Start up and Shut Down times will be determined by the State and will vary from location to location. Should start up be required before May 1<sup>st</sup> or shut down after October 31<sup>st</sup>, the State will be responsible for cooling tower draining and refilling in the event of freezing temperatures. The chillers that require start up and shut down are as follows:

**York Chiller – Hillsborough County North Superior Courthouse**

In addition to annual start up and shut down, annual spring maintenance and any emergency repairs, the Contractor shall make monthly maintenance inspections from April through September of each year for the chillers and air conditioning units listed below.

| Building                           | Equipment  |
|------------------------------------|--|
| Carroll County Superior Court      | 1- Trane Air Conditioning Unit Model SLHFC40E<br>1 Trane Air Conditioning Unit, Model SLHFC 50E  |
| Concord Circuit Court              | 1 – Condenser Unit, Model AD018G<br>1 – McQuay International A/C, Model ACZ016AC27-ER10<br>1 – McQuay SnyderGeneral A/C, Model ALP 027C<br>1 – McQuay SnyderGeneral A/C, Model ALP 021C<br>1 – McQuay International A/C, Model ACZ016AC27-ER10 |
| Conway Circuit Court               | 1 – 120 B 10 Ton Air Conditioning System with Air Handler  |
| Coos Superior Court                | Trane Air Conditioner Model FFEB0401AG0D0F20B<br>Trane Air Conditioner Model FHFB0201AG0BUC20  |
| Derry Circuit Court                | 1 – Voyager AC Unit, Model YCD330AEHC2B1AE2  |
| Dover Circuit Court                | 1- Carrier Air Conditioning Unit, Model 38AH0445   |
| Franklin Circuit Court             | 1 – York Air Conditioning Unit, Model H4CE090A25B<br>1 – York Air Conditioning Unit, Model H2DH060506B<br>1 – York Air Conditioning Unit, Model H2CE120A25C  |
| Hampton Circuit Court              | 1 – ACCU 1 Trane Air Conditioning Unit, Model 4TTA090H300DDA<br>3 – ACCUS 2-4 Trane Air Conditioning Units, Model 4TTA3060D300DDA  |
| Hillsborough County Superior North | 1 – York Centrifugal Chiller, Model YMC2-S0879AA<br>1 – Eaton Cooling Tower Fan with VFD, Model HVX9000  |
| Hillsborough County Superior South | 1 – Daikin RTU, Model RPS051DSYV6<br>3 - Daikin RTU RAC 4, Model DPSA040<br>1 – Daikin Condensing Unit, Model RCS12F150D   |
| Jaffrey Circuit Court              | 1 – Carrier Air Conditioning Unit with condenser, Model 38AH044 500  |
| Laconia Circuit Court              | 1 – Trane Evaporative Chiller, Model 5705-0377-060<br>1 – Trane Air Cooled Condensing Unit CH-1, Model RAUCC50EPZ13A0DFOOT10   |
| Lebanon Circuit Court              | 2 -McQuay Air Conditioning Units, Model ALP019D  |

|                                  |  |
|----------------------------------|--|
| Manchester Circuit Court         | 1 - McQuay RTU #1 Air Conditioning Unit, Model RPS030B4<br>1 - McQuay RTU#2 Air Conditioning Unit, Model RPS060CSY<br>1 - McQuay RTU#3 Air Conditioning Unit, Model RPS036BY<br>1 - Trane RTU#4 Air Conditioning Unit, Model THC120<br>1 - Trane Chiller and Condensing Unit, Model CGAF-1 |
| Millford Circuit Court           | 1 - Trane Air Conditioning Unit and condensing Unit, Model RAUJC30EBC03A   |
| Merrimack Circuit Court          | 1 - Trane Air Stack Chiller and Condensing Unit, Model QEW073020081  |
| Merrimack County Superior Court  | 1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF4040R67CRKE9001<br>1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF3040R58CNJE9001   |
| Plymouth Circuit Court           | 1 - Snyder Air Conditioning Unit and condenser, Model ALP041C  |
| Portsmouth Circuit Court         | 1 - York Air Conditioning Unit, Model Y14AW14M60   |
| Rochester Circuit Court          | 1 - Trane 10 ton Air Conditioning Unit with condenser, Model TTA 120A300A<br>1 - Trane 20 Ton Air Conditioning Unit with condenser, Model # TRAU CC20GBC10BFI<br>1 - Trane Air Conditioning Unit with condenser, Model # TCC024F100AA  |
| Rockingham County Superior Court | 1 - Daikin Chiller, Model WWVRNNSASNB<br>2 - Cooling Tower Fans with VFDs<br>1 - Desert Air Dehumidification Unit, Model QS 30A4E28162   |

At a minimum the Contractor shall provide the following services during their monthly maintenance visits:

- Check chiller operation log
- Check chiller alarm log
- Check chiller and air conditioning units for proper operation and cycling
- Check and record operating temperatures
- Check and record chiller water entering and exit temperatures
- Check and record condenser water entering and exiting temperatures
- Check and record refrigerant discharge and suction pressures
- Check and record supply air temperatures
- Check and record return air temperatures
- Check refrigerant charge; add refrigerant if required
- Check moisture indicators and sight glasses
- Check oil level in compressors and add as required
- Check crankcase heaters
- Visually check for oil refrigerant leaks
- Any other maintenance or component replacement or repair necessary to maintain the chillers and air conditioning systems in accordance with manufacturers' specifications is included in this agreement. Any associated costs for crane or hoist usage are included in this agreement.

The Contractor shall clean all chiller condenser tubes **once each year, after the chiller has been shut down for the season and before annual start up** in order to remove all scale and sludge. The Contractor may use mechanical means to clean the condensers. In the event that chemical means are required to clean the condensers, the Contractor must seek and obtain approval in advance from the State Project Manager. The Contractor shall clean evaporator tubes, if required to maintain the chillers in proper operating condition.

The Contractor shall clean and check all cooling towers a **minimum of twice a year, in the spring (April-June)** and in the fall (**September-November**) and as required to maintain them in proper operating condition. At a minimum, this service shall consist of the following:

- Draining, flushing and cleaning towers
- Clean and paint rusted areas
- Check and clean or replace nozzles or atomizers
- Check float valves/electronic sensors and repair or replace as necessary
- Check basin heater at Hillsborough County Superior - North
- Inspect and lubricate all bearings
- Check fans for proper balance and repair/or replace if necessary

- Clean fan blades
- Check and tighten all electrical terminations
- Check contacts of wear-repair and /or replace any worn or defective electric components and check motor current against nameplate.
- Any other maintenance or component replacement or repair necessary to maintain the cooling towers in accordance with manufacturers' specifications is included.

The Contractor shall clean and check all air-cooled and water-cooled condensers and glycol coolers a **minimum of once a year in the spring (April- June)** and as required to maintain them in proper working condition. At a minimum this service shall consist of the following:

- Clean condenser completely including coil surfaces
- Clean and paint rusted areas
- Inspect and lubricate bearings
- Check for refrigerant leaks, and repair (Contractor is responsible for the removal and proper recycling and or disposal of used refrigerants)
- Check fans for proper balancing and repair or replace if necessary
- Clean fan blades
- Check and tighten all electrical terminations, check contacts for wear. Repair and /or replace any worn and or defective electrical components and check motor current against nameplate.
- Any other maintenance or component replacement or repair necessary to maintain the condensers and glycol coolers in accordance with manufacturers' specifications is included.

### **3. INDEPENDENT ELECTRICAL TESTING:**

**Prior to April 1 of each year (January – March)**, the Contractor shall retain the services of a competent independent electrical testing company to provide electrical testing of all disconnect switches, motor starters, wiring and all other electrical devices associated with the water chillers and air conditioning systems listed below. At a minimum, the following electrical testing services must be completed.

- Megger all motors
- Check over current settings
- Check insulation resistance
- Check contact resistance
- Check all connections for tightness
- Clean, repair and or replace all worn or defective components

| <b>Building</b>                    | <b>Equipment</b>   |
|------------------------------------|--|
| Carroll County Superior Court      | 1 - Trane Air Conditioning Unit Model SLHFC40E<br>1 - Trane Air Conditioning Unit, Model SLHFC. 50E  |
| Concord Circuit Court              | 1 - Condenser Unit, Model AD018G<br>1 - McQuay International A/C, Model ACZ016AC27-ER10<br>1 - McQuay SnyderGeneral A/C, Model ALP 027C<br>1 - McQuay SnyderGeneral A/C, Model ALP 021C<br>1 - McQuay International A/C, Model ACZ016AC27-ER10 |
| Conway Circuit Court               | 1 - 120 B 10 Ton Air Conditioning System with Air Handler  |
| Coos Superior Court                | Trane Air Conditioner Model FFEB0401AG0D0F20B<br>Trane Air Conditioner Model FHFB0201AG0BUC20  |
| Derry Circuit Court                | 1 - Voyager AC Unit, Model YCD330AEHC2B1AE2  |
| Dover Circuit Court                | 1 - Carrier Air Conditioning Unit, Model 38AH0445  |
| Franklin Circuit Court             | 1 - York Air Conditioning Unit, Model H4CE090A25B<br>1 - York Air Conditioning Unit, Model H2DH060506B<br>1 - York Air Conditioning Unit, Model H2CE120A25C  |
| Hampton Circuit Court              | 1 - ACCU Trane Air Conditioning Unit, Model 4TTA090H300DDA<br>3 - ACCUS 2-4 Trane Air Conditioning Units, Model 4TTA3060D300DDA  |
| Hillsborough County Superior North | 1 - York Centrifugal Chiller, Model YMC2-S0879AA<br>1 - Eaton Cooling Tower Fan with VFD, Model HVX9000  |
| Hillsborough County Superior South | 1 - Daikin RTU, Model RPS051DSYV6<br>3 - Daikin AC Unit RAC 4, Model DPSA040<br>1 - Daikin Condensing Unit, Model RCS12F150D   |

|                                  |  |
|----------------------------------|--|
| Jaffrey Circuit Court            | 1 - Carrier Air Conditioning Unit with condenser, Model 38AF044 500  |
| Laconia Circuit Court            | 1 - Trane Evaporative Chiller, Model 5705-0377-060<br>1 - Trane Air Cooled Condensing Unit CH-1, Model RAUCC50EPZ13A0DFOOT10   |
| Lebanon Circuit Court            | 2 -McQuay Air Conditioning Units, Model ALP019D  |
| Manchester Circuit Court         | 1 - McQuay RTU #1 Air Conditioning Unit, Model RPS030B4<br>1 - McQuay RTU#2 Air Conditioning Unit, Model RPS060CSY<br>1 - McQuay RTU#3 Air Conditioning Unit, Model RPS036BY<br>1 - Trane RTU#4 Air Conditioning Unit, Model THC120<br>1 - Trane Chiller and Condensing Unit, Model CGAF-1 |
| Millford Circuit Court           | 1 - Trane Air Conditioning Unit and condensing Unit, Model RAUJC30EBC03A   |
| Merrimack Circuit Court          | 1 - Trane Air Stack Chiller and Condensing Unit, Model QEW073020081  |
| Merrimack County Superior Court  | 1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF4040R67CRKE9001<br>1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF3040R58CNJE9001   |
| Plymouth Circuit Court           | 1 - Snyder Air Conditioning Unit and condenser, Model ALP041C  |
| Portsmouth Circuit Court         | 1 - York Air Conditioning Unit, Model Y14AW14M160  |
| Rochester Circuit Court          | 1 - Trane 10 ton Air Conditioning Unit with condenser, Model TTA 120A300A<br>1 - Trane 20 Ton Air Conditioning Unit with condenser, Model # TRAU CC20GBC10BFI<br>1 - Trane Air Conditioning Unit with condenser, Model # TCC024F100AA  |
| Rockingham County Superior Court | 1 - Daikin Chiller, Model WWVRNNSASNB<br>2 - Cooling Tower Fans with VFDs<br>1 - Desert Air Dehumidification Unit, Model QS 30A4E28162   |

A complete report of the results from the electrical testing company shall be submitted directly to the Administrator, Bureau of Court Facilities or his/her designated representative within thirty (30) days from completion of the electrical testing services.

#### 4. AUTOMATIC TEMPERATURE CONTROL SYSTEMS:

The Contractor shall complete semi-annual maintenance; in the spring (March - May) and in the fall (September- November) of all automatic temperature control systems including all components as described below. The automatic temperature control system services shall consist, at a minimum, of the following services:

- Calibrate all transmitter receiver gauges and controllers
- Check all PE switches, solenoid air valves and limit controls
- Check all control valves and pilot positioners
- Check operation of all auxiliary devices
- Review HVAC system sequence of operations
- Check all dampers and lubricate
- Check operational sequence of all Variable Air Volume VAV's, single duct terminal units, Constant Air Volume CAV's and related, preheat reheat and radiation valves and motors.
- Check operation sequence of all cabinet heaters, unit heaters and electric strip heaters
- Check all room thermostats
- Check time clock operation and settings
- Check particle filters and oil filters (change as required)
- Check pressure reducing valve settings
- Check low-pressure safety valve
- Check air dryer refrigerant pressure/temperatures
- Check air dryer drain tap and by pass valves
- Drain air compressor tank and check traps
- Check air compressor oil pressure
- Check air compressor belt and sheaves (change as required)
- Change air compressor suction filter as required
- Check air compressor unloaders and check valves
- Repair or replace all defective components
- Any other maintenance, or component replacement or repair necessary to maintain the automatic temperature control systems in accordance with manufacturers' specifications is included.

The Contractor shall maintain all digital automatic temperature control systems and associated devices. Direct digital temperature control systems include all hardware (terminals, printers, video stations and all other components, software and all peripheral equipment attached to the system. The Contractor shall provide semi-annual maintenance spring (March-May) and fall (September-November) and as required to maintain the digital temperature control systems in proper operating condition by providing, at a minimum the following services:

- Review temperature control system for proper operation, verify that all mechanical equipment that is connected to the digital temperature system starts and stops properly. check that set points are maintained and verify scheduling
- Repair any system failures due to normal wear and tear
- Repair or replace any defective components
- Repair and /or replace any defective valves/ valve motors, damper motors or actuators etc.
- Provide emergency calls between inspections, diagnosis of trouble, make adjustments and supply parts and labor.
- Provide any perform any required software upgrades, software patches
- Make back up copies of software configurations and operating system. Provide the State with access to the most recent copy.
- Any other maintenance or component replacement or repair necessary to maintain the digital temperature control systems in accordance with manufacturer's specifications is included.

#### 5. HEAT EXCHANGERS:

The Contractor shall clean and check the plate heat exchangers a minimum of once a year and as required to maintain them in proper working condition. The Contractor shall inspect the equipment completely and perform any required maintenance pursuant to the manufacturers' recommendations.

#### 6. CONDENSER, CHILLED, HOT WATER, GLYCOL AND CIRCULATOR PUMPS:

The Contractor shall maintain all condenser water, chilled water and glycol pumps a minimum of once year in the spring (March-May). In addition, the Contractor shall maintain all forced hot water pumps and circulators in the fall (September-November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Clean and paint pump housings when required
- Inspect electrical connections and contactors: replace any worn or defective contactors or electrical components
- Check couplings for alignment and wear and realign or replace when necessary
- Lubricate all bearings
- Check packings and adjust or replace if necessary
- Clean strainers
- Check impeller and wearing rings and replace if necessary
- Check for bearing wear and replace if needed.
- Check and replace gaskets when needed
- Check for improper vibration or noise
- Tighten all nuts and bolts,
- Check motor current against nameplate
- Check motor mounts and vibrator pads
- Perform any other maintenance or component replacement necessary to maintain the condenser water, chilled water, circulators, hot water pumps and glycol pumps in accordance with manufacturer's specifications is included.

#### 7. VARIABLE FREQUENCY DRIVES:

The Contractor shall maintain all variable frequency drives semi annually, Spring (March-May) and fall (September-November) and as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Visually inspect variable frequency drives
- Check diagnostic display for overheating, irregular voltage and fault logger
- Complete an electrostatic discharge protected cleaning of the units
- Check circulating fans for proper operation
- Clean and or replace air filters
- Check DC bus capacitors for building and or leakage
- Take voltage measurements while the units are running
- Monitor heat sink temperatures
- Check wire connections
- Inspect ribbon and fiber optic cables
- Perform functional test of the unit under normal conditions

- Perform any other maintenance or component replacement necessary to maintain the variable frequency drives in accordance with manufacturer's specifications is included.

#### **8. BOILERS, OTHER HEATING SYSTEMS AND DOMESTIC HOT WATER TANKS:**

Any maintenance and or repairs on the Aerco Benchmark boilers at Hillsborough County Superior Court North shall be completed by Johnson Controls Factory Certified Technicians. Certification will be verified. If the Contractor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Johnson Controls certified Contractor.

The Contractor shall provide annual fall cleaning and inspections (September – November) of all heating systems including boilers, furnaces and domestic hot water tanks as described below:

- Remove all cleaning access panels
- Wire brush and vacuum all fireside surfaces free of soot
- Wash coat all refractory; perform patching of refractory as required
- Replace all gaskets as required
- Reseal boiler access panels
- Inspect all burners; adjust spark gap and test pilots
- Test fire all burners
- Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs
- Test and ensure that all operating controls for the respective heating systems are working properly
- Collect and properly dispose of all waste products that result from the cleaning or repairs to the boilers and or heating equipment
- Any other maintenance of component replacement or repairs necessary to maintain the boilers, burners, domestic hot water system and associated controls in proper working order in accordance with manufacturers' specifications is included.

#### **9. AIR HANDLING SYSTEMS:**

Air handling systems including supply and return fans, fan coil units, constant air volume units and variable air volume units shall be inspected semi-annually; in the spring (March-May) and the fall (September – November). Maintenance shall be performed on these systems during these semi-annual inspections and as required to maintain them in proper working order in accordance with manufacturers' specifications. The Contractor shall provide at a minimum, the following semi-annual maintenance services:

- Repair or replace defective bearings
- Check fans and fan shafts for proper balance and repair or replace as necessary
- Check all belts for proper tension, alignment and wear. Replace worn or defective belts as required
- Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
- Clean all heating and cooling coils, including all reheat, fan coils units, VAV, CAV and preheat coils (**this work to be completed after 4:00 PM**)
- Clean and scrub all condensation pans and check to make sure that pans are pitched correctly for proper drainage (**this work is to be performed off hours, weekdays nights or weekends**)
- After cleaning the condensate pans thoroughly, place biocide tablets in the condensate pans
- Blow out condensate drain lines and make ensure they are draining properly
- Replace air filters (provided by the State)
- Check bearings for wear; lubricate motors and fan bearings
- Check fan wheels – clean as require
- Check fans scrolls – clean as required
- Check fan bearing supports
- Check motor supports
- Check damper operation
- Check damper linkages
- Check all valves for proper operation
- Check all safety controls
- Align all sheaves and repair or replace as required
- Check and tighten all electrical terminations
- Check electrical contacts for wear; replace any worn or defective electrical components
- Check motor current against nameplate
- Any other maintenance or component replacement or repair necessary to maintain the air handling systems in accordance with manufacturers' specifications is included.

#### **10. UNIT HEATERS, RADIANT HEAT PANELS AND CABINET HEATERS:**

The Contractor shall provide annual fall maintenance and inspections (September-November) of all unit heaters radiant heat panels and cabinet heaters identified in Appendix A. The maintenance and inspections shall include the following services:

- Brush or vacuum grilles, coils, fans, fin tubes, etc
- Replace air filters (provided by the State)
- Check fan assembly
- Check and tighten all mounting hardware
- Check overall operation
- Check bearings for wear
- Lubricate motors and fan bearings
- Check fan wheels – clean as required
- Check fans scrolls – clean as required
- Check fan bearing supports
- Check motor supports
- Check damper operation
- Check belts for proper tension, replace if worn
- Align all sheaves and repair or replace as required
- Check and tighten all electrical connections
- Check all control operations
- Lubricate and adjust dampers and linkages
- Check heat exchanger for leaks where applicable
- Check gas valve and controls where applicable
- Check oil burner and controls where applicable
- Check and tighten electrical heater connections
- Check motor current against nameplate
- Check hardware and gaskets
- Any other maintenance or component replacement or repair necessary to maintain the unit heaters, cabinet heaters and radiant heat panels in accordance with manufacturers' specifications is included.

#### **11. EXHAUST FANS:**

The Contractor shall provide annual fall maintenance and inspections (September-November) of all exhaust fans as described herein. The maintenance /inspections shall include the following services:

- Brush, vacuum or clean grills, coils and fans
- Check fan assembly
- Check and tighten all mounting hardware
- Check overall operation
- Check bearings for wear
- Lubricate fan and motor bearings where applicable
- Check and tighten all electrical connections
- Check all control operations
- Lube and adjust dampers or linkages
- Check damper operation
- Check belts for proper tension, replace if worn
- Align all sheaves and repair or replace as required
- Check motor current against nameplate
- Any other maintenance or component replacement or repair necessary to maintain the exhaust fans in accordance with manufacturers' specifications is included.

#### **12. WATER CHEMICAL TESTING AND TREATMENT:**

The Contractor shall retain the services of competent water treatment company to provide complete water chemical testing and treatment of all glycol systems. The contractor shall test these systems on an annual basis in the fall (September- November). Glycol loops shall be treated to maintain proper pH, and inhibitor levels. The State will provide all glycol that may be required. The water chemical treatment services shall include equipment to successfully provide the water chemical treatment services. The Contractor shall provide electronic water treatment reports within 5 business days of completion of the site visits and testing for each glycol system. The report shall include the following at a minimum:

- pH
- percentage of glycol
- specific gravity
- freeze point

The Contractor shall retain the services of a competent water treatment company to provide complete water chemical treatment of the cooling towers, condenser water, chilled water loops and forced hot water systems. The Contractor shall test these systems on a monthly basis from April through October. In addition, the Contractor shall test the forced hot water systems twice a year, in October and January. They shall provide chemicals for all forced hot water systems. The water treatment services shall include any equipment required to successfully provide the water treatment services. The Contractor shall provide electronic water treatment reports within 5 business days of completion of the site visits and testing for each location. The reports shall include a following at a minimum:

Alkalinity, Hardness, pH, Conductivity, Sulfite, Polymer, Iron

**13. GENERAL REQUIREMENTS:**

The Contractor shall perform the services as described herein utilizing mechanics skilled in the service of the respective HVAC equipment that have obtained a "journeyman" level of competence. Apprentices may be used only for work of a routine nature and then only when accompanied by and under the direction of a qualified journeyman. Further, the Contractor shall maintain all necessary certifications and /or licensing as required by state and /or federal laws (e.g., NH Gas Fitter's License for all personnel engaged in the installation, maintenance and /or repair of gas fired appliances; EPA Certifications for CFC (chlorofluorocarbon Recovery).

All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitution will be permitted only with prior authorization of the State Project Manager.

The Contractor shall after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain the signature thereon from the designated building maintenance technician.

The Contractor shall provide two (2) copies of a Final Report of work completed the previous year. The report may be in a narrative format for each month of the contract year. The report shall be submitted to the Administrator, Bureau of Court Facilities, on or before January 31 of each year.

The State will:

Provide the Contractor with all pertinent information regarding the requirements for this contract within two (2) working days of receiving a request for information from the Contractor.

Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.

A Criminal Records Release Authorization Form (State of NH, Department of Safety, Division of State Police) shall be required for each employee prior to working at any of the Court Facility Locations. (Record Release Forms shall be provided to and kept on file with the Bureau of Court Facilities.)

The Contractor shall conduct their work so as to interfere as little as possible with State business. They shall at their own expense, wherever necessary or required, furnish safety devices and take such other precautions as may be necessary to protect life and property.

The Contractor agrees that any damage or injury to building, material and equipment or to the other property during the performance of these services shall be repaired at their own expense.

The Contractor shall notify the State Project Manager of any maintenance related issues that are discovered while performing the work.

The Contractor shall give all notices and comply with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.

The Contractor shall initiate, maintain and supervise all safety precautions and programs in connection with the work. The Contractor shall provide the necessary equipment and comply with all City, State and or Federal safety regulations.

The Contractor shall also be aware of laws and regulations relating to hazardous materials that may be encountered during construction operations. The health and safety of employees, the general public, and the potential of damage to the overall environment is possible if hazardous materials are not recognized, reported, and the appropriate action taken to dispose of, remove from the site, or otherwise contain the possible contaminants.

Contractor Initials RD

Date 12/18/2023

If any abnormal condition is encountered or exposed that indicates the presence of a hazardous material or toxic waste, construction operations shall be immediately suspended in the project area and the State Project Manager notified. No further work shall be conducted in the area of the contaminated material until the site has been investigated and the State has given approval to continue the work in the area. The Contractor shall fully cooperate with the State and perform any remedial work as directed. Work shall continue in other areas of the Project unless otherwise directed.

The Contractor shall provide adequate supervision of their employees to ensure complete and satisfactory performance of all work in accordance with the terms of the contract.

The Contractor shall provide methods, means, and facilities to minimize noise produced by construction operations.

The Contractor shall ensure that all materials shall be of the best quality, all work is completed in a professional manner, and all aspects of the project are delivered in good working order, complete and perfect in every respect. All materials and equipment shall be new unless otherwise specified and shall be good quality free from faults and defects.

The Contractor shall further ensure that all dirt and debris resulting from the work under any resulting contract shall be disposed of at the end of each day or at the completion of work.

The Contractor shall supervise and direct the work, using their best skill and attention. The Contractor shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portion of the work. All aspects of the project shall be subject to the inspection and approval of the State. The Contractor guarantees to repair, replace, re-execute or otherwise correct any defect in workmanship, materials, of the like that fails to conform to the requirements of the State, or that appear during the progress of the work or within one year of final acceptance by the State.

The Contractor shall perform all the work and furnish all the materials, tools, equipment and safety devices necessary to perform in the manner and within the time hereinafter specified. The Contractor shall complete the entire work to the satisfaction of the State and in accordance with the specifications herein mentioned, at the price herein agreed upon and fixed therefore. All the work, labor furnished under this contract(s), shall be done and furnished strictly pursuant to, and in conformity with the specifications described herein, and the directions of the State representatives as given from time to time during the progress of the work, under the terms of this contract.

The Contractor shall take all responsibility for the work under this contract; for the protection of the work; and for preventing injuries to persons and damage to property and utilities on or about the work. They shall in no way be relieved of their responsibility by any right of the State to give permission or issue orders relating to any part of the work; or by any such permission given on orders issued or by failure of the State to give such permission or issue such orders. The Contractor shall bear all losses resulting to him or to the State on account of the amount or character of the work, or because of the nature of the area in or on which the work is done differed from what was estimated or expected, or account of the weather, elements or other causes.

The Contractor shall be responsible to the State for the acts and omissions of their employees, subcontractors and their agents and employees and other persons performing any of the work under a contract.

All work shall be done in such a manner as not to interfere with the State's operating functions. The Contractor and their employees shall familiarize themselves and comply with all rules and regulations applicable to each project.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

## EXHIBIT E - SCOPE OF WORK CFBI

1. The Vendor shall provide the Central Facilities Bureau with a "total maintenance program" for refrigerated water chillers, air conditioning systems, plate heat exchangers, and associated devices (see attached equipment list, Attachment 2, Section 3, for the types of equipment to be covered) owned by the State of New Hampshire
2. The term "total maintenance program" as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein. The equipment covered by this agreement, their respective locations and manufacturers are listed and attached as part of this bid invitation in Attachment 2, Section 3.
3. The term "total maintenance program" as used above shall mean servicing, repairing, lubricating and/or replacing chillers and air conditioning system components, and associated devices as necessary, as well as providing all necessary fluid and refrigerants. Mechanical system associated devices, shall include cooling towers, glycol coolers, air cooled condensers, condenser fans and motors, chilled water, condenser water and glycol pumps, automatic controls, dampers, valves, all electrical components including coils and contactors (from the load side of the respective disconnect switches), automatic and manual valves, gauges, strainers, chilled water loop (to the main supply and return shutoff valves only), condenser water, glycol and refrigerant loops, and all other devices associated with the chilled water and condenser water systems. Shells and tubes are excluded from this agreement.
4. The Vendor shall perform the procedures necessary to "startup" and "shutdown" the chillers in accordance with the manufacturers' recommendations. Start and shutdown times will be determined by the State and will vary from location to location. Should startup be required before May 1<sup>st</sup> or shut down after September 30<sup>th</sup>, the State will be responsible for cooling tower draining and refilling in the event of freezing temperatures.
5. The Vendor shall clean all condenser tubes once each year in order to remove all scale and sludge. The Vendor shall use either chemical or mechanical means to accomplish the above, but if chemical means are used the Administrator, Central Facilities Bureau must be notified so that he/she may inspect and approve the cleaning. The Vendor shall be responsible to clean evaporator tubes if required to maintain the chiller in proper operating condition.
6. The Vendor shall maintain all refrigerated chillers and air conditioning systems and as required to maintain them in proper operating condition by providing, at a minimum the following services:
  - Check unit thoroughly for refrigerant leaks and proper amount of refrigerant; add refrigerant as required (Vendor shall be responsible for the removal and disposal of used refrigerant)
  - Check and calibrate safety and operating controls
  - Check and tighten all electrical terminals and terminations, check contacts for wear and replace and/or repair all defective electrical components
  - Check oil level in compressors and add as required
  - Check glycol level and add as required
  - Check crankcase heaters
  - Check internal interlocks, flow switches and any associated pumps and fans
  - Check oil samples for acid and change oil when so indicated by analysis
  - Any other maintenance or component replacement or repair necessary to maintain the refrigerated chillers and air conditioning systems in accordance with manufacturer's specifications. Any associated costs for crane or hoist usage shall be included.
7. The Vendor shall clean and check all cooling towers a minimum of once a year and as required to maintain them in proper operating condition. At a minimum, the services shall consist of the following:
  - Draining, flushing and cleaning towers
  - Clean and painting rusted areas
  - Check and clean or replace nozzles
  - Check float valves and repair or replace if necessary
  - Inspect and lubricate all bearings
  - Check fans for balance and repair or replace if necessary
  - Clean fan blades
  - Check and tightening all electrical terminations. Check contacts for wear; repair and/or replace defective electrical components and check motor current against nameplate.

- Any other maintenance or component replacement or repair necessary to maintain the cooling towers in accordance with manufacturer's specifications is included.
8. The Vendor shall maintain all condenser water, chilled water, circulator pumps and glycol pumps a minimum of once a year and as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Clean and painting of pump housings when required
  - Inspect electrical connections and contactors
  - Check couplings for alignment and wear and realign or replace when necessary
  - Lubrication of all bearings
  - Check packing and adjust or replace if necessary
  - Clean strainers
  - Check impeller and wearing rings and replace if necessary
  - Check for bearing wear and replace if needed
  - Check and replace gaskets when needed
  - Tighten all nuts and bolts, check and tighten all electrical terminations, check contacts for wear, repair and/or replace defective electrical components, check motor current against nameplate and check motor mounts and vibrator pads.
  - Any other maintenance or component replacement necessary to maintain the condenser water, chilled water, circulator pumps and glycol pumps in accordance with manufacturer's specifications is included in this agreement.
9. The Vendor shall clean and check the Plate Heat Exchanger a minimum of once a year and as required to maintain it in proper working condition. The Vendor shall inspect the equipment completely and perform any required maintenance in accordance with the manufacturer's recommendations.
10. Air handler systems shall be inspected semi-annually in the spring and the fall. Maintenance shall be performed on the air handlers during these semi-annual inspections and shall include, at a minimum, the following services:
- Repair or replace defective bearings as required
  - Check fans and fan shafts for proper balance and repair or replace as necessary
  - Check all belts for proper tension, alignment and wear, replace belts as required
  - Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Align all sheaves and repair or replace as required
  - Check and tighten all electrical terminations, check contacts for wear; Repair and/or replace defective electrical components and check motor current against nameplate
  - Any other maintenance or component replacement or repair necessary to maintain the air handlers in accordance with manufacturer's specifications is included in this agreement.
11. In addition to annual start up and shut down and any emergency requirement, the Vendor shall provide a monthly inspection visit for each chilled water and air conditioning system. During these monthly visits, they shall completely inspect the equipment and perform any required maintenance pursuant to the manufacturers' recommendation.
12. The Vendor shall retain the services of a competent independent water treatment company to provide complete chemical water treatment of the cooling towers, condenser water and chilled water loops if the awarded Vendor does not have the capacity to perform water treatment. Monthly water treatment reports for the Subcontractor shall be submitted and directed to the Administrator, Central Facilities Bureau and should include at a minimum:
- PH
  - Dissolved solids
  - Alkalinity
13. In March of each year, the Vendor shall provide electrical testing of all disconnect switches, motor starters, wiring and all other electrical devices associated with the water chiller and all air conditioning systems. At a minimum the following must be done:
- Megger all motors
  - Check over current settings
  - Check insulation resistance
  - Check contact resistance
  - Check all connections for tightness, and

- Clean service and repair and/or replace all defective components.
  - A complete report of the results from the electrical testing company shall be submitted directly to the Administrator, Central Facilities Bureau within thirty days of completing the work.
14. The Vendor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have obtained a "journeyman" level of competence. Apprentices may be used only for work of a routine nature and then only when accompanied by and under the direction of a qualified journeyman. Further, the Vendor shall maintain all necessary certifications and/or licensing as required by state and/or federal law (e.g., NH Gas Fitter's License for all persons engaged in the installation, servicing and/or repair of gas fired appliances; EPA Certification for CFC (chlorofluorocarbons) Recovery).
  15. The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Vendor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
  16. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Administrator, Central Facilities Bureau or his/her designated representative.
  17. The Vendor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain the signature thereon from the Administrator, Central Facilities Bureau or his/her designated representative.
  18. The Vendor shall present two (2) copies of a Final Report of work completed the previous calendar year. The report may be in a narrative format for each month of the contract year. The report shall be submitted to the Administrator, Central Facilities Bureau, on or before January 15th.
  19. The Administrator, Central Facilities Bureau, shall:
    - a. Provide the Vendor with all pertinent information regarding the requirements for this contract within two (2) working days of receiving a request for information from the Vendor.
    - b. Examine any documents submitted by the Vendor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Vendor's work.
  20. The Vendor shall be responsible to retain the services of a competent independent water treatment company to test and provide water treatment of the glycol system for PH, specific gravity, freeze point and glycol percentage. The Vendor is responsible to treat the glycol loop to maintain proper PH, and inhibitor levels. The Vendor is not responsible to replace glycol in the system that results from a leak in the system. The State will provide all glycol that may be required.

The Vendor shall retain the services of a competent independent water treatment company to provide complete chemical water treatment of the cooling towers, condenser water and chilled water loops if the awarded Vendor does not have the capacity to perform water treatment. Monthly water treatment reports for the Subcontractor shall be submitted and directed to the Administrator, Central Facilities Bureau and should include at a minimum:

- PH
- Dissolved solids
- Alkalinity

## EXHIBIT F - SCOPE OF WORK CFB2

1. The Vendor shall provide the Central Facilities Bureau with preventative maintenance, repair and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices (see Attachment 2, Section 1) owned by the State of New Hampshire, as described throughout this bid invitation.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein. The equipment covered by this agreement, their respective locations and manufacturers are listed and attached as part of this bid invitation in Attachment 2, Section 1. Seasons are defined as:
  - Cooling Season (on or before April 30)
  - Heating season (on or before September 30)
3. The Vendor shall provide an annual fall maintenance inspection of the unit heaters, radiant heat panels, baseboards, make-up air units, infrared heaters and cabinet heaters as described herein. The maintenance inspection shall include the following services:
  - Brush or vacuum grilles, coils, fan, etc.
  - Lubricate fan and motor bearings where applicable
  - Check belts and sheaves where applicable
  - Check steam traps, valves, etc. where applicable
  - Check and tighten all electrical connections
  - Check all control operations
  - Lubricate and adjust dampers and linkages
  - Check heat exchanger for leaks where applicable
  - Check gas valve and controls where applicable
  - Check oil burner and controls where applicable
  - Check and tighten electric heater connections
  - Check amps/volts where applicable
  - Check filters
  - Check fan assembly
  - Check and tighten all mounting hardware
  - Check overall operation
  - Check hardware and gaskets
4. Vendor shall inspect and complete preventative maintenance on all air conditioning systems and chiller systems annually in the spring (March – May) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
  - Check and record volts/amps of compressors
  - Check and record volts/amps of condenser fan motor where applicable
  - Check starter and contact surfaces
  - Check and record operating temperatures
  - Check refrigerant charge (Vendor shall be responsible for the removal and disposal of any used refrigerant)
  - Check moisture indicators and sight glasses
  - Check oil level
  - Check oil contamination
  - Check all belts where applicable
  - Check all safety controls
  - Check superheat and adjustment
  - Check hot gas by-pass controls where applicable
  - Check head pressure controls where applicable
  - Check unloader operation where applicable
  - Check all operating controls
  - Check and tighten all electrical connections
  - Lubricate motors/bearings where applicable
  - Inspect and clean condenser coil
  - Clean and paint rusted areas

- Check water cooled condenser coil where applicable
  - Check water regulating valve where applicable
  - Check cap tubes/piping for chafing
  - Check crankcase heaters
  - Visually check for oil refrigerant leaks (Vendor shall be responsible for the removal and disposal of used refrigerant)
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan sheave wear
  - Check fan sheave alignment
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean evaporator coils
  - Inspect and clean condensate pans
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (See #9 Air Filters)
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
  - Check glycol level if applicable
  - Check humidifier strainer where applicable
  - Check and clean humidifier drain/pan
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes,
  - Check for any unusual noises or vibrations,
  - Check structural integrity of the unit,
  - Check glycol level if applicable.
5. The Vendor shall maintain all digital control systems and associated devices on a semi-annual basis: spring (March – May) and fall (September – November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Review system for proper operation, verify that all associated devices start and stop properly, check that set points are maintained, and verify scheduling
  - Check operational sequence of all VAV's, and related preheat, reheat and radiation valves and motors
  - Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
  - Test and calibrate all devices including but not limited to thermostats, actuators, controls, dampers, valves, variable air volume devices
  - Make back-up copies of software configurations and operating system. Provide customer with access to most recent copy
  - Check and record any system abnormalities or deficiencies
6. The Vendor shall inspect all condenser water, and chilled water pumps as well as any glycol pumps annually in the spring (March- May). In addition, the Vendor shall inspect all forced hot water pumps and circulators in the fall (September - November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Inspect electrical connections and contactors
  - Check couplings for alignment and wear and realign or replace when necessary
  - Lubricate all bearings
  - Check packing and adjust if necessary
  - Clean strainers
  - Check impeller and wearing rings
  - Check for any bearing wear

- Check gaskets
  - Check for proper operation
  - Check for any improper vibration or noise
  - Tighten all nuts and bolts
  - Check and tighten all electrical terminations
  - Check contacts for wear
  - Check and record motor current against nameplate
  - Check motor mounts and vibrator pads
7. The Vendor shall perform annual fall cleaning and inspections of all heating systems including boilers, furnaces and domestic hot water tanks as described below:
- Remove all cleaning access panels
  - Wire brush and vacuum all fireside surfaces free of soot
  - Wash coat all refractory; perform patching of refractory as required
  - Replace all gasketing as required
  - Reseal boiler access panels
  - Inspect all burners; Adjust spark gap and test pilots
  - Test fire all burners
  - Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs
  - Test and ensure that all operating controls for the respective heating systems are working properly
  - Collect and properly dispose of all waste products that result from the cleaning or repairs to the above mentioned boilers
8. The Vendor shall provide semi-annual inspections in the spring (March – May) and fall (September – November) of the air handler systems. Inspections shall include the following:
- Check bearings for wear
  - Check fans and fan shafts for proper balance
  - Check all belts for proper tension, alignment and wear
  - Checking all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Clean all heating and cooling coils
  - Clean and scrub all condensation pans and check to ensure that pans are pitched correctly for proper drainage
  - Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order
  - Check all sheaves for proper alignment
  - Check and tighten all electrical terminations
  - Check contacts for wear
  - Check and record motor current against nameplate
  - Check all safety controls
  - Lubricate motors/bearings where applicable
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (See #9 Air Filters)
  - Check humidifier strainer where applicable
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check and clean humidifier drain/pan
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes

- Check for any unusual noises or vibrations
  - Check structural integrity of the unit
9. AIR FILTERS: Vendor is responsible for providing and replacing all air filters (including anti-microbial filters). The list below contains air filters used in these facilities.

| Manufacturer     | Description   |
|------------------|---|
| Sanyo            | apatite filter STKFDB   |
| Sanyo            | Air Filter Assembly 2 852-0-2307-34002  |
| Mitsubishi       | Outlander Particulate Type Filter   |
| Trane            | 1" (cm) TA and PL Media Model 02 87/8 x 191/8   |
| Trane            | 1" (cm) TA and PL Media, Model 04 87/8 x 241/8  |
| Trane            | 1" Fresh Air Filter (only on cabinet styles D, E, and H with bottom return and fresh air opening) Model 02 51/2 x 191/8 |
| Trane            | 1" Fresh Air Filter (only on cabinet styles D, E, and H with bottom return and fresh air opening) Model 04 51/2 x 241/8 |
| Trane (roof top) | 20 - 30 ton take 20 x 20 x 2; 40 ton 20 x 25 x 2  |

Filters shall meet or exceed existing filters for efficiency and quality.

10. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of the Administrator, or his/her designated representative.
11. The Vendor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have obtained a "journeyman" level of competence.
12. The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Vendor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. Vendor shall provide a "not to exceed" estimate before starting any work. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three hours from any overtime payment.
13. Request to repair and/or replace parts shall be approved in advance by the Administrator Bureau of Facilities and Assets Management, or his designated representative. Materials shall be invoiced not to exceed 10% above Vendor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Administrator, or his designated representative.
14. The Vendor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the Administrator, or his designated representative.
15. The Vendor shall present two (2) copies of a Final Report of work done the previous fiscal year. The report may be in a narrative during each month of the contract year. The reports shall be submitted to the Administrator or his/her designated representative on or before January 15th of the following year.
16. The State shall:
- Provide the Vendor with all pertinent information regarding the requirements for this contract within two (2) working days of receiving a request for information from the Vendor.
  - Examine any documents submitted by the Vendor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Vendor's work.

## EXHIBIT G - SCOPE OF WORK DOC

1. The Contractor shall provide the Department of Corrections with preventative maintenance, repair, and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices owned by the State of New Hampshire.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials (i.e. coil cleaners, pan treat tablets, grease, and lubricants), equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein.
3. A report of deficiencies will be provided to the agency contact after each preventative maintenance inspection.
4. "Spring" is defined as the months of April and May. "Fall" is defined as the months of October and November.
5. The Contractor shall provide annual fall preventative maintenance of the unit heaters and cabinet heaters as described herein. The maintenance inspection shall include the following services:
  - Inspect grilles, coils, fan, etc. Clean as needed.
  - Lubricate fan and motor bearings where applicable.
  - Check belts and sheaves where applicable.
  - Check/clean drains, pans, condenser pumps.
  - Check/clean strainers where applicable.
  - Check steam traps, valves, etc. where applicable.
  - Check and tighten all electrical connections.
  - Check all control operations.
  - Lubricate and adjust dampers and linkages.
  - Check unit-operating conditions.
  - Check heat exchanger for leaks where applicable.
  - Check gas valve and controls where applicable.
  - Check and tighten electric heater connections Check amps/volts where applicable.
  - Check filters.
  - Check fan assembly.
  - Lubricate fan and motor bearings as required Check motor volts/amps.
  - Check burner interlock controls.
  - Check and tighten all mounting hardware.
  - Check overall operation.
  - Check operating controls.
  - Check thermometer accuracy.
  - Check hardware and gaskets.
  - Check overall operation.
6. The Contractor shall provide semi-annual preventative maintenance of the air handler systems to include air handlers, energy recovery ventilators (ERV's), and heat ventilators (HV's). Inspections shall include the following:
  - Check bearings for wear.
  - Check fans and fan shafts for proper balance.
  - Check all belts for proper tension, alignment and wear.
  - Check all air handling systems for sequence of operations and internal controls.
  - Inspect all heating and cooling coils. Clean as needed.
  - Inspect all condensation pans and check to ensure that pans are pitched correctly for proper drainage. Clean as needed.
  - Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order.
  - Check all sheaves for proper alignment.
  - Check and tighten all electrical terminations.
  - Check contacts for wear.
  - Check and record motor current against nameplate.
  - Check all safety controls.
  - Lubricate motors/bearings where applicable.
  - Check fan wheels - clean as required.
  - Check fan scrolls - clean as required.
  - Check fan bearing supports.

- Check motor supports.
  - Check damper operation.
  - Check damper linkages.
  - Check motor damper operation.
  - Inspect and clean condensate pumps where applicable.
  - Inspect energy recovery wheels where applicable. Report any deficiencies to agency.
  - Check air filters. Report any deficiencies to agency.
  - Check humidifier strainer where applicable.
  - Check and clean humidifier float assembly where applicable.
  - Check humidifier level controls where applicable.
  - Check and clean humidifier drain/pan where applicable.
  - Check humidifier heating elements where applicable.
  - Check all humidifier controls where applicable.
  - Check and clean outside air intakes.
  - Check for any unusual noises or vibrations.
  - Check structural integrity of the unit.
  - Inspect belts. Report any deficiencies to agency.
7. The Contractor shall provide preventative maintenance on all air conditioning system condensers annually in the spring as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Check and record volts/amps of compressors.
  - Check and record volts/amps of condenser fan motor(s).
  - Check starter and contact surfaces.
  - Check and record operating temperatures.
  - Check refrigerant charge. Report findings to agency.
  - Check moisture indicators and sight glasses.
  - Check oil level.
  - Check all safety controls.
  - Check superheat and adjustment.
  - Check hot gas by-pass controls where applicable.
  - Check head pressure controls where applicable.
  - Check unloader operation where applicable.
  - Check all internal operating controls.
  - Check and tighten all electrical connections.
  - Lubricate motors/bearings where applicable.
  - Inspect and clean condenser coil(s). Contractor shall provide and utilize condenser coil cleaner.
  - Check water cooled condenser coil where applicable.
  - Check water regulating valve where applicable.
  - Check cap tubes/piping for chafing.
  - Check crankcase heaters.
  - Visually check for oil refrigerant leaks.
  - Check for any unusual noises or vibrations.
  - Check structural integrity of the unit.
8. The Contractor shall provide annual fall cleaning and inspections of all heating systems including boiler, furnaces, and domestic hot water tanks as described below:
- Remove all cleaning access panels.
  - Wire brush and vacuum all fireside surfaces free of soot.
  - Replace all maintenance-related gasket(s) as required.
  - Reseal boiler access panels.
  - Inspect all burners.
  - Adjust spark gap and test pilots.
  - Test fire all burners.
  - Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut-offs
  - Test and ensure that all internal operating controls for the respective heating systems are working properly.

- Perform combustion testing analysis annually. Post results on equipment.
  - Inspect expansion tanks.
  - Check gas pressures.
  - Collect and properly dispose of all waste products that result from the cleaning or repairs to the boilers.
  - Inspect belts annually where applicable.
  - Inspect filters. Report deficiencies to agency.
9. The Contractor shall provide semi-annual cooling tower maintenance (spring startup/fall shutdown) to include at a minimum the following:
- Drain and clean sump during fall shutdown.
  - Clean and fill sump during the spring.
  - Inspect electric heaters for proper operations where applicable.
  - Check the water fill makeup system.
  - Inspect and clean water distributor nozzles on top of cooling tower.
  - Check/inspect belts, report deficiencies to agency.
  - Inspect motors, lubricate as needed, and clean excess grease.
  - Check motor amp readings to nameplate.
  - Inspect couplings to ensure proper alignment and check for signs of uneven wear.
  - Inspect tower fan blades for overall condition. Report any deficiencies to agency.
  - Inspect all electrical. Tighten all loose connections as needed.
  - Check transmission gear oil. Change as needed.
  - Clean tower media (corrugated grates) both in spring and fall.
  - Inspect spray pump(s) and dampers where applicable.
10. The Contractor shall provide semi-annual (spring/fall) chiller maintenance to include at a minimum the following:
- Annually perform eddy current testing to verify condenser tube conditions, report finding/deficiencies to agency. Eddy current testing must be subcontracted if the Contractor is unable to perform this service.
  - Retrieve oil samples and send out for testing to ensure no signs of issues internal to the equipment.
  - Report findings to agency.
  - Inspect all electrical. Tighten all loose connections as needed.
  - Check variable speed drive (VSD) fluid. Change as needed.
  - Clean condenser tubes annually in the spring. Must utilize tube cleaning machine and clean all condenser tubes.
  - Check refrigerant charge. Report any issues found.
  - Inspect chiller for signs of refrigerant leaks. Report any issues found.
  - Inspect chiller for signs of water leaks. Report any issues found.
  - Check flow switches where applicable.
  - Check all related pressure gauges and ensure proper readings.
  - Utilize onboard processor to view diagnostics for active alarms and histories.
  - Report deficiencies to agency.
11. The Contractor shall provide annual fall exhaust fans maintenance to include at a minimum the following:
- Inspect belts. Report any deficiencies to agency.
  - Inspect unit for overall condition.
  - Check motor amps to nameplate.
  - Inspect electrical connections. Tighten as needed.
  - Check bearings to ensure proper operations. Lubricate as needed.
  - Inspect fan/blower for overall condition.
  - Inspect motor and fan/blower sheave and pulley for overall condition and signs of uneven wear.
12. The Contractor shall provide semi-annual return fans (RF) maintenance. This maintenance must coincide with the semi-annual air handler maintenances and shall include at a minimum the following:
- Inspect belts. Report any deficiencies to agency.
  - Inspect unit for overall condition.
  - Check motor amps to nameplate.
  - Inspect electrical connections. Tighten as needed.
  - Check bearings to ensure proper operations. Lubricate as needed.

- Inspect fan/blower for overall condition.
  - Inspect motor and fan/blower sheave and pulley for overall condition and signs of uneven wear.
13. The Contractor shall provide annual chilled water and cooling tower pumps maintenance in the spring to coincide with the chiller and cooling tower spring maintenances and shall include at a minimum the following:
- Inspect overall condition of pumps assembly (pump/volute/motor).
  - Check for leaks. Report deficiencies to agency.
  - Inspect pump couplings for signs of damage or uneven wear. Check for proper alignment.
  - Check/verify motor amps to nameplate.
  - Inspect electrical. Tighten loose connections as needed.
  - Lubricate pump and motors. Clean away excess grease from equipment.
  - Verify proper pressures on pump gauges where applicable.
  - Inspect associated variable frequency drives (VFD's) for overall condition and proper operations where applicable.
14. The Contractor shall provide annual fall heating pumps (all main heat loop pumps and boiler injector pumps) maintenance and shall include at a minimum the following:
- Inspect overall condition of pump assembly (pump/volute/motor).
  - Check for leaks. Report deficiencies to agency.
  - Inspect pump couplings for signs of damage or uneven wear. Check for proper alignment.
  - Check/verify motor amps to nameplate.
  - Inspect electrical. Tighten loose connections as needed.
  - Lubricate pump and motors. Clean away excess grease from equipment.
  - Verify proper pressures on pump gauges where applicable.
  - Inspect associated variable frequency drives (VFD's) for overall condition and proper operations where applicable.
15. The Contractor shall provide annual spring ductless split A/C maintenance to include at a minimum the following:
- Inspect overall condition of units (indoor and outdoor).
  - Check and flush indoor evaporator condensate drains.
  - Clean indoor evaporator washable air filters.
  - Inspect evaporator and condenser coils for condition and signs of leaks.
  - Wash condenser coils annually in the spring.
  - Operate unit from thermostat and ensure proper operations.
  - Check compressors for proper amp readings to nameplate.
  - Check crankcase heaters' operations where applicable.
  - Check condenser fans' operations and compare amp readings to nameplate.
  - Check refrigerant pressures on units as needed based on unit operations.
16. The Contractor shall provide annual fall pneumatic air compressors maintenance which shall include at a minimum the following:
- Inspect overall condition of equipment.
  - Drain and blowdown tank to remove water/condensation from tank.
  - Inspect electrical. Tighten loose connections as needed.
  - Replace compressor oil.
  - Replace compressor air filters.
  - Replace compressor motor belts.
  - Inspect associated air dryer units where applicable. Check for proper operations.
  - Check operation and settings of air pressure controls.
  - Check operations of automatic blowdown valves where applicable.
  - Check pressure reducing valve settings.
  - Check low-pressure safety valve.
  - Check air dryer refrigerant pressure/temperatures.
  - Check air dryer drain tap and by-pass valves.
  - Check air compressor unloaders and check valve.
  - Check air compressor operating controls including PE switch, starter, and alternator.
  - Check air compressor high-pressure safety valve.

17. The New Hampshire Correctional Facility for Women (NHCFW) and the Northern New Hampshire Correctional Facility (NNHCF) have HVAC building automation control systems. The Contractor shall provide semi-annual (spring/fall) inspections of these control systems including all components as described below. NHCFW's control system uses the Trane Tracer SC+ application. Any maintenance and or repairs on the Trane Tracer SC+ application shall be completed by Trane Certified Technicians. Certification will be verified. If the Contractor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Trane certified Contractor. NNHCF uses a Schneider Electric Controls System. Any maintenance and or repairs on the Schneider Electric Controls System shall be completed by Schneider Certified Technicians. Certification will be verified. If the Contractor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Schneider certified Contractor. The automatic temperature control system services shall consist of, at a minimum, the following services:
- Check all control valves.
  - Check operation of all auxiliary devices.
  - Review HVAC system sequence of operation.
  - Check all dampers and lubricate.
  - Check operational sequence of all VAV's, single duct terminal units, CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics.
  - Check all room thermostats.
  - Check time clock operation and settings.
  - Perform any software changes, upgrades and backups annually when required.
18. The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems.
19. Except as otherwise provided in this Scope of Services, all Preventative Maintenance services performed under this Contract shall be performed between the hours of 7:00 A.M. and 3:00 P.M., unless other arrangements are made in advance with the NH Department of Corrections. Any deviation in work hours shall be pre-approved by the Contracting Officer and/or their designee. The State requires ten (10) day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.
20. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ enough technicians so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered (5 hours for the Northern NH Correctional Facility in Berlin). If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
21. The Contractor must provide and include in their price the cost of subcontracting the annual services for the Trane Tracer SC+ system located at the New Hampshire Correctional Facility for Women. The annual software and firmware updates required for the system must be performed by a Trane certified technician.
22. The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the NHDOC staff member providing the escort/site access. Digital invoices, records and reports must be forwarded to the Administrator of Logistics, Department of Corrections or his/her designated representative(s).
23. The Agency, shall:
- Provide the Contractor with all pertinent information regarding the requirements for services within two (2) working days of receiving a request for information from the Contractor.
  - Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.
24. REFRIGERATION/FREEZERS:
- 24.1. All preventative maintenance visits will be properly documented to list all equipment serviced, deficiencies found, work performed, parts installed, and any other pertinent information. Preventative maintenance will be coordinated with all appropriate parties to ensure all work will be performed in a timely manner.
- Chemically clean and rinse condenser coils on all refrigeration units.
  - Check electrical motors and take amperage readings.
  - Lubricate bearings.
  - Check and tighten electrical connections and fuses.
  - Check and cycled all operation and safety controls.
  - Verify thermostat specifications.

- Verify all temperature sensors integrity.
  - Inspect filters and belts. Report any deficiencies to agency.
  - Inspect blower wheels, sheaves and belts. Report any deficiencies to agency.
  - Clean condensate drain pan and trap as needed.
  - Check control components and wiring.
  - Check motor amperage and voltage.
  - Check refrigerant pressures and/or line temps.
  - Check system alarm.
25. Emergency service shall be provided, as needed on a twenty-four (24) hour, seven (7) days a week basis. From the time of the call, the Contractor has a maximum of three (3) hours to respond and be on site to this call (5 hours for the Northern NH Correctional Facility in Berlin). If the Contractor is unable to respond within three (3) hours (5 hours for Berlin) and/or the malfunction or emergency is such that immediate action is required, then the State may take such action such as including obtaining an alternate service provider as may be necessary.
26. **ADDITIONAL AGENCY REQUIREMENTS:**
- 26.1. Administrative Rules, Policies, Regulations and Policy and Procedure Directives:
- 26.1.1. Contractor shall comply with any applicable NH Department of Corrections Administrative Rules, Policies, Regulations and Policy and Procedure Directives (PPD's). Additional information can be located as a separate link: [http://www.nh.gov/nhdoc/business/rfp\\_bidding\\_tools.htm](http://www.nh.gov/nhdoc/business/rfp_bidding_tools.htm).
- 26.2. Contractor shall comply with the Prison Rape Elimination Act (PREA) of 2003 (Federal Law 42 U.S.C.15601 et. seq.), with all applicable Federal PREA standards, and with all State policies and standards related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse within facilities/programs/offices owned, operated, or contracted. Contractor acknowledges that, in addition to self-monitoring requirements, the State will conduct compliance monitoring of PREA standards, which may require an outside independent audit. Additional information can be located as a separate link: [http://www.nh.gov/nhdoc/business/rfp\\_bidding\\_tools.htm](http://www.nh.gov/nhdoc/business/rfp_bidding_tools.htm).
- 26.3. Contractor Employee Information/Background Checks:
- 26.3.1. The Contractor (to include each employee and any approved subcontractor working in a NHDOC facility) will be required to sign the State of New Hampshire's Confidentiality Form and Criminal Record Authorization Form. Prior to placing an individual in a State facility, all prospective personnel must receive clearance from the NH Department of Corrections. Said clearance shall be obtained by submitting a Criminal Record Release Authorization Form on behalf of all personnel/employees and subcontractor to the NH Department of Corrections.
- 26.3.2. The NH Department of Corrections reserves the right to conduct a procedural review of all criminal background checks of all potential Contractor and/or sub-contractor's employees to determine eligibility status.
- 26.4. The NH Department of Corrections will notify the Contractor of any potential Contractor and/or sub-contractor's employees who does not comply with the criteria identified, below. In addition, the employees meeting the following criteria will not be permitted on-site:
- 26.4.1. Individuals convicted of a felony shall not be permitted to provide services;
- 26.4.2. Individuals with confirmed outstanding arrest warrants shall not be permitted to provide services;
- 26.4.3. Individuals with a record of a misdemeanor offense(s) may be permitted to provide services pending determination of the severity of the misdemeanor offense(s) and review of the criminal record history by the Warden and/or designee of the corresponding facility requiring service;
- 26.4.4. Individuals with restrictions on out-of-state and/or State of NH professional licenses and or certifications;
- 26.4.5. Individuals whose professional licenses and/or certification have been revoked and reinstated from other States and/or the State of New Hampshire;
- 26.4.6. Individuals with a history of drug diversion;
- 26.4.7. Individuals who was a former State of NH employee and/or former contract employee that was dismissed for cause;
- 26.4.8. Individuals previously employed with the NH Department of Corrections without prior approval of the NH Department of Corrections; and

The NH Department of Corrections may not permit relatives of currently incarcerated felons to provide services without prior approval.

## EXHIBIT H - SCOPE OF WORK DMAVS

1. The Contractor shall provide the Department of Military Affairs and Veterans Services (DMAVS) with "preventative maintenance" and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices in compliance with the manufacturer's specifications and the following at a minimum.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein.
3. The Contractor shall provide on annual fall cleaning and inspections of all heating systems including RTUs, boilers, furnaces, Modine style heating units with gas Trane and domestic hot water tanks as described below:
  - 3.1. Remove all cleaning access panels.
  - 3.2. Wire brush and vacuum all fireside surfaces free of soot.
  - 3.3. Wash coat all refractory; perform patching of refractory as required
  - 3.4. Replace all gasketing as required.
  - 3.5. Reseal boiler access panels.
  - 3.6. Inspect all burners; replace spark ignitors and flame sensors Adjust spark gap and test pilots.
  - 3.7. Clean condensate neutralizers and replace media
  - 3.8. Test fire all burners and provide test results
  - 3.9. Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs.
  - 3.10. Test and ensure that all operating controls for the respective heating systems are working properly.
  - 3.11. Collect and properly dispose of all waste products that result from the cleaning or repairs to the above-mentioned boilers.
  - 3.12. Change oil, replace air and oil filters and inspect belts on air compressors. Test to ensure proper operation.
4. NOTE\*: For all sites with glycol systems, the cooling and heating systems glycol shall be inspected annually in the fall (September - November) for PH and other properties needed to provide correct temperature, protection and distribution to -25 degrees below zero (report findings and provide recommendations to Plant Maintenance Engineer or his designated representative). All materials to be provided must meet original specifications. All waste materials are to be disposed of according to State and Federal laws.
5. The Contractor shall provide an annual fall maintenance inspection of the backflow devices on mechanical equipment, the unit heaters, radiant heat panels, baseboards, make-up air units, infrared heaters and cabinet heaters as described herein. The maintenance inspection shall include the following services:
  - 5.1. Lubricate fan and motor bearings where applicable.
  - 5.2. Brush or vacuum grilles, coils, fans, fin tubes, etc.
  - 5.3. Check belts and sheaves where applicable
  - 5.4. Check steam traps, valves, etc. where applicable
  - 5.5. Check and tighten all electrical connections.
  - 5.6. Check all control operations.
  - 5.7. Lubricate and adjust dampers and linkages.
  - 5.8. Check heat exchanger for leaks where applicable
  - 5.9. Check gas valve and controls where applicable
  - 5.10. Check and tighten electric heater connections.
  - 5.11. Check amps/volts where applicable
  - 5.12. Check & replace filters.
  - 5.13. Check fan assemblies.
  - 5.14. Check and tighten all mounting hardware.
  - 5.15. Check overall operations.
  - 5.16. Check hardware and gaskets.
  - 5.17. Test backflow devices on all boilers/chillers and provide test results

6. NOTE: AASF Facility. The Contractor shall provide a semi-annual inspection in the spring (March-May) and fall (September-November) of the unit heaters (Make-up heaters Jackson/Church) as identified.

7. The Contractor shall provide an annual maintenance inspection of the exhaust fans in the fall (September - November) as described herein. The maintenance inspection shall include the following services:

- 7.1. Brush, vacuum or clean grills, coils and fans
- 7.2. Lubricate fan and motor bearings where applicable
- 7.3. Check/replace belts and sheaves where applicable
- 7.4. Check and tighten all electrical connections.
- 7.5. Check all control operations.
- 7.6. Lubricate and adjust any dampers or linkages
- 7.7. Check amps/volts where applicable
- 7.8. Check fan assembly
- 7.9. Check and tighten all mounting hardware.
- 7.10. Check overall operation.

8. The Contractor shall provide an annual inspection in the spring (March - May) of the air handler systems. Inspections shall include the following:

- 8.1. Check bearings for wear.
- 8.2. Checking fans and fan shafts for proper balance
- 8.3. Checking all belts for proper tension, alignment and wear
- 8.4. Checking all air handling systems for proper flow, operation and control sequence. All related controls are included.
- 8.5. Clean all heating and cooling coils
- 8.6. Clean and scrub all condensation pans and check to make sure that pans are pitched correctly for proper drainage
  - 8.6.1. Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order
- 8.7. Check all sheaves for proper alignment
- 8.8. Check and tighten all electrical terminations
- 8.9. Check contacts for wear
- 8.10. Check and record motor current against nameplate
- 8.11. Check all safety controls
- 8.12. Lubricate motors/bearings where applicable
- 8.13. Check fan wheels - clean as required
- 8.14. Check fan scrolls - clean as required
- 8.15. Check fan bearing supports
- 8.16. Check motor supports
- 8.17. Check damper operation
- 8.18. Check damper linkages
- 8.19. Check motor damper operation
- 8.20. Inspect and clean condensate pumps where applicable
- 8.21. Replace air filters (Contractor shall provide filters; Filters to meet or exceed existing filters for efficiency and quality)
- 8.22. Check humidifier strainer where applicable
- 8.23. Check and clean humidifier float assembly
- 8.24. Check humidifier level controls
- 8.25. Check and clean humidifier drain/pun
- 8.26. Check humidifier heating elements



- 8.27. Check all humidifier controls
  - 8.28. Check and clean outside air intakes
  - 8.29. Check for any unusual noises or vibrations
  - 8.30. Check structural integrity of the unit.
9. The Contractor shall inspect and complete preventative maintenance on all air conditioning and chiller systems annually in the spring (March- May) as required to maintain them in proper operating condition by providing, at a minimum the following services:
- 9.1. Check and record volts/amps of compressors
  - 9.2. Check and record volts/amps of condenser fan motor where applicable
  - 9.3. Check starter and contact surfaces
  - 9.4. Check and record operating temperatures
  - 9.5. Check refrigerant charge (Contractor shall be responsible for the removal and disposal of any used refrigerant)
  - 9.6. Check moisture indicators and sight glasses
  - 9.7. Check oil level
  - 9.8. Check oil contamination
  - 9.9. Check all belts where applicable
  - 9.10. Check all safety controls
  - 9.11. Check superheat and adjustment
  - 9.12. Check hot gas bypass controls where applicable
  - 9.13. Check head pressure controls where applicable
  - 9.14. Check unloader operation where applicable
  - 9.15. Check all operating controls
  - 9.16. Check and tighten all electrical connections
  - 9.17. Lubricate motors/bearings where applicable
  - 9.18. Inspect and clean condenser coil
  - 9.19. Check water cooled condenser coil where applicable
  - 9.20. Check water regulating valve where applicable
  - 9.21. Check cap tubes/piping for chafing
  - 9.22. Check crankcase heaters
  - 9.23. Visual check for oil refrigerant leaks
  - 9.24. (Contractor shall be responsible for the removal and disposal of any used refrigerant)
  - 9.25. Check fan wheels - clean as required
  - 9.26. Check fan scrolls - clean as required
  - 9.27. Check fan sheave wear
  - 9.28. Check fan sheave alignment
  - 9.29. Check fan bearing supports
  - 9.30. Check motor supports
  - 9.31. Check damper operation
  - 9.32. Check damper linkages
  - 9.33. Check motor damper operation
  - 9.34. Inspect and clean evaporator coils
  - 9.35. Inspect and clean condensate pans
  - 9.36. Inspect and clean condensate pumps where applicable
  - 9.37. Replace air filters (Contractor shall provide filters: Air filters to meet or exceed existing filters for efficiency and quality)

- 9.38. Check humidifier strainer where applicable
- 9.39. Check and clean humidifier float assembly
- 9.40. Check humidifier level controls
- 9.41. Check and clean humidifier drain/pan
- 9.42. Check humidifier heating elements
- 9.43. Check all humidifier controls
- 9.44. Check and clean outside air intakes
- 9.45. Check for any unusual noises or vibrations
- 9.46. Check structural integrity of the unit
- 9.47. Check glycol level if applicable

10. NOTE: Liebert Air Conditioning Systems. The Contractor shall provide a semi-annual inspection in the spring (March - May) and fall (September - November) of the Liebert Air Conditioning Systems identified for: USPFO Building A SMR (Concord).

- 10.1. The Contractor shall maintain all digital control systems and associated devices on a semi-annual basis: spring (March-May) and fall (Sept-Nov) as required to maintain them in proper operating condition by providing, at a minimum the following services: Review system for proper operation, verify that all associated devices start and stop properly, check that set points are maintained, and verify scheduling
- 10.2. Check operational sequence of all VAV's, and related preheat, reheat and radiation valves and motors
- 10.3. Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
- 10.4. Test and calibrate all devices including but not limited to thermostats, actuators, controls, dampers, valves, variable air volume devices
- 10.5. Make back-up copies of software configurations and operating system. Provide customer with access to most recent copy.
- 10.6. Check and record and system abnormalities or deficiencies

11. The Contractor shall provide an annual inspection in the spring (March - May) of the pneumatic systems including all components as described below. The automatic temperature control system services shall consist, at a minimum, the following services:

- 11.1. Calibrate all transmitter receiver gauges and controllers
- 11.2. Check all PE switches, solenoid air valves and limit controls
- 11.3. Check all control valves and pilot positioners
- 11.4. Check operation of all auxiliary devices
- 11.5. Review HVAC system sequence of operation
- 11.6. Check all dampers and lubricate
- 11.7. Check operational sequence of all VAV's, CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics
- 11.8. Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
- 11.9. Check all room thermostats
- 11.10. Check time clock operation and settings
- 11.11. Check particle filters and oil filters (change as required)
- 11.12. Check pressure reducing valve settings
- 11.13. Check low-pressure safety valve
- 11.14. Check air dryer refrigerant pressure/temperatures
- 11.15. Check air dryer drain tap and bypass valves
- 11.16. Drain air compressor tank and check traps
- 11.17. Check air compressor oil pressure
- 11.18. Check air compressor belt and sheaves (change as required); Change air compressor suction filter as required.
- 11.19. Check air compressor unloaders and check valve

- 11.20. Check air compressor operating controls including PE switch, starter and alternator
- 11.21. Check air compressor high-pressure safety valve
- 11.22. Repair or replace all defective components
- 11.23. Change oil, replace air and oil filters and inspect belts on air compressors. Test to ensure proper operation.
12. The Contractor shall inspect all condenser water, and chilled water pumps as well as any glycol pumps annually in the spring (March - May). In addition, the Contractor shall inspect all forced hot water pumps and circulators in the fall (September - November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
  - 12.1. Inspect electrical connections and contactors
  - 12.2. Check couplings for alignment and wear and realign or replace when necessary
  - 12.3. Lubricate all bearings
  - 12.4. Check packing and adjust if necessary
  - 12.5. Clean strainers
  - 12.6. Check impeller and wearing rings, check for any bearing wear
  - 12.7. Check gaskets
  - 12.8. Check for proper operation
  - 12.9. Check for any improper vibration or noise
  - 12.10. Tighten all nuts and bolts
  - 12.11. Check and tighten all electrical terminations
  - 12.12. Check contacts for wear
  - 12.13. Check and record motor current against nameplate
  - 12.14. Check motor mounts and vibrator pads.
13. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician.
14. The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have obtained a "journeyman" level of competence. Further, the Contractor shall maintain all necessary certifications and/or licensing as required by state and/or federal law (e.g. Gas Fitter's License for all persons engaged in the installation, servicing and/or repair of gas fired appliances; EPA Certification for CFC (chlorofluorocarbons) Recovery).
15. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
16. Request to repair and/or replace parts shall be approved by Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician. Materials shall be invoiced not to exceed 10% above contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician.
17. The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from Andy Nash, Facilities Supervisor, DMAVS or his designated representative.
18. The Contractor shall present two (2) copies of a Final Report of work done the previous calendar year. The report *may* be in a narrative during each month of the contract year. The report shall be submitted to Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician, on or before January 15 of the following year.
19. Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician shall:
  - 19.1. Provide the Contractor with all pertinent information regarding the requirements within two (2) working days of receiving a request for information from the Contractor.
  - 19.2. Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.
20. If applicable, as determined by the Department of Military Affairs and Veterans Services, the Contractor (to include each employee and any approved sub-contractor(s) working in a state office or externally with the State's records) shall be required to sign

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the State of New Hampshire's Confidentiality Form and Criminal Record Authorization Form. Prior to placing an individual in a State facility, all prospective personnel must receive clearance from the NH Department of Safety, Division of State Police, Criminal Bureau. Said clearance shall be obtained by submitting a Criminal Record Release Authorization Form on behalf of all personnel/employees and sub-contractor(s) to the Requesting Agency.

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## EXHIBIT 1 - SCOPE OF WORK DOS

1. The Contractor shall provide the Department of Safety with preventative maintenance, repair and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices owned by the State of New Hampshire.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein.
3. The Contractor shall provide an annual fall maintenance inspection of the unit heaters as described herein. The maintenance inspection shall include the following services:
  - Brush or vacuum grilles, coils, fan, etc.
  - Lubricate fan and motor bearings where applicable
  - Check belts and sheaves where applicable
  - Check/clean drains, pans, condenser pumps
  - Check/clean strainers where applicable
  - Check steam traps, valves, etc. where applicable
  - Check and tighten all electrical connections
  - Check all control operations
  - Lubricate and adjust dampers and linkages
  - Check unit-operating conditions
  - Check heat exchanger for leaks where applicable
  - Check gas valve and controls where applicable
  - Check oil burner and controls where applicable N 8
  - Check and tighten electric heater connections
  - Check amps/volts where applicable
  - Check filters
  - Check fan assembly
  - Lubricate fan and motor bearings as required
  - Check motor volts/amps
  - Check/adjust belts and sheaves
  - Check burner interlock controls
  - Check and tighten all mounting hardware
  - Check overall operation
  - Check and tighten electrical connections
  - Check operating controls
  - Check thermometer accuracy
  - Check hardware and gaskets
  - Check overall operation
  - Any other maintenance or component replacement or repair necessary to maintain equipment in accordance with manufacturer's specifications
4. The Contractor shall provide an annual inspection in the spring (March - May) of the air handler systems. Inspections shall include the following:
  - Check bearings for wear
  - Check fans and fan shafts for proper balance
  - Check all belts for proper tension, alignment and wear
  - Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Clean all heating and cooling coils
  - Clean and scrub all condensation pans and check to ensure that pans are pitched correctly for proper drainage
  - Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order
  - Check all sheaves for proper alignment
  - Check and tighten all electrical terminations
  - Check contacts for wear

- Check and record motor current against nameplate
  - Check all safety controls
  - Lubricate motors/bearings where applicable
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (the Contractor shall supply the filters and shall install the filters)
  - Check humidifier strainer where applicable
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check and clean humidifier drain/pan
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
  - Replace belts annually. Contractor shall include the replacement price in PM.
  - Any other maintenance or component replacement or repair necessary to maintain the air handlers in accordance with manufacturer's specifications is included in this agreement
5. The Contractor shall inspect and complete preventative maintenance on all air conditioning systems annually in the spring (March-May) as required to maintain them in proper operating condition, by providing, at a minimum the following services:
- Check and record volts/amps of compressors
  - Check and record volts/amps of condenser fan motor where applicable
  - Check starter and contact surfaces
  - Check and record operating temperatures
  - Check refrigerant charge (Contractor shall be responsible for the removal and disposal of any used refrigerant)
  - Check moisture indicators and sight glasses
  - Check oil level
  - Check oil contamination
  - Check all belts where applicable
  - Check all safety controls
  - Check superheat and adjustment
  - Check hot gas by-pass controls where applicable
  - Check head pressure controls where applicable
  - Check unloader operation where applicable
  - Check all operating controls
  - Check and tighten all electrical connections
  - Lubricate motors/bearings where applicable
  - Inspect and clean condenser coil
  - Clean and paint rusted areas
  - Check water cooled condenser coil where applicable
  - Check water regulating valve *where* applicable
  - Check cap tubes/piping for chafing
  - Check crankcase heaters
  - Visually check for oil refrigerant leaks (Contractor shall be responsible for the removal and disposal of any used refrigerant)

- Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan sheave wear
  - Check fan sheave alignment
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean evaporator coils
  - Inspect and clean condensate pans
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (the Contractor shall supply the filters and install the filters)
  - Check humidifier strainer where applicable
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check and clean humidifier drain/pan
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
  - Check glycol level, if applicable
6. The Contractor shall provide annual fall cleaning and inspections of all heating systems including boilers, furnaces and domestic hot water tanks as described below:
- Remove all cleaning access panels
  - Wire brush and vacuum all fireside surfaces free of soot
  - Wash coat all refractory; perform patching of refractory as required
  - Replace all gasket(s) as required
  - Reseal boiler access panels
  - Inspect all burners; Adjust spark gap and test pilots
  - Test fire all burners
  - Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs
  - Test and ensure that all operating controls for the respective heating systems are working properly
  - Collect and properly dispose of all waste products that result from the cleaning or repairs to the above mentioned boilers
  - Any other maintenance or component replacement or repair necessary to maintain the boilers, burners, domestic hot water systems and associated controls in proper working order in accordance with manufacturer's specifications is included in this agreement
  - Replace belts annually. Contractor shall supply belts.
  - Filters changed at each PM. Contractor shall supply filters and include in pricing of PM
7. The Contractor shall provide semi-annual inspections of all control systems including all components as described below. These inspections will take place in the spring and fall. The automatic temperature control system services shall consist of, at a minimum, the following services:
- Calibrate all transmitter receiver gauges and controllers
  - Check all PE switches, solenoid air valves and limit controls
  - Check all control valves and pilot positioners
  - Check operation of all auxiliary devices
  - Review HVAC system sequence of operation
  - Check all dampers and lubricate

- Check operational sequence of all VAV's, single duct terminal units, CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics
  - Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
  - Check all room thermostats
  - Check time clock operation and settings
  - Check particle filters and oil filters (change as required)
  - Check pressure reducing valve settings
  - Check low-pressure safety valve
  - Check air dryer refrigerant pressure/temperatures
  - Check air dryer drain tap and by pass valves
  - Drain air compressor tank and check traps
  - Check air compressor oil pressure
  - Check air compressor belt and sheaves (change as required); Change air compressor suction filter as required
  - Check air compressor unloaders and check valve
  - Check air compressor operating controls including PE switch, starter and alternator
  - Check air compressor high-pressure safety valve
  - Perform any software changes, upgrades and backups as required
  - Repair or replace all defective components
  - Any other maintenance, or component replacement or repair necessary to maintain the control systems in accordance with manufacturer's specifications is included with this, agreement
8. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of the agency contact.
  9. The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have, at a minimum obtained a "journeyman" level of competence.
  10. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
  11. Request to repair and/or replace parts shall be approved by the Administrator, Department of Safety or his/her designated representative(s). Materials shall be invoiced not to exceed 10% above contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Administrator, Department of Safety or his/her designated representative(s).
  12. The Contractor shall, after each scheduled or emergency call and before leaving, the job site, present a written summary of the work performed and obtain signature thereon from the Administrator, Department of Safety or his/her designated representative(s).
  13. The Contractor shall present two (2) copies of a Final Report of work done the previous calendar year. The report may be in a narrative during each month of the contract year. The report shall be submitted to the Agency Contact/Administrator or his/her designated representative(s), on or before January 15th of the following year.
  14. The Agency, shall:
    - a. Provide the Contractor with all pertinent information regarding the requirements for services within two (2) working days of receiving a request for information from the Contractor.
    - b. Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.

**EXHIBIT J - RFB 2857-24**

RFB 2857-24 is incorporated here within.

Contractor Initials 

Date 12/18/2023

**EXHIBIT K - CONTRACTOR'S BID**

Contractor's bid is incorporated here within.

Contractor Initials



Date 12/18/2023

**Contract 8003367  
HVAC Preventative Maintenance and Repair**

It is understood that annual rate is for two Preventative Maintenance services per year (includes labor and material costs).  
Should an agency choose to only receive one semi-annual service it is understood that the cost will be half of the annual rate.

| Agency | Division / Bureau / District | Facility Name          | Address                          | Town         | County       | Annual Rate                    | Annual Rate                        | Annual Rate                        |
|--------|------------------------------|------------------------|----------------------------------|--------------|--------------|--------------------------------|------------------------------------|------------------------------------|
|        |                              |                        |                                  |              |              | Year 1 (Jan. 2024 - Dec. 2024) | Year 2 & 3 (Jan. 2025 - Dec. 2026) | Year 4 & 5 (Jan. 2027 - Jun. 2028) |
| DBEA   |                              | Canterbury Rest Area   | I-93 NB Mile Marker 51           | Canterbury   | Merrimack    | \$425.00                       | \$425.00                           | \$445.00                           |
| DBEA   |                              | North Conway Rest Area | 3654 White Mt Hwy                | North Conway | Carroll      | \$860.00                       | \$860.00                           | \$899.00                           |
| DBEA   |                              | Salem Welcome Center   | I-93 NB Mile Marker 1 State Line | Salem        | Rockingham   | \$645.00                       | \$645.00                           | \$675.00                           |
| DBEA   |                              | Springfield Rest Area  | I-89 NB Mile Marker 39           | Springfield  | Sullivan     | \$980.00                       | \$980.00                           | \$1,024.00                         |
| DBEA   |                              | Sutton Rest Area       | I-89 SB Mile Marker 26           | Sutton       | Merrimack    | \$425.00                       | \$425.00                           | \$445.00                           |
| DHHS   |                              | Glenciff Home          | 393 High Street                  | Glenciff     | Grafton      | \$2,075.00                     | \$2,075.00                         | \$2,168.00                         |
| DHHS   |                              | Hampstead Hospital     | 218 East Road                    | Hampstead    | Rockingham   | \$7,370.00                     | \$7,370.00                         | \$7,702.00                         |
| DHHS   |                              | Multiple Buildings     | 121 South Fruit St.              | Concord      | Merrimack    | \$315.00                       | \$315.00                           | \$329.00                           |
| DHHS   |                              | NH Hospital            | 129 Pleasant St                  | Concord      | Merrimack    | \$800.00                       | \$800.00                           | \$836.00                           |
| DHHS   |                              | NH Hospital            | 36 Clinton St                    | Concord      | Merrimack    | \$6,090.00                     | \$6,090.00                         | \$6,272.75                         |
| DOT    | BUREAU OF TRAFFIC            |                        | 18 Smokey Bear Blvd              | Concord      | Merrimack    | \$2,385.00                     | \$2,385.00                         | \$2,492.00                         |
| DOT    | Bridge Maintenance           | Crew 713 Franklin      | 13 Range Road                    | Franklin     | Merrimack    | \$560.00                       | \$560.00                           | \$585.00                           |
| DOT    | Bridge Maintenance           | Crew 714 Bedford       | 8 East Point Drive               | Bedford      | Hillsborough | \$380.00                       | \$380.00                           | \$397.00                           |
| DOT    | Bridge Maintenance           | Crew 715 Office        | 10 Ranger Way                    | Portsmouth   | Rockingham   | \$570.00                       | \$570.00                           | \$596.00                           |
| DOT    | Bridge Maintenance           | Hampton River Bridge   | NH 1A over the Hampton River     | Hampton      | Rockingham   | \$375.00                       | \$375.00                           | \$392.00                           |
| DOT    | Bridge Maintenance           | Memorial Bridge        | US 1 Piscataqua River            | Portsmouth   | Rockingham   | \$375.00                       | \$375.00                           | \$392.00                           |
| DOT    | District 1                   | Shed101L               | 1055 South Main Street           | Pittsburg    | Coos         | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed101U               | 2947 North Main St.              | Pittsburg    | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed102                | 8 Grant Rd                       | Columbia     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed102D               | 4 Gold Links Rd.                 | Dixville     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed103                | 143 Dam Rd.                      | Erroll       | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed104                | 116 Brown Rd.                    | Groveton     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed105                | 180 Spruceville Rd.              | West Milan   | Coos         | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed106                | 32 State Garage Rd.              | Milan        | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed107                | 24 Foster Drive                  | Whitefield   | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed107                | 647B Main St.                    | Lancaster    | Coos         | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed108                | 160 Stag Hollow                  | Jefferson    | Coos         | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed109                | 1 Morin Drive                    | Gorham       | Coos         | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed109P               | 469 Rt 16                        | Glen         | Grafton      | \$580.00                       | \$580.00                           | \$606.00                           |
| DOT    | District 1                   | Multiple Buildings     | 201 Dells Rd.                    | Littleton    | Grafton      | \$835.00                       | \$835.00                           | \$873.00                           |
| DOT    | District 1                   | Shed112                | 3997 Rt 302 E.                   | Carroll      | Coos         | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed113                | 88 Rt 302 E.                     | Bartlett     | Carroll      | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed114                | 233 South Main St.               | Lisbon       | Grafton      | \$750.00                       | \$750.00                           | \$784.00                           |
| DOT    | District 1                   | Shed115                | 65 Old Airport Rd.               | Lincoln      | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           |
| DOT    | District 1                   | Shed124                | 327 Butterhill Rd.               | Franconia    | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           |
| DOT    | District 1                   | Shed124F               | 1157 Profile Rd.                 | Franconia    | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           |

Contractor Initials: 

Contract 8003367  
HVAC Preventative Maintenance and Repair

|     |            |                               |                            |                |              |            |            |            |
|-----|------------|-------------------------------|----------------------------|----------------|--------------|------------|------------|------------|
| DOT | District 1 | Shed 125M                     | 50 State Garage Rd         | Monroe         | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 201 Orford shed           | 946 NH Route 10            | Orford         | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 202 Wentworth shed        | 465 East Side Drive        | Wentworth      | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 203 Rumney shed           | 43 Old N. Groton Road      | Rumney         | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 205 Canaan shed           | 490 NH Route 118           | Canaan         | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 206 Bristol shed          | 84 Ayers Island Road       | Bristol        | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 207 Lebanon shed          | 138 Etna Road              | Lebanon        | Grafton      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 212 Cornish Shed          | 220 Town House Road        | Cornish        | Sullivan     | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 2 | DOT 213 Sunapee Shed Wash Bay | 8 Post Office Road         | Sunapee        | Sullivan     | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | DISTRICT 3 OFFICE             | 2 SAWMILL ROAD             | GILFORD        | Belknap      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | Multiple Buildings            | NH 153                     | CONWAY         | Carroll      | \$550.00   | \$550.00   | \$575.00   |
| DOT | District 3 | PATROL SHED 302               | NH 116                     | TAMWORTH       | Carroll      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 305               | NH 109                     | MOULTONBOROUGH | Carroll      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 307               | OLD ROUTE 28               | OSSEPIE        | Carroll      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 308               | 42 NORTH ASHLAND ROAD      | ASHLAND        | Grafton      | \$410.00   | \$410.00   | \$429.00   |
| DOT | District 3 | PATROL SHED 309               | NH 106                     | MERIDITH       | Belknap      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 311               | 328 MIDDLE ROAD            | TUFTONBORO     | Carroll      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 312               | 1540 WAKEFIELD ROAD        | WAKEFIELD      | Carroll      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 313               | 427 DEPOT STREET           | BELMONT        | Belknap      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 314               | 10 BROWN HILL ROAD         | BELMONT        | Belknap      | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 316               | 1013 ROUTE 106             | LOUDON         | Merrimack    | \$325.00   | \$325.00   | \$340.00   |
| DOT | District 3 | PATROL SHED 324               | 42 DOT DRIVE               | NEW HAMPTON    | Belknap      | \$510.00   | \$510.00   | \$533.00   |
| DOT | District 4 | Office                        | 19 BASE HILL ROAD          | SWANZEY        | Cheshire     | \$960.00   | \$960.00   | \$1,003.00 |
| DOT | District 5 | NH DOS Troop B                | 16 East Point Drive        | Bedford        | Hillsborough | \$2,420.00 | \$2,420.00 | \$2,529.00 |
| DOT | District 5 | Patrol Section 527            | 25 NH Route 101 East       | Manchester     | Rockingham   | \$460.00   | \$460.00   | \$481.00   |
| DOT | District 5 | Patrol Section 528            | 41B Kendall Pond Road      | Derry          | Rockingham   | \$460.00   | \$460.00   | \$481.00   |
| DOT | District 5 | Patrol Section 514            | 54 Shadow Lake Road        | Salem          | Rockingham   | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | District 6 Office             | 271 Main Street            | Durham         | Strafford    | \$475.00   | \$475.00   | \$497.00   |
| DOT | DISTRICT 6 | DOVER PATROL SHED 606         | 50 GERRISH ROAD            | DOVER          | Strafford    | \$800.00   | \$800.00   | \$836.00   |
| DOT | DISTRICT 6 | Epping Patrol Shed 608        | 73 Coffin Road             | Epping         | Rockingham   | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | Exeter Patrol Shed 607        | 253 Epping Road            | Exeter         | Rockingham   | \$455.00   | \$455.00   | \$475.00   |
| DOT | DISTRICT 6 | Gonic Patrol Shed 603         | 25 Cemetery Road           | Gonic          | Strafford    | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | Kingston Patrol Shed 611      | 65 Mill Road               | Kingston       | Rockingham   | \$455.00   | \$455.00   | \$475.00   |
| DOT | DISTRICT 6 | KINGSTON PATROL SHED 613      | 35 NEWTON JUNCTION ROAD    | Kingston       | Rockingham   | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | Lee Patrol Shed 605           | 65 Pinkham Road            | Lee            | Strafford    | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | Milton Patrol Shed 601        | 245 White Mountain Highway | Milton         | Strafford    | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | N. Hampton Patrol Shed 612    | 143 South Road North       | N. Hampton     | Rockingham   | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | NEWFIELDS PATROL SHED 609     | 39 ROUTE 108               | NEWFIELDS      | Rockingham   | \$325.00   | \$325.00   | \$340.00   |
| DOT | DISTRICT 6 | Northwood Patrol Shed 604     | Box 1159 First NH Turnpike | Northwood      | Rockingham   | \$325.00   | \$325.00   | \$340.00   |

Contractor Initials: 

Contract 8003367  
 HVAC Preventative Maintenance and Repair

|      |                               |   |                           |                  |              |             |             |             |
|------|-------------------------------|---|---------------------------|------------------|--------------|-------------|-------------|-------------|
| DOC  | DISTRICT 6                    | Rye Patrol Shed 610                       | 360 LAFAYETTE RD          | Rye              | Rockingham   | \$325.00    | \$325.00    | \$340.00    |
| DOC  | DISTRICT 6                    | STRAFFORD PATROL SHED 602                 | 1011 Parker Mountain Road | Stratford        | Stratford    | \$455.00    | \$455.00    | \$475.00    |
| DOC  |                               | NH STATE PRISON - WAREHOUSE               | 3 McGuire St              | Concord          | Merrimack    | \$2,173.00  | \$2,174.00  | \$2,239.25  |
| DOC  |                               | NH STATE PRISON FOR MEN (NHSP/M)          | 281 North State St.       | Concord          | Merrimack    | \$51,788.00 | \$51,789.00 | \$53,343.00 |
| DOC  |                               | NORTH END TRANSITIONAL HOUSING UNIT (NEH) | 1 Perimeter Rd.           | Concord          | Merrimack    | \$948.00    | \$950.00    | \$978.50    |
| DOC  |                               | NORTHERN NH CORRECTIONAL FACILITY (NNHCF) | 138 East Milan Rd         | Berlin           | Coos         | \$23,068.00 | \$23,070.00 | \$23,762.00 |
| DOS  | DMV                           |   | 50 BOSTON HARBOR RD       | DOVER            | Stratford    | \$750.00    | \$750.00    | \$784.00    |
| DOS  | Fire Standards                | ADMIN                                     | 110 SMOKEY BEAR BLVD      | CONCORD          | Merrimack    | \$450.00    | \$450.00    | \$470.00    |
| DOS  | Fire Standards                | ARFF BUILDING                             | 110 SMOKEY BEAR BLVD      | CONCORD          | Merrimack    | \$450.00    | \$450.00    | \$470.00    |
| DOS  | Fire Standards and Training   | HOUSE                                     | 110 SMOKEY BEAR BLVD      | CONCORD          | Merrimack    | \$450.00    | \$450.00    | \$470.00    |
| DOS  | Fire Standards and Training   | NEW DORM                                  | 110 SMOKEY BEAR BLVD      | CONCORD          | Merrimack    | \$450.00    | \$450.00    | \$470.00    |
| DOS  | Fire Standards and Training   | NORTH                                     | TRUDEAU ROAD              | BETHLEHEM        | Grafton      | \$450.00    | \$450.00    | \$470.00    |
| DOS  | Fire Standards and Training   | OLD DORM                                  | 110 SMOKEY BEAR BLVD      | CONCORD          | Merrimack    | \$450.00    | \$450.00    | \$470.00    |
| DOS  | Police Standards and Training |   | 17 Institute Drive        | Concord          | Merrimack    | \$2,015.00  | \$2,015.00  | \$2,106.00  |
| DOS  | State Police                  | TROOP A                                   | 315 CALLE HWY             | IPPING           | Rockingham   | \$1,499.00  | \$1,499.00  | \$1,567.00  |
| DOS  | State Police                  | TROOP C                                   | 15 ASHBROOK COURT         | KIENE            | Cheshire     | \$950.00    | \$950.00    | \$993.00    |
| DOS  | State Police                  | TROOP D                                   | 125 Inn Works Road        | CONCORD          | Merrimack    | \$1,325.00  | \$1,325.00  | \$1,385.00  |
| DOS  | State Police                  | TROOP F                                   | 549 RTE. 302              | Twin Mountain    | Coos         | \$1,644.00  | \$1,644.00  | \$1,718.00  |
| DOS  | State Police                  | TROOP G                                   | 91 AIRPORT ROAD           | CONCORD          | Merrimack    | \$345.00    | \$345.00    | \$361.00    |
| DOS  |                               | 911 Operations Building                   | 50 Communications Dr.     | Laconia          | Belknap      | \$4,875.00  | \$4,875.00  | \$5,094.50  |
| DOS  |                               | AUTOMOTIVE GARAGE                         | 39 HAZEN DRIVE            | CONCORD          | Merrimack    | \$1,299.00  | \$1,299.00  | \$1,339.00  |
| DOS  |                               | DOS WAREHOUSE                             | 41 HAZEN DRIVE            | CONCORD          | Merrimack    | \$899.00    | \$899.00    | \$939.50    |
| DOS  |                               | MARINE PATROL - BELMONT                   | 3 HIGGINS DRIVE           | BELMONT          | Belknap      | \$450.00    | \$465.00    | \$470.00    |
| DOS  |                               | Oak Hill                                  |                           | Loudon           | Merrimack    | \$1,619.00  | \$1,619.00  | \$1,692.00  |
| DMAV | Adjutant General              | AASF                                      | 26 Regional Drive         | Concord          | Merrimack    | \$19,719.00 | \$19,719.00 | \$20,310.50 |
| DMAV | Adjutant General              | BERLIN RC                                 | 2169 Riverside Drive      | Berlin           | Coos         | \$4,213.00  | \$4,213.00  | \$4,339.25  |
| DMAV | Adjutant General              | Multiple Buildings                        | 4 Pembroke Road           | Concord          | Merrimack    | \$35,270.00 | \$35,270.00 | \$36,328.00 |
| DMAV | Adjutant General              | Multiple Buildings                        | 11 ACADEMY AVE            | CENTER STRAFFORD | STRAFFORD    | \$18,645.00 | \$18,645.00 | \$19,204.25 |
| DMAV | Adjutant General              | LEBANON RC                                | 174 Henter Road           | Lebanon          | Grafton      | \$3,084.00  | \$3,084.00  | \$3,176.50  |
| DMAV | Adjutant General              | MILFORD                                   | 154 Osgood Road           | Milford          | Hillsborough | \$4,972.00  | \$4,972.00  | \$5,121.00  |
| DMAV | Adjutant General              | NASHUA                                    | 154 Daniel Webster HWY    | Nashua           | Hillsborough | \$5,234.00  | \$5,234.00  | \$5,391.00  |
| DMAV | Adjutant General              | Multiple Buildings                        | 722 Riverwood Drive       | Pembroke         | Merrimack    | \$25,795.00 | \$25,795.00 | \$26,568.75 |
| DMAV | Adjutant General              | PLYMOUTH RC                               | 19 Armory Road            | Plymouth         | Grafton      | \$4,629.00  | \$4,629.00  | \$4,768.00  |
| DMAV | Adjutant General              | PORTSMOUTH RC                             | 801 McGee Drive           | Portsmouth       | Rockingham   | \$4,480.00  | \$4,480.00  | \$4,614.25  |
| DNCR |                               | DNCR HQ                                   | 172 Pembroke Road         | Concord          | Merrimack    | \$470.00    | \$470.00    | \$491.00    |
| DNCR |                               | HAMPTON BEACH STATE PARK                  | 160 Ocean Blvd.           | Hampton          | Rockingham   | \$1,049.00  | \$1,049.00  | \$1,096.25  |

Contractor Initials: 

Contract 8003367  
HVAC Preventative Maintenance and Repair

|                    |                           |                            |                        |         |            |            |            |            |
|--------------------|---------------------------|----------------------------|------------------------|---------|------------|------------|------------|------------|
| DNCR               |                           | HAMPTON BEACH STATE PARK   | 170 Ocean Blvd.        | Hampton | Rockingham | \$890.00   | \$890.00   | \$930.00   |
| DNCR               |                           | HAMPTON BEACH STATE PARK   | 171 Ocean Blvd.        | Hampton | Rockingham | \$400.00   | \$400.00   | \$418.00   |
| DNCR               |                           | HAMPTON BEACH STATE PARK   | 180 Ocean Blvd.        | Hampton | Rockingham | \$890.00   | \$890.00   | \$930.00   |
| DAS                | Central Facilities Bureau | Main Building              | 105 Pleasant Street    | Concord | Merrimack  | \$1,847.00 | \$1,847.00 | \$1,902.25 |
| DAS                | Central Facilities Bureau | Annex Building             | 115 Pleasant Street    | Concord | Merrimack  | \$1,947.00 | \$1,947.00 | \$2,005.25 |
| DAS                | Central Facilities Bureau | PHILBROOK BUILDING         | 121 South Fruit Street | Concord | Merrimack  | \$7,534.00 | \$7,534.00 | \$7,760.00 |
| DAS                | Central Facilities Bureau | LAUNDRY BUILDING           | 127 Pleasant Street    | Concord | Merrimack  | \$2,127.00 | \$2,127.00 | \$2,191.00 |
| DAS                | Central Facilities Bureau | Brown Building             | 129 Pleasant Street    | Concord | Merrimack  | \$9,418.00 | \$9,418.00 | \$9,700.50 |
| DAS                | Central Facilities Bureau | WAREHOUSE BUILDING         | 131 Pleasant Street    | Concord | Merrimack  | \$1,443.00 | \$1,443.00 | \$1,486.25 |
| DAS                | Central Facilities Bureau | Doff                       | 27 Hazen Drive         | Concord | Merrimack  | \$5,745.00 | \$5,745.00 | \$5,917.25 |
| DAS                | Central Facilities Bureau | PAINT & CARPENTRY BUILDING | 65 South Fruit Street  | Concord | Merrimack  | \$748.00   | \$748.00   | \$770.25   |
| DAS                | Central Facilities Bureau | GROUNDS                    | 79 South Fruit Street  | Concord | Merrimack  | \$1,608.00 | \$1,608.00 | \$1,656.25 |
| DAS                | Central Facilities Bureau | Thayer Building            | 97 Pleasant Street     | Concord | Merrimack  | \$2,974.00 | \$2,974.00 | \$3,063.25 |
| Lottery Commission |                           | Headquarters               | 14 Integra Drive       | Concord | Merrimack  | \$2,147.00 | \$2,147.00 | \$2,243.50 |
| NH Veteran's Home  |                           |                            | 139 WINTER STREET      | THLTON  | Belknap    | \$8,919.00 | \$8,919.00 | \$9,320.25 |

The locations contained herein require an all inclusive maintenance program as identified in "Attachment 3: Scope of Work - Courts."  
The Vendor shall be responsible for all maintenance, repairs, and full replacements as needed billed at a monthly rate. No additional costs shall be incurred.

| Location                             | Year 1 Monthly Cost (Cost of One Month) | Year 2 & 3 Monthly Cost (Cost of One Month) | Year 4 & 5 Monthly Cost (Cost of One Month) |
|--------------------------------------|---|---|---|
| ROCKINGHAM COUNTY COURT              | \$5,365.00                              | \$5,365.00                                  | \$5,778.75                                  |
| DEERY CIRCUIT COURT                  | \$881.25                                | \$881.25                                    | \$949.25                                    |
| PORTSMOUTH CIRCUIT COURT             | \$1,921.00                              | \$1,921.00                                  | \$2,075.00                                  |
| DOVER CIRCUIT COURT                  | \$1,321.25                              | \$1,321.25                                  | \$1,424.50                                  |
| LACONIA CIRCUIT COURT                | \$1,716.00                              | \$1,716.00                                  | \$1,850.00                                  |
| PLYMOUTH CIRCUIT COURT               | \$1,360.00                              | \$1,360.00                                  | \$1,464.00                                  |
| HAMPTON CIRCUIT COURT                | \$1,358.00                              | \$1,358.00                                  | \$1,461.50                                  |
| HILLSBOROUGH COUNTY COURT SOUTH      | \$2,945.25                              | \$2,945.25                                  | \$3,173.00                                  |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | \$5,926.25                              | \$5,926.25                                  | \$6,380.00                                  |
| CONCORD CIRCUIT COURT                | \$2,545.00                              | \$2,545.00                                  | \$2,739.00                                  |
| MANCHESTER CIRCUIT COURT             | \$4,292.25                              | \$4,292.25                                  | \$4,619.25                                  |
| CONWAY CIRCUIT COURT                 | \$1,018.00                              | \$1,018.00                                  | \$1,095.50                                  |
| LEBANON CIRCUIT COURT                | \$1,298.75                              | \$1,298.75                                  | \$1,398.00                                  |
| MERRIMACK CIRCUIT COURT              | \$1,631.00                              | \$1,631.00                                  | \$1,755.00                                  |
| MILFORD CIRCUIT COURT                | \$1,452.50                              | \$1,452.50                                  | \$1,563.25                                  |
| MERRIMACK COUNTY SUPERIOR COURT      | \$2,064.50                              | \$2,064.50                                  | \$2,222.00                                  |
| COOS COUNTY SUPERIOR COURT           | \$2,814.00                              | \$2,814.00                                  | \$3,028.25                                  |
| FRANKLIN CIRCUIT COURT               | \$994.00                                | \$994.00                                    | \$1,072.00                                  |
| ROCHESTER CIRCUIT COURT              | \$2,036.00                              | \$2,036.00                                  | \$2,193.00                                  |
| JAFFREY-PETERBOROUGH CIRCUIT COURT   | \$1,482.00                              | \$1,482.00                                  | \$1,595.00                                  |
| CARROLL COUNTY COURT                 | \$2,313.00                              | \$2,313.00                                  | \$2,489.25                                  |

The locations contained herein require an all inclusive maintenance program as identified in "Attachment 4 - CF31."  
The Vendor shall be responsible for all maintenance, repairs, and component replacements as needed billed at a monthly rate. No additional costs shall be incurred.

Contractor Initials: 

**Contract 8003367  
HVAC Preventative Maintenance and Repair**

| Agency | Division / Bureau / District | Facility Name                        | Address               | Town    | County    | Year 1 Monthly Cost (Cost of One Month) | Year 2 & 3 Monthly Cost (Cost of One Month) | Year 4 & 5 Monthly Cost (Cost of One Month) |
|--------|------------------------------|--------------------------------------|-----------------------|---------|-----------|---|---|---|
| DAS    | Central Facilities Bureau    | Supreme Court Building               | 1 Charles Doe Drive   | Concord | Merrimack | \$1,072.00                              | \$1,072.00                                  | \$1,104.00                                  |
| DAS    | Central Facilities Bureau    | Concord Probate Court                | 2 Charles Doe Drive   | Concord | Merrimack | \$358.00                                | \$358.00                                    | \$368.75                                    |
| DAS    | Central Facilities Bureau    | McAuliffe - Shepard Discovery Center | 2 Institute Drive     | Concord | Merrimack | \$1,417.75                              | \$1,417.75                                  | \$1,460.25                                  |
| DAS    | Central Facilities Bureau    | Emergency Operations Center          | 224 Sheep Davis Road  | Concord | Merrimack | \$697.00                                | \$697.00                                    | \$718.00                                    |
| DAS    | Central Facilities Bureau    | Department of Motor Vehicles         | 23 Hazen Drive        | Concord | Merrimack | \$791.50                                | \$791.50                                    | \$815.25                                    |
| DAS    | Central Facilities Bureau    | Administrative Services Data Center  | 27 Hazen Drive        | Concord | Merrimack | \$888.75                                | \$888.75                                    | \$915.50                                    |
| DAS    | Central Facilities Bureau    | DHHS                                 | 29 Hazen Drive        | Concord | Merrimack | \$4,466.50                              | \$4,466.50                                  | \$4,600.50                                  |
| DAS    | Central Facilities Bureau    | James H. Hayes Safety Building       | 33 Hazen Drive        | Concord | Merrimack | \$2,274.50                              | \$2,274.50                                  | \$2,342.75                                  |
| DAS    | Central Facilities Bureau    | Legislative Office Building          | 33 North State Street | Concord | Merrimack | \$1,920.75                              | \$1,920.75                                  | \$1,978.25                                  |
| DAS    | Central Facilities Bureau    | DOT Materials & Research             | 5 Hazen Drive         | Concord | Merrimack | \$858.00                                | \$858.00                                    | \$883.75                                    |
| DAS    | Central Facilities Bureau    | John O. Morton Building              | 7 Hazen Drive         | Concord | Merrimack | \$1,908.00                              | \$1,908.00                                  | \$1,965.25                                  |
| DAS    | Central Facilities Bureau    | Records & Archives                   | 71 South Fruit Street | Concord | Merrimack | \$1,167.50                              | \$1,167.50                                  | \$1,202.50                                  |

Contractor Initials: 

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ENE SYSTEMS OF NH, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on August 03, 2015. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 729782

Certificate Number: 0006342785



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 7th day of November A.D. 2023.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

**Sole Proprietor Certification of Authority**

I, R. Lindsay Drisko, hereby certify that I am the Sole Proprietor  
*(Name)*  
of ENE Systems of New Hampshire, Inc. which is a tradename registered with the Secretary of State  
*(Name of Business)*

under RSA 349. I certify that I am the sole owner of my business and of the tradename.

I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the business. This authority shall remain valid for thirty (30) days from the date of this Corporate Resolution.

DATED: 12/18/23

ATTEST:   
R. Lindsay Drisko, President

**From:** Mike Bolt  
**To:** Paul O'Brien  
**Cc:** Rosa, Jonah; Debbie Laythe  
**Subject:** RE: HVAC Contract  
**Date:** Tuesday, December 19, 2023 10:22:12 AM

**EXTERNAL:** Do not open attachments or click on links unless you recognize and trust the sender.

Confirmed.. Thanks Paul for driving this! Cc'ing Deb in case any other docs are required.

Thanks!

Mike

**Michael Bolt**

CFO

ENE Systems of NH

480 Neponset Street

Canton, MA 02021

[MBolt@ENESystems.com](mailto:MBolt@ENESystems.com)

(781)774-0259

**From:** Paul O'Brien <pobrien@eneofnh.com>

**Sent:** Tuesday, December 19, 2023 10:00 AM

**To:** Mike Bolt <mbolt@enesystems.com>

**Cc:** Rosa, Jonah <Jonah.L.Rosa@das.nh.gov>

**Subject:** FW: HVAC Contract

Hi Mike,

See below. The State of NH needs a confirmation email from the likes of you attesting that Lindsay is in fact a sole proprietor of ENE Systems of NH, Inc. Would you kindly confirm this to Jonah Rosa please.

Thanks,

Paul



Paul O'Brien

General Manager

155 River Rd

Bow, NH- 03304

Office: 603-856-0330

Cell: 603-860-2695

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**From:** Rosa, Jonah <[Jonah.L.Rosa@das.nh.gov](mailto:Jonah.L.Rosa@das.nh.gov)>  
**Sent:** Tuesday, December 19, 2023 9:49 AM  
**To:** Paul O'Brien <[pobrien@eneofnh.com](mailto:pobrien@eneofnh.com)>  
**Subject:** RE: HVAC Contract

Hi Paul,

The contract documents appear to be in good order. However, when we receive a "sole proprietor" certificate of authority our attorneys like to see a confirmation email from another individual at the company to confirm that the individual listed is in fact the sole proprietor. Perhaps the CFO, COO, or executive assistant?

Best Regards,  
*Jonah Rosa*  
Senior Purchasing Agent  
State of New Hampshire  
Department of Administrative Services  
Bureau of Purchasing and Property  
25 Capitol Street, RM 102  
Concord, NH 03301  
(603) 271-2550  
Email: [Jonah.L.Rosa@das.nh.gov](mailto:Jonah.L.Rosa@das.nh.gov)  
<https://das.nh.gov/purchasing>

Nominate an outstanding employee! Go to: <https://das.nh.gov/comm/das-employee-recognition-program.aspx>

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**From:** Paul O'Brien <[pobrien@eneofnh.com](mailto:pobrien@eneofnh.com)>  
**Sent:** Monday, December 18, 2023 2:02 PM  
**To:** Rosa, Jonah <[Jonah.L.Rosa@das.nh.gov](mailto:Jonah.L.Rosa@das.nh.gov)>  
**Subject:** HVAC Contract

**EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.**

Hoping this goes through

Thanks,

Paul



Paul O'Brien

General Manager  
155 River Rd  
Bow, NH- 03304  
Office: 603-856-0330  
Cell: 603-860-2695



**STATE OF NEW HAMPSHIRE TRANSMITTAL LETTER**

Date: 12/13/2023

Company Name: ENE Systems OF NH, Inc.

Address: 155 River Rd #10  
Bow, NH 03304

To: Point of Contact: Jonah Rosa  
Telephone: (603)-271-2550  
Email: NH.Purchasing@dos.nh.gov

RE: Bid Invitation Name: HVAC Preventative Maintenance and Repair Services  
Bid Number: 2857-24  
Bid Posted Date (on or by): 11/29/2023  
Bid Closing Date and Time: 12/13/2023 @ 1:30 PM (EST)  
Dear Mr. Rosa,

[Insert name of signor] Paul O'Brien, on behalf of ENE SYSTEMS OF NH, INC. (insert name of entity submitting bid (collectively referred to as "Vendor") hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID # 2857-24 for HVAC Preventative Maintenance and Repair Services at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Closing date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-f:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
  - a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
  - b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
  - c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
  - d. Is currently debarred from performing work on any project of the federal government or the government of any state;
  - e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
  - f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
  - g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
  - h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
  - i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
  - j. Has been placed on the debarred parties list described in RSA 21-f:11-c within the past year.

This document shall be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature Paul O'Brien Authorized Signor's Title General Manager

Contractor Initials PO  
Date 12/13/23

**REQUEST FOR BID FOR HVAC PREVENTATIVE MAINTENANCE AND REPAIR  
SERVICES FOR THE STATE OF NEW HAMPSHIRE**

**1. PURPOSE:**

The purpose of this bid invitation is to establish a contract for HVAC preventative maintenance and repair services to the State of New Hampshire with services indicated in the SCOPE OF SERVICES and OFFER sections of this bid invitation, in accordance with the requirements of this bid invitation and any resulting contract.

**2. INSTRUCTIONS TO VENDOR:**

Read the entire bid invitation prior to filling it out. Complete the pricing information in the "Offer" section (detailed information on how to fill out the pricing information can be found in the "Offer" section); complete the "Vendor Contact Information" section; and finally, fill out, and signed page one of the bid invitation.

**3. BID SUBMITTAL:**

All bids shall be submitted on this form (or an exact copy), shall be typed, or clearly printed in ink, and shall be received on or before the date and time specified on page 1 of this bid under "Bid Closing". Interested parties may submit a bid to the State of New Hampshire Bureau of Purchase and Property by email to [NH.Purchasing@DAS.NH.Gov](mailto:NH.Purchasing@DAS.NH.Gov). All bids shall be clearly marked with bid number, date due and purchasing agent's name.

IF YOU ARE EXPERIENCING DIFFICULTIES EMAILING YOUR BID OR YOU WISH TO VERIFY THAT YOUR BID RESPONSE HAS BEEN RECEIVED, PLEASE CALL (603) 271-2201.

**4. BID INQUIRIES:**

Any questions, clarifications, and/or requested changes shall be submitted by an individual authorized to commit their organization to the Terms and Conditions of this bid and shall be received in writing at the Bureau of Purchase and Property no later than 4:00 PM on the date listed in the timeline below. Questions shall not be submitted to anyone other than the Purchasing Agent or his/her representative. Bidders that submit questions verbally or in writing to any other State entity or State personnel shall be found in violation of this part and may be found non-compliant.

Questions shall be submitted by email to Jonah Rosa at [Jonah.L.Rosa@DAS.NH.Gov](mailto:Jonah.L.Rosa@DAS.NH.Gov).

Submissions shall clearly identify the bid Number, the Vendor's name and address and the name of the person submitting the question.

**5. BID DUE DATE:**

All bid submissions shall be received at the Bureau of Purchase and Property no later than the date and time shown on the transmittal letter of this bid. Submissions received after the date and time specified shall be marked as "Late" and shall not be considered in the evaluation process.

All offers shall remain valid for a period of one hundred eighty (180) days from the bid due date. A vendor's disclosure or distribution of bids other than to DAS, Bureau of Purchase and Property may be grounds for disqualification.

**6. ADDENDA:**

In the event it becomes necessary to add to or revise any part of this bid prior to the scheduled submittal date, the NH Bureau of Purchase and Property shall post on our web site any Addenda. Before your submission and periodically prior to the RFB closing, Vendors are required to check the site for any addenda or other materials that may have been issued affecting the bid. The web site address is: <https://apps.das.nh.gov/bidscontracts/bids.aspx>.

**7. TIMELINE:**

The timeline below is provided as a general guideline and is subject to change. Unless stated otherwise, consider the dates below a "no later than" date.

|            |   |
|------------|---|
| 11/29/2023 | Bid Solicitation distributed on or by                                   |
| 12/08/2023 | Last day for questions, clarifications, and/or requested changes to bid |
| 12/13/2023 | 1:30 PM (EST) Bid Closing   |
| 02/01/2024 | Implementation of Contract  |

## **8. TERMS OF SUBMISSION:**

All material received in response to this bid shall become the property of the State and shall not be returned to the Vendor. Regardless of the Vendors selected, the State reserves the right to use any information presented in a bid response. The content of each Vendor's bid shall become public information once a contract(s) has been awarded.

A responding bid that has been completed and signed by your representative shall constitute your company's acceptance of all State of New Hampshire terms and conditions and shall legally obligate your company to these terms and conditions.

A signed response further signifies that from the time the bid is published (bid solicitation date and time) until a contract is awarded, no bidder shall offer or give, directly or indirectly, any gift, expense reimbursement, or honorarium, as defined by RSA 15-B, to any elected official, public official, public employee, constitutional official, or family member of any such official or employee who shall select, evaluate, or award the RFB.

Furthermore, a signed response signifies that any terms and/or conditions that may be or have been submitted by the Vendor are specifically null and void and are not a part of this bid invitation or any awarded purchase order, even if said terms and/or conditions contain language to the contrary.

The form P-37 Contract attached hereto shall be part of this bid and the basis for the contract(s). The successful Vendor and the State, following notification, shall promptly execute this contract form, which is to be completed by incorporating the service requirements and price conditions established by the vendor's offer.

**CHAPTER ADM 600 PROCUREMENT AND PROPERTY RULES APPLY TO AND ARE MADE A PART HEREOF.**

Complete bids shall be filled out on the original documents and format that are a part of this bid invitation. Vendors may submit additional paperwork with pricing, but all pricing shall be on the documents provided with this bid invitation and in the State's format.

## **9. CONTRACT TERM:**

The term of the contract shall commence on February 1, 2024, or upon approval of the Governor and Executive Council, whichever is later, through January 31, 2029, a period of approximately five (5) years.

The contract may be extended for up to an additional two years thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the successful Vendor and the State with the approval of the Governor and Executive Council.

## **10. CONTRACT AWARD:**

The award shall be made to one or more Vendors meeting the criteria established in this RFB and providing the lowest cost by location for section 1, lowest cost in total for section 2 (Bureau of Courts), and lowest cost by location for section 3. The State reserves the right to reject any or all bids or any part thereof. All award(s) shall be in the form of a State of New Hampshire Contract(s).

The State reserves the right to add or remove locations and/or equipment throughout the term of a resultant contract. The State shall submit a request for quote (RFQ) including a detailed scope of work to the successful Contractor for the addition of new locations and/or equipment. Quotes shall be consistent with pricing and service requirements contained herein and no service shall be performed until documented acceptance by the State is provided. Any addition of new equipment which constitutes a material change or increase in the assigned price limitation shall be effective upon approval of a contract amendment. Changes which do not constitute material change in scope of service or increased contract price limitation shall be effective upon written approval of the State.

Successful Vendor shall not be allowed to require any other type of order, nor shall the successful Vendor be allowed to require the filling out or signing of any other document by State of New Hampshire personnel.

## **11. NOTIFICATION AND AWARD OF CONTRACT(S):**

Bid results shall not be given by telephone. For Vendors wishing to attend the bid closing, the names of the vendors submitting responses and pricing shall be made public. Other specific response information shall not be given out. Bid results shall be made public after final approval of the contract(s).

**Bid results may also be viewed on our website at <https://apps.das.nh.gov/bidscontracts/bids.aspx>.**

**For Vendors wishing to attend the bid closing: Names of the Vendors submitting responses and pricing shall be made public. In lieu of in person public bid openings the State shall conduct openings via electronic means until further notice.**

## 12. LIABILITY:

The State shall not be held liable for any costs incurred by Vendors in the preparation of bids or for work performed prior to contract issuance.

## 13. PUBLIC DISCLOSURE OF BID OR PROPOSAL SUBMISSIONS:

Generally, the full contents of any proposal (including all materials submitted in connection with it, such as attachments, exhibits, addenda, and vendor presentations) become public information upon completion of final contract or purchase order negotiations with the selected vendor. Certain information concerning proposals, including but not limited to scoring, is generally available to the public even before this time, in accordance with the provisions of NH RSA 21-G:37.

Confidential, commercial or financial information may be exempt from public disclosure under RSA 91-A:5, IV. Any and all information contained in or connected to a bid or proposal that a Bidder considers confidential shall be clearly designated in the following manner:

If the Bidder considers any portion of a submission confidential, they shall provide a separate copy of the full and complete document, fully redacting those portions by blacking them out and shall note on the applicable page or pages of the document that the redacted portion or portions are "confidential." Use of any other term or method, such as stating that a document or portion thereof is "proprietary", "not for public use", or "for client's use only", is not acceptable. In addition to providing an additional fully redacted copy of the bid submission to the person listed as the point of contact on Page one (1) of this document, the identified information considered to be confidential must be accompanied by a separate letter stating the rationale for each item designated as confidential. In other words, the letter must specifically state why and under what legal authority each redaction has been made. Submissions which do not conform to these instructions by failing to include a redacted copy (if required), by failing to include a letter specifying the rationale for each redaction, by failing to designate redactions in the manner required by these instructions, or by including redactions which are contrary to these instructions or operative law may be rejected by the State as not conforming to the requirements of the bid or proposal. Marking or designating an entire proposal, attachment or section as confidential shall neither be accepted nor honored by the State. Marking an entire bid, proposal, attachment or full sections thereof confidential without taking into consideration the public's right to know shall neither be accepted nor honored by the State.

Notwithstanding any provision of this request for submission to the contrary, proposed pricing shall be subject to public disclosure REGARDLESS of whether or not marked as confidential.

If a request is made to the State by any person or entity to view or receive copies of any portion of a proposal, the State will assess what information it believes is subject to release; notify the Bidder that the request has been made; indicate what, if any, portions of the proposal or related material shall be released; and notify the Bidder of the date it plans to release the materials. To halt the release of information by the State, a Bidder must initiate and provide to the State, prior to the date specified in the notice, a court action in the Superior Court of the State of New Hampshire, at its sole expense, seeking to enjoin the release of the requested information.

By submitting a proposal, Bidders acknowledge and agree that:

- The State may disclose any and all portions of the proposal or related materials which are not marked as confidential and/or which have not been specifically explained in the letter to the person identified as the point of contact for this bid;
- The State is not obligated to comply with a Bidder's designations regarding confidentiality and must conduct an independent analysis to assess the confidentiality of the information submitted in your proposal; and
- The State may, unless otherwise prohibited by court order, release the information on the date specified in the notice described above without any liability to a Bidder.

## 14. TERMINATION:

The State of New Hampshire shall have the right to terminate the contract at any time with a thirty (30) day written notice to the successful Vendor.

## 15. VENDOR CERTIFICATIONS:

All Vendors shall be duly registered as a vendor authorized to conduct business in the State of New Hampshire.

- STATE OF NEW HAMPSHIRE VENDOR APPLICATION: To be eligible for a contract award, a Vendor must have a completed Vendor Application Package on file with the NH Bureau of Purchase and Property. See the following website for information on obtaining and filing the required forms (no fee: <https://DAS.NH.Gov/Purchasing>).
- NEW HAMPSHIRE SECRETARY OF STATE REGISTRATION: To be eligible for a contract award, a Vendor that is a corporation, limited liability company, or other limited liability business entity (this excludes sole proprietors and general partnerships) must be registered to conduct business in the State of New Hampshire AND in good standing with the NH

Secretary of State. Please visit the following website to find out more about the requirements for registration with the NH Secretary of State: <https://sos.nh.gov/corporation-division/>.

- **CONFIDENTIALITY & CRIMINAL RECORD:** If Applicable, any employee or approved subcontractor of the Vendor who will be accessing or working with records of the State of New Hampshire shall be required to sign a Confidentiality and Non-Disclosure Agreement and a Release of Criminal Record Authorization Form. These forms shall be returned to the designated State agency prior to commencing any work.
- **CERTIFICATE OF INSURANCE:** Prior to being awarded a contract the Vendor shall be required to submit proof of comprehensive general liability insurance coverage prior to performing any services for the State. The coverage shall insure against all claims of bodily injury, death or property damage in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage shall also include State of New Hampshire workers' compensation insurance to the extent required by RSA Chapter 281-A.

#### **16. BID PRICES:**

Bid prices shall remain firm for the entire contract period and shall be in US dollars and shall include delivery and all other costs required by this bid invitation. Special charges, surcharges (including credit card transaction fees), or fuel charges of any kind (by whatever name) may not be added on at any time. Any and all charges shall be built into your bid price at the time of the bid. Unless otherwise specified, prices shall be F.O.B. DESTINATION, (included in the price bid), which means delivered to a state agency's receiving dock or other designated point as specified in this contract or subsequent purchase orders without additional charge. Shipments shall be made in order to arrive at the destination at a satisfactory time for unloading during receiving hours.

Per Administrative Rule 606.01(e) "if there is a discrepancy between the unit price and the extension price in a response to an RFP, RFB or RFQ, the unit price shall be binding upon the vendor".

Price decreases shall become effective immediately as they become effective to the general trade or the Vendor's best/preferred customer.

Updated published price list MUST be emailed to [Jonah.L.Rosa@DAS.NH.Gov](mailto:Jonah.L.Rosa@DAS.NH.Gov).

#### **17. AUDITS AND ACCOUNTING:**

The successful Vendor shall allow representatives of the State of New Hampshire to have complete access to all records for the purpose of determining compliance with the terms and conditions of this bid invitation and in determining the award and for monitoring any resulting contract.

At intervals during the contract term, and prior to the termination of the contract, the successful Vendor may be required to provide a complete and accurate accounting of all products and quantities ordered by each agency and institution and by political sub-divisions and authorized non-profit organizations.

#### **18. ESTIMATED USAGE:**

The quantities indicated in the offer section of this bid invitation are an estimate only for the State of New Hampshire's annual requirements. These quantities are indicated for informational purposes only and shall not be considered minimum or guaranteed quantities, nor shall they be considered maximum quantities. These quantities do not include any eligible participant usage.

#### **19. USAGE REPORTING:**

The successful Vendor shall be required to submit a quarterly and annual usage report for analysis for each state agency or eligible participant. Reports are due no later than 30 days after each end of each calendar quarter to Jonah Rosa at the Bureau of Procurement Services and sent electronic to [Jonah.L.Rosa@DAS.NH.Gov](mailto:Jonah.L.Rosa@DAS.NH.Gov). At a minimum, the Report shall include:

- Contract Number
- Utilizing Agency and Eligible Participant
- Services/Products Purchased (showing the manufacturer, item, part number, and the final cost.)
- Recycling documentation with respect to content used in the manufacture, development and distribution process of goods and services sold. This report shall include but not be limited to:
  - o Percentage of recycled materials contained within finished products
  - o Percentage of waste recycled throughout the manufacturing process
  - o Types and volume of packaging used for transport
  - o Any associated material avoided and/or recycled as applicable under contract
  - o A standardized reporting form will be provided after contract award

- Total Cost of all Services/Products Purchased. Ability to sort by agency/eligible participant.
- In Excel format

**20. ESTABLISHMENT OF ACCOUNTS:**

Each State of New Hampshire agency shall have its own individual customer account number. There may also be instances where divisions or bureaus within an agency will need their own individual customer numbers. Should any State of New Hampshire agency place an order under the contract, the successful Vendor agrees to establish an account within three business days from the date the order is placed. However, there shall be no delay in any shipment; the agency shall receive the items ordered in accordance with the delivery time required under this bid invitation, as if an account already exists for the agency.

**21. ELIGIBLE PARTICIPANTS:**

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the successful Vendor. The State of New Hampshire assumes no liability between the successful Vendor and any of these entities.

**22. PAYMENT:**

Payments shall be made via ACH or Procurement Card (P-card = Credit Card) unless otherwise specified by the State of New Hampshire. Use the following link to enroll with the State Treasury for ACH payments: <https://www.nh.gov/treasury/state-vendors/index.htm> Eligible participants shall negotiate their own payment methods with the successful Vendor.

**23. INVOICING:**

Invoices shall be submitted to the corresponding State agency after completion of work.

**24. TERMS OF PAYMENT:**

Payment shall be made in full within thirty (30) days after receipt of the invoice and acceptance of the corresponding goods and/or services to the State's satisfaction.

**25. VENDOR RESPONSIBILITY:**

The successful Vendor shall be solely responsible for meeting all terms and conditions specified in the bid, and any resulting contract.

All State of New Hampshire bid invitations and addenda to such bid invitations are advertised on our website at: <https://npps.das.nh.gov/bidscontracts/bids.uspx>.

It is a prospective Vendor's responsibility to access our website to determine any bid invitation under which the Vendor desires to participate. It is also the Vendor's responsibility to access our website for any posted addenda.

The website is updated several times per day; it is the responsibility of the prospective Vendor to access the website frequently to ensure that no bidding opportunity or addendum is overlooked.

It is the prospective Vendor's responsibility to forward a signed copy of any addendum requiring the Vendor's signature to the Bureau of Purchase and Property with the bid response.

In preparation of a bid response, the prospective Vendor shall:

- Provide pricing information as indicated in the "Offer" section; and
- Provide all other information required for the bid response (if applicable); and
- Complete the "Vendor Contact Information" section; and
- Complete the company information on the "Transmittal Letter" page, and sign under penalty of unsworn falsification in the space provided on that page.

It is the responsibility of the Vendor to maintain any awarded contract and New Hampshire Vendor Registration with up to date contact information.

Contract specific contact information (Sales contact, Contractor contract manager, etc.) shall be sent to the State's Contracting Office listed in Box 1.9 of Form P-37.

Contractor Initials RB

Date 12/13/23

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Additionally, all updates i.e., telephone numbers, contact names, email addresses, W9, tax identification numbers are required to be current through a formal electronic submission to the Bureau of Purchase and Property at:  
<https://www.das.nh.gov/purchasing/vendorresources.aspx>.

**26. IF AWARDED A CONTRACT:**

The successful Vendor shall complete the following sections of the attached Agreement State of New Hampshire Form #P-37:

- Section 1.3 Contractor Name
- Section 1.4 Contractor Address
- Section 1.11 Contractor Signature
- Section 1.12 Name & Title of Contractor Signatory (if Vendor is not a sole proprietor)

- Provide certificate of insurance indicating the coverage amounts required by Section 14 of the Form Number P-37.
- Provide proof of sufficient workers' compensation insurance coverage or evidence of exemption from RSA Chapter 81-A.
- If the successful Vendor is a corporation, limited liability company, or other limited liability business entity, then provide a certificate of good standing issued by the NH Secretary of State or, for a newly incorporated, formed, or registered entity, a copy of the appropriate registration document certified by the NH Secretary of State.

**27. SPECIFICATIONS:**

Complete specifications required are detailed in the **SCOPE OF SERVICES** section of this bid invitation. In responding to the bid invitation, the prospective Vendor shall address all requirements for information as outlined herein.

**28. SITE VISITATION:**

Prior to bidding, it is each Vendor's responsibility to become thoroughly familiar with the sites of the intended service, to determine everything necessary to accomplish the services. Failure of the Vendor to make a site visit does not relieve the Vendor of responsibility to fully understand what is necessary to accomplish a successful and complete services. Coordinate site visits with the respective contact for each location in Attachment 1 as needed.

**29. SCOPE OF SERVICES:**

Vendor shall supply all labor, tools, transportation, materials, equipment, permits, and technician certifications as necessary and required to perform HVAC Preventative Maintenance and Repair services as described herein for those locations listed in Attachment 1. The preventative maintenance and repairs shall be in compliance with the manufacturer's specifications and the following at a minimum. The Vendor shall create a recommended schedule for preventative maintenance and send electronically to the respective State site representative. The Vendor must be licensed to work in the State of New Hampshire, have a minimum of Five (5) years' verifiable commercial experience in HVAC maintenance and repair. Technicians employed by the Vendor must have a State of New Hampshire Gas Fitter's license. The successful Vendor must be certified by the manufacturers to work on any of the equipment described in this bid and able to provide the certificates as applicable.

29.1. The Contractor shall provide annual fall preventative maintenance of the unit heaters (UH) and cabinet-unit heaters (CUH) as described herein. The maintenance inspection shall include the following services:

- Inspect grilles, coils, fan, blower wheels, etc. Clean as needed.
- Lubricate fan and motor bearings as required Check motor volts/amps.
- Check belts and sheaves where applicable.
- Check/clean drains, pans, condenser pumps where applicable.
- Check and tighten all electrical connections.
- Check unit-operating conditions.
- Check/inspect heat exchanger for overall condition and safe functionality.
- Replace condensate acid neutralizing media 1x/year during Fall PM.
- Check gas valve and associated controls where applicable.
- Check and tighten electric heater connections Check amps/volts where applicable.
- Check filters on CUH units, replace 1x/year during Fall PM.
- Check any outdoor air or mixing dampers for proper operations where applicable.
- Check fan assemblies.
- Check burner interlock controls.
- Check and tighten all mounting hardware.
- Check overall operation.
- Check operating controls.
- Check for overall safe and proper operation of equipment.
- Report any deficiencies found to on-site personnel.

Contractor Initials PO

Date 12/13/23

29.2. The Contractor shall provide semi-annual preventative maintenance of the air handler systems to include air handlers (AHU's), energy recovery ventilators/Units (ERV's/ERU's), and Fan Coil Units (FCU's/FC's) Inspections shall include the following:

- Check bearings for wear.
- Check fans and fan shafts for proper balance.
- Check all belts for proper tension, alignment and wear.
- Check all air handling systems for sequence of operations and internal controls.
- Inspect all heating and cooling coils. Clean as needed.
- Inspect all condensation pans and check to ensure that pans are pitched correctly for proper drainage. Clean as needed.
- Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order. Where applicable.
- Check all sheaves for proper alignment.
- Check and tighten all electrical terminations.
- Check contacts for wear.
- Check and record motor current against nameplate.
- Check all safety controls.
- Lubricate motors/bearings where applicable.
- Check fan wheels - clean as required.
- Check fan scrolls - clean as required.
- Check fan bearing supports.
- Check motor supports.
- Check damper operation.
- Check damper linkages.
- Inspect and clean/flush condensate pumps where applicable.
- Inspect energy recovery wheels and/or desiccant media cores Where Applicable. Report any deficiencies to agency.
- Replace contractor provided air filters 2x/year during scheduled PMs.
- Check humidifier strainer where applicable.
- Check and clean humidifier float assembly where applicable.
- Check humidifier level controls where applicable.
- Check and clean humidifier drain/pan where applicable.
- Check humidifier heating elements where applicable.
- Check all humidifier controls where applicable.
- Check and clean outside air intakes.
- Check for any unusual noises or vibrations.
- Check structural integrity of the unit.
- Replace contractor provided belts 1x/year during the Fall PM.

29.3. The Contractor shall provide semi-annual ductless split Heat-Pump Systems maintenance as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Inspect overall condition of units (indoor and outdoor).
- Check and record volts/amps of compressors.
- Check and record volts/amps of condenser fan motor(s).
- Check starter and contact surfaces.
- Check and record operating temperatures.
- Check refrigerant charge/pressures on units as needed based on unit operations.
- Check moisture indicators and sight glasses.
- Check oil levels where applicable.
- Check all safety controls.
- Check superheat and adjustment.
- Check hot gas by-pass controls where applicable.
- Check head pressure controls where applicable.
- Check unloader operation where applicable.
- Check all internal operating controls.
- Check and tighten all electrical connections.
- Lubricate motors/bearings where applicable.
- Inspect and clean condenser coil(s). Contractor shall provide and utilize condenser coil cleaner. The coils must be

- thoroughly 1x/year during the spring PM.
- Check cap tubes/piping for chafing.
- Check crankcase heaters.
- Visually check for signs of oil and refrigerant leaks.
- Check for any unusual noises or vibrations.
- Check structural integrity of the unit.
- Clean indoor evaporator washable air filters during both semi-annual PM's.
- Inspect evaporator and condenser coils for condition and signs of leaks.
- Operate unit from thermostat and ensure proper operations.
- Check crankcase heaters' operations where applicable.

29.4. The contractor shall provide annual fall exhaust fans (EF) maintenance to include at a minimum the following:

- Replace contractor provided belts 1x/year during the Fall PM.
- Inspect unit for overall condition.
- Check motor amp draw to nameplate.
- Inspect and tighten all electrical connections.
- Check bearings to ensure proper operations. Lubricate as needed.
- Inspect fan/blower for overall condition.
- Inspect motor and fan/blower sheave and pulley for overall condition and signs of uneven wear.

29.5. The Vendor shall provide semi-annual inspections of all control systems including all components as described below. These inspections will take place in the spring and fall. The automatic temperature control system services shall consist of, at a minimum, the following services:

- Calibrate all transmitter receiver gauges and controllers
- Check all PE switches, solenoid air valves and limit controls
- Check all control valves and pilot positioners
- Check operation of all auxiliary devices
- Review HVAC system sequence of operation
- Check all dampers and lubricate
- Check operational sequence of all VAV's, single duct terminal units, CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics
- Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
- Check all room thermostats
- Check time clock operation and settings
- Check particle filters and oil filters (change as required)
- Check pressure reducing valve settings
- Check low-pressure safety valve
- Check air dryer refrigerant pressure/temperatures
- Check air dryer drain tap and bypass valves
- Drain air compressor tank and check traps
- Check air compressor oil pressure
- Check air compressor belt and sheaves (change as required); Change air compressor suction filter as required
- Check air compressor unloaders and check valve
- Check air compressor operating controls including PE switch, starter and alternator
- Check air compressor high-pressure safety valve
- Perform any software changes, upgrades and backups as required
- Repair or replace all defective components
- Any other maintenance, or component replacement or repair necessary to maintain the control systems in accordance with manufacturer's specifications is included with this agreement

29.6. In the spring of each year, the Vendor shall provide electrical testing of all disconnect switches, motor starters, wiring and all other electrical devices associated with the water chiller and all air conditioning systems. At a minimum the following must be done:

- Megger all motors
- Check over current settings
- Check insulation resistance

- Check contact resistance
  - Check all connections for tightness, and
  - Clean service and repair and/or replace all defective components.
  - A complete report of the results from the electrical testing company shall be submitted directly to the Administrator, Bureau of General Services within thirty days of completing the work.
- 29.7. The Vendor shall perform the procedures necessary to "startup" and "shutdown" the chillers in accordance with the manufacturers' recommendations. Start and shutdown times will be determined by the State and will vary from location to location. Should startup be required before May 1<sup>st</sup> or shut down after September 30<sup>th</sup>, the State will be responsible for cooling tower draining and refilling in the event of freezing temperatures.
- 29.8. The Vendor shall clean all condenser tubes once each year in order to remove all scale and sludge. The Vendor shall use either chemical or mechanical means to accomplish the above, but if chemical means are used the Administrator, Bureau of General Services must be notified so that he/she may inspect and approve the cleaning. The Vendor shall be responsible to clean evaporator tubes if required to maintain the chiller in proper operating condition.
- 29.9. The Vendor shall maintain all refrigerated chillers and air conditioning systems and as required to maintain them in proper operating condition by providing, at a minimum the following services:
- Check unit thoroughly for refrigerant leaks and proper amount of refrigerant; add refrigerant as required (Vendor shall be responsible for the removal and disposal of used refrigerant)
  - Check and calibrate safety and operating controls
  - Check and tighten all electrical terminals and terminations, check contacts for wear and replace and/or repair all defective electrical components
  - Check oil level in compressors and add as required
  - Check glycol level and add as required
  - Check crankcase heaters
  - Check internal interlocks, flow switches and any associated pumps and fans
  - Check oil samples for acid and change oil when so indicated by analysis
  - Any other maintenance or component replacement or repair necessary to maintain the refrigerated chillers and air conditioning systems in accordance with manufacturer's specifications. **Any associated costs for crane or hoist usage shall be included.**
- 29.10. The Vendor shall clean and check all cooling towers a minimum of once a year and as required to maintain them in proper operating condition. At a minimum, the services shall consist of the following:
- Draining, flushing and cleaning towers
  - Clean and painting rusted areas
  - Check and clean or replace nozzles
  - Check float valves and repair or replace if necessary
  - Inspect and lubricate all bearings
  - Check fans for balance and repair or replace if necessary
  - Clean fan blades
  - Check and tightening all electrical terminations. Check contacts for wear; repair and/or replace defective electrical components and check motor current against nameplate.
  - Any other maintenance or component replacement or repair necessary to maintain the cooling towers in accordance with manufacturer's specifications is included.
- 29.11. The Vendor shall maintain all condenser water, chilled water, circulator pumps and glycol pumps a minimum of once a year and as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Clean and painting of pump housings when required
  - Inspect electrical connections and contactors
  - Check couplings for alignment and wear and realign or replace when necessary
  - Lubrication of all bearings
  - Check packing and adjust or replace if necessary
  - Clean strainers
  - Check impeller and wearing rings and replace if necessary
  - Check for bearing wear and replace if needed
  - Check and replace gaskets when needed

- Tighten all nuts and bolts, check and tighten all electrical terminations, check contacts for wear, repair and/or replace defective electrical components, check motor current against nameplate and check motor mounts and vibrator pads.
  - Any other maintenance or component replacement necessary to maintain the condenser water, chilled water, circulator pumps and glycol pumps in accordance with manufacturer's specifications is included in this agreement.
- 29.12. The Vendor shall test and provide water treatment of the glycol system for PH, specific gravity, freeze point and glycol percentage. The Vendor shall treat the glycol loop to maintain proper PH, and inhibitor levels. The Vendor shall provide complete chemical water treatment of the cooling towers, condenser water and chilled water loops. Monthly water treatment reports shall be submitted to the corresponding State representative and should include at a minimum:
- PH
  - Dissolved solids
  - Alkalinity
- 29.13. The Vendor shall clean and check the Plate Heat Exchanger a minimum of once a year and as required to maintain it in proper working condition. The Vendor shall inspect the equipment completely and perform any required maintenance in accordance with the manufacturer's recommendations.
- 29.14. Air handler systems shall be inspected semi-annually in the spring and the fall. Maintenance shall be performed on the air handlers during these semi-annual inspections and shall include, at a minimum, the following services:
- Repair or replace defective bearings as required
  - Check fans and fan shafts for proper balance and repair or replace as necessary
  - Check all belts for proper tension, alignment and wear, replace belts as required
  - Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Align all sheaves and repair or replace as required
  - Check and tighten all electrical terminations, check contacts for wear; Repair and/or replace defective electrical components and check motor current against nameplate
  - Any other maintenance or component replacement or repair necessary to maintain the air handlers in accordance with manufacturer's specifications is included in this agreement.
- 29.15. In addition to annual start up and shut down and any emergency requirement, the Vendor shall provide a monthly inspection visit for each chilled water and air conditioning system. During these monthly visits, they shall completely inspect the equipment and perform any required maintenance pursuant to the manufacturers' recommendation.
- 29.16. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of the agency contact.
- 29.17. The Vendor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have at a minimum, obtained a "journeyman" level of competence.
- 29.18. The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Vendor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
- 29.19. Request to repair and/or replace parts shall be approved by the State Agency or his/her designated representative(s). Materials shall be invoiced not to exceed 10% above vendor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the State Agency or his/her designated representative(s).
- 29.20. The Vendor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the State Agency or his/her designated representative(s).
- 29.21. The Vendor shall present two (2) copies of a Final Report of work done the previous calendar year. The report may be in a narrative during each month of the contract year. The report shall be submitted to the State Agency or his/her designated representative(s), on or before January 30th of the following year.
- 29.22. The Agency shall provide the Vendor with all pertinent information regarding the requirements for services within two (2)

working days of receiving a request for information from the Vendor.

29.23. Examine any documents submitted by the Vendor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Vendor's work.

**30. EMERGENCY REPAIRS:**

Emergency repairs are defined as urgent, have impacted the safety of personnel, or impacted the operational capability of the State and are needed within 24 – 48 hours of notification to the vendor. The awarded Vendor(s) shall provide repair rates at the hourly rates for the State facilities listed herein. Agencies shall request services by issuing a Request for Quote (RFQ) with scope of work detailing as much information about the repair as available.

Requests for emergency repairs and/or replace parts shall be approved in advance by the State representative. Materials shall be invoiced not to exceed 10% above Vendor's cost. All replacement parts shall be new and of the same quality as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the State representative.

The Vendor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the State representative.

The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Vendor shall employ a sufficient number of trained and certified technicians so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. Vendor shall provide a not to exceed estimate before starting any work. If overtime is necessary and is determined to be caused by the Vendor, the State may at their discretion deduct a portion of the additional time.

**31. OTHER REPAIRS / REPLACEMENTS (NON-EMERGENCY):**

The awarded Vendor(s) shall provide repair rates at the hourly rates for the State facilities listed herein for other repairs that are not a part of preventative maintenance and are not emergency repairs. Agencies shall request services by issuing a Request for Quote (RFQ) with scope of work detailing as much information about the repair as available.

Requests to repair and/or replace parts shall be approved in advance by the State representative. Materials shall be invoiced not to exceed 10% above Vendor's cost. All replacement parts shall be new and of the same quality as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the State representative.

The Vendor shall, after each visit and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the State representative.

**32. ADDITIONAL REQUIREMENTS:**

Unless otherwise stated in the Scope of Services, all services performed under this Contract(s) shall be performed between the hours of 8:00 A.M. and 4:00 P.M. for State business days, unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State requires ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges shall be paid for any off-hour work.

The Vendor shall not commence work until a conference is held with each agency, at which representatives of the Vendor and the State are present. The conference shall be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Vendor's employees, equipment or supplies. The Vendor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Vendor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Vendor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Vendor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Vendor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Vendor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited. If sub-contractors are to be utilized, please include information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing. Approval by the State must be received prior to a sub-contractor starting any work.

**33. WARRANTY REQUIREMENTS:**

The successful Vendor shall be required to provide warranties on all service provided by the Vendor for a period of not less than one (1) year or the manufacturer's standard warranty period, whichever is greater, commencing on the date work is performed. The warranty shall cover 100% of repair or replacement costs, including all parts, shipping, labor, travel, lodging, and expenses.

**34. OBLIGATIONS AND LIABILITY OF THE VENDOR:**

The successful Vendor shall perform all work and furnish all materials, tools, equipment and safety devices necessary to perform the requested services in the manner and within the time hereinafter specified. The Vendor shall provide said services to the satisfaction of the State and in accordance with the specifications and at the price set forth herein. All work to be performed and all equipment to be furnished pursuant to the Scope of Services included herein shall be performed and furnished in strict accordance with the specifications included herein, the terms of any contract awarded as a result of this solicitation, any associated contract drawings, and the directions of State representatives as may be given from time to time while the work is in progress.

The successful Vendor shall take full responsibility for the work to be performed pursuant to the Scope of Services included herein; for the protection of said work; and for preventing injuries to persons and damage to property and utilities on or about said work. The Vendor shall in no way be relieved of such responsibility by any authority of the State to give permission or issue orders relating to any part of the work, by any such permission given or orders issued, or by any failure of the State to give such permission or issue such orders. The successful Vendor shall bear all losses accruing to the Vendor as a result of the amount, quality, or character of the work required, or because the nature or characteristics of the work location is different from what the Vendor estimated or expected, or due to delays or other complications caused by the weather, elements, or other natural causes.

The successful Vendor agrees that any damage or injury to any buildings, materials, equipment, or other property resulting from the Vendor's performance of the requested services shall be repaired at the Vendor's own expense so that such buildings, materials, equipment, or other property are satisfactorily restored to their prior condition.

**35. NON-EXCLUSIVE CONTRACT:**

Any resulting Contract from this RFB will be a non-exclusive Contract. The State reserves the right, at its discretion, to retain other Contractors to provide any of the Services or Deliverables identified under this procurement or make an award by item, part or portion of an item, group of items, or total Proposal.

**36. OFFER:**

Vendor hereby offers to perform the services to the State of New Hampshire as specified at the prices quoted below, in complete accordance with the general and detailed specifications included herewith.

The quantities indicated in the offer section of this bid invitation are an estimate only for the State of New Hampshire's annual requirements. These quantities are indicated for informational purposes only and shall not be considered minimum or guaranteed quantities, nor shall they be considered maximum quantities. These quantities do not include any eligible participant usage.

Complete Attachment 2: Offer Sheets.

**37. VENDOR CONTACT INFORMATION:**

Please provide contact information below for a person knowledgeable of and who can answer questions regarding this bid response.

|                     |        |                        |                            |
|---------------------|--------|------------------------|----------------------------|
| <u>Paul O'Brien</u> | Office | <u>603-856-0330</u>    | _____                      |
| Contact Person      |        | Local Telephone Number | Toll Free Telephone Number |
|                     | Cell   | <u>603-860-2695</u>    |                            |

Contractor Initials PO  
Date 12/17/23

POBrien@ENEofNH.COM  
E-mail Address

WWW.ENESYSTEMSNH.COM  
Company Website

ENE SYSTEMS OF NH, INC.  
Vendor Company Name

155 RIVER RD #10 BOW, NH 03304  
Vendor Address

**38. ATTACHMENTS:**

The following attachments are an integral part of this bid invitation:

- Attachment 1: Equipment List
- Attachment 2: Offer Sheets
- Attachment 3: Section 2 Scope of Work - Courts
- Attachment 4: Scope of Work - CFB1
- Attachment 5: Scope of Work - CFB2
- Attachment 6: Scope of Work - DOC
- Attachment 7: Scope of Work - DMAVS
- Attachment 8: Scope of Work - DOS

The Bid Opening is open to the public online on 12/13/2023 at 1:30 PM at the following:

Microsoft Teams meeting  
Join on your computer, mobile app or room device  
[Click here to join the meeting](#)  
Meeting ID: 268 410 332 439  
Passcode: DEXAHc  
[Download Teams](#) | [Join on the web](#)  
Join with a video conferencing device  
nhgov@m.wcbex.com  
Video Conference ID: 113 134 926 1  
[Alternate VTC instructions](#)  
Or call in (audio only)  
+1 603-931-4944, 728109709# United States, Concord  
Phone Conference ID: 728 109 709#  
[Find a local number](#) | [Reset PIN](#)  
[Learn More](#) | [Meeting options](#)

## APPENDIX A

### SAMPLE FORM TO BE COMPLETED UPON AWARD

**FORM NUMBER P-37 (version 2/23/2023)**

**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

#### AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

#### GENERAL PROVISIONS

##### 1. IDENTIFICATION.

|   |                            |   |                      |
|---|----------------------------|---|----------------------|
| 1.1 State Agency Name   |                            | 1.2 State Agency Address                      |                      |
| 1.3 Contractor Name   |                            | 1.4 Contractor Address                        |                      |
| 1.5 Contractor Phone Number   | 1.6 Account Unit and Class | 1.7 Completion Date                           | 1.8 Price Limitation |
| 1.9 Contracting Officer for State Agency  |                            | 1.10 State Agency Telephone Number            |                      |
| 1.11 Contractor Signature<br><br><div style="text-align: right;">Date:</div>  |                            | 1.12 Name and Title of Contractor Signatory   |                      |
| 1.13 State Agency Signature<br><br><div style="text-align: right;">Date:</div>  |                            | 1.14 Name and Title of State Agency Signatory |                      |
| 1.15 Approval by the N.H. Department of Administration, Division of Personnel <i>(if applicable)</i><br><br>By: _____ Director, On: _____ |                            |   |                      |
| 1.16 Approval by the Attorney General (Form, Substance and Execution) <i>(if applicable)</i><br><br>By: _____ On: _____                   |                            |   |                      |
| 1.17 Approval by the Governor and Executive Council <i>(if applicable)</i><br><br>G&C Item number: _____ G&C Meeting Date: _____          |                            |   |                      |

Contractor Initials   PB    
 Date   12/13/23    
  12/13/23     PB

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed.

3.3 Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8. The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of

whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 The State's liability under this Agreement shall be limited to monetary damages not to exceed the total fees paid. The Contractor agrees that it has an adequate remedy at law for any breach of this Agreement by the State and hereby waives any right to specific performance or other equitable remedies against the State.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws and the Governor's order on Respect and Civility in the Workplace, Executive order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of age, sex, sexual orientation, race, color, marital status, physical or mental disability, religious creed, national origin, gender identity, or gender expression, and will take affirmative action to prevent such discrimination, unless exempt by state or federal law. The Contractor shall ensure any subcontractors comply with these nondiscrimination requirements.

6.3 No payments or transfers of value by Contractor or its representatives in connection with this Agreement have or shall be made which have the purpose or effect of public or commercial bribery, or acceptance of or acquiescence in extortion, kickbacks, or other unlawful or improper means of obtaining business.

6.4. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with this Agreement and all rules, regulations and orders pertaining to the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 The Contracting Officer specified in block 1.9, or any successor, shall be the State's point of contact pertaining to this Agreement.

#### 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) calendar days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) calendar days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

#### 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) calendar days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) calendar days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. In addition, at the State's discretion, the Contractor shall, within fifteen (15) calendar days of notice of early termination, develop and submit to the State a transition plan for Services under the Agreement.

#### 10. PROPERTY OWNERSHIP/DISCLOSURE.

10.1 As used in this Agreement, the word "Property" shall mean all data, information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video

recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any Property which has been received from the State, or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Disclosure of data, information and other records shall be governed by N.H. RSA chapter 91-A and/or other applicable law. Disclosure requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

#### 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 Contractor shall provide the State written notice at least fifteen (15) calendar days before any proposed assignment, delegation, or other transfer of any interest in this Agreement. No such assignment, delegation, or other transfer shall be effective without the written consent of the State.

12.2 For purposes of paragraph 12, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.3 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State.

12.4 The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** The Contractor shall indemnify, defend, and hold harmless the State, its officers, and employees from and against all actions, claims, damages, demands, judgments, fines, liabilities, losses, and other expenses, including, without limitation, reasonable attorneys' fees, arising out of or relating to this Agreement directly or indirectly arising from death, personal injury, property damage, intellectual property infringement, or other claims asserted against the State, its officers, or employees caused by the acts or omissions of negligence, reckless or willful misconduct, or fraud by the Contractor, its employees, agents, or subcontractors. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby reserved

to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all Property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the Property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or any successor, a certificate(s) of insurance for all insurance required under this Agreement. At the request of the Contracting Officer, or any successor, the Contractor shall provide certificate(s) of insurance for all renewal(s) of insurance required under this Agreement. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or any successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. **WAIVER OF BREACH.** A State's failure to enforce its rights with respect to any single or continuing breach of this Agreement shall not act as a waiver of the right of the State to later enforce any such rights or to enforce any other or any subsequent breach.

17. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time

of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

#### 19. CHOICE OF LAW AND FORUM.

19.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire except where the Federal supremacy clause requires otherwise. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

19.2 Any actions arising out of this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be brought and maintained in the Merrimack County Superior Court of New Hampshire which shall have exclusive jurisdiction thereof.

20. **CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and any other portion of this Agreement including any attachments thereto, the terms of the P-37 (as modified in EXHIBIT A) shall control.

21. **THIRD PARTIES.** This Agreement is being entered into for the sole benefit of the parties hereto, and nothing herein, express or implied, is intended to or will confer any legal or equitable right, benefit, or remedy of any nature upon any other person.

22. **HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

23. **SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

24. **FURTHER ASSURANCES.** The Contractor, along with its agents and affiliates, shall, at its own cost and expense, execute any additional documents and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

25. **SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

26. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be

Contractor Initials PO

Date 12/13/23

deemed an original, constitutes the entire agreement and agreements and understandings with respect to the subject matter understanding between the parties, and supersedes all prior hereof.

Contractor Initials PO  
Date 12/13/23

**HVAC Preventative Maintenance and Repair  
Attachment 3: Scope of Work - Courts**

**1. SCOPE OF SERVICES:**

The Vendor shall provide all supervision, labor, parts, materials, transportation, tools, and equipment necessary to satisfactorily complete the work as detailed herein.

The Vendor shall provide the State with a "total maintenance program for HVAC repair services and automatic temperature control systems" at twenty (21) state owned court facilities at sites listed below. The mechanical equipment includes refrigerated water chillers, air conditioning systems, dehumidifiers, energy recovery units, plate heat exchangers, boilers, burners, domestic hot water heating systems, air handlers, fan coils, VAV's, pumps controls and associated devices.

The term "total maintenance program for HVAC repair services and automatic temperature control systems" shall mean servicing, repairing, lubricating and /or replacing chillers, air conditioning systems, heat plate exchangers, energy recovery and dehumidification units, air handing systems, heating and or air conditioning system components, all controls, valves, dampers, motors and associated devices as necessary, as well as providing all necessary fluids and refrigerants. This includes all controls for the boilers, all oil and gas fired burners and all supporting equipment. Mechanical system associated devices includes cooling towers, glycol coolers, air cooled condensers, humidifiers, condenser fans and motors, supply and return fans and motors, variable frequency drives, radiation convectors, unit heaters, cabinet heaters, exhaust fans, chilled water, heating, condenser water and glycol pumps, automatic temperature controls, dampers, valves, all electrical components including coils and contactors (from the load side of the respective disconnect switches), automatic and manual valves, gauges, strainers, chilled water loop (to the main supply and return shutoff valves only), condenser water, glycol and refrigerant loops, and all other devices associated with the chilled water and condenser water systems. Actual water chiller shells, tubes, and actual boiler vessels are excluded.

The Vendor shall be responsible for all maintenance and repair (including twenty-four (24) hours per day, seven (7) days per week emergency services) for the facilities listed below as described herein. This is a complete mechanical and temperature control maintenance and repair contract with all costs to complete the required services are included in the monthly fee for each respective building.

| Building                           | Address                      | Town          |
|------------------------------------|------------------------------|---------------|
| Carroll County Superior Court      | 96 Water Village Road        | Ossipee       |
| Concord Circuit Court              | 32 Clinton Street            | Concord       |
| Conway Circuit Court               | 35 East Conway Road, Rte 302 | North Conway  |
| Coos Superior Court                | 55 School Street, Rte 102    | Center Conway |
| Derry Circuit Court                | 10 Courthouse Lane           | Derry         |
| Dover Circuit Court                | 25 St. Thomas Street         | Dover         |
| Franklin Circuit Court             | 7 Hancock Terrace            | Franklin      |
| Hampton Circuit Court              | 3 Timber Swamp Road          | Hampton       |
| Hillsborough County Superior North | 300 Chestnut Street          | Manchester    |
| Hillsborough County Superior South | 30 Spring Street             | Nashua        |
| Jaffrey Circuit Court              | 84 Peterborough Street       | Jaffrey       |
| Laconia Circuit Court              | 26 Academy Street            | Laconia       |
| Lebanon Circuit Court              | 38 Centerra Parkway          | Lebanon       |
| Manchester Circuit Court           | 35 Amherst Street            | Manchester    |
| Merrimack County Superior Court    | 5 Court Street               | Concord       |
| Milford Circuit Court              | 4 Meadowbrook Drive          | Milford       |
| Merrimack Circuit Court            | 4 Baboosic Lake Road         | Merrimack     |
| Plymouth Circuit Court             | 26 Green Street              | Plymouth      |
| Portsmouth Circuit Court           | 111 Parrott Avenue           | Portsmouth    |
| Rochester Circuit Court            | 76 North Main Street         | Rochester     |
| Rockingham County Superior Court   | #10 Route 125                | Brentwood     |

The Vendor shall provide on call emergency coverage and properly trained personnel and subcontractors to repair HVAC and automatic temperature control systems on a twenty-four (24) hours per day, seven (7) days per week basis as described herein. The Vendor shall, in performing the repair services utilize workers and subcontractors that are properly trained, qualified, and/or certified (as applicable) for the respective mechanical and automatic temperature control systems.

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The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week for scheduled and emergency HVAC and automatic temperature control system maintenance and repair services. The Vendor shall provide one (1) dispatch telephone number or other electronic means of communication that shall be available 24/7 for emergencies.

The Vendor shall respond by phone or other electronic device to all emergency repair calls within fifteen (15) minutes of reported occurrence. The Vendor shall physically be at the requested location no later than three (3) hours with the exception of five (5) hours for Coos County Superior Court, Carroll County Superior Court and Northern Carroll County Circuit Court after being notified by the State.

The Vendor shall respond by phone or other electronic device to all non-emergency repair calls within eight (8) hours after report of occurrence.

The Vendor shall employ a sufficient number of properly trained and/or certified (as applicable) personnel and subcontractors so that all requests for HVAC equipment and automatic temperature control system repairs are answered and completed within the required time limitations.

**Aerco Boilers and York Chiller at Hillsborough County Superior North – Johnson Controls Factory Certified Technicians are required. Certification will be verified. If the successful Vendor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Johnson Controls certified Contractor.**

**2. CHILLER AND AIR CONDITIONING SYSTEMS:**

Any maintenance and or repairs to the York Centrifugal Chiller at Hillsborough County Superior Court shall be completed by Johnson Controls Factory Certified Technicians are required. Certification will be verified. If the successful Vendor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Johnson Controls certified Contractor.

The Vendor shall inspect and complete preventative maintenance on all chillers and air conditioning systems, energy recovery and dehumidification systems annually in the spring (March-May); Liebert and computer room AC units semi annually, spring (March-May) and fall (September-November) and as required to maintain them in proper operating condition by providing at a minimum the following services:

- Check motor current of compressors against nameplate
- Check and record volts/amps of condenser fan motor where applicable
- Check starter and contact surfaces; replace any worn or defective contacts or electrical devices
- Check and record operating temperatures
- Check refrigerant charge; add refrigerant if required
- Check moisture indicators and sight glasses
- Check oil level in compressors and add as required
- Check for oil contamination
- Check all belts and replace any worn or defective belts
- Check all safety controls
- Check superheat and adjustment
- Check hot gas by-pass controls where applicable
- Check head pressure controls where applicable
- Check unloader operation where applicable
- Check all operating controls
- Check and tighten all electrical connections
- Lubricate motors/bearings where applicable
- Replace air filters (filters to be provided by State)
- Check humidifier for proper operation
- Check and record temperature and humidity readings
- Clean humidifier drain/pan and humidifier float assembly
- Check humidifier heating elements, repair or replace are required
- Check and or replace ultraviolet bulbs per manufacturers recommendations
- Replace any worn or defective steam generators or humidity canisters

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- Check all humidifier controls for proper operation
- Check condensate pumps for proper operation, clean as required
- Inspect and clean condenser coils
- Blow out condensate drain lines and ensure that drain lines are working properly
- Clean and paint rusted areas
- Check water cooled condenser coil where applicable
- Check water regulating valve where applicable
- Check cap tubes/ piping for chafing
- Check crankcase heaters
- Visually check for oil refrigerant leaks
- Check fan wheels; clean as required
- Check fan scrolls; clean as required
- Check fan sheave wear
- Align all sheaves and repair or replace as required
- Check fan bearing supports
- Check motors supports
- Check damper operation
- Check dampers linkage
- Check motor damper operation
- Inspect and clean evaporator coils
- Inspect and clean condensate pans
- Inspect and clean condensate pumps where applicable
- Any other maintenance or component replacement or repair necessary to maintain the chillers and air conditioning systems in accordance with manufacturers' specifications is included in this agreement. Any associated costs for crane or hoist usage are included in this agreement.

The Vendor shall perform the procedures necessary to "start up" and "shut down" chillers in accordance with the manufacturers' recommendations. Start up and Shut Down times will be determined by the State and will vary from location to location. Should start up be required before May 1<sup>st</sup> or shut down after October 31<sup>st</sup>, the State will be responsible for cooling tower draining and refilling in the event of freezing temperatures. The chillers that require start up and shut down are as follows:

York Chiller – Hillsborough County North Superior Courthouse

In addition to annual start up and shut down, annual spring maintenance and any emergency repairs, the Vendor shall make monthly maintenance inspections from April through September of each year for the chillers and air conditioning units listed below.

| Building                           | Equipment  |
|------------------------------------|--|
| Carroll County Superior Court      | 1- Trane Air Conditioning Unit Model SLHFC40E<br>1 Trane Air Conditioning Unit, Model SLHFC 50E  |
| Concord Circuit Court              | 1 – Condenser Unit, Model AD018G<br>1 – McQuay International A/C, Model ACZ016AC27-ER10<br>1 – McQuay SnyderGeneral A/C, Model ALP 027C<br>1 – McQuay SnyderGeneral A/C, Model ALP 021C<br>1 – McQuay International A/C, Model ACZ016AC27-ER10 |
| Conway Circuit Court               | 1 – 120 B 10 Ton Air Conditioning System with Air Handler  |
| Coos Superior Court                | Trane Air Conditioner Model FFEB0401AG0D0F20B<br>Trane Air Conditioner Model FHFB0201AG0BUC20  |
| Derry Circuit Court                | 1 – Voyager AC Unit, Model YCD330AEHC2B1AE2  |
| Dover Circuit Court                | 1- Carrier Air Conditioning Unit, Model 38AH0445   |
| Franklin Circuit Court             | 1 – York Air Conditioning Unit, Model H4CE090A25B<br>1 – York Air Conditioning Unit, Model H2DH060506B<br>1 – York Air Conditioning Unit, Model H2CE120A25C  |
| Hampton Circuit Court              | 1 – ACCU 1Trane Air Conditioning Unit, Model 4TTA090H300DDA<br>3 – ACCUS 2-4 Trane Air Conditioning Units, Model 4TTA3060D300DDA   |
| Hillsborough County Superior North | 1 – York Centrifugal Chiller, Model YMC2-S0879AA   |

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|                                    |  |
|------------------------------------|--|
|                                    | 1 - Eaton Cooling Tower Fan with VFD, Model HVX9000  |
| Hillsborough County Superior South | 1 - Daikin RTU, Model RPS051DSYV6<br>3 - Daikin RTU RAC 4, Model DPSA040<br>1 - Daikin Condensing Unit, Model RCS12F150D   |
| Jaffrey Circuit Court              | 1 - Carrier Air Conditioning Unit with condenser, Model 38AH044 500  |
| Laconia Circuit Court              | 1 - Trane Evaporative Chiller, Model 5705-0377-060<br>1 - Trane Air Cooled Condensing Unit CH-1, Model RAUCC50EPZ13A0DFOOT10   |
| Lebanon Circuit Court              | 2 - McQuay Air Conditioning Units, Model ALP019D   |
| Manchester Circuit Court           | 1 - McQuay RTU #1 Air Conditioning Unit, Model RPS030B4<br>1 - McQuay RTU#2 Air Conditioning Unit, Model RPS060CSY<br>1 - McQuay RTU#3 Air Conditioning Unit, Model RPS036BY<br>1 - Trane RTU#4 Air Conditioning Unit, Model THC120<br>1 - Trane Chiller and Condensing Unit, Model CGAF-1 |
| Milford Circuit Court              | 1 - Trane Air Conditioning Unit and condensing Unit, Model RAUJC30EBC03A   |
| Merrimack Circuit Court            | 1 - Trane Air Stack Chiller and Condensing Unit, Model QEW073020081  |
| Merrimack County Superior Court    | 1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF4040R67CRKE9001<br>1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF3040R58CNJE9001   |
| Plymouth Circuit Court             | 1 - Snyder Air Conditioning Unit and condenser, Model ALP041C  |
| Portsmouth Circuit Court           | 1 - York Air Conditioning Unit, Model Y14AW14M60   |
| Rochester Circuit Court            | 1 - Trane 10 ton Air Conditioning Unit with condenser, Model TTA 120A300A<br>1 - Trane 20 Ton Air Conditioning Unit with condenser, Model # TRAU CC20GBC10BFI<br>1 - Trane Air Conditioning Unit with condenser, Model # TCC024F100AA  |
| Rockingham County Superior Court   | 1 - Daikin Chiller, Model WWVRNNSASNB<br>2 - Cooling Tower Fans with VFDs<br>1 - Desert Air Dehumidification Unit, Model QS 30A4E28162   |

At a minimum the Vendor shall provide the following services during their monthly maintenance visits:

- Check chiller operation log
- Check chiller alarm log
- Check chiller and air conditioning units for proper operation and cycling
- Check and record operating temperatures
- Check and record chiller water entering and exit temperatures
- Check and record condenser water entering and exiting temperatures
- Check and record refrigerant discharge and suction pressures
- Check and record supply air temperatures
- Check and record return air temperatures
- Check refrigerant charge; add refrigerant if required
- Check moisture indicators and sight glasses
- Check oil level in compressors and add as required
- Check crankcase heaters
- Visually check for oil refrigerant leaks
- Any other maintenance or component replacement or repair necessary to maintain the chillers and air conditioning systems in accordance with manufacturers' specifications is included in this agreement. Any associated costs for crane or hoist usage are included in this agreement.

The Vendor shall clean all chiller condenser tubes once each year, after the chiller has been shut down for the season and before annual start up in order to remove all scale and sludge. The Vendor may use mechanical means to clean the condensers. In the event

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that chemical means are required to clean the condensers, the Contractor must seek and obtain approval in advance from the State Project Manager. The Vendor shall clean evaporator tubes, if required to maintain the chillers in proper operating condition.

The Vendor shall clean and check all cooling towers a minimum of twice a year, in the spring (April-June) and in the fall (September-November) and as required to maintain them in proper operating condition. At a minimum, this service shall consist of the following:

- Draining, flushing and cleaning towers
- Clean and paint rusted areas
- Check and clean or replace nozzles or atomizers
- Check float valves/electronic sensors and repair or replace as necessary
- Check basin heater at Hillsborough County Superior - North
- Inspect and lubricate all bearings
- Check fans for proper balance and repair/or replace if necessary
- Clean fan blades
- Check and tighten all electrical terminations
- Check contacts of wear repair and /or replace any worn or defective electric components and check motor current against nameplate.
- Any other maintenance or component replacement or repair necessary to maintain the cooling towers in accordance with manufacturers' specifications is included.

The Vendor shall clean and check all air-cooled and water-cooled condensers and glycol coolers a minimum of once a year in the spring (April- June) and as required to maintain them in proper working condition. At a minimum this service shall consist of the following:

- Clean condenser completely including coil surfaces
- Clean and paint rusted areas
- Inspect and lubricate bearings
- Check for refrigerant leaks, and repair (Vendor is responsible for the removal and proper recycling and or disposal of used refrigerants)
- Check fans for proper balancing and repair or replace if necessary
- Clean fan blades
- Check and tighten all electrical terminations, check contacts for wear. Repair and /or replace any worn and or defective electrical components and check motor current against nameplate.
- Any other maintenance or component replacement or repair necessary to maintain the condensers and glycol coolers in accordance with manufacturers' specifications is included.

**3. INDEPENDENT ELECTRICAL TESTING:**

Prior to April 1 of each year (January – March), the Vendor shall retain the services of a competent independent electrical testing company to provide electrical testing of all disconnect switches, motor starters, wiring and all other electrical devices associated with the water chillers and air conditioning systems listed below. At a minimum, the following electrical testing services must be completed.

- Megger all motors
- Check over current settings
- Check insulation resistance
- Check contact resistance
- Check all connections for tightness
- Clean, repair and or replace all worn or defective components

| Building                      | Equipment  |
|-------------------------------|--|
| Carroll County Superior Court | 1- Trane Air Conditioning Unit Model SLHFC40E<br>1 Trane Air Conditioning Unit, Model SLHFC 50E  |
| Concord Circuit Court         | 1 - Condenser Unit, Model AD018G<br>1 - McQuay International A/C, Model ACZ016AC27-ER10<br>1 - McQuay SnyderGeneral A/C, Model ALP 027C<br>1 - McQuay SnyderGeneral A/C, Model ALP 021C<br>1 - McQuay International A/C, Model ACZ016AC27-ER10 |

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|                                    |   |
|------------------------------------|---|
| Conway Circuit Court               | 1 - 120 B 10 Ton Air Conditioning System with Air Handler   |
| Coos Superior Court                | Trane Air Conditioner Model FFEB0401AG0D0F20B<br>Trane Air Conditioner Model FHFB0201AG0BUC20   |
| Derry Circuit Court                | 1 - Voyager AC Unit, Model YCD330AEHC2B1AE2   |
| Dover Circuit Court                | 1 - Carrier Air Conditioning Unit, Model 38AH0445   |
| Franklin Circuit Court             | 1 - York Air Conditioning Unit, Model H4CE090A25B<br>1 - York Air Conditioning Unit, Model H2DH060506B<br>1 - York Air Conditioning Unit, Model H2CE120A25C   |
| Hampton Circuit Court              | 1 - ACCU 1 Trane Air Conditioning Unit, Model 4TTA090H300DDA<br>3 - ACCUS 2-4 Trane Air Conditioning Units, Model 4TTA3060D300DDA   |
| Hillsborough County Superior North | 1 - York Centrifugal Chiller, Model YMC2-S0879AA<br>1 - Eaton Cooling Tower Fan with VFD, Model HVX9000   |
| Hillsborough County Superior South | 1 - Daikin RTU, Model RPS051DSYV6<br>3 - Daikin AC Unit RAC 4, Model DPSA040<br>1 - Daikin Condensing Unit, Model RCS12F150D  |
| Jaffrey Circuit Court              | 1 - Carrier Air Conditioning Unit with condenser, Model 38AH044 500   |
| Laconia Circuit Court              | 1 - Trane Evaporative Chiller, Model 5705-0377-060<br>1 - Trane Air Cooled Condensing Unit CH-1, Model RAUCC50EPZ13A0DFOOT10  |
| Lebanon Circuit Court              | 2 - McQuay Air Conditioning Units, Model ALP019D  |
| Manchester Circuit Court           | 1 - McQuay RTU #1 Air Conditioning Unit, Model RPS030B4<br>1 - McQuay RTU #2 Air Conditioning Unit, Model RPS060CSY<br>1 - McQuay RTU #3 Air Conditioning Unit, Model RPS036BY<br>1 - Trane RTU #4 Air Conditioning Unit, Model THC120<br>1 - Trane Chiller and Condensing Unit, Model CGAF-1 |
| Milford Circuit Court              | 1 - Trane Air Conditioning Unit and condensing Unit, Model RAUJC30EBC03A  |
| Merrimack Circuit Court            | 1 - Trane Air Stack Chiller and Condensing Unit, Model QEW073020081   |
| Merrimack County Superior Court    | 1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF4040R67CRKE9001<br>1 - Trane Intellipak Roof Top Air Conditioning Unit, Model SXHLF3040R58CNJE9001  |
| Plymouth Circuit Court             | 1 - Snyder Air Conditioning Unit and condenser, Model ALP041C   |
| Portsmouth Circuit Court           | 1 - York Air Conditioning Unit, Model Y14AW14M60  |
| Rochester Circuit Court            | 1 - Trane 10 ton Air Conditioning Unit with condenser, Model TTA 120A300A<br>1 - Trane 20 Ton Air Conditioning Unit with condenser, Model # TRAU CC20GBC10BFI<br>1 - Trane Air Conditioning Unit with condenser, Model # TCC024F100AA   |
| Rockingham County Superior Court   | 1 - Daikin Chiller, Model WWVRNNSASNB<br>2 - Cooling Tower Fans with VFDs<br>1 - Desert Air Dehumidification Unit, Model QS 30A4E28162  |

A complete report of the results from the electrical testing company shall be submitted directly to the Administrator, Bureau of Court Facilities or his/her designated representative within thirty (30) days from completion of the electrical testing services.

**4. AUTOMATIC TEMPERATURE CONTROL SYSTEMS:**

The Vendor shall complete semi-annual maintenance; in the spring (March – May) and in the fall (September- November) of all automatic temperature control systems including all components as described below. The automatic temperature control system services shall consist, at a minimum, of the following services:

- Calibrate all transmitter receiver gauges and controllers
- Check all PE switches, solenoid air valves and limit controls
- Check all control valves and pilot positioners
- Check operation of all auxiliary devices
- Review HVAC system sequence of operations
- Check all dampers and lubricate

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- Check operational sequence of all Variable Air Volume VAV's, single duct terminal units, Constant Air Volume CAV's and related preheat reheat and radiation valves and motors.
- Check operation sequence of all cabinet heaters, unit heaters and electric strip heaters
- Check all room thermostats
- Check time clock operation and settings
- Check particle filters and oil filters (change as required)
- Check pressure reducing valve settings
- Check low-pressure safety valve
- Check air dryer refrigerant pressure/temperatures
- Check air dryer drain tap and bypass valves
- Drain air compressor tank and check traps
- Check air compressor oil pressure
- Check air compressor belt and sheaves (change as required)
- Change air compressor suction filter as required
- Check air compressor unloaders and check valves
- Repair or replace all defective components
- Any other maintenance, or component replacement or repair necessary to maintain the automatic temperature control systems in accordance with manufacturers' specifications is included.

The Vendor shall maintain all digital automatic temperature control systems and associated devices. Direct digital temperature control systems include all hardware (terminals, printers, video stations and all other components, software and all peripheral equipment attached to the system. The Vendor shall provide semi-annual maintenance spring (March -May) and fall (September-November) and as required to maintain the digital temperature control systems in proper operating condition by providing, at a minimum the following services:

- Review temperature control system for proper operation, verify that all mechanical equipment that is connected to the digital temperature system starts and stops properly, check that set points are maintained and verify scheduling
- Repair any system failures due to normal wear and tear
- Repair or replace any defective components
- Repair and /or replace any defective valves/ valve motors, damper motors or actuators etc.
- Provide emergency calls between inspections, diagnosis of trouble, make adjustments and supply parts and labor.
- Provide any perform any required software upgrades, software patches
- Make back up copies of software configurations and operating system. Provide the State with access to the most recent copy.
- Any other maintenance or component replacement or repair necessary to maintain the digital temperature control systems in accordance with manufacturer's specifications is included.

**5. HEAT EXCHANGERS:**

The Vendor shall clean and check the plate heat exchangers a minimum of once a year and as required to maintain them in proper working condition. The Vendor shall inspect the equipment completely and perform any required maintenance pursuant to the manufacturers' recommendations.

**6. CONDENSER, CHILLED, HOT WATER, GLYCOL AND CIRCULATOR PUMPS:**

The Vendor shall maintain all condenser water, chilled water and glycol pumps a minimum of once year in the spring (March-May). In addition, the Vendor shall maintain all forced hot water pumps and circulators in the fall (September-November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Clean and paint pump housings when required
- Inspect electrical connections and contactors; replace any worn or defective contactors or electrical components
- Check couplings for alignment and wear and realign or replace when necessary
- Lubricate all bearings
- Check packings and adjust or replace if necessary
- Clean strainers
- Check impeller and wearing rings and replace if necessary
- Check for bearing wear and replace if needed
- Check and replace gaskets when needed
- Check for improper vibration or noise

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- Tighten all nuts and bolts,
- Check motor current against nameplate
- Check motor mounts and vibrator pads
- Perform any other maintenance or component replacement necessary to maintain the condenser water, chilled water, circulators, hot water pumps and glycol pumps in accordance with manufacturer's specifications is included.

**7. VARIABLE FREQUENCY DRIVES:**

The Vendor shall maintain all variable frequency drives semi-annually, Spring (March-May) and fall (September-November) and as required to maintain them in proper operating condition by providing, at a minimum, the following services:

- Visually inspect variable frequency drives
- Check diagnostic display for overheating, irregular voltage and fault logger
- Complete an electrostatic discharge protected cleaning of the units
- Check circulating fans for proper operation
- Clean and or replace air filters
- Check DC bus capacitors for building and or leakage
- Take voltage measurements while the units are running
- Monitor heat sink temperatures
- Check wire connections
- Inspect ribbon and fiber optic cables
- Perform functional test of the unit under normal conditions
- Perform any other maintenance or component replacement necessary to maintain the variable frequency drives in accordance with manufacturer's specifications is included.

**8. BOILERS, OTHER HEATING SYSTEMS AND DOMESTIC HOT WATER TANKS:**

Any maintenance and or repairs on the Aerco Benchmark boilers at Hillsborough County Superior Court North shall be completed by Johnson Controls Factory Certified Technicians. Certification will be verified. If the successful Vendor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Johnson Controls certified Contractor.

The Vendor shall provide annual fall cleaning and inspections (September –November) of all heating systems including boilers, furnaces and domestic hot water tanks as described below:

- Remove all cleaning access panels
- Wire brush and vacuum all fireside surfaces free of soot
- Wash coat all refractory; perform patching of refractory as required
- Replace all gaskets as required
- Reseal boiler access panels
- Inspect all burners; adjust spark gap and test pilots
- Test fire all burners
- Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs
- Test and ensure that all operating controls for the respective heating systems are working properly
- Collect and properly dispose of all waste products that result from the cleaning or repairs to the boilers and or heating equipment

Any other maintenance of component replacement or repairs necessary to maintain the boilers, burners, domestic hot water system and associated controls in proper working order in accordance with manufacturers' specifications is included.

**9. AIR HANDLING SYSTEMS:**

Air handling systems including supply and return fans, fan coil units, constant air volume units and variable air volume units shall be inspected semi-annually; in the spring (March-May) and the fall (September – November). Maintenance shall be performed on these systems during these semi-annual inspections and as required to maintain them in proper working order in accordance with manufacturers' specifications. The Vendor shall provide at a minimum, the following semi-annual maintenance services;

- Repair or replace defective bearings
- Check fans and fan shafts for proper balance and repair or replace as necessary
- Check all belts for proper tension, alignment and wear. Replace worn or defective belts as required
- Check all air handling systems for proper flow, operation and control sequence (All related controls are included)

- Clean all heating and cooling coils, including all reheat, fan coils units, VAV, CAV and preheat coils (this work to be completed after 4:00 PM)
- Clean and scrub all condensation pans and check to make sure that pans are pitched correctly for proper drainage (this work is to be performed off hours, weekdays nights or weekends)
- After cleaning the condensate pans thoroughly, place biocide tablets in the condensate pans
- Blow out condensate drain lines and make ensure they are draining properly
- Replace air filters (provided by the State)
- Check bearings for wear; lubricate motors and fan bearings
- Check fan wheels – clean as require
- Check fans scrolls – clean as required
- Check fan bearing supports
- Check motor supports
- Check damper operation
- Check damper linkages
- Check all valves for proper operation
- Check all safety controls
- Align all sheaves and repair or replace as required
- Check and tighten all electrical terminations
- Check electrical contacts for wear; replace any worn or defective electrical components
- Check motor current against nameplate
- Any other maintenance or component replacement or repair necessary to maintain the air handling systems in accordance with manufacturers' specifications is included.

**10. UNIT HEATERS, RADIANT HEAT PANELS AND CABINET HEATERS:**

The Vendor shall provide annual fall maintenance and inspections (September-November) of all unit heaters radiant heat panels and cabinet heaters identified in Appendix A. The maintenance and inspections shall include the following services:

- Brush or vacuum grilles, coils, fans, fin tubes, etc
- Replace air filters (provided by the State)
- Check fan assembly
- Check and tighten all mounting hardware
- Check overall operation
- Check bearings for wear
- lubricate motors and fan bearings
- Check fan wheels – clean as required
- Check fans scrolls – clean as required
- Check fan bearing supports
- Check motor supports
- Check damper operation
- Check belts for proper tension, replace if worn
- Align all sheaves and repair or replace as required
- Check and tighten all electrical connections
- Check all control operations
- Lubricate and adjust dampers and linkages
- Check heat exchanger for leaks where applicable
- Check gas valve ad controls where applicable
- Check oil burner and controls where applicable
- Check and tighten electrical heater connections
- Check motor current against nameplate
- Check hardware and gaskets
- Any other maintenance or component replacement or repair necessary to maintain the unit heaters, cabinet heaters and radiant heat panels in accordance with manufacturers' specifications is included.

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**11. EXHAUST FANS:**

The Vendor shall provide annual fall maintenance and inspections (September-November) of all exhaust fans as described herein. The maintenance /inspections shall include the following services:

- Brush, vacuum or clean grills, coils and fans
- Check fan assembly
- Check and tighten all mounting hardware
- Check overall operation
- Check bearings for wear
- Lubricate fan and motor bearings where applicable
- Check and tighten all electrical connections
- Check all control operations
- Lube and adjust dampers or linkages
- Check damper operation
- Check belts for proper tension, replace if worn
- Align all sheaves and repair or replace as required
- Check motor current against nameplate
- Any other maintenance or component replacement or repair necessary to maintain the exhaust fans in accordance with manufacturers' specifications is included.

**12. WATER CHEMICAL TESTING AND TREATMENT:**

The Contractor shall retain the services of competent water treatment company to provide complete water chemical testing and treatment of all glycol systems. The contractor shall test these systems on an annual basis in the fall (September- November). Glycol loops shall be treated to maintain proper pH, and inhibitor levels. The State will provide all glycol that may be required. The water chemical treatment services shall include equipment to successfully provide the water chemical treatment services. The Vendor shall provide electronic water treatment reports within 5 business days of completion of the site visits and testing for each glycol system. The report shall include the following at a minimum:

- pH
- percentage of glycol
- specific gravity
- freeze point

The Contractor shall retain the services of a competent water treatment company to provide complete water chemical treatment of the cooling towers, condenser water, chilled water loops and forced hot water systems. The Contractor shall test these systems on a monthly basis from April through October. In addition, the Contractor shall test the forced hot water systems twice a year, in October and January. They shall provide chemicals for all forced hot water systems. The water treatment services shall include any equipment required to successfully provide the water treatment services. The Vendor shall provide electronic water treatment reports within 5 business days of completion of the site visits and testing for each location. The reports shall include a following at a minimum:

Alkalinity, Hardness, pH, Conductivity, Sulfite, Polymer, Iron

**13. GENERAL REQUIREMENTS:**

The Vendor shall perform the services as described herein utilizing mechanics skilled in the service of the respective HVAC equipment that have obtained a "journeyman" level of competence. Apprentices may be used only for work of a routine nature and then only when accompanied by and under the direction of a qualified journeyman. Further, the Vendor shall maintain all necessary certifications and /or licensing as required by state and /or federal laws (e.g., NH Gas Fitter's License for all personnel engaged in the installation, maintenance and /or repair of gas fired appliances: EPA Certifications for CFC (chlorofluorocarbon Recovery).

All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitution will be permitted only with prior authorization of the State Project Manager.

The Vendor shall after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain the signature thereon from the designated building maintenance technician.

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The Vendor shall provide two (2) copies of a Final Report of work completed the previous year. The report may be in a narrative format for each month of the contract year. The report shall be submitted to the Administrator, Bureau of Court Facilities, on or before January 31 of each year.

The State will:

Provide the Vendor with all pertinent information regarding the requirements for this contract within two (2) working days of receiving a request for information from the Vendor.

Examine any documents submitted by the Vendor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Vendor's work.

A Criminal Records Release Authorization Form (State of NH, Department of Safety, Division of State Police) shall be required for each employee prior to working at any of the Court Facility Locations. (Record Release Forms shall be provided to and kept on file with the Bureau of Court Facilities.)

The Vendor shall conduct their work so as to interfere as little as possible with State business. They shall at their own expense, wherever necessary or required, furnish safety devices and take such other precautions as may be necessary to protect life and property.

The Vendor agrees that any damage or injury to building, material and equipment or to the other property during the performance of these services shall be repaired at their own expense.

The Vendor shall notify the State Project Manager of any maintenance related issues that are discovered while performing the work.

The Vendor shall give all notices and comply with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.

The Vendor shall initiate, maintain and supervise all safety precautions and programs in connection with the work. The Vendor shall provide the necessary equipment and comply with all City, State and or Federal safety regulations.

The Vendor shall also be aware of laws and regulations relating to hazardous materials that may be encountered during construction operations. The health and safety of employees, the general public, and the potential of damage to the overall environment is possible if hazardous materials are not recognized, reported, and the appropriate action taken to dispose of, remove from the site, or otherwise contain the possible contaminants.

If any abnormal condition is encountered or exposed that indicates the presence of a hazardous material or toxic waste, construction operations shall be immediately suspended in the project area and the State Project Manager notified. No further work shall be conducted in the area of the contaminated material until the site has been investigated and the State has given approval to continue the work in the area. The Vendor shall fully cooperate with the State and perform any remedial work as directed. Work shall continue in other areas of the Project unless otherwise directed.

The Vendor shall provide adequate supervision of their employees to ensure complete and satisfactory performance of all work in accordance with the terms of the contract.

The Vendor shall provide methods, means, and facilities to minimize noise produced by construction operations.

The Vendor shall ensure that all materials shall be of the best quality, all work is completed in a professional manner, and all aspects of the project are delivered in good working order, complete and perfect in every respect. All materials and equipment shall be new unless otherwise specified and shall be good quality free from faults and defects.

The Vendor shall further ensure that all dirt and debris resulting from the work under any resulting contract shall be disposed of at the end of each day or at the completion of work.

The Vendor shall supervise and direct the work, using their best skill and attention. The Vendor shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portion of the work. All aspects of the project shall be subject to the inspection and approval of the State. The Vendor guarantees to repair, replace, re-execute or otherwise

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**Attachment 3: Scope of Work - Courts**

correct any defect in workmanship, materials, of the like that fails to conform to the requirements of the State, or that appear during the progress of the work or within one year of final acceptance by the State.

The Vendor shall perform all the work and furnish all the materials, tools, equipment and safety devices necessary to perform in the manner and within the time hereinafter specified. The Vendor shall complete the entire work to the satisfaction of the State and in accordance with the specifications herein mentioned, at the price herein agreed upon and fixed therefore. All the work, labor furnished under this contract(s), shall be done and furnished strictly pursuant to, and in conformity with the specifications described herein, and the directions of the State representatives as given from time to time during the progress of the work, under the terms of this contract.

The Vendor shall take all responsibility for the work under this contract; for the protection of the work; and for preventing injuries to persons and damage to property and utilities on or about the work. They shall in no way be relieved of their responsibility by any right of the State to give permission or issue orders relating to any part of the work; or by any such permission given on orders issued or by failure of the State to give such permission or issue such orders. The Vendor shall bear all losses resulting to him or to the State on account of the amount or character of the work, or because of the nature of the area in or on which the work is done differed from what was estimated or expected, or account of the weather, elements or other causes.

The Vendor shall be responsible to the State for the acts and omissions of their employees, subcontractors and their agents and employees and other persons performing any of the work under a contract.

All work shall be done in such a manner as not to interfere with the State's operating functions. The Vendor and their employees shall familiarize themselves and comply with all rules and regulations applicable to each project.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Vendor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Vendor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

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Attachment 4: Scope of Services – CFBI

1. The Vendor shall provide the Central Facilities Bureau with a “total maintenance program” for refrigerated water chillers, air conditioning systems, plate heat exchangers, and associated devices (see attached equipment list, Attachment 2, Section 3, for the types of equipment to be covered) owned by the State of New Hampshire
2. The term “total maintenance program” as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein. The equipment covered by this agreement, their respective locations and manufacturers are listed and attached as part of this bid invitation in Attachment 2, Section 3.
3. The term “total maintenance program” as used above shall mean servicing, repairing, lubricating and/or replacing chillers and air conditioning system components, and associated devices as necessary, as well as providing all necessary fluid and refrigerants. Mechanical system associated devices, shall include cooling towers, glycol coolers, air cooled condensers, condenser fans and motors, chilled water, condenser water and glycol pumps, automatic controls, dampers, valves, all electrical components including coils and contactors (from the load side of the respective disconnect switches), automatic and manual valves, gauges, strainers, chilled water loop (to the main supply and return shutoff valves only), condenser water, glycol and refrigerant loops, and all other devices associated with the chilled water and condenser water systems. Shells and tubes are excluded from this agreement.
4. The Vendor shall perform the procedures necessary to “startup” and “shutdown” the chillers in accordance with the manufacturers’ recommendations. Start and shutdown times will be determined by the State and will vary from location to location. Should startup be required before May 1<sup>st</sup> or shut down after September 30<sup>th</sup>, the State will be responsible for cooling tower draining and refilling in the event of freezing temperatures.
5. The Vendor shall clean all condenser tubes once each year in order to remove all scale and sludge. The Vendor shall use either chemical or mechanical means to accomplish the above, but if chemical means are used the Administrator, Central Facilities Bureau must be notified so that he/she may inspect and approve the cleaning. The Vendor shall be responsible to clean evaporator tubes if required to maintain the chiller in proper operating condition.
6. The Vendor shall maintain all refrigerated chillers and air-conditioning systems and as required to maintain them in proper operating condition by providing, at a minimum the following services:
  - Check unit thoroughly for refrigerant leaks and proper amount of refrigerant; add refrigerant as required (Vendor shall be responsible for the removal and disposal of used refrigerant)
  - Check and calibrate safety and operating controls
  - Check and tighten all electrical terminals and terminations, check contacts for wear and replace and/or repair all defective electrical components
  - Check oil level in compressors and add as required
  - Check glycol level and add as required
  - Check crankcase heaters
  - Check internal interlocks, flow switches and any associated pumps and fans
  - Check oil samples for acid and change oil when so indicated by analysis
  - Any other maintenance or component replacement or repair necessary to maintain the refrigerated chillers and air conditioning systems in accordance with manufacturer’s specifications. **Any associated costs for crane or hoist usage shall be included.**
7. The Vendor shall clean and check all cooling towers a minimum of once a year and as required to maintain them in proper operating condition. At a minimum, the services shall consist of the following:
  - Draining, flushing and cleaning towers
  - Clean and painting rusted areas
  - Check and clean or replace nozzles
  - Check float valves and repair or replace if necessary
  - Inspect and lubricate all bearings
  - Check fans for balance and repair or replace if necessary
  - Clean fan blades
  - Check and tightening all electrical terminations. Check contacts for wear; repair and/or replace defective electrical components and check motor current against nameplate.
  - Any other maintenance or component replacement or repair necessary to maintain the cooling towers in accordance with manufacturer’s specifications is included.

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**Attachment 4: Scope of Services – CFB1**

8. The Vendor shall maintain all condenser water, chilled water, circulator pumps and glycol pumps a minimum of once a year and as required to maintain them in proper operating condition by providing, at a minimum, the following services:
  - Clean and painting of pump housings when required
  - Inspect electrical connections and contactors
  - Check couplings for alignment and wear and realign or replace when necessary
  - Lubrication of all bearings
  - Check packing and adjust or replace if necessary
  - Clean strainers
  - Check impeller and wearing rings and replace if necessary
  - Check for bearing wear and replace if needed
  - Check and replace gaskets when needed
  - Tighten all nuts and bolts, check and tighten all electrical terminations, check contacts for wear, repair and/or replace defective electrical components, check motor current against nameplate and check motor mounts and vibrator pads.
  - Any other maintenance or component replacement necessary to maintain the condenser water, chilled water, circulator pumps and glycol pumps in accordance with manufacturer's specifications is included in this agreement.
9. The Vendor shall clean and check the Plate Heat Exchanger a minimum of once a year and as required to maintain it in proper working condition. The Vendor shall inspect the equipment completely and perform any required maintenance in accordance with the manufacturer's recommendations.
10. Air handler systems shall be inspected semi-annually in the spring and the fall. Maintenance shall be performed on the air handlers during these semi-annual inspections and shall include, at a minimum, the following services:
  - Repair or replace defective bearings as required
  - Check fans and fan shafts for proper balance and repair or replace as necessary
  - Check all belts for proper tension, alignment and wear, replace belts as required
  - Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Align all sheaves and repair or replace as required
  - Check and tighten all electrical terminations, check contacts for wear; Repair and/or replace defective electrical components and check motor current against nameplate
  - Any other maintenance or component replacement or repair necessary to maintain the air handlers in accordance with manufacturer's specifications is included in this agreement.
11. In addition to annual start up and shut down and any emergency requirement, the Vendor shall provide a monthly inspection visit for each chilled water and air conditioning system. During these monthly visits, they shall completely inspect the equipment and perform any required maintenance pursuant to the manufacturers' recommendation.
12. The Vendor shall retain the services of a competent independent water treatment company to provide complete chemical water treatment of the cooling towers, condenser water and chilled water loops if the awarded Vendor does not have the capacity to perform water treatment. Monthly water treatment reports for the Subcontractor shall be submitted and directed to the Administrator, Central Facilities Bureau and should include at a minimum:
  - PH
  - Dissolved solids
  - Alkalinity
13. In March of each year, the Vendor shall provide electrical testing of all disconnect switches, motor starters, wiring and all other electrical devices associated with the water chiller and all air conditioning systems. At a minimum the following must be done:
  - Megger all motors
  - Check over current settings
  - Check insulation resistance
  - Check contact resistance
  - Check all connections for tightness, and
  - Clean service and repair and/or replace all defective components.
  - A complete report of the results from the electrical testing company shall be submitted directly to the Administrator, Central Facilities Bureau within thirty days of completing the work.
14. The Vendor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have obtained a "journeyman" level of competence. Apprentices may be used only for work of a

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Attachment 4: Scope of Services – CFB1

routine nature and then only when accompanied by and under the direction of a qualified journeyman. Further, the Vendor shall maintain all necessary certifications and/or licensing as required by state and/or federal law (e.g., NH Gas Fitter's License for all persons engaged in the installation, servicing and/or repair of gas fired appliances; EPA Certification for CFC (chlorofluorocarbons) Recovery).

15. The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Vendor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
16. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Administrator, Central Facilities Bureau or his/her designated representative.
17. The Vendor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain the signature thereon from the Administrator, Central Facilities Bureau or his/her designated representative.
18. The Vendor shall present two (2) copies of a Final Report of work completed the previous calendar year. The report may be in a narrative format for each month of the contract year. The report shall be submitted to the Administrator, Central Facilities Bureau, on or before January 15th.
19. The Administrator, Central Facilities Bureau, shall:
  - a. Provide the Vendor with all pertinent information regarding the requirements for this contract within two (2) working days of receiving a request for information from the Vendor.
  - b. Examine any documents submitted by the Vendor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Vendor's work.
20. The Vendor shall be responsible to retain the services of a competent independent water treatment company to test and provide water treatment of the glycol system for PH, specific gravity, freeze point and glycol percentage. The Vendor is responsible to treat the glycol loop to maintain proper PH, and inhibitor levels. The Vendor is not responsible to replace glycol in the system that results from a leak in the system. The State will provide all glycol that may be required.

The Vendor shall retain the services of a competent independent water treatment company to provide complete chemical water treatment of the cooling towers, condenser water and chilled water loops if the awarded Vendor does not have the capacity to perform water treatment. Monthly water treatment reports for the Subcontractor shall be submitted and directed to the Administrator, Central Facilities Bureau and should include at a minimum:

- PH
- Dissolved solids
- Alkalinity

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**Attachment 5: Scope of Work – CFB2**

1. The Vendor shall provide the Central Facilities Bureau with preventative maintenance, repair and emergency services for the Heating, Ventilation, and Air Conditioning (“HVAC”) equipment and associated devices (see Attachment 2, Section 1) owned by the State of New Hampshire, as described throughout this bid invitation.
2. The term “preventative maintenance” as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein. The equipment covered by this agreement, their respective locations and manufacturers are listed and attached as part of this bid invitation in Attachment 2, Section 1. Seasons are defined as:
  - Cooling Season (on or before April 30)
  - Heating season (on or before September 30)
3. The Vendor shall provide an annual fall maintenance inspection of the unit heaters, radiant heat panels, baseboards, make-up air units, infrared heaters and cabinet heaters as described herein. The maintenance inspection shall include the following services:
  - Brush or vacuum grilles, coils, fan, etc.
  - Lubricate fan and motor bearings where applicable
  - Check belts and sheaves where applicable
  - Check steam traps, valves, etc. where applicable
  - Check and tighten all electrical connections
  - Check all control operations
  - Lubricate and adjust dampers and linkages
  - Check heat exchanger for leaks where applicable
  - Check gas valve and controls where applicable
  - Check oil burner and controls where applicable
  - Check and tighten electric heater connections
  - Check amps/volts where applicable
  - Check filters
  - Check fan assembly
  - Check and tighten all mounting hardware
  - Check overall operation
  - Check hardware and gaskets
4. Vendor shall inspect and complete preventative maintenance on all air conditioning systems and chiller systems annually in the spring (March – May) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
  - Check and record volts/amps of compressors
  - Check and record volts/amps of condenser fan motor where applicable
  - Check starter and contact surfaces
  - Check and record operating temperatures
  - Check refrigerant charge (Vendor shall be responsible for the removal and disposal of any used refrigerant)
  - Check moisture indicators and sight glasses
  - Check oil level
  - Check oil contamination
  - Check all belts where applicable
  - Check all safety controls
  - Check superheat and adjustment
  - Check hot gas by-pass controls where applicable
  - Check head pressure controls where applicable
  - Check unloader operation where applicable
  - Check all operating controls
  - Check and tighten all electrical connections
  - Lubricate motors/bearings where applicable
  - Inspect and clean condenser coil
  - Clean and paint rusted areas

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**Attachment 5: Scope of Work – CFB2**

- Check water cooled condenser coil where applicable
  - Check water regulating valve where applicable
  - Check cap tubes/piping for chafing
  - Check crankcase heaters
  - Visually check for oil refrigerant leaks (Vendor shall be responsible for the removal and disposal of used refrigerant)
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan sheave wear
  - Check fan sheave alignment
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean evaporator coils
  - Inspect and clean condensate pans
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (See #9 Air Filters)
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
  - Check glycol level if applicable
  - Check humidifier strainer where applicable
  - Check and clean humidifier drain/pan
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes,
  - Check for any unusual noises or vibrations,
  - Check structural integrity of the unit,
  - Check glycol level if applicable.
5. The Vendor shall maintain all digital control systems and associated devices on a semi-annual basis; spring (March – May) and fall (September – November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Review system for proper operation, verify that all associated devices start and stop properly, check that set points are maintained, and verify scheduling
  - Check operational sequence of all VAV's, and related preheat, reheat and radiation valves and motors
  - Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
  - Test and calibrate all devices including but not limited to thermostats, actuators, controls, dampers, valves, variable air volume devices
  - Make back-up copies of software configurations and operating system. Provide customer with access to most recent copy
  - Check and record any system abnormalities or deficiencies
6. The Vendor shall inspect all condenser water, and chilled water pumps as well as any glycol pumps annually in the spring (March- May). In addition, the Vendor shall inspect all forced hot water pumps and circulators in the fall (September - November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Inspect electrical connections and contactors
  - Check couplings for alignment and wear and realign or replace when necessary
  - Lubricate all bearings
  - Check packing and adjust if necessary

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Attachment 5: Scope of Work - CFB2**

- Clean strainers
  - Check impeller and wearing rings
  - Check for any bearing wear
  - Check gaskets
  - Check for proper operation
  - Check for any improper vibration or noise
  - Tighten all nuts and bolts
  - Check and tighten all electrical terminations
  - Check contacts for wear
  - Check and record motor current against nameplate
  - Check motor mounts and vibrator pads
7. The Vendor shall perform annual fall cleaning and inspections of all heating systems including boilers, furnaces and domestic hot water tanks as described below:
- Remove all cleaning access panels
  - Wire brush and vacuum all fireside surfaces free of soot
  - Wash coat all refractory; perform patching of refractory as required
  - Replace all gasketing as required
  - Reseal boiler access panels
  - Inspect all burners; Adjust spark gap and test pilots
  - Test fire all burners
  - Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs
  - Test and ensure that all operating controls for the respective heating systems are working properly
  - Collect and properly dispose of all waste products that result from the cleaning or repairs to the above mentioned boilers
8. The Vendor shall provide semi-annual inspections in the spring (March - May) and fall (September - November) of the air handler systems. Inspections shall include the following:
- Check bearings for wear
  - Check fans and fan shafts for proper balance
  - Check all belts for proper tension, alignment and wear
  - Checking all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Clean all heating and cooling coils
  - Clean and scrub all condensation pans and check to ensure that pans are pitched correctly for proper drainage
  - Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order
  - Check all sheaves for proper alignment
  - Check and tighten all electrical terminations
  - Check contacts for wear
  - Check and record motor current against nameplate
  - Check all safety controls
  - Lubricate motors/bearings where applicable
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (See #9 Air Filters)
  - Check humidifier strainer where applicable
  - Check and clean humidifier float assembly
  - Check humidifier level controls

**HVAC Preventative Maintenance and Repair**

**Attachment 5: Scope of Work – CFB2**

- Check and clean humidifier drain/pan
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
9. AIR FILTERS: Vendor is responsible for providing and replacing all air filters (including anti-microbial filters). The list below contains air filters used in these facilities.

| Manufacturer     | Description   |
|------------------|---|
| Sanyo            | apatite filter STKFDXB  |
| Sanyo            | Air Filter Assembly 2 852-0-2307-34002  |
| Mitsubishi       | Outlander Particulate Type Filter   |
| Trane            | 1" (cm) TA and Pl. Media Model 02 87/8 x 191/8  |
| Trane            | 1" (cm) TA and Pl. Media, Model 04 87/8 x 241/8   |
| Trane            | 1" Fresh Air Filter (only on cabinet styles D, E, and H with bottom return and fresh air opening) Model 02 51/2 x 191/8 |
| Trane            | 1" Fresh Air Filter (only on cabinet styles D, E, and H with bottom return and fresh air opening) Model 04 51/2 x 241/8 |
| Trane (roof top) | 20 – 30 ton take 20 x 20 x 2; 40 ton 20 x 25 x 2  |

**Filters shall meet or exceed existing filters for efficiency and quality.**

10. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of the Administrator, or his/her designated representative.
11. The Vendor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have obtained a "journeyman" level of competence.
12. The Vendor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Vendor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. Vendor shall provide a "not to exceed" estimate before starting any work. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three hours from any overtime payment.
13. Request to repair and/or replace parts shall be approved in advance by the Administrator Bureau of Facilities and Assets Management, or his designated representative. Materials shall be invoiced not to exceed 10% above Vendor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Administrator, or his designated representative.
14. The Vendor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the Administrator, or his designated representative.
15. The Vendor shall present two (2) copies of a Final Report of work done the previous fiscal year. The report may be in a narrative during each month of the contract year. The reports shall be submitted to the Administrator or his/her designated representative on or before January 15th of the following year.
16. The State shall:
  - a. Provide the Vendor with all pertinent information regarding the requirements for this contract within two (2) working days of receiving a request for information from the Vendor.
  - b. Examine any documents submitted by the Vendor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Vendor's work.

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1. The Contractor shall provide the Department of Corrections with preventative maintenance, repair, and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices owned by the State of New Hampshire.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials (i.e. coil cleaners, pan treat tablets, grease, and lubricants), equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein.
3. A report of deficiencies will be provided to the agency contact after each preventative maintenance inspection.
4. "Spring" is defined as the months of April and May. "Fall" is defined as the months of October and November.
5. The Contractor shall provide annual fall preventative maintenance of the unit heaters and cabinet heaters as described herein. The maintenance inspection shall include the following services:
  - Inspect grilles, coils, fan, etc. Clean as needed.
  - Lubricate fan and motor bearings where applicable.
  - Check belts and sheaves where applicable.
  - Check/clean drains, pans, condenser pumps.
  - Check/clean strainers where applicable.
  - Check steam traps, valves, etc. where applicable.
  - Check and tighten all electrical connections.
  - Check all control operations.
  - Lubricate and adjust dampers and linkages.
  - Check unit-operating conditions.
  - Check heat exchanger for leaks where applicable.
  - Check gas valve and controls where applicable.
  - Check and tighten electric heater connections Check amps/volts where applicable.
  - Check filters.
  - Check fan assembly.
  - Lubricate fan and motor bearings as required Check motor volts/amps.
  - Check burner interlock controls.
  - Check and tighten all mounting hardware.
  - Check overall operation.
  - Check operating controls.
  - Check thermometer accuracy.
  - Check hardware and gaskets.
  - Check overall operation.
6. The Contractor shall provide semi-annual preventative maintenance of the air handler systems to include air handlers, energy recovery ventilators (ERV's), and heat ventilators (HV's). Inspections shall include the following:
  - Check bearings for wear.
  - Check fans and fan shafts for proper balance.
  - Check all belts for proper tension, alignment and wear.
  - Check all air handling systems for sequence of operations and internal controls.
  - Inspect all heating and cooling coils. Clean as needed.
  - Inspect all condensation pans and check to ensure that pans are pitched correctly for proper drainage. Clean as needed.
  - Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order.

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- Check all sheaves for proper alignment.
  - Check and tighten all electrical terminations.
  - Check contacts for wear.
  - Check and record motor current against nameplate.
  - Check all safety controls.
  - Lubricate motors/bearings where applicable.
  - Check fan wheels - clean as required.
  - Check fan scrolls - clean as required.
  - Check fan bearing supports.
  - Check motor supports.
  - Check damper operation.
  - Check damper linkages.
  - Check motor damper operation.
  - Inspect and clean condensate pumps where applicable.
  - Inspect energy recovery wheels where applicable. Report any deficiencies to agency.
  - Check air filters. Report any deficiencies to agency.
  - Check humidifier strainer where applicable.
  - Check and clean humidifier float assembly where applicable.
  - Check humidifier level controls where applicable.
  - Check and clean humidifier drain/pan where applicable.
  - Check humidifier heating elements where applicable.
  - Check all humidifier controls where applicable.
  - Check and clean outside air intakes.
  - Check for any unusual noises or vibrations.
  - Check structural integrity of the unit.
  - Inspect belts. Report any deficiencies to agency.
7. The Contractor shall provide preventative maintenance on all air conditioning system **condensers** annually in the spring as required to maintain them in proper operating condition by providing, at a minimum, the following services:
- Check and record volts/amps of compressors.
  - Check and record volts/amps of condenser fan motor(s).
  - Check starter and contact surfaces.
  - Check and record operating temperatures.
  - Check refrigerant charge. Report findings to agency.
  - Check moisture indicators and sight glasses.
  - Check oil level.
  - Check all safety controls.
  - Check superheat and adjustment.
  - Check hot gas by-pass controls where applicable.
  - Check head pressure controls where applicable.
  - Check unloader operation where applicable.
  - Check all internal operating controls.
  - Check and tighten all electrical connections.
  - Lubricate motors/bearings where applicable.
  - Inspect and clean condenser coil(s). Contactor shall provide and utilize condenser coil cleaner.

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Attachment 6: Scope of Work - DOC**

- Check water cooled condenser coil where applicable.
  - Check water regulating valve where applicable.
  - Check cap tubes/piping for chafing.
  - Check crankcase heaters.
  - Visually check for oil refrigerant leaks.
  - Check for any unusual noises or vibrations.
  - Check structural integrity of the unit.
8. The Contractor shall provide annual fall cleaning and inspections of all heating systems including boiler, furnaces, and domestic hot water tanks as described below:
- Remove all cleaning access panels.
  - Wire brush and vacuum all fireside surfaces free of soot.
  - Replace all maintenance-related gasket(s) as required.
  - Reseal boiler access panels.
  - Inspect all burners.
  - Adjust spark gap and test pilots.
  - Test fire all burners.
  - Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut-offs
  - Test and ensure that all internal operating controls for the respective heating systems are working properly.
  - Perform combustion testing analysis annually. Post results on equipment.
  - Inspect expansion tanks.
  - Check gas pressures.
  - Collect and properly dispose of all waste products that result from the cleaning or repairs to the boilers.
  - Inspect belts annually where applicable.
  - Inspect filters. Report deficiencies to agency.
9. The Contractor shall provide semi-annual cooling tower maintenance (spring startup/fall shutdown) to include at a minimum the following:
- Drain and clean sump during fall shutdown.
  - Clean and fill sump during the spring.
  - Inspect electric heaters for proper operations where applicable.
  - Check the water fill makeup system.
  - Inspect and clean water distributor nozzles on top of cooling tower.
  - Check/inspect belts, report deficiencies to agency.
  - Inspect motors, lubricate as needed, and clean excess grease.
  - Check motor amp readings to nameplate.
  - Inspect couplings to ensure proper alignment and check for signs of uneven wear.
  - Inspect tower fan blades for overall condition. Report any deficiencies to agency.
  - Inspect all electrical. Tighten all loose connections as needed.
  - Check transmission gear oil. Change as needed.
  - Clean tower media (corrugated grates) both in spring and fall.
  - Inspect spray pump(s) and dampers where applicable.

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10. The Contractor shall provide semi-annual (spring/fall) chiller maintenance to include at a minimum the following:

- Annually perform eddy current testing to verify condenser tube conditions, report finding/deficiencies to agency. Eddy current testing must be subcontracted if the Contractor is unable to perform this service.
- Retrieve oil samples and send out for testing to ensure no signs of issues internal to the equipment.
- Report findings to agency.
- Inspect all electrical. Tighten all loose connections as needed.
- Check variable speed drive (VSD) fluid. Change as needed.
- Clean condenser tubes annually in the spring. Must utilize tube cleaning machine and clean all condenser tubes.
- Check refrigerant charge. Report any issues found.
- Inspect chiller for signs of refrigerant leaks. Report any issues found.
- Inspect chiller for signs of water leaks. Report any issues found.
- Check flow switches where applicable.
- Check all related pressure gauges and ensure proper readings.
- Utilize onboard processor to view diagnostics for active alarms and histories.
- Report deficiencies to agency.

11. The Contractor shall provide annual fall exhaust fans maintenance to include at a minimum the following:

- Inspect belts. Report any deficiencies to agency.
- Inspect unit for overall condition.
- Check motor amps to nameplate.
- Inspect electrical connections. Tighten as needed.
- Check bearings to ensure proper operations. Lubricate as needed.
- Inspect fan/blower for overall condition.
- Inspect motor and fan/blower sheave and pulley for overall condition and signs of uneven wear.

12. The Contractor shall provide semi-annual return fans (RF) maintenance. This maintenance must coincide with the semi-annual air handler maintenances and shall include at a minimum the following:

- Inspect belts. Report any deficiencies to agency.
- Inspect unit for overall condition.
- Check motor amps to nameplate.
- Inspect electrical connections. Tighten as needed.
- Check bearings to ensure proper operations. Lubricate as needed.
- Inspect fan/blower for overall condition.
- Inspect motor and fan/blower sheave and pulley for overall condition and signs of uneven wear.

13. The Contractor shall provide annual chilled water and cooling tower pumps maintenance in the spring to coincide with the chiller and cooling tower spring maintenances and shall include at a minimum the following:

- Inspect overall condition of pumps assembly (pump/volute/motor).
- Check for leaks. Report deficiencies to agency.
- Inspect pump couplings for signs of damage or uneven wear. Check for proper alignment.
- Check/verify motor amps to nameplate.
- Inspect electrical. Tighten loose connections as needed.
- Lubricate pump and motors. Clean away excess grease from equipment.
- Verify proper pressures on pump gauges where applicable.

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- Inspect associated variable frequency drives (VFD's) for overall condition and proper operations where applicable.
14. The Contractor shall provide annual fall heating pumps (all main heat loop pumps and boiler injector pumps) maintenance and shall include at a minimum the following:
- Inspect overall condition of pump assembly (pump/volute/motor).
  - Check for leaks. Report deficiencies to agency.
  - Inspect pump couplings for signs of damage or uneven wear. Check for proper alignment.
  - Check/verify motor amps to nameplate.
  - Inspect electrical. Tighten loose connections as needed.
  - Lubricate pump and motors. Clean away excess grease from equipment.
  - Verify proper pressures on pump gauges where applicable.
  - Inspect associated variable frequency drives (VFD's) for overall condition and proper operations where applicable.
15. The Contractor shall provide annual spring ductless split A/C maintenance to include at a minimum the following:
- Inspect overall condition of units (indoor and outdoor).
  - Check and flush indoor evaporator condensate drains.
  - Clean indoor evaporator washable air filters.
  - Inspect evaporator and condenser coils for condition and signs of leaks.
  - Wash condenser coils annually in the spring.
  - Operate unit from thermostat and ensure proper operations.
  - Check compressors for proper amp readings to nameplate.
  - Check crankcase heaters' operations where applicable.
  - Check condenser fans' operations and compare amp readings to nameplate.
  - Check refrigerant pressures on units as needed based on unit operations.
16. The Contractor shall provide annual fall pneumatic air compressors maintenance which shall include at a minimum the following:
- Inspect overall condition of equipment.
  - Drain and blowdown tank to remove water/condensation from tank.
  - Inspect electrical. Tighten loose connections as needed.
  - Replace compressor oil.
  - Replace compressor air filters.
  - Replace compressor motor belts.
  - Inspect associated air dryer units where applicable. Check for proper operations.
  - Check operation and settings of air pressure controls.
  - Check operations of automatic blowdown valves where applicable.
  - Check pressure reducing valve settings.
  - Check low-pressure safety valve.
  - Check air dryer refrigerant pressure/temperatures.
  - Check air dryer drain tap and by-pass valves.
  - Check air compressor unloaders and check valve.
  - Check air compressor operating controls including PE switch, starter, and alternator.
  - Check air compressor high-pressure safety valve.

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17. The New Hampshire Correctional Facility for Women (NHCFW) and the Northern New Hampshire Correctional Facility (NNHCF) have HVAC building automation control systems. The Contractor shall provide semi-annual (spring/fall) inspections of these control systems including all components as described below. NHCFW's control system uses the Trane Tracer SC+ application. Any maintenance and or repairs on the Trane Tracer SC+ application shall be completed by Trane Certified Technicians. Certification will be verified. If the successful Vendor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Trane certified Contractor. NNHCF uses a Schneider Electric Controls System. Any maintenance and or repairs on the Schneider Electric Controls System shall be completed by Schneider Certified Technicians. Certification will be verified. If the successful Vendor is not currently certified, then this certification shall be obtained within 60 days of the contract start date or subcontract to a Schneider certified Contractor. The automatic temperature control system services shall consist of, at a minimum, the following services:
- Check all control valves.
  - Check operation of all auxiliary devices.
  - Review HVAC system sequence of operation.
  - Check all dampers and lubricate.
  - Check operational sequence of all VAV's, single duct terminal units. CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics.
  - Check all room thermostats.
  - Check time clock operation and settings.
  - Perform any software changes, upgrades and backups annually when required.
18. The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems.
19. Except as otherwise provided in this Scope of Services, all Preventative Maintenance services performed under this Contract shall be performed between the hours of 7:00 A.M. and 3:00 P.M., unless other arrangements are made in advance with the NH Department of Corrections. Any deviation in work hours shall be pre-approved by the Contracting Officer and/or their designee. The State requires ten (10) day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.
20. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ enough technicians so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered (5 hours for the Northern NH Correctional Facility in Berlin). If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
21. The Contractor must provide and include in their price the cost of subcontracting the annual services for the Trane Tracer SC+ system located at the New Hampshire Correctional Facility for Women. The annual software and firmware updates required for the system must be performed by a Trane certified technician.
22. The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the NHDOC staff member providing the escort/site access. Digital invoices, records and reports must be forwarded to the Administrator of Logistics, Department of Corrections or his/her designated representative(s).
23. The Agency, shall:
- Provide the Contractor with all pertinent information regarding the requirements for services within two (2) working days of receiving a request for information from the Contractor.

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- Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.

**24. REFRIGERATION/FREEZERS:**

24.1. All preventative maintenance visits will be properly documented to list all equipment serviced, deficiencies found, work performed, parts installed, and any other pertinent information. Preventative maintenance will be coordinated with all appropriate parties to ensure all work will be performed in a timely manner.

- Chemically clean and rinse condenser coils on all refrigeration units.
- Check electrical motors and take amperage readings.
- Lubricate bearings.
- Check and tighten electrical connections and fuses.
- Check and cycled all operation and safety controls.
- Verify thermostat specifications.
- Verify all temperature sensor's integrity.
- Inspect filters and belts. Report any deficiencies to agency.
- Inspect blower wheels, sheaves and belts. Report any deficiencies to agency.
- Clean condensate drain pan and trap as needed.
- Check control components and wiring.
- Check motor amperage and voltage.
- Check refrigerant pressures and/or line temps.
- Check system alarm.

25. Emergency service shall be provided, as needed on a twenty-four (24) hour, seven (7) days a week basis. From the time of the call, the Contractor has a maximum of three (3) hours to respond and be on site to this call (5 hours for the Northern NH Correctional Facility in Berlin). If the Contractor is unable to respond within three (3) hours (5 hours for Berlin) and/or the malfunction or emergency is such that immediate action is required, then the State may take such action such as including obtaining an alternate service provider as may be necessary.

**26. ADDITIONAL AGENCY REQUIREMENTS:**

26.1. Administrative Rules, Policies, Regulations and Policy and Procedure Directives:

26.1.1. Contractor shall comply with any applicable NH Department of Corrections Administrative Rules, Policies, Regulations and Policy and Procedure Directives (PPD's). Additional information can be located as a separate link: [http://www.nh.gov/nhdoc/business/rfp\\_bidding\\_tools.htm](http://www.nh.gov/nhdoc/business/rfp_bidding_tools.htm).

26.2. Contractor shall comply with the Prison Rape Elimination Act (PREA) of 2003 (Federal Law 42 U.S.C.15601 et. seq.), with all applicable Federal PREA standards, and with all State policies and standards related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse within facilities/programs/offices owned, operated, or contracted. Contractor acknowledges that, in addition to self-monitoring requirements, the State will conduct compliance monitoring of PREA standards, which may require an outside independent audit. Additional information can be located as a separate link: [http://www.nh.gov/nhdoc/business/rfp\\_bidding\\_tools.htm](http://www.nh.gov/nhdoc/business/rfp_bidding_tools.htm).

26.3. Contractor Employee Information/Background Checks:

26.3.1. The Contractor (to include each employee and any approved subcontractor working in a NHDOC facility) will be required to sign the State of New Hampshire's Confidentiality Form and Criminal Record Authorization Form. Prior to placing an individual in a State facility, all prospective personnel must receive clearance from the NH Department of Corrections. Said clearance shall be obtained by

submitting a Criminal Record Release Authorization Form on behalf of all personnel/employees and subcontractor to the NH Department of Corrections.

- 26.3.2. The NH Department of Corrections reserves the right to conduct a procedural review of all criminal background checks of all potential Contractor and/or sub-contractor's employees to determine eligibility status.
- 26.4. The NH Department of Corrections will notify the Contractor of any potential Contractor and/or sub-contractor's employees who does not comply with the criteria identified, below. In addition, the employees meeting the following criteria will not be permitted on-site:
  - 26.4.1. Individuals convicted of a felony shall not be permitted to provide services;
  - 26.4.2. Individuals with confirmed outstanding arrest warrants shall not be permitted to provide services;
  - 26.4.3. Individuals with a record of a misdemeanor offense(s) may be permitted to provide services pending determination of the severity of the misdemeanor offense(s) and review of the criminal record history by the Warden and/or designee of the corresponding facility requiring service;
  - 26.4.4. Individuals with restrictions on out-of-state and/or State of NH professional licenses and or certifications;
  - 26.4.5. Individuals whose professional licenses and/or certification have been revoked and reinstated from other States and/or the State of New Hampshire;
  - 26.4.6. Individuals with a history of drug diversion;
  - 26.4.7. Individuals who was a former State of NH employee and/or former contract employee that was dismissed for cause;
  - 26.4.8. Individuals previously employed with the NH Department of Corrections without prior approval of the NH Department of Corrections; and
- 26.5. The NH Department of Corrections may not permit relatives of currently incarcerated felons to provide services without prior approval.

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**Attachment 7: Scope of Work - Department of Military Affairs and Veterans Services (DMAVS)**

1. The Contractor shall provide the Department of Military Affairs and Veterans Services (DMAVS) with "preventative maintenance" and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices in compliance with the manufacturer's specifications and the following at a minimum.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein.
3. The Contractor shall provide on annual fall cleaning and inspections of all heating systems including RTUs, boilers, furnaces, Modine style heating units with gas Trane and domestic hot water tanks as described below:
  - 3.1. Remove all cleaning access panels.
  - 3.2. Wire brush and vacuum all fireside surfaces free of soot.
  - 3.3. Wash coat all refractory; perform patching of refractory as required
  - 3.4. Replace all gasketing as required.
  - 3.5. Reseal boiler access panels.
  - 3.6. Inspect all burners; replace spark ignitors and flame sensors Adjust spark gap and test pilots.
  - 3.7. Clean condensate neutralizers and replace media
  - 3.8. Test fire all burners and provide test results
  - 3.9. Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs.
  - 3.10. Test and ensure that all operating controls for the respective heating systems are working properly.
  - 3.11. Collect and properly dispose of all waste products that result from the cleaning or repairs to the above-mentioned boilers.
  - 3.12. Change oil, replace air and oil filters and inspect belts on air compressors. Test to ensure proper operation.
4. NOTE\*: For all sites with glycol systems, the cooling and heating systems glycol shall be inspected annually in the fall (September - November) for PH and other properties needed to provide correct temperature, protection and distribution to -25 degrees below zero (report findings and provide recommendations to Plant Maintenance Engineer or his designated representative). All materials to be provided must meet original specifications. All waste materials are to be disposed of according to State and Federal laws.
5. The Contractor shall provide an annual fall maintenance inspection of the backflow devices on mechanical equipment, the unit heaters, radiant heat panels, baseboards, make-up air units, infrared heaters and cabinet heaters as described herein. The maintenance inspection shall include the following services:
  - 5.1. Lubricate fan and motor bearings where applicable.
  - 5.2. Brush or vacuum grilles, coils, fans, fin tubes, etc.
  - 5.3. Check belts and sheaves where applicable
  - 5.4. Check steam traps, valves, etc. where applicable
  - 5.5. Check and tighten all electrical connections.
  - 5.6. Check all control operations.
  - 5.7. Lubricate and adjust dampers and linkages.
  - 5.8. Check heat exchanger for leaks where applicable
  - 5.9. Check gas valve and controls where applicable
  - 5.10. Check and tighten electric heater connections.
  - 5.11. Check amps/volts where applicable

Contractor Initials: PO

Date: 12/13/23

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- 5.12. Check & replace filters.
- 5.13. Check fan assemblies.
- 5.14. Check and tighten all mounting hardware.
- 5.15. Check overall operations.
- 5.16. Check hardware and gaskets.
- 5.17. Test backflow devices on all boilers/chillers and provide test results
- 6. NOTE: AASF Facility. The Contractor shall provide a semi-annual inspection in the spring (March-May) and fall (September- November) of the unit heaters (Make-up heaters Jackson/Church) as identified.
- 7. The Contractor shall provide an annual maintenance inspection of the exhaust fans in the fall (September - November) as described herein. The maintenance inspection shall include the following services:
  - 7.1. Brush, vacuum or clean grills, coils and fans
  - 7.2. Lubricate fan and motor bearings where applicable
  - 7.3. Check/replace belts and sheaves where applicable
  - 7.4. Check and tighten all electrical connections.
  - 7.5. Check all control operations.
  - 7.6. Lubricate and adjust any dampers or linkages
  - 7.7. Check amps/volts where applicable
  - 7.8. Check fan assembly
  - 7.9. Check and tighten all mounting hardware.
  - 7.10. Check overall operation.
- 8. The Contractor shall provide an annual inspection in the spring (March - May) of the air handler systems. Inspections shall include the following:
  - 8.1. Check bearings for wear.
  - 8.2. Checking fans and fan shafts for proper balance
  - 8.3. Checking all belts for proper tension, alignment and wear
  - 8.4. Checking all air handling systems for proper flow, operation and control sequence. All related controls are included.
  - 8.5. Clean all heating and cooling coils
  - 8.6. Clean and scrub all condensation pans and check to make sure that pans are pitched correctly for proper drainage
    - 8.6.1. Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order
  - 8.7. Check all sheaves for proper alignment
  - 8.8. Check and tighten all electrical terminations
  - 8.9. Check contacts for wear
  - 8.10. Check and record motor current against nameplate
  - 8.11. Check all safety controls
  - 8.12. Lubricate motors/bearings where applicable
  - 8.13. Check fan wheels - clean as required
  - 8.14. Check fan scrolls - clean as required

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- 8.15. Check fan bearing supports
  - 8.16. Check motor supports
  - 8.17. Check damper operation
  - 8.18. Check damper linkages
  - 8.19. Check motor damper operation
  - 8.20. Inspect and clean condensate pumps where applicable
  - 8.21. Replace air filters (Contractor shall provide filters; Filters to meet or exceed existing filters for efficiency and quality)
  - 8.22. Check humidifier strainer where applicable
  - 8.23. Check and clean humidifier float assembly
  - 8.24. Check humidifier level controls
  - 8.25. Check and clean humidifier drain/pan
  - 8.26. Check humidifier heating elements
  - 8.27. Check all humidifier controls
  - 8.28. Check and clean outside air intakes
  - 8.29. Check for any unusual noises or vibrations
  - 8.30. Check structural integrity of the unit.
9. The Contractor shall inspect and complete preventative maintenance on all air conditioning and chiller systems annually in the spring (March- May) as required to maintain them in proper operating condition by providing, at a minimum the following services:
- 9.1. Check and record volts/amps of compressors
  - 9.2. Check and record volts/amps of condenser fan motor where applicable
  - 9.3. Check starter and contact surfaces
  - 9.4. Check and record operating temperatures
  - 9.5. Check refrigerant charge (Contractor shall be responsible for the removal and disposal of any used refrigerant)
  - 9.6. Check moisture indicators and sight glasses
  - 9.7. Check oil level
  - 9.8. Check oil contamination
  - 9.9. Check all belts where applicable
  - 9.10. Check all safety controls
  - 9.11. Check superheat and adjustment
  - 9.12. Check hot gas bypass controls where applicable
  - 9.13. Check head pressure controls where applicable
  - 9.14. Check unloader operation where applicable
  - 9.15. Check all operating controls
  - 9.16. Check and tighten all electrical connections
  - 9.17. Lubricate motors/bearings where applicable
  - 9.18. Inspect and clean condenser coil
  - 9.19. Check water cooled condenser coil where applicable

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- 9.20. Check water regulating valve where applicable
- 9.21. Check cap tubes/piping for chafing
- 9.22. Check crankcase heaters
- 9.23. Visual check for oil refrigerant leaks
- 9.24. (Contractor shall be responsible for the removal and disposal of any used refrigerant)
- 9.25. Check fan wheels - clean as required
- 9.26. Check fan scrolls - clean as required
- 9.27. Check fan sheave wear
- 9.28. Check fan sheave alignment
- 9.29. Check fan bearing supports
- 9.30. Check motor supports
- 9.31. Check damper operation
- 9.32. Check damper linkages
- 9.33. Check motor damper operation
- 9.34. Inspect and clean evaporator coils
- 9.35. Inspect and clean condensate pans
- 9.36. Inspect and clean condensate pumps where applicable
- 9.37. Replace air filters (Contractor shall provide filters; Air filters to meet or exceed existing filters for efficiency and quality)
- 9.38. Check humidifier strainer where applicable
- 9.39. Check and clean humidifier float assembly
- 9.40. Check humidifier level controls
- 9.41. Check and clean humidifier drain/pan
- 9.42. Check humidifier heating elements
- 9.43. Check all humidifier controls
- 9.44. Check and clean outside air intakes
- 9.45. Check for any unusual noises or vibrations
- 9.46. Check structural integrity of the unit
- 9.47. Check glycol level if applicable

10. NOTE: Liebert Air Conditioning Systems. The Contractor shall provide a semi-annual inspection in the spring (March - May) and fall (September - November) of the Liebert Air Conditioning Systems identified for: USPFO Building A SMR (Concord),

- 10.1. The Contractor shall maintain all digital control systems and associated devices on a semi-annual basis; spring (March-May) and fall (Sept-Nov) as required to maintain them in proper operating condition by providing, at a minimum the following services: Review system for proper operation, verify that all associated devices start and stop properly, check that set points are maintained, and verify scheduling.
- 10.2. Check operational sequence of all VAV's, and related preheat, reheat and radiation valves and motors
- 10.3. Check operational sequence of all cabinet heaters. unit heaters and electric strip heaters
- 10.4. Test and calibrate all devices including but not limited to thermostats, actuators, controls, dampers, valves, variable air volume devices

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- 10.5. Make back-up copies of software configurations and operating system. Provide customer with access to most recent copy.
- 10.6. Check and record and system abnormalities or deficiencies
11. The Contractor shall provide an annual inspection in the spring (March - May) of the pneumatic systems including all components as described below. The automatic temperature control system services shall consist, at a minimum, the following services:
  - 11.1. Calibrate all transmitter receiver gauges and controllers
  - 11.2. Check all PE switches, solenoid air valves and limit controls
  - 11.3. Check all control valves and pilot positioners
  - 11.4. Check operation of all auxiliary devices
  - 11.5. Review HVAC system sequence of operation
  - 11.6. Check all dampers and lubricate
  - 11.7. Check operational sequence of all YAY's, CAY's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics
  - 11.8. Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
  - 11.9. Check all room thermostats
  - 11.10. Check time clock operation and settings
  - 11.11. Check particle filters and oil filters (change as required)
  - 11.12. Check pressure reducing valve settings
  - 11.13. Check low-pressure safety valve
  - 11.14. Check air dryer refrigerant pressure/temperatures
  - 11.15. Check air dryer drain tap and by pass valves
  - 11.16. Drain air compressor tank and check traps
  - 11.17. Check air compressor oil pressure
  - 11.18. Check air compressor belt and sheaves (change as required); Change air compressor suction filter as required.
  - 11.19. Check air compressor unloaders and check valve
  - 11.20. Check air compressor operating controls including PE switch, starter and alternator
  - 11.21. Check air compressor high-pressure safety valve
  - 11.22. Repair or replace all defective components
  - 11.23. Change oil, replace air and oil filters and inspect belts on air compressors. Test to ensure proper operation.
12. The Contractor shall inspect all condenser water, and chilled water pumps as well as any glycol pumps annually in the spring (March - May). In addition, the Contractor shall inspect all forced hot water pumps and circulators in the fall (September - November) as required to maintain them in proper operating condition by providing, at a minimum, the following services:
  - 12.1. Inspect electrical connections and contactors
  - 12.2. Check couplings for alignment and wear and realign or replace when necessary
  - 12.3. Lubricate all bearings
  - 12.4. Check packing and adjust if necessary
  - 12.5. Clean strainers
  - 12.6. Check impeller and wearing rings, check for any bearing wear

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- 12.7. Check gaskets
  - 12.8. Check for proper operation
  - 12.9. Check for any improper vibration or noise
  - 12.10. Tighten all nuts and bolts
  - 12.11. Check and tighten all electrical terminations
  - 12.12. Check contacts for wear
  - 12.13. Check and record motor current against nameplate
  - 12.14. Check motor mounts and vibrator pads.
13. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician.
14. The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have obtained a "journeyman" level of competence. Further, the Contractor shall maintain all necessary certifications and/or licensing as required by state and/or federal law (e.g. Gas Fitter's License for all persons engaged in the installation, servicing and/or repair of gas fired appliances; EPA Certification for CFC (chlorofluorocarbons) Recovery).
15. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
16. Request to repair and/or replace parts shall be approved by Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician. Materials shall be invoiced not to exceed 10% above contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician.
17. The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from Andy Nash, Facilities Supervisor, DMAVS or his designated representative.
18. The Contractor shall present two (2) copies of a Final Report of work done the previous calendar year. The report may be in a narrative during each month of the contract year. The report shall be submitted to Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician, on or before January 15 of the following year.
19. Andy Nash, Facilities Supervisor, DMAVS or his designated representative Joe Stacey, Maintenance Technician shall:
- 19.1. Provide the Contractor with all pertinent information regarding the requirements within two (2) working days of receiving a request for information from the Contractor.
  - 19.2. Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.
20. If applicable, as determined by the Department of Military Affairs and veterans Services, the Contractor (to include each employee and any approved sub-contractor(s) working in a state office or externally with the State's records) shall be required to sign the State of New Hampshire's Confidentiality Form and Criminal Record Authorization Form. Prior to placing an individual in a State facility, all prospective personnel must receive clearance from the NH Department of Safety, Division of State Police, Criminal Bureau. Said clearance shall be obtained by submitting a Criminal Record Release Authorization Form on behalf of all personnel/employees and sub-contractor(s) to the Requesting Agency.

**RFB 2857-24**

**HVAC Preventative Maintenance and Repair**

**Attachment 8: Scope of Work - DOS**

1. The Contractor shall provide the Department of Safety with preventative maintenance, repair and emergency services for the Heating, Ventilation, and Air Conditioning ("HVAC") equipment and associated devices owned by the State of New Hampshire.
2. The term "preventative maintenance" as used above shall include providing all supervision, materials, equipment, labor, and transportation necessary for the successful completion of the work under the terms and conditions contained herein.
3. The Contractor shall provide an annual fall maintenance inspection of the unit heaters as described herein. The maintenance inspection shall include the following services:
  - Brush or vacuum grilles, coils, fan, etc.
  - Lubricate fan and motor bearings where applicable
  - Check belts and sheaves where applicable
  - Check/clean drains, pans, condenser pumps
  - Check/clean strainers where applicable
  - Check steam traps, valves, etc. where applicable
  - Check and tighten all electrical connections
  - Check all control operations
  - Lubricate and adjust dampers and linkages
  - Check unit-operating conditions
  - Check heat exchanger for leaks where applicable
  - Check gas valve and controls where applicable
  - Check oil burner and controls where applicable N 8
  - Check and tighten electric heater connections
  - Check amps/volts where applicable
  - Check filters
  - Check fan assembly
  - Lubricate fan and motor bearings as required
  - Check motor volts/amps
  - Check/adjust belts and sheaves
  - Check burner interlock controls
  - Check and tighten all mounting hardware
  - Check overall operation
  - Check and tighten electrical connections
  - Check operating controls
  - Check thermometer accuracy
  - Check hardware and gaskets
  - Check overall operation
  - Any other maintenance or component replacement or repair necessary to maintain equipment in accordance with manufacturer's specifications
4. The Contractor shall provide an annual inspection in the spring (March - May) of the air handler systems. Inspections shall include the following:
  - Check bearings for wear
  - Check fans and fan shafts for proper balance
  - Check all belts for proper tension, alignment and wear
  - Check all air handling systems for proper flow, operation and control sequence (All related controls are included)
  - Clean all heating and cooling coils
  - Clean and scrub all condensation pans and check to ensure that pans are pitched correctly for proper drainage
  - Biocide tablets will be used in the condensation pans so that the pans are clean and in good working order
  - Check all sheaves for proper alignment

**RFB 2857-24**

**HVAC Preventative Maintenance and Repair**

**Attachment 8: Scope of Work - DOS**

- Check and tighten all electrical terminations
  - Check contacts for wear
  - Check and record motor current against nameplate
  - Check all safety controls
  - Lubricate motors/bearings where applicable
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (the Contractor shall supply the filters and shall install the filters)
  - Check humidifier strainer where applicable
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check and clean humidifier drain/pan
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
  - Replace belts annually. Contractor shall include the replacement price in PM.
  - Any other maintenance or component replacement or repair necessary to maintain the air handlers in accordance with manufacturer's specifications is included in this agreement
5. The Contractor shall inspect and complete preventative maintenance on all air conditioning systems annually in the spring (March- May) as required to maintain them in proper operating condition, by providing, at a minimum the following services:
- Check and record volts/amps of compressors
  - Check and record volts/amps of condenser fan motor where applicable
  - Check starter and contact surfaces
  - Check and record operating temperatures
  - Check refrigerant charge (Contractor shall be responsible for the removal and disposal of any used refrigerant)
  - Check moisture indicators and sight glasses
  - Check oil level
  - Check oil contamination
  - Check all belts where applicable
  - Check all safety controls
  - Check superheat and adjustment
  - Check hot gas by-pass controls where applicable
  - Check head pressure controls where applicable
  - Check unloader operation where applicable
  - Check all operating controls
  - Check and tighten all electrical connections
  - Lubricate motors/bearings where applicable
  - Inspect and clean condenser coil
  - Clean and paint rusted areas

**HVAC Preventative Maintenance and Repair**

**Attachment 8: Scope of Work - DOS**

- Check water cooled condenser coil where applicable
  - Check water regulating valve *where* applicable
  - Check cap tubes/piping for chafing
  - Check crankcase heaters
  - Visually check for oil refrigerant leaks. (Contractor shall be responsible for the removal and disposal of any used refrigerant)
  - Check fan wheels - clean as required
  - Check fan scrolls - clean as required
  - Check fan sheave wear
  - Check fan sheave alignment
  - Check fan bearing supports
  - Check motor supports
  - Check damper operation
  - Check damper linkages
  - Check motor damper operation
  - Inspect and clean evaporator coils
  - Inspect and clean condensate pans
  - Inspect and clean condensate pumps where applicable
  - Replace air filters (the Contractor shall supply the filters and install the filters)
  - Check humidifier strainer where applicable
  - Check and clean humidifier float assembly
  - Check humidifier level controls
  - Check and clean humidifier drain/pan
  - Check humidifier heating elements
  - Check all humidifier controls
  - Check and clean outside air intakes
  - Check for any unusual noises or vibrations
  - Check structural integrity of the unit
  - Check glycol level, if applicable
6. The Contractor shall provide annual fall cleaning and inspections of all heating systems including boilers, furnaces and domestic hot water tanks as described below:
- Remove all cleaning access panels
  - Wire brush and vacuum all fireside surfaces free of soot
  - Wash coat all refractory; perform patching of refractory as required
  - Replace all gasket(s) as required
  - Reseal boiler access panels
  - Inspect all burners; Adjust spark gap and test pilots
  - Test fire all burners
  - Test all safety devices including but not limited to fire eye controls, pressure relief valves and low water cut offs
  - Test and ensure that all operating controls for the respective heating systems are working properly
  - Collect and properly dispose of all waste products that result from the cleaning or repairs to the above mentioned boilers
  - Any other maintenance or component replacement or repair necessary to maintain the boilers, burners, domestic hot water systems and associated controls in proper working order in accordance with manufacturer's specifications is included in this agreement
  - Replace belts annually. Contractor shall supply belts.
  - Filters changed at each PM. Contractor shall supply filters and include in pricing of PM

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**HVAC Preventative Maintenance and Repair**

**Attachment 8: Scope of Work - DOS**

7. The Contractor shall provide semi-annual inspections of all control systems including all components as described below. These inspections will take place in the spring and fall. The automatic temperature control system services shall consist of, at a minimum, the following services:
- Calibrate all transmitter receiver gauges and controllers
  - Check all PE switches, solenoid air valves and limit controls
  - Check all control valves and pilot positioners
  - Check operation of all auxiliary devices
  - Review HVAC system sequence of operation
  - Check all dampers and lubricate
  - Check operational sequence of all VAV's, single duct terminal units, CAV's and related preheat, reheat and radiation valves and motors, if equipment is not working notify maintenance mechanics
  - Check operational sequence of all cabinet heaters, unit heaters and electric strip heaters
  - Check all room thermostats
  - Check time clock operation and settings
  - Check particle filters and oil filters (change as required)
  - Check pressure reducing valve settings
  - Check low-pressure safety valve
  - Check air dryer refrigerant pressure/temperatures
  - Check air dryer drain tap and by pass valves
  - Drain air compressor tank and check traps
  - Check air compressor oil pressure
  - Check air compressor belt and sheaves (change as required); Change air compressor suction filter as required
  - Check air compressor unloaders and check valve
  - Check air compressor operating controls including PE switch, starter and alternator
  - Check air compressor high-pressure safety valve
  - Perform any software changes, upgrades and backups as required
  - Repair or replace all defective components
  - Any other maintenance, or component replacement or repair necessary to maintain the control systems in accordance with manufacturer's specifications is included with this, agreement
8. The annual preventative maintenance inspections shall be scheduled and completed prior to the heating/cooling season, subject to the approval of the agency contact.
9. The Contractor shall, in performing the services as described herein, utilize mechanics skilled in the service of large water chillers and air conditioning systems that have, at a minimum obtained a "journeyman" level of competence.
10. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. If overtime is necessary as a result of late arrival, the State may deduct the additional time, over three (3) hours from any overtime payment.
11. Request to repair and/or replace parts shall be approved by the Administrator, Department of Safety or his/her designated representative(s). Materials shall be invoiced not to exceed 10% above contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Administrator, Department of Safety or his/her designated representative(s).
12. The Contractor shall, after each scheduled or emergency call and before leaving, the job site, present a written summary of the work performed and obtain signature thereon from the Administrator, Department of Safety or his/her designated representative(s).

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**HVAC Preventative Maintenance and Repair**

**Attachment 8: Scope of Work - DOS**

13. The Contractor shall present two (2) copies of a Final Report of work done the previous calendar year. The report may be in a narrative during each month of the contract year. The report shall be submitted to the Agency Contact/Administrator or his/her designated representative(s), on or before January 15th of the following year.
14. The Agency, shall:
  - a. Provide the Contractor with all pertinent information regarding the requirements for services within two (2) working days of receiving a request for information from the Contractor.
  - b. Examine any documents submitted by the Contractor and rendering decisions pertaining thereto promptly to avoid delay in the progress of the Contractor's work.



**STATE OF NEW HAMPSHIRE  
 DIVISION OF PROCUREMENT AND SUPPORT SERVICES  
 BUREAU OF PURCHASE AND PROPERTY  
 STATE HOUSE ANNEX  
 25 CAPITOL STREET  
 CONCORD, NEW HAMPSHIRE 03301-6398**

Date of Change: December 1, 2023

**ADDENDUM # 01 TO BID INVITATION 2857-24**

**DATE AND TIME OF BID CLOSING:** 12/13/2023 1:30 PM

**FOR:** HVAC Preventative Maintenance and Repair Services

Fish and Game locations at 200 Main Street and 204 Main Street have been removed from this bid. Revised offer sheets and equipment lists dated 12/1/2023 have been provided.

**PURCHASING AGENT: JONAH ROSA**  
 Email: [NH.Purchasing@das.nh.gov](mailto:NH.Purchasing@das.nh.gov)

NOTE: ALL CHANGES TO BID SOLICITATION NOTED IN ADDENDUMS WILL SUPERSEDE PREVIOUSLY SUBMITTED DOCUMENTS AND MUST BE SUBMITTED WITH THE BID. ALL OTHER SPECIFICATIONS REMAIN UNCHANGED AND VALID.

RESPONDENT BUSINESS NAME: ENE Systems of NH, Inc.

ADDRESS: 155 River Rd. #10 Bow, NH 03304

PRINT NAME: Paul O'Brien SIGNATURE: [Handwritten Signature]

TEL. NO. 603-856-0330 EMAIL ADDRESS: PObrien@ENEofNH.COM

Cell 603-860-2695  
 Please visit: <https://das.nh.gov/purchasing/vendorresources.aspx> (click on "Bid and Proposals") for complete bid and addendums.

PO  
12/13/23



STATE OF NEW HAMPSHIRE  
DIVISION OF PROCUREMENT AND SUPPORT SERVICES  
BUREAU OF PURCHASE AND PROPERTY  
STATE HOUSE ANNEX  
25 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6398

Date of Change: December 8, 2023

ADDENDUM # 02 TO BID INVITATION 2857-24

DATE AND TIME OF BID CLOSING: 12/13/2023 1:30 PM

FOR: HVAC Preventative Maintenance and Repair Services

An updated offer sheet is provided to correct minor typographical errors.

PURCHASING AGENT: JONAH ROSA  
Email: [NH.Purchasing@das.nh.gov](mailto:NH.Purchasing@das.nh.gov)

NOTE: ALL CHANGES TO BID SOLICITATION NOTED IN ADDENDUMS WILL SUPERSEDE PREVIOUSLY SUBMITTED DOCUMENTS AND MUST BE SUBMITTED WITH THE BID. ALL OTHER SPECIFICATIONS REMAIN UNCHANGED AND VALID.

RESPONDENT BUSINESS NAME: EVE SYSTEMS OF NH, INC.

ADDRESS: 155 River Rd #10 Bow, NH 03304

PRINT NAME: Paul O'Brien SIGNATURE: *Paul O'Brien*

TEL. NO. 603-856-0330 EMAIL ADDRESS: PO'Brien@EVEOFNH.COM  
603-860-2695

Please visit: <https://das.nh.gov/purchasing/vendorresources.aspx> (click on "Bid and Proposals") for complete bid and addendums.

PO  
12/13/23



**STATE OF NEW HAMPSHIRE  
 DIVISION OF PROCUREMENT AND SUPPORT SERVICES  
 BUREAU OF PURCHASE AND PROPERTY  
 STATE HOUSE ANNEX  
 25 CAPITOL STREET  
 CONCORD, NEW HAMPSHIRE 03301-6398**

Date of Change: December 11, 2023

**ADDENDUM # 03 TO BID INVITATION 2857-24**

**DATE AND TIME OF BID CLOSING:** 12/13/2023 1:30 PM

**FOR:** HVAC Preventative Maintenance and Repair Services

An updated offer sheet is provided to correct minor typographical errors.

**PURCHASING AGENT: JONAH ROSA**  
**Email:** [NH.Purchasing@das.nh.gov](mailto:NH.Purchasing@das.nh.gov)

NOTE: ALL CHANGES TO BID SOLICITATION NOTED IN ADDENDUMS WILL SUPERSEDE PREVIOUSLY SUBMITTED DOCUMENTS AND MUST BE SUBMITTED WITH THE BID. ALL OTHER SPECIFICATIONS REMAIN UNCHANGED AND VALID.

RESPONDENT BUSINESS NAME: ENE SYSTEMS OF NH, INC.

ADDRESS: 155 River Rd. #10 Bow, NH 03304

PRINT NAME: Paul O'Brien SIGNATURE: *Paul O'Brien*

TEL. NO. 603-856-0330 EMAIL ADDRESS: PO'Brien@eneofnh.com

Cell 603-860-2695  
 Please visit: <https://das.nh.gov/purchasing/vendorresources.aspx> (click on "Bid and Proposals") for complete bid and addendums.

PO  
12/13/23.

Vendor Company Name: ENE Systems of NH, Inc.

Instructions: Vendors are to fill out each of the "Annual Rate" of service columns for each location. It is understood that annual rate is for two Preventative Maintenance services per year (includes labor and material costs). Should an agency choose to only receive one semi-annual service it is understood that the cost will be half of the annual rate. If you do not wish to bid on a specific item, then write in "no bid." The award shall be made to the Vendor with the lowest cost per building. No more than one Vendor shall be awarded per building.

| Agency | Division / Bureau / District | Facility Name                 | Address                          | Town         | County       | Annual Rate                    | Annual Rate                        | Annual Rate                        | 5 Year Term Totals |
|--------|------------------------------|-------------------------------|----------------------------------|--------------|--------------|--------------------------------|------------------------------------|------------------------------------|--------------------|
|        |                              |                               |                                  |              |              | Year 1 (Jan. 2024 - Dec. 2024) | Year 2 & 3 (Jan. 2025 - Dec. 2026) | Year 4 & 5 (Jan. 2027 - Jun. 2028) |                    |
| DBEA   |                              | Canterbury Rest Area          | 1-93 NB Mile Marker 51           | Canterbury   | Merrimack    | \$425.00                       | \$425.00                           | \$445.00                           | \$2,165.00         |
| DBEA   |                              | North Conway Rest Area        | 3654 White Mtn Hwy               | North Conway | Carroll      | \$860.00                       | \$860.00                           | \$899.00                           | \$4,378.00         |
| DBEA   |                              | Salem Welcome Center          | 1-93 NB Mile Marker 1 State Line | Salem        | Rockingham   | \$645.00                       | \$645.00                           | \$675.00                           | \$3,282.00         |
| DBEA   |                              | Springfield Rest Area         | 1-89 NB Mile Marker 39           | Springfield  | Sullivan     | \$980.00                       | \$980.00                           | \$1,024.00                         | \$4,988.00         |
| DBEA   |                              | Simon Rest Area               | 1-89 SB Mile Marker 26           | Simon        | Merrimack    | \$425.00                       | \$425.00                           | \$445.00                           | \$2,165.00         |
| DHHS   |                              | Glencliff Home                | 393 High Street                  | Glencliff    | Grafton      | \$2,075.00                     | \$2,075.00                         | \$2,168.00                         | \$10,561.00        |
| DHHS   |                              | Hampstead Hospital            | 218 East Road                    | Hampstead    | Rockingham   | \$7,370.00                     | \$7,370.00                         | \$7,702.00                         | \$37,514.00        |
| DHHS   |                              | Multiple Buildings            | 121 South Fruit St.              | Concord      | Merrimack    | \$315.00                       | \$315.00                           | \$329.00                           | \$1,603.00         |
| DHHS   |                              | NH Hospital                   | 129 Pleasant St                  | Concord      | Merrimack    | \$800.00                       | \$800.00                           | \$836.00                           | \$4,072.00         |
| DHHS   |                              | NH Hospital                   | 36 Clinton St                    | Concord      | Merrimack    | \$6,090.00                     | \$6,090.00                         | \$6,272.75                         | \$30,815.50        |
| DOT    | BUREAU OF TRAFFIC            |                               | 18 Smokey Bear Blvd              | Concord      | Merrimack    | \$2,385.00                     | \$2,385.00                         | \$2,492.00                         | \$12,139.00        |
| DOT    | Bridge Maintenance           | Crew 713 Franklin             | 13 Range Road                    | Franklin     | Merrimack    | \$560.00                       | \$560.00                           | \$585.00                           | \$2,850.00         |
| DOT    | Bridge Maintenance           | Crew 714 Bedford              | 8 East Point Drive               | Bedford      | Hillsborough | \$380.00                       | \$380.00                           | \$397.00                           | \$1,934.00         |
| DOT    | Bridge Maintenance           | Crew 715 Office               | 10 Ranger Way                    | Portsmouth   | Rockingham   | \$570.00                       | \$570.00                           | \$596.00                           | \$2,902.00         |
| DOT    | Bridge Maintenance           | Hampton River Bridge          | NH 1A over the Hampton River     | Hampton      | Rockingham   | \$375.00                       | \$375.00                           | \$392.00                           | \$1,909.00         |
| DOT    | Bridge Maintenance           | Memorial Bridge               | US 1 Piscataqua River            | Portsmouth   | Rockingham   | \$375.00                       | \$375.00                           | \$392.00                           | \$1,909.00         |
| DOT    | District 1                   | Shed 101L                     | 1055 South Main Street           | Pittsburg    | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 101U                     | 2947 North Main St.              | Pittsburg    | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 102                      | 8 Grant Rd                       | Columbia     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 102D                     | 4 Gold Links Rd.                 | Dixville     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 103                      | 143 Dam Rd.                      | Erroll       | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 104                      | 116 Brown Rd.                    | Groveton     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 105                      | 180 Spruceville Rd.              | West Milan   | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 106                      | 32 State Garage Rd.              | Milan        | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 107                      | 24 Foster Drive                  | Whitefield   | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 107                      | 647B Main St.                    | Lancaster    | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 108                      | 160 Stag Hollow                  | Jefferson    | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 109                      | 1 Morin Drive                    | Gorham       | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 109P                     | 469 Rt 16                        | Glen         | Grafton      | \$580.00                       | \$580.00                           | \$606.00                           | \$2,952.00         |
| DOT    | District 1                   | Multiple Buildings            | 201 Dells Rd.                    | Littleton    | Grafton      | \$835.00                       | \$835.00                           | \$873.00                           | \$4,251.00         |
| DOT    | District 1                   | Shed 112                      | 3997 Rt 302 E.                   | Carroll      | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 113                      | 88 Rt 302 E.                     | Bartlett     | Carroll      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 114                      | 233 South Main St.               | Lisbon       | Grafton      | \$750.00                       | \$750.00                           | \$784.00                           | \$3,818.00         |
| DOT    | District 1                   | Shed 115                      | 65 Old Airpon Rd.                | Lincoln      | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 124                      | 327 Butterhill Rd.               | Franconia    | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 124F                     | 1157 Profile Rd.                 | Franconia    | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 125M                     | 50 State Garage Rd               | Monroe       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 201 Orford shed           | 946 NH Route 10                  | Orford       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 202 Wentworth shed        | 465 East Side Drive              | Wentworth    | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 203 Rumney shed           | 43 Old N. Groton Road            | Rumney       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 205 Canaan shed           | 490 NH Route 118                 | Canaan       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 206 Bristol shed          | 84 Ayers Island Road             | Bristol      | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 207 Lebanon shed          | 138 Ema Road                     | Lebanon      | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 212 Cornish Shed          | 220 Town House Road              | Cornish      | Sullivan     | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 213 Sunapee Shed Wash Bay | 8 Post Office Road               | Sunapee      | Sullivan     | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |

|     |                               |  |                            |                |              |             |             |             |              |
|-----|-------------------------------|--|----------------------------|----------------|--------------|-------------|-------------|-------------|--------------|
| DOT | District 2                    | Multiple Buildings                         | 8 Eastman Hill Road        | Enfield        | Grafton      | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | District 3                    | DISTRICT 3 OFFICE                          | 2 SAWMILL ROAD             | GILFORD        | Bellknop     | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATOL SHED 315                             | DOT 3 ROAD                 | ALTON          | Bellknop     | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | District 3                    | Multiple Buildings                         | NH 153                     | CONWAY         | Carroll      | \$550.00    | \$550.00    | \$575.00    | \$2,800.00   |
| DOT | District 3                    | PATROL SHED 302                            | NH 16                      | TAMWORTH       | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 305                            | NH 109                     | MOULTONBOROUGH | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 307                            | OLD ROUTE 28               | OSSIPEE        | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 308                            | 42 NORTH ASHLAND ROAD      | ASHLAND        | Grafton      | \$410.00    | \$410.00    | \$429.00    | \$2,088.00   |
| DOT | District 3                    | PATROL SHED 309                            | NH 106                     | MERIDITH       | Bellknop     | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 311                            | 328 MIDDLE ROAD            | TUFTONBORO     | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 312                            | 1540 WAKEFIELD ROAD        | WAKEFIELD      | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 313                            | 427 DEPOT STREET           | BELMONT        | Bellknop     | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 314                            | 10 BROWN HILL ROAD         | BELMONT        | Bellknop     | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 316                            | 1013 ROUTE 106             | LOUDON         | Merrimack    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 324                            | 42 DOT DRIVE               | NEW HAMPTON    | Bellknop     | \$510.00    | \$510.00    | \$533.00    | \$2,596.00   |
| DOT | District 3                    | PATROL SHED 325                            | 22 LAUNDROMAT ROAD         | THORNTON       | Grafton      | \$545.00    | \$545.00    | \$570.00    | \$2,775.00   |
| DOT | District 3                    | WAREHOUSE                                  | NH 25                      | MOULTONBOROUGH | Carroll      | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | District 4                    | Office                                     | 19 BASE HILL ROAD          | SWANZEY        | Cheshire     | \$960.00    | \$960.00    | \$1,003.00  | \$4,886.00   |
| DOT | District 5                    | NH DOS Troop B                             | 16 East Point Drive        | Bedford        | Hillsborough | \$2,420.00  | \$2,420.00  | \$2,529.00  | \$12,318.00  |
| DOT | District 5                    | Patrol Section 527                         | 25 NH Route 101 East       | Manchester     | Rockingham   | \$460.00    | \$460.00    | \$481.00    | \$2,342.00   |
| DOT | District 5                    | Patrol Section 528                         | 41B Kendall Pond Road      | Derry          | Rockingham   | \$460.00    | \$460.00    | \$481.00    | \$2,342.00   |
| DOT | District 5                    | Patrol Section 514                         | 54 Shadow Lake Road        | Salem          | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | District 6 Office                          | 271 Main Street            | Durham         | Strafford    | \$475.00    | \$475.00    | \$497.00    | \$2,419.00   |
| DOT | DISTRICT 6                    | DOVER PATROL SHED 606                      | 50 GERRISH ROAD            | DOVER          | Strafford    | \$800.00    | \$800.00    | \$836.00    | \$4,072.00   |
| DOT | DISTRICT 6                    | Epping Patrol Shed 608                     | 73 Coffin Road             | Epping         | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Exeter Patrol Shed 607                     | 253 Epping Road            | Exeter         | Rockingham   | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | DISTRICT 6                    | Gonic Patrol Shed 603                      | 25 Cemetery Road           | Gonic          | Strafford    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Kingston Patrol Shed 611                   | 65 Mill Road               | Kingston       | Rockingham   | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | DISTRICT 6                    | KINGSTON PATROL SHED 613                   | 35 NEWTON JUNCTION ROAD    | Kingston       | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Lee Patrol Shed 605                        | 65 Pinkham Road            | Lee            | Strafford    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Milton Patrol Shed 601                     | 245 White Mountain Highway | Milton         | Strafford    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | N.Hampton Patrol Shed 612                  | 143 South Road North       | N. Hampton     | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | NEWFIELDS PATROL SHED 609                  | 39 ROUTE 108               | NEWFIELDS      | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Northwood Patrol Shed 604                  | Box 1159 First NH Turnpike | Northwood      | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Rye Patrol Shed 610                        | 360 LAFAYETTE RD           | Rye            | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | STRAFFORD PATROL SHED 602                  | 1011 Parker Mountain Road  | Strafford      | Strafford    | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOC |                               | CONCORD TRANSITIONAL WORK CENTER (TWC)     | 275 North State St.        | Concord        | Merrimack    | \$1,418.00  | \$1,420.00  | \$4,162.50  | \$12,583.00  |
| DOC |                               | NH CORRECTIONAL FACILITY FOR WOMEN (NHCFW) | 42 Perimeter Rd            | Concord        | Merrimack    | \$29,298.00 | \$29,299.00 | \$30,178.00 | \$148,252.00 |
| DOC |                               | NH STATE PRISON - WAREHOUSE                | 3 McGuire St               | Concord        | Merrimack    | \$2,173.00  | \$2,174.00  | \$2,239.25  | \$10,999.50  |
| DOC |                               | NH STATE PRISON FOR MEN (NHSPM)            | 281 North State St.        | Concord        | Merrimack    | \$51,788.00 | \$51,789.00 | \$53,343.00 | \$262,052.00 |
| DOC |                               | NORTH END TRANSITIONAL HOUSING UNIT (NEH)  | 1 Perimeter Rd.            | Concord        | Merrimack    | \$948.00    | \$950.00    | \$978.50    | \$4,805.00   |
| DOC |                               | NORTHERN NH CORRECTIONAL FACILITY (NNHCF)  | 138 East Milan Rd          | Berlin         | Coos         | \$23,068.00 | \$23,070.00 | \$23,762.00 | \$116,732.00 |
| DOS | DMV                           |  | 50 BOSTON HARBOR RD        | DOVER          | Strafford    | \$750.00    | \$750.00    | \$784.00    | \$3,818.00   |
| DOS | Fire Standards                | ADMIN                                      | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards                | ARFF BUILDING                              | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | HOUSE                                      | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | NEW DORM                                   | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | NORTH                                      | TRUDEAU ROAD               | BETHLEHEM      | Grafton      | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | OLD DORM                                   | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Police Standards and Training |  | 17 Institute Drive         | Concord        | Merrimack    | \$2,015.00  | \$2,015.00  | \$2,106.00  | \$10,257.00  |
| DOS | State Police                  | TROOP A                                    | 315 CALEF HWY              | EPPING         | Rockingham   | \$1,499.00  | \$1,499.00  | \$1,567.00  | \$7,631.00   |
| DOS | State Police                  | TROOP C                                    | 15 ASHBROOK COURT          | KEENE          | Cheshire     | \$950.00    | \$950.00    | \$993.00    | \$4,836.00   |

|                    |   |                                   |                           |                  |              |             |             |             |              |
|--------------------|---|-----------------------------------|---------------------------|------------------|--------------|-------------|-------------|-------------|--------------|
| DOS                | State Police                                      | TROOP D                           | 125 Iron Works Road       | CONCORD          | Merrimack    | \$1,325.00  | \$1,325.00  | \$1,385.00  | \$6,745.00   |
| DOS                | State Police                                      | TROOP E                           | 1864 WHITE MNT. HWY       | TAMWORTH         | Carroll      | \$1,799.00  | \$1,799.00  | \$8,219.50  | \$21,836.00  |
| DOS                | State Police                                      | TROOP F                           | 549 RTE. 302              | Twin Mountain    | Coos         | \$1,644.00  | \$1,644.00  | \$1,718.00  | \$8,368.00   |
| DOS                | State Police                                      | TROOP G                           | 91 AIRPORT ROAD           | CONCORD          | Merrimack    | \$345.00    | \$345.00    | \$361.00    | \$1,757.00   |
| DOS                |   | 911 Operations Building           | 50 Communications Dr.     | Lacota           | Belknap      | \$4,875.00  | \$4,875.00  | \$5,094.50  | \$24,814.00  |
| DOS                |   | AUTOMOTIVE GARAGE                 | 39 HAZEN DRIVE            | CONCORD          | Merrimack    | \$1,299.00  | \$1,299.00  | \$1,339.00  | \$6,575.00   |
| DOS                |   | DOS WAREHOUSE                     | 41 HAZEN DRIVE            | CONCORD          | Merrimack    | \$899.00    | \$899.00    | \$939.50    | \$4,576.00   |
| DOS                |   | MARINE PATROL - BELMONT           | 3 HIGGINS DRIVE           | BELMONT          | Belknap      | \$450.00    | \$465.00    | \$470.00    | \$2,320.00   |
| DOS                |   | Oak Hill                          |                           | Loudon           | Merrimack    | \$1,619.00  | \$1,619.00  | \$1,692.00  | \$8,241.00   |
| DOS                |   | Tenney Mountain (ATV Access Only) |                           | Plymouth         | Grafton      | \$2,820.00  | \$2,820.00  | \$2,947.00  | \$14,354.00  |
| DOS                | Division of Emergency Services and Communications | Belknap Mountain                  | 34 Carriage Rd            | Gilford          | Belknap      |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Kearsarge Mountain                | 475 Kearsarge Mountain Rd | Warner           | Merrimack    |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Milan Hill                        | 72 Fire Tower Rd          | Milan            | Coos         |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Mitchell Hill                     | End of Castle Road        | North Haverhill  | Grafton      |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Cannon Mountain                   | 260 Trainway Dr           | Franconia        | Grafton      |             |             |             | no bid       |
| DMAV               | Adjutant General                                  | AASF                              | 26 Regional Drive         | Concord          | Merrimack    | \$19,719.00 | \$19,719.00 | \$20,310.50 | \$99,778.00  |
| DMAV               | Adjutant General                                  | BERLIN RC                         | 2169 Riverside Drive      | Berlin           | Coos         | \$4,213.00  | \$4,213.00  | \$4,339.25  | \$21,217.50  |
| DMAV               | Adjutant General                                  | Multiple Buildings                | 4 Pembroke Road           | Concord          | Merrimack    | \$35,270.00 | \$35,270.00 | \$36,328.00 | \$178,466.00 |
| DMAV               | Adjutant General                                  | Multiple Buildings                | 11 ACADAMY AVE            | CENTER STRAFFORD | STRAFFORD    | \$18,645.00 | \$18,645.00 | \$19,204.25 | \$94,343.50  |
| DMAV               | Adjutant General                                  | LEBANON RC                        | 174 Heater Road           | Lebanon          | Grafton      | \$3,084.00  | \$3,084.00  | \$3,176.50  | \$15,605.00  |
| DMAV               | Adjutant General                                  | MILFORD                           | 154 Osgood Road           | Milford          | Hillsborough | \$4,972.00  | \$4,972.00  | \$5,121.00  | \$25,158.00  |
| DMAV               | Adjutant General                                  | NASHUA                            | 154 Daniel Webster HWY    | Nashua           | Hillsborough | \$5,234.00  | \$5,234.00  | \$5,391.00  | \$26,484.00  |
| DMAV               | Adjutant General                                  | Multiple Buildings                | 722 Riverwood Drive       | Pembroke         | Merrimack    | \$25,795.00 | \$25,795.00 | \$26,568.75 | \$130,522.50 |
| DMAV               | Adjutant General                                  | PLYMOUTH RC                       | 19 Armory Road            | Plymouth         | Grafton      | \$4,629.00  | \$4,629.00  | \$4,768.00  | \$23,423.00  |
| DMAV               | Adjutant General                                  | PORTSMOUTH RC                     | 801 McGee Drive           | Portsmouth       | Rockingham   | \$4,480.00  | \$4,480.00  | \$4,614.25  | \$22,668.50  |
| DNCR               |   | DNCR HQ                           | 172 Pembroke Road         | Concord          | Merrimack    | \$470.00    | \$470.00    | \$491.00    | \$2,392.00   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 160 Ocean Blvd.           | Hampton          | Rockingham   | \$1,049.00  | \$1,049.00  | \$1,096.25  | \$5,339.50   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 170 Ocean Blvd.           | Hampton          | Rockingham   | \$890.00    | \$890.00    | \$930.00    | \$4,530.00   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 171 Ocean Blvd.           | Hampton          | Rockingham   | \$400.00    | \$400.00    | \$418.00    | \$2,036.00   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 180 Ocean Blvd.           | Hampton          | Rockingham   | \$890.00    | \$890.00    | \$930.00    | \$4,530.00   |
| DAS                | Central Facilities Bureau                         | Main Building                     | 105 Pleasant Street       | Concord          | Merrimack    | \$1,847.00  | \$1,847.00  | \$1,902.25  | \$9,345.50   |
| DAS                | Central Facilities Bureau                         | Annex Building                    | 115 Pleasant Street       | Concord          | Merrimack    | \$1,947.00  | \$1,947.00  | \$2,005.25  | \$9,851.50   |
| DAS                | Central Facilities Bureau                         | PHILBROOK BUILDING                | 121 South Fruit Street    | Concord          | Merrimack    | \$7,534.00  | \$7,534.00  | \$7,760.00  | \$38,122.00  |
| DAS                | Central Facilities Bureau                         | LAUNDRY BUILDING                  | 127 Pleasant Street       | Concord          | Merrimack    | \$2,127.00  | \$2,127.00  | \$2,191.00  | \$10,763.00  |
| DAS                | Central Facilities Bureau                         | TRANSPORTATION BUILDING           | 127A Pleasant Street      | Concord          | Merrimack    | \$2,247.00  | \$2,247.00  | \$2,314.25  | \$11,369.50  |
| DAS                | Central Facilities Bureau                         | Brown Building                    | 129 Pleasant Street       | Concord          | Merrimack    | \$9,418.00  | \$9,418.00  | \$9,700.50  | \$47,655.00  |
| DAS                | Central Facilities Bureau                         | WAREHOUSE BUILDING                | 131 Pleasant Street       | Concord          | Merrimack    | \$1,443.00  | \$1,443.00  | \$1,486.25  | \$7,301.50   |
| DAS                | Central Facilities Bureau                         | Dell                              | 27 Hazen Drive            | Concord          | Merrimack    | \$5,745.00  | \$5,745.00  | \$5,917.25  | \$29,069.50  |
| DAS                | Central Facilities Bureau                         | PAINT & CARPENTRY BUILDING        | 65 South Fruit Street     | Concord          | Merrimack    | \$748.00    | \$748.00    | \$770.25    | \$3,784.50   |
| DAS                | Central Facilities Bureau                         | GROUPS                            | 79 South Fruit Street     | Concord          | Merrimack    | \$1,608.00  | \$1,608.00  | \$1,656.25  | \$8,136.50   |
| DAS                | Central Facilities Bureau                         | Thayer Building                   | 97 Pleasant Street        | Concord          | Merrimack    | \$2,974.00  | \$2,974.00  | \$3,063.25  | \$15,048.50  |
| Fish & Game        |   | Region #3                         | 225 Main St.              | Durham           | Stratford    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| Lottery Commission |   | Headquarters                      | 14 Integra Drive          | Concord          | Merrimack    | \$2,147.00  | \$2,147.00  | \$2,243.50  | \$10,928.00  |
| NH Veteran's Home  |   |                                   | 139 WINTER STREET         | TILTON           | Belknap      | \$8,919.00  | \$8,919.00  | \$9,320.25  | \$45,397.50  |

Contract Term Total: \$1,871,996.00  
 Total Number of Locations Bld: 136

| Labor Rates per hour / per person by County  |           |           |           |           |           |              |           |           |
|--|-----------|-----------|-----------|-----------|-----------|--------------|-----------|-----------|
|  | Belknap   | Carroll   | Cheshire  | Coos      | Grafton   | Hillsborough | Merrimack |           |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays       | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00     | \$ 95.00  | \$ 95.00  |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State holidays | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 | \$ 142.50 |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 | \$ 142.50 |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 | \$ 142.50 |

\*Holidays shall be based on State designated holidays

RFB 2057-24  
 HVAC Preventative Maintenance and Repair  
 Section 2 Offer Sheet - Courts

Vendor Company Name: ENE Systems of NH, Inc.

The locations contained herein require an all inclusive maintenance program as identified in "Attachment 3: Scope of Work - Courts"  
 The Vendor shall be responsible for all maintenance, repairs, and full replacements as needed billed at a monthly rate. No additional costs shall be incurred.  
 The award will be to a vendor who can service all locations listed herein at the lowest cost.

| Location                             | Year 1 Monthly Cost (Cost of One Month) | Year 2 & 3 Monthly Cost (Cost of One Month) | Year 4 & 5 Monthly Cost (Cost of One Month) | 5 Year Term Totals    |
|--------------------------------------|---|---|---|-----------------------|
| ROCKINGHAM COUNTY COURT              | \$5,365.00                              | \$5,365.00                                  | \$5,778.75                                  | \$331,830.00          |
| DERRY CIRCUIT COURT                  | \$881.25                                | \$881.25                                    | \$949.25                                    | \$54,507.00           |
| PORTSMOUTH CIRCUIT COURT             | \$1,921.00                              | \$1,921.00                                  | \$2,075.00                                  | \$118,956.00          |
| DOVER CIRCUIT COURT                  | \$1,321.25                              | \$1,321.25                                  | \$1,424.50                                  | \$81,753.00           |
| LACONIA CIRCUIT COURT                | \$1,716.00                              | \$1,716.00                                  | \$1,850.00                                  | \$106,176.00          |
| PLYMOUTH CIRCUIT COURT               | \$1,360.00                              | \$1,360.00                                  | \$1,464.00                                  | \$84,096.00           |
| HAMPTON CIRCUIT COURT                | \$1,358.00                              | \$1,358.00                                  | \$1,461.50                                  | \$83,964.00           |
| HILLSBOROUGH COUNTY COURT SOUTH      | \$2,945.25                              | \$2,945.25                                  | \$3,173.00                                  | \$182,181.00          |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | \$5,926.25                              | \$5,926.25                                  | \$6,380.00                                  | \$366,465.00          |
| CONCORD CIRCUIT COURT                | \$2,545.00                              | \$2,545.00                                  | \$2,739.00                                  | \$157,356.00          |
| MANCHESTER CIRCUIT COURT             | \$4,292.25                              | \$4,292.25                                  | \$4,619.25                                  | \$265,383.00          |
| CONWAY CIRCUIT COURT                 | \$1,018.00                              | \$1,018.00                                  | \$1,095.50                                  | \$62,948.00           |
| LEBANON CIRCUIT COURT                | \$1,298.75                              | \$1,298.75                                  | \$1,398.00                                  | \$80,307.00           |
| MERRIMACK CIRCUIT COURT              | \$1,631.00                              | \$1,631.00                                  | \$1,755.00                                  | \$100,836.00          |
| MILFORD CIRCUIT COURT                | \$1,452.50                              | \$1,452.50                                  | \$1,563.25                                  | \$89,808.00           |
| MERRIMACK COUNTY SUPERIOR COURT      | \$2,064.50                              | \$2,064.50                                  | \$2,222.00                                  | \$127,658.00          |
| COOS COUNTY SUPERIOR COURT           | \$2,814.00                              | \$2,814.00                                  | \$3,028.25                                  | \$173,982.00          |
| FRANKLIN CIRCUIT COURT               | \$994.00                                | \$994.00                                    | \$1,072.00                                  | \$61,512.00           |
| ROCHESTER CIRCUIT COURT              | \$2,036.00                              | \$2,036.00                                  | \$2,193.00                                  | \$125,928.00          |
| JAFFREY-PETERBOROUGH CIRCUIT COURT   | \$1,482.00                              | \$1,482.00                                  | \$1,595.00                                  | \$91,632.00           |
| CARROLL COUNTY COURT                 | \$2,313.00                              | \$2,313.00                                  | \$2,489.25                                  | \$143,018.00          |
| <b>Total:</b>                        |   |   |   | <b>\$2,898,272.00</b> |

| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays       | Labor Rates per hour / per person by County |           |           |           |           |              |           |  |
|--|---|-----------|-----------|-----------|-----------|--------------|-----------|--|
|  | Belknap                                     | Carroll   | Cheshire  | Coos      | Crafton   | Hillsborough | Merrimack |  |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays       | \$ 95.00                                    | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00     | \$ 95.00  |  |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State holidays | \$ 142.50                                   | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |  |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$ 142.50                                   | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |  |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$ 142.50                                   | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |  |

| Location                | Address       | Town      | Qty | Equipment Make and Model                             | Category                | Location of Equip | Site Contact Name | Site Contact Phone Number |
|-------------------------|---------------|-----------|-----|--|-------------------------|-------------------|-------------------|---------------------------|
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | Daikin Chiller WWV RNSASNB                           | Chiller+AC Systems      | Mechanical Room   | Jonathan Bernard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | Karbate-Vicarb Plate Heat Exchanger V60 SST7/150     | Heat Exchanger          | Mechanical Room   | Jonathan Bernard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2   | Cooling Towers BAC PT2                               | Chiller+AC Systems      | Roof              | Jonathan Bernard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2   | Fans and Drives for Cooling Tower Fan Siemens BT 300 | Chiller+AC Systems, VFD | Mechanical Room   | Jonathan Bernard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | Rinnai Hot Water Tank (Propane) RL94i                | Boiler/Heating/DHW      | Mechanical Room   | Jonathan Bernard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | AC-1 Liebert Mini MatchME024E-XH1                    | Chiller+AC Systems      | Court Comp Rm     | Jonathan Bernard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | AC-2 Liebert 3000 ChallengerBUO 46WGASM              | Chiller+AC Systems      | Computer Rm Deeds | Jonathan Bernard  | 582-5886                  |

HVAC Preventative Maintenance and Repair  
Section 3 Offer Sheet - Central Facilities Bureau

Vendor Company Name: ENE Systems of NH, Inc.

The locations contained herein require an all inclusive maintenance program as identified in "Attachment 4 - CFBI."  
The Vendor shall be responsible for all maintenance, repairs, and component replacements as needed billed at a monthly rate. No additional costs shall be incurred.  
The award shall be made to the Vendor with the lowest cost per building. No more than one Vendor shall be awarded per building.

| Agency | Division / Bureau / District | Facility Name                         | Address               | Town    | County    | Year 1 Monthly Cost (Cost of One Month) | Year 2 & 3 Monthly Cost (Cost of One Month) | Year 4 & 5 Monthly Cost (Cost of One Month) | 5 Year Term Totals |
|--------|------------------------------|---------------------------------------|-----------------------|---------|-----------|---|---|---|--------------------|
| DAS    | Central Facilities Bureau    | Supreme Court Building                | 1 Charles Doe Drive   | Concord | Merrimack | \$1,072.00                              | \$1,072.00                                  | \$1,104.00                                  | \$65,088.00        |
| DAS    | Central Facilities Bureau    | Department of Revenue, M & S Building | 109 Pleasant Street   | Concord | Merrimack | \$515.75                                | \$515.75                                    | \$531.25                                    | \$31,317.00        |
| DAS    | Central Facilities Bureau    | Concord Probate Court                 | 2 Charles Doe Drive   | Concord | Merrimack | \$358.00                                | \$358.00                                    | \$368.75                                    | \$21,738.00        |
| DAS    | Central Facilities Bureau    | McAuliffe - Shepard Discovery Center  | 2 Institute Drive     | Concord | Merrimack | \$1,417.75                              | \$1,417.75                                  | \$1,460.25                                  | \$86,085.00        |
| DAS    | Central Facilities Bureau    | Emergency Operations Center           | 224 Sheep Davis Road  | Concord | Merrimack | \$697.00                                | \$697.00                                    | \$718.00                                    | \$42,324.00        |
| DAS    | Central Facilities Bureau    | Department of Motor Vehicles          | 23 Hazen Drive        | Concord | Merrimack | \$791.50                                | \$791.50                                    | \$815.25                                    | \$48,060.00        |
| DAS    | Central Facilities Bureau    | Administrative Services Data Center   | 27 Hazen Drive        | Concord | Merrimack | \$888.75                                | \$888.75                                    | \$915.50                                    | \$53,967.00        |
| DAS    | Central Facilities Bureau    | DHHS                                  | 29 Hazen Drive        | Concord | Merrimack | \$4,466.50                              | \$4,466.50                                  | \$4,600.50                                  | \$271,206.00       |
| DAS    | Central Facilities Bureau    | James H. Hayes Safety Building        | 33 Hazen Drive        | Concord | Merrimack | \$2,274.50                              | \$2,274.50                                  | \$2,342.75                                  | \$138,108.00       |
| DAS    | Central Facilities Bureau    | Legislative Office Building           | 33 North State Street | Concord | Merrimack | \$1,920.75                              | \$1,920.75                                  | \$1,978.25                                  | \$116,625.00       |
| DAS    | Central Facilities Bureau    | DOT Materials & Research              | 5 Hazen Drive         | Concord | Merrimack | \$858.00                                | \$858.00                                    | \$883.75                                    | \$52,098.00        |
| DAS    | Central Facilities Bureau    | John O. Morton Building               | 7 Hazen Drive         | Concord | Merrimack | \$1,908.00                              | \$1,908.00                                  | \$1,965.25                                  | \$115,854.00       |
| DAS    | Central Facilities Bureau    | Records & Archives                    | 71 South Fruit Street | Concord | Merrimack | \$1,167.50                              | \$1,167.50                                  | \$1,202.50                                  | \$70,890.00        |

Contract Term Total: \$1,113,360.00  
Total Number of Locations Bid: 13

| Labor Rates per hour / per person by County  |           |           |           |           |           |              |           |
|--|-----------|-----------|-----------|-----------|-----------|--------------|-----------|
|  | Belknap   | Carroll   | Cheshire  | Coos      | Grafton   | Hillsborough | Merrimack |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00     | \$ 95.00  |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State    | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |

\*Holidays shall be based on State designated holidays



## **ENE Systems of NH – Sub-contractors**

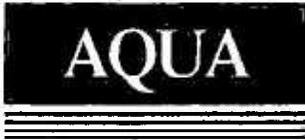
1) ENE will be sub-contracting Aqua Laboratories Inc. (Aquilabs) to perform the needed water treatment services for The Courts, and for CFB1 (General Services) per the bid documents related to Bid #-2828-24. References provided with Bid submission package.

2) ENE will be sub-contracting Longchamps Electric to perform the needed electrical testing services for The Courts per the bid documents related to Bid #-2828-24. References provided with Bid submission package.

3) ENE will be sub-contracting TAI Services Inc. (TAI) to perform the needed eddy current testing services for the men's prison (DOC) per the bid documents related to Bid #-2828-24. References provided with Bid submission package.

4) ENE will be sub-contracting Johnson Controls Inc. (JCI) to perform the needed work at the Hills North Court per the bid documents related to Bid #-2828-24. JCI stated that they can provide 3 references to the state based on award.

5) ENE will be sub-contracting Trane to perform the needed controls maintenances work at the Women's Prison (DOC) per the bid documents related to Bid #-2828-24. Trane stated that they can provide 3 references to the state based on award.



**LABORATORIES, INC.**  
*Innovative Water Management Programs*

October 18, 2023

**References - Confidential**

**State of New Hampshire**

Robert E. Lozeau, PME IV-CPM  
Maintenance Manager  
Department of Administrative Services  
Bureau of General Services  
29 Hazen Drive, Office B38.  
Concord, NH. 03301  
(603) 271-2207 Office  
(603) 848-1709 Cell  
[robert.lozeau@das.nh.gov](mailto:robert.lozeau@das.nh.gov)

**HP Hood**

Concord, NH  
Rob Kawonczyk  
Maintenance Manager  
(603) 410-1008

**University of New Hampshire**

Richard A. Rouleau, P.E.  
UNH Facilities  
6 Leavitt Lane  
Durham, NH 03824-3545  
O: 603-862-3937



700 Harvey Road • P.O. Box 4328  
Manchester, New Hampshire 03108-4328  
(603) 625-5954 • Fax (603) 627-7834  
[www.LongchampsElectric.com](http://www.LongchampsElectric.com)

**\*REFERENCES - CONFIDENTIAL**

October 17, 2023

TO: Don Kinnett  
ENE Systems of NH

RE: State Contract – NH Courthouses  
Preventative Maintenance – Electrical Testing

References:

CJD Dirtworks  
Outdoor Pride  
Harvey

Any follow up info needed please contact.

LONGCHAMPS ELECTRIC, INC.

Anthony E Brock  
Vice President



1000 Cobb Place Blvd NW  
Bldg. 300, Suite 300  
Kennesaw, GA 30144  
800-554-4127 \* 770-763-5930  
Fax: 800-591-6860 \* 770-763-5935  
[www.taiservices.com](http://www.taiservices.com)

**TAI SERVICES, INC.** has been in the nondestructive testing industry since 1979; originally specializing in testing nonferrous metals, utilizing the eddy current method. However, as the company has grown, we have expended our base of operation, continuing to update our testing disciplines and testing equipment. Our NDT capabilities include EDDY CURRENT, MAGNETIC FLUX LEAKAGE INSPECTIONS, and OIL AND REGRIGERANT ANALYSIS.

Most of our 22 analysts are Level III. They are trained and certified according to the practices of the American Society of Nondestructive Testing, SNT-TC-1A.

The main office located in Atlanta (Kennesaw, GA) handles all bidding, scheduling, billing and processing of reports. Our office personnel have years of experience in their respective fields.

**Contractor References:**

Trane Commercial Systems  
Ingersoll Rand  
181 Ballardvale Street  
Wilmington, MA 01887  
978.737.3900  
Tara Hailey, Area Service Mgr  
[tmhailey@trane.com](mailto:tmhailey@trane.com)

Johnson Controls, Inc.  
2605 Fernbrook Lane North  
Plymouth, MN 55447  
763. 566.7650  
Mike Lynch, Service Mgr  
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Central Tech Services, Inc.  
9592 Deereco Road  
Timonium, MD 21093  
410.560.7266  
Steve Miller, President  
[stevem@centraltechservices.com](mailto:stevem@centraltechservices.com)

Donald White, General Manager  
TAI Services, Inc.  
[don@taiservices.com](mailto:don@taiservices.com)

HVAC Preventative Maintenance and Repair  
Section 1 Offer Sheet

Vendor Company Name: ENE Systems of NH, Inc.

Instructions: Vendors are to fill out each of the "Annual Rate" of service columns for each location. It is understood that annual rate is for two Preventative Maintenance services per year (includes labor and material costs). Should an agency choose to only receive one semi-annual service it is understood that the cost will be half of the annual rate. If you do not wish to bid on a specific item, then write in "no bid." The award shall be made to the Vendor with the lowest cost per building. No more than one Vendor shall be awarded per building.

| Agency | Division / Bureau / District | Facility Name                 | Address                          | Town         | County       | Annual Rate                    | Annual Rate                        | Annual Rate                        | 5 Year Term Totals |
|--------|------------------------------|-------------------------------|----------------------------------|--------------|--------------|--------------------------------|------------------------------------|------------------------------------|--------------------|
|        |                              |                               |                                  |              |              | Year 1 (Jan. 2024 - Dec. 2024) | Year 2 & 3 (Jan. 2025 - Dec. 2026) | Year 4 & 5 (Jan. 2027 - Jun. 2028) |                    |
| DBEA   |                              | Canterbury Rest Area          | 1-93 NB Mile Marker 51           | Canterbury   | Merrimack    | \$425.00                       | \$425.00                           | \$445.00                           | \$2,165.00         |
| DBEA   |                              | North Conway Rest Area        | 3654 White Mtn Hwy               | North Conway | Carroll      | \$860.00                       | \$860.00                           | \$899.00                           | \$4,378.00         |
| DBEA   |                              | Salem Welcome Center          | 1-93 NB Mile Marker 1 State Line | Salem        | Rockingham   | \$645.00                       | \$645.00                           | \$675.00                           | \$3,285.00         |
| DBEA   |                              | Springfield Rest Area         | 1-89 NB Mile Marker 39           | Springfield  | Sullivan     | \$980.00                       | \$980.00                           | \$1,024.00                         | \$4,988.00         |
| DBEA   |                              | Sutton Rest Area              | 1-89 SB Mile Marker 26           | Sutton       | Merrimack    | \$425.00                       | \$425.00                           | \$445.00                           | \$2,165.00         |
| DHHS   |                              | Glenciff Home                 | 393 High Street                  | Glenciff     | Grafton      | \$2,075.00                     | \$2,075.00                         | \$2,168.00                         | \$10,561.00        |
| DHHS   |                              | Hampstead Hospital            | 218 East Road                    | Hampstead    | Rockingham   | \$7,370.00                     | \$7,370.00                         | \$7,702.00                         | \$37,514.00        |
| DHHS   |                              | Multiple Buildings            | 121 South Fruit St.              | Concord      | Merrimack    | \$315.00                       | \$315.00                           | \$329.00                           | \$1,603.00         |
| DHHS   |                              | NH Hospital                   | 129 Pleasant St                  | Concord      | Merrimack    | \$800.00                       | \$800.00                           | \$836.00                           | \$4,072.00         |
| DHHS   |                              | NH Hospital                   | 36 Clinton St                    | Concord      | Merrimack    | \$6,090.00                     | \$6,090.00                         | \$6,272.75                         | \$30,815.50        |
| DOT    | BUREAU OF TRAFFIC            |                               | 18 Smokey Bear Blvd              | Concord      | Merrimack    | \$2,385.00                     | \$2,385.00                         | \$2,492.00                         | \$12,139.00        |
| DOT    | Bridge Maintenance           | Crew 713 Franklin             | 13 Range Road                    | Franklin     | Merrimack    | \$560.00                       | \$560.00                           | \$585.00                           | \$2,850.00         |
| DOT    | Bridge Maintenance           | Crew 714 Bedford              | 8 East Point Drive               | Bedford      | Hillsborough | \$380.00                       | \$380.00                           | \$397.00                           | \$1,934.00         |
| DOT    | Bridge Maintenance           | Crew 715 Office               | 10 Ranger Way                    | Portsmouth   | Rockingham   | \$570.00                       | \$570.00                           | \$596.00                           | \$2,902.00         |
| DOT    | Bridge Maintenance           | Hampton River Bridge          | NH 1A over the Hampton River     | Hampton      | Rockingham   | \$375.00                       | \$375.00                           | \$392.00                           | \$1,909.00         |
| DOT    | Bridge Maintenance           | Memorial Bridge               | US 1 Piscataqua River            | Portsmouth   | Rockingham   | \$375.00                       | \$375.00                           | \$392.00                           | \$1,909.00         |
| DOT    | District 1                   | Shed 101L                     | 1055 South Main Street           | Pittsburg    | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 101U                     | 2947 North Main St.              | Pittsburg    | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 102                      | 8 Grant Rd                       | Columbia     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 102D                     | 4 Gold Links Rd.                 | Dixville     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 103                      | 143 Dam Rd.                      | Errol        | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 104                      | 116 Brown Rd.                    | Groveton     | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 105                      | 180 Spruceville Rd.              | West Milan   | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 106                      | 32 State Garage Rd.              | Milan        | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 107                      | 24 Foster Drive                  | Whitefield   | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 107                      | 647B Main St.                    | Lancaster    | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 108                      | 160 Stag Hollow                  | Jefferson    | Coos         | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 109                      | 1 Morin Drive                    | Gorham       | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 109P                     | 469 Rt 16                        | Glen         | Grafton      | \$580.00                       | \$580.00                           | \$606.00                           | \$2,952.00         |
| DOT    | District 1                   | Multiple Buildings            | 201 Dells Rd.                    | Littleton    | Grafton      | \$835.00                       | \$835.00                           | \$873.00                           | \$4,251.00         |
| DOT    | District 1                   | Shed 112                      | 3997 Rt 302 E.                   | Carroll      | Coos         | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 113                      | 88 Rt 302 E.                     | Bartlett     | Carroll      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 114                      | 233 South Main St.               | Lisbon       | Grafton      | \$750.00                       | \$750.00                           | \$784.00                           | \$3,818.00         |
| DOT    | District 1                   | Shed 115                      | 65 Old Airport Rd.               | Lincoln      | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 124                      | 327 Butterhill Rd.               | Franconia    | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 1                   | Shed 124P                     | 1157 Profile Rd.                 | Franconia    | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |
| DOT    | District 1                   | Shed 125M                     | 50 State Garage Rd               | Monroe       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 201 Orford shed           | 946 NH Route 10                  | Orford       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 202 Wentworth shed        | 465 East Side Drive              | Wentworth    | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 203 Rumney shed           | 43 Old N. Groton Road            | Rumney       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 205 Canaan shed           | 490 NH Route 118                 | Canaan       | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 206 Bristol shed          | 84 Ayers Island Road             | Bristol      | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 207 Lebanon shed          | 138 Etna Road                    | Lebanon      | Grafton      | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 212 Cornish Shed          | 220 Town House Road              | Cornish      | Sullivan     | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | DOT 213 Sunapee Shed Wash Bay | 8 Post Office Road               | Sunapee      | Sullivan     | \$325.00                       | \$325.00                           | \$340.00                           | \$1,655.00         |
| DOT    | District 2                   | Multiple Buildings            | 8 Eastman Hill Road              | Enfield      | Grafton      | \$455.00                       | \$455.00                           | \$475.00                           | \$2,315.00         |

HVAC Preventative Maintenance and Repair  
Section 1 Offer Sheet

|     |                               |  |                            |                |              |             |             |             |              |
|-----|-------------------------------|--|----------------------------|----------------|--------------|-------------|-------------|-------------|--------------|
| DOT | District 3                    | DISTRICT 3 OFFICE                          | 2 SAWMILL ROAD             | GILFORD        | Belknap      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 315                            | DOT 3 ROAD                 | ALTON          | Belknap      | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | District 3                    | Multiple Buildings                         | NH 153                     | CONWAY         | Carroll      | \$550.00    | \$550.00    | \$575.00    | \$2,800.00   |
| DOT | District 3                    | PATROL SHED 302                            | NH 16                      | TAMWORTH       | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 305                            | NH 109                     | MOULTONBOROUGH | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 307                            | OLD ROUTE 28               | OSSIPEE        | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 308                            | 42 NORTH ASHLAND ROAD      | ASHLAND        | Grafton      | \$410.00    | \$410.00    | \$429.00    | \$2,088.00   |
| DOT | District 3                    | PATROL SHED 309                            | NH 106                     | MEREDITH       | Belknap      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 311                            | 328 MIDDLE ROAD            | TUFTONBORO     | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 312                            | 1540 WAKEFIELD ROAD        | WAKEFIELD      | Carroll      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 313                            | 427 DEPOT STREET           | BELMONT        | Belknap      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 314                            | 10 BROWN HILL ROAD         | BELMONT        | Belknap      | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 316                            | 1013 ROUTE 106             | LOUDON         | Merrimack    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | District 3                    | PATROL SHED 324                            | 42 DOT DRIVE               | NEW HAMPTON    | Belknap      | \$510.00    | \$510.00    | \$533.00    | \$2,596.00   |
| DOT | District 3                    | PATROL SHED 325                            | 22 LAUNDROMAT ROAD         | THORNTON       | Grafton      | \$545.00    | \$545.00    | \$570.00    | \$2,775.00   |
| DOT | District 3                    | WAREHOUSE                                  | NH 25                      | MOULTONBOROUGH | Carroll      | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | District 4                    | Office                                     | 19 BASE HILL ROAD          | SWANZEY        | Cheshire     | \$960.00    | \$960.00    | \$1,003.00  | \$4,886.00   |
| DOT | District 5                    | NH DOS Troop B                             | 16 East Point Drive        | Bedford        | Hillsborough | \$2,420.00  | \$2,420.00  | \$2,529.00  | \$12,318.00  |
| DOT | District 5                    | Patrol Section 527                         | 25 NH Route 101 East       | Manchester     | Rockingham   | \$460.00    | \$460.00    | \$481.00    | \$2,342.00   |
| DOT | District 5                    | Patrol Section 528                         | 41B Kendall Pond Road      | Derry          | Rockingham   | \$460.00    | \$460.00    | \$481.00    | \$2,342.00   |
| DOT | District 5                    | Patrol Section 514                         | 54 Shadow Lake Road        | Salem          | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | District 6 Office                          | 271 Main Street            | Durham         | Strafford    | \$475.00    | \$475.00    | \$497.00    | \$2,419.00   |
| DOT | DISTRICT 6                    | DOVER PATROL SHED 606                      | 50 GERRISH ROAD            | DOVER          | Strafford    | \$800.00    | \$800.00    | \$836.00    | \$4,072.00   |
| DOT | DISTRICT 6                    | Epping Patrol Shed 608                     | 73 Coffin Road             | Epping         | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Exeter Patrol Shed 607                     | 253 Epping Road            | Exeter         | Rockingham   | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | DISTRICT 6                    | Gonic Patrol Shed 603                      | 25 Cemetery Road           | Gonic          | Strafford    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Kingston Patrol Shed 611                   | 65 Mill Road               | Kingston       | Rockingham   | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOT | DISTRICT 6                    | KINGSTON PATROL SHED 613                   | 35 NEWTON JUNCTION ROAD    | Kingston       | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Lee Patrol Shed 605                        | 65 Pinkham Road            | Lee            | Strafford    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Milton Patrol Shed 601                     | 245 White Mountain Highway | Milton         | Strafford    | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | N.Hampton Patrol Shed 612                  | 143 South Road North       | N. Hampton     | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | NEWFIELDS PATROL SHED 609                  | 39 ROUTE 108               | NEWFIELDS      | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Northwood Patrol Shed 604                  | Box 1159 First NH Turnpike | Northwood      | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | Rye Patrol Shed 610                        | 360 LAFALETTE RD           | Rye            | Rockingham   | \$325.00    | \$325.00    | \$340.00    | \$1,655.00   |
| DOT | DISTRICT 6                    | STRAFFORD PATROL SHED 602                  | 1011 Parker Mountain Road  | Strafford      | Strafford    | \$455.00    | \$455.00    | \$475.00    | \$2,315.00   |
| DOC |                               | CONCORD TRANSITIONAL WORK CENTER (TWC)     | 275 North State St.        | Concord        | Merrimack    | \$1,418.00  | \$1,420.00  | \$4,162.50  | \$12,583.00  |
| DOC |                               | NH CORRECTIONAL FACILITY FOR WOMEN (NHCFW) | 42 Perimeter Rd            | Concord        | Merrimack    | \$29,298.00 | \$29,299.00 | \$30,178.00 | \$148,252.00 |
| DOC |                               | NH STATE PRISON - WAREHOUSE                | 3 McGuire St               | Concord        | Merrimack    | \$2,173.00  | \$2,174.00  | \$2,239.25  | \$10,999.50  |
| DOC |                               | NH STATE PRISON FOR MEN (NHSP/M)           | 281 North State St.        | Concord        | Merrimack    | \$51,788.00 | \$51,789.00 | \$53,343.00 | \$262,052.00 |
| DOC |                               | NORTH END TRANSITIONAL HOUSING UNIT (NEHU) | 1 Perimeter Rd.            | Concord        | Merrimack    | \$948.00    | \$950.00    | \$978.50    | \$4,805.00   |
| DOC |                               | NORTHERN NH CORRECTIONAL FACILITY (NNHCF)  | 138 East Milan Rd          | Berlin         | Coos         | \$23,068.00 | \$23,070.00 | \$23,762.00 | \$116,732.00 |
| DOS | DMV                           |  | 50 BOSTON HARBOR RD        | DOVER          | Strafford    | \$750.00    | \$750.00    | \$784.00    | \$3,818.00   |
| DOS | Fire Standards                | ADMIN                                      | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards                | ARFF BUILDING                              | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | HOUSE                                      | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | NEW DORM                                   | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | NORTH                                      | TRUDEAU ROAD               | BETHLEHEM      | Grafton      | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Fire Standards and Training   | OLD DORM                                   | 110 SMOKEY BEAR BLVD       | CONCORD        | Merrimack    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| DOS | Police Standards and Training |  | 17 Institute Drive         | Concord        | Merrimack    | \$2,015.00  | \$2,015.00  | \$2,106.00  | \$10,257.00  |
| DOS | State Police                  | TROOP A                                    | 315 CALLEF HWY             | EPPING         | Rockingham   | \$1,499.00  | \$1,499.00  | \$1,567.00  | \$7,631.00   |
| DOS | State Police                  | TROOP C                                    | 15 ASHBROOK COURT          | KEENE          | Cheshire     | \$950.00    | \$950.00    | \$993.00    | \$4,836.00   |
| DOS | State Police                  | TROOP D                                    | 125 Iron Works Road        | CONCORD        | Merrimack    | \$1,325.00  | \$1,325.00  | \$1,385.00  | \$6,745.00   |
| DOS | State Police                  | TROOP E                                    | 1864 WHITE MNT. HWY        | TAMWORTH       | Carroll      | \$1,799.00  | \$1,799.00  | \$8,219.50  | \$21,836.00  |

HVAC Preventative Maintenance and Repair  
Section 1 Offer Sheet

|                    |   |                                   |                           |                  |              |             |             |             |              |
|--------------------|---|-----------------------------------|---------------------------|------------------|--------------|-------------|-------------|-------------|--------------|
| DOS                | State Police                                      | TROOP F                           | 549 RTE. 302              | Twin Mountain    | Coos         | \$1,644.00  | \$1,644.00  | \$1,718.00  | \$8,368.00   |
| DOS                | State Police                                      | TROOP G                           | 91 AIRPORT ROAD           | CONCORD          | Merrimack    | \$345.00    | \$345.00    | \$361.00    | \$1,757.00   |
| DOS                |   | 911 Operations Building           | 50 Communications Dr.     | Laconia          | Belknap      | \$4,875.00  | \$4,875.00  | \$5,094.50  | \$24,814.00  |
| DOS                |   | AUTOMOTIVE GARAGE                 | 39 HAZEN DRIVE            | CONCORD          | Merrimack    | \$1,299.00  | \$1,299.00  | \$1,339.00  | \$6,575.00   |
| DOS                |   | DOS WAREHOUSE                     | 41 HAZEN DRIVE            | CONCORD          | Merrimack    | \$899.00    | \$899.00    | \$939.50    | \$4,576.00   |
| DOS                |   | MARINE PATROL - BELMONT           | 3 HIGGINS DRIVE           | BELMONT          | Belknap      | \$450.00    | \$465.00    | \$470.00    | \$2,320.00   |
| DOS                |   | Oak Hill                          |                           | Loudon           | Merrimack    | \$1,619.00  | \$1,619.00  | \$1,692.00  | \$8,241.00   |
| DOS                |   | Tenney Mountain (ATV Access Only) |                           | Plymouth         | Grafton      | \$2,820.00  | \$2,820.00  | \$2,947.00  | \$14,354.00  |
| DOS                | Division of Emergency Services and Communications | Belknap Mountain                  | 34 Carriage Rd            | Gilford          | Belknap      |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Kearsarge Mountain                | 475 Kearsarge Mountain Rd | Warner           | Merrimack    |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Milan Hill                        | 72 Fire Tower Rd          | Milan            | Coos         |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Mitchell Hill                     | End of Castle Road        | North Haverhill  | Grafton      |             |             |             | no bid       |
| DOS                | Division of Emergency Services and Communications | Cannon Mountain                   | 260 Tramway Dr            | Franconia        | Grafton      |             |             |             | no bid       |
| DMAV               | Adjutant General                                  | AASF                              | 26 Regional Drive         | Concord          | Merrimack    | \$19,719.00 | \$19,719.00 | \$20,310.50 | \$99,778.00  |
| DMAV               | Adjutant General                                  | BERLIN RC                         | 2169 Riverside Drive      | Berlin           | Coos         | \$4,213.00  | \$4,213.00  | \$4,339.25  | \$21,317.50  |
| DMAV               | Adjutant General                                  | Multiple Buildings                | 4 Pembroke Road           | Concord          | Merrimack    | \$35,270.00 | \$35,270.00 | \$36,328.00 | \$178,466.00 |
| DMAV               | Adjutant General                                  | Multiple Buildings                | 11 ACADAMY AVE            | CENTER STRAFFORD | STRAFFORD    | \$18,645.00 | \$18,645.00 | \$19,204.25 | \$94,343.50  |
| DMAV               | Adjutant General                                  | LEBANON RC                        | 174 Heater Road           | Lebanon          | Grafton      | \$3,084.00  | \$3,084.00  | \$3,176.50  | \$15,605.00  |
| DMAV               | Adjutant General                                  | MILFORD                           | 154 Osgood Road           | Milford          | Hillsborough | \$4,972.00  | \$4,972.00  | \$5,121.00  | \$25,158.00  |
| DMAV               | Adjutant General                                  | NASHUA                            | 154 Daniel Webster HWY    | Nashua           | Hillsborough | \$5,234.00  | \$5,234.00  | \$5,391.00  | \$26,484.00  |
| DMAV               | Adjutant General                                  | Multiple Buildings                | 722 Riverwood Drive       | Pembroke         | Merrimack    | \$25,795.00 | \$25,795.00 | \$26,568.75 | \$130,522.50 |
| DMAV               | Adjutant General                                  | PLYMOUTH RC                       | 19 Armory Road            | Plymouth         | Grafton      | \$4,629.00  | \$4,629.00  | \$4,768.00  | \$23,423.00  |
| DMAV               | Adjutant General                                  | PORTSMOUTH RC                     | 801 McGee Drive           | Portsmouth       | Rockingham   | \$4,480.00  | \$4,480.00  | \$4,614.25  | \$22,668.50  |
| DNCR               |   | DNCR HQ                           | 172 Pembroke Road         | Concord          | Merrimack    | \$470.00    | \$470.00    | \$491.00    | \$2,392.00   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 160 Ocean Blvd.           | Hampton          | Rockingham   | \$1,049.00  | \$1,049.00  | \$1,096.25  | \$5,339.50   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 170 Ocean Blvd.           | Hampton          | Rockingham   | \$890.00    | \$890.00    | \$930.00    | \$4,530.00   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 171 Ocean Blvd.           | Hampton          | Rockingham   | \$400.00    | \$400.00    | \$418.00    | \$2,036.00   |
| DNCR               |   | HAMPTON BEACH STATE PARK          | 180 Ocean Blvd.           | Hampton          | Rockingham   | \$890.00    | \$890.00    | \$930.00    | \$4,530.00   |
| DAS                | Central Facilities Bureau                         | Main Building                     | 105 Pleasant Street       | Concord          | Merrimack    | \$1,847.00  | \$1,847.00  | \$1,902.25  | \$9,345.50   |
| DAS                | Central Facilities Bureau                         | Annex Building                    | 115 Pleasant Street       | Concord          | Merrimack    | \$1,947.00  | \$1,947.00  | \$2,005.25  | \$9,851.50   |
| DAS                | Central Facilities Bureau                         | PHILBROOK BUILDING                | 121 South Fruit Street    | Concord          | Merrimack    | \$7,534.00  | \$7,534.00  | \$7,760.00  | \$38,122.00  |
| DAS                | Central Facilities Bureau                         | LAUNDRY BUILDING                  | 127 Pleasant Street       | Concord          | Merrimack    | \$2,127.00  | \$2,127.00  | \$2,191.00  | \$10,763.00  |
| DAS                | Central Facilities Bureau                         | TRANSPORTATION BUILDING           | 127A Pleasant Street      | Concord          | Merrimack    | \$2,247.00  | \$2,247.00  | \$2,314.25  | \$11,369.50  |
| DAS                | Central Facilities Bureau                         | Brown Building                    | 129 Pleasant Street       | Concord          | Merrimack    | \$9,418.00  | \$9,418.00  | \$9,700.50  | \$47,655.00  |
| DAS                | Central Facilities Bureau                         | WAREHOUSE BUILDING                | 131 Pleasant Street       | Concord          | Merrimack    | \$1,443.00  | \$1,443.00  | \$1,486.25  | \$7,301.50   |
| DAS                | Central Facilities Bureau                         | DoIT                              | 27 Hazen Drive            | Concord          | Merrimack    | \$5,745.00  | \$5,745.00  | \$5,917.25  | \$29,069.50  |
| DAS                | Central Facilities Bureau                         | PAINT & CARPENTRY BUILDING        | 65 South Fruit Street     | Concord          | Merrimack    | \$748.00    | \$748.00    | \$770.25    | \$3,784.50   |
| DAS                | Central Facilities Bureau                         | GROUNDS                           | 79 South Fruit Street     | Concord          | Merrimack    | \$1,608.00  | \$1,608.00  | \$1,656.25  | \$8,136.50   |
| DAS                | Central Facilities Bureau                         | Thayer Building                   | 97 Pleasant Street        | Concord          | Merrimack    | \$2,974.00  | \$2,974.00  | \$3,063.25  | \$15,048.50  |
| Fish & Game        |   | Region #3                         | 225 Main St.              | Durham           | Strafford    | \$450.00    | \$450.00    | \$470.00    | \$2,290.00   |
| Lottery Commission |   | Headquarters                      | 14 Integra Drive          | Concord          | Merrimack    | \$2,147.00  | \$2,147.00  | \$2,243.50  | \$10,928.00  |
| NH Veteran's Home  |   |                                   | 139 WINTER STREET         | TILTON           | Belknap      | \$8,919.00  | \$8,919.00  | \$9,320.25  | \$45,397.50  |

Contract Term Total: \$1,871,096.00  
Total Number of Locations Bid: 136

| Labor Rates per hour / per person by County  |           |           |           |           |           |              |           |           |
|--|-----------|-----------|-----------|-----------|-----------|--------------|-----------|-----------|
|  | Belknap   | Carroll   | Cheshire  | Coos      | Grafton   | Hillsborough | Merrimack |           |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays       | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00     | \$ 95.00  | \$ 95.00  |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State holidays | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 | \$ 142.50 |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 | \$ 142.50 |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 | \$ 142.50 |

\*Holidays shall be based on State designated holidays

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 HVAC Preventative Maintenance and Repair  
 Section 2 Offer Sheet - Courts

Vendor Company Name: ENE Systems of NH, Inc.

The locations contained herein require an all inclusive maintenance program as identified in "Attachment 3: Scope of Work - Courts."  
 The Vendor shall be responsible for all maintenance, repairs, and full replacements as needed billed at a monthly rate. No additional costs shall be incurred.  
 The award will be to a vendor who can service all locations listed herein at the lowest cost.

| Location                             | Year 1 Monthly Cost<br>(Cost of One Month) | Year 2 & 3 Monthly<br>Cost (Cost of One<br>Month) | Year 4 & 5 Monthly<br>Cost (Cost of One<br>Month) | 5 Year Term Totals    |
|--------------------------------------|--|---|---|-----------------------|
| ROCKINGHAM COUNTY COURT              | \$5,365.00                                 | \$5,365.00  | \$5,778.75  | \$331,830.00          |
| DEERY CIRCUIT COURT                  | \$881.25                                   | \$881.25  | \$949.25  | \$54,507.00           |
| PORTSMOUTH CIRCUIT COURT             | \$1,921.00                                 | \$1,921.00  | \$2,075.00  | \$118,956.00          |
| DOVER CIRCUIT COURT                  | \$1,321.25                                 | \$1,321.25  | \$1,424.50  | \$81,753.00           |
| LACONIA CIRCUIT COURT                | \$1,716.00                                 | \$1,716.00  | \$1,850.00  | \$106,176.00          |
| PLYMOUTH CIRCUIT COURT               | \$1,360.00                                 | \$1,360.00  | \$1,464.00  | \$84,096.00           |
| HAMPTON CIRCUIT COURT                | \$1,358.00                                 | \$1,358.00  | \$1,461.50  | \$83,964.00           |
| HILLSBOROUGH COUNTY COURT SOUTH      | \$2,945.25                                 | \$2,945.25  | \$3,173.00  | \$182,181.00          |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | \$5,926.25                                 | \$5,926.25  | \$6,380.00  | \$366,465.00          |
| CONCORD CIRCUIT COURT                | \$2,545.00                                 | \$2,545.00  | \$2,739.00  | \$157,356.00          |
| MANCHESTER CIRCUIT COURT             | \$4,292.25                                 | \$4,292.25  | \$4,619.25  | \$265,383.00          |
| CONWAY CIRCUIT COURT                 | \$1,018.00                                 | \$1,018.00  | \$1,095.50  | \$62,940.00           |
| LEHANON CIRCUIT COURT                | \$1,298.75                                 | \$1,298.75  | \$1,398.00  | \$80,307.00           |
| MERRIMACK CIRCUIT COURT              | \$1,631.00                                 | \$1,631.00  | \$1,755.00  | \$100,836.00          |
| MILFORD CIRCUIT COURT                | \$1,452.50                                 | \$1,452.50  | \$1,563.25  | \$89,808.00           |
| MERRIMACK COUNTY SUPERIOR COURT      | \$2,064.50                                 | \$2,064.50  | \$2,222.00  | \$127,650.00          |
| COOS COUNTY SUPERIOR COURT           | \$2,814.00                                 | \$2,814.00  | \$3,028.25  | \$173,982.00          |
| FRANKLIN CIRCUIT COURT               | \$994.00                                   | \$994.00  | \$1,072.00  | \$61,512.00           |
| ROCHESTER CIRCUIT COURT              | \$2,036.00                                 | \$2,036.00  | \$2,193.00  | \$125,928.00          |
| JAFFREY-PETERBOROUGH CIRCUIT COURT   | \$1,482.00                                 | \$1,482.00  | \$1,595.00  | \$91,632.00           |
| CARROLL COUNTY COURT                 | \$2,313.00                                 | \$2,313.00  | \$2,489.25  | \$143,010.00          |
| <b>Total:</b>                        |  |   |   | <b>\$2,890,272.00</b> |

|  | Labor Rates per hour / per person by County |           |           |           |           |              |           |  |
|--|---|-----------|-----------|-----------|-----------|--------------|-----------|--|
|  | Belknap                                     | Carrull   | Cheshire  | Coos      | Grafton   | Hillsborough | Merrimack |  |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays       | \$ 95.00                                    | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00     | \$ 95.00  |  |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State holidays | \$ 142.50                                   | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |  |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$ 142.50                                   | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |  |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$ 142.50                                   | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |  |

\*Holidays shall be based on State designated holidays

| Location                | Address       | Town      | Qty | Equipment Make and Model                            | Category                | Location of Equip   | Site Contact Name | Site Contact Phone Number |
|-------------------------|---------------|-----------|-----|---|-------------------------|---------------------|-------------------|---------------------------|
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | Daikin ChillerWVRNNSASNB                            | Chiller+AC Systems      | Mechanical Room     | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | Karbate -Vicarb Plate Heat ExchangerV60 SS17150     | Heat Exchanger          | Mechanical Room     | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2   | Cooling Towers HAC PT2                              | Chiller+AC Systems      | Roof                | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2   | Fans and Drives for Cooling Tower PanSiemens BT 300 | Chiller+AC Systems, VFD | Mechanical Room     | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | Rinnai Hot Water Tank (Propane)RI 94i               | Boiler/Heating/DHW      | Mechanical Room     | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | AC-1 Liebert Mini MateMME024E-X111                  | Chiller+AC Systems      | Court Comp Rm       | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | AC-2 Liebert 3000 ChallengerBUO 46WGASM             | Chiller+AC Systems      | Computer Rm Deeds   | Jonathan Barnard  | 582-5886                  |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1   | AC-3 Liebert 3000 ChallengerBUO 46WGASM             | Chiller+AC Systems      | Deeds Processing Rm | Jonathan Barnard  | 582-5886                  |

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 HVAC Preventative Maintenance and Repair  
 Section 2 Offer Sheet - Courts

|                         |               |           |    |   |                    |                 |                  |          |
|-------------------------|---------------|-----------|----|---|--------------------|-----------------|------------------|----------|
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | Liebert Drycooler with (2) 1 1/2 hp pumps                                     | Chiller+AC Systems | Roof            | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AC-4 Mr Slim Mitsubishi   | Chiller+AC Systems | Control Room    | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2  | CleaverBrooks Clearfire Condensing Boilers 100,000 ea & related controlsCFC-E | Boiler/Heating/DHW | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | CWP-1 30 HP Bell & Gossett Pump1510   | Pump               | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2  | P2,P3-Marathon Electric CW Pump1H-286"TD C7026AA-S                            | Pump               | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | HWP-2 15 h.p. Circulating Pump1510  | Pump               | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | HWP-1 15 h.p. Circulating Pump1510  | Pump               | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 2  | McQuay Cabinet Heaters  | Cabinet Heaters    | Throughout      | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 12 | McQuay Unit Heaters   | Unit Heaters       | Throughout      | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-1A Air Handler Motor & Disconnect McQuay LSL-111                           | Air Handling       | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-1B Air Handler Motor & Disconnect McQuay LSL-111                           | Air Handling       | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-2A Air Handler Motor & Disconnect McQuay LSL-128                           | Air Handling       | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-2B Air Handler Motor & Disconnect McQuay LSL-128                           | Air Handling       | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | Sondex Heat Exchanger - AHU2SF131(DN200)                                      | Heat Exchanger     | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-3A Air Handler Motor & Disconnect McQuay LSL-128                           | Air Handling       | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-3B Air Handler Motor & Disconnect McQuay LSL-128                           | Air Handling       | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | Sondex Heat Exchanger - AHU3SF131(DN200)                                      | Heat Exchanger     | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | AH-4 Air Handler Motor & Disconnect McQuay LSL-104                            | Air Handling       | Garage          | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | SHWP-1 Glycol PumpSeries 90   | Pump               | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | HRP-1 Glycol Booster PumpSeries 90  | Pump               | Mechanical Room | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | SHWP-2 Hot Water Booster PumpSeries 90  | Pump               | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | HRP-2 Glycol Booster PumpSeries 90  | Pump               | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | SHWP-3 Hot Water Booster PumpSeries 90  | Pump               | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | HRP-3 Glycol Booster PumpSeries 90  | Pump               | Penthouse       | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 77 | Fan Coil UnitsMcQuay 552166Y  | Air Handling       |                 | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | McQuay Horizontal Fan Coil UnitFHZC1S16                                       | Air Handling       | Ground Level    | Jonathan Barnard | 582-5886 |
| ROCKINGHAM COUNTY COURT | #10 Route 125 | Brentwood | 1  | Desert Aire DehumidificationQS 30A4E28162                                     | Chiller+AC Systems | Roof            | Jonathan Barnard | 582-5886 |

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 HVAC Preventative Maintenance and Repair  
 Section 2 Offer Sheet - Courts

|                          |                    |            |    |  |                               |                           |                 |          |
|--------------------------|--------------------|------------|----|--|-------------------------------|---------------------------|-----------------|----------|
| ROCKINGHAM COUNTY COURT  | #10 Route 125      | Brentwood  | 1  | Distech N4 Control System                            | Automatic temp control system | Throughout                | Jonathan Hamard | 582-5886 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | A / C Unit - Voyager w/ gas heat<br>YCD330AEHC2H1AE2 | Chiller+AC Systems            | Roof top                  | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 2  | Laars Gas Boilers- Natural GasNTH285N1CN3            | Boiler/Heating/DHW            | Boiler Room               | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Control System                              | Automatic temp control system | Boiler Room               | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Outside rm 126            | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Near exit at front door   | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Rm 105                    | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Rm 114                    | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Rm 217                    | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Lobby outside Court 3     | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 2  | Invensys Zone Reheat Valves                          | Automatic temp control system | Lobby outside Court 2     | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Main Lobby                | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Main Lobby N end          | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Invensys Zone Reheat Valves                          | Automatic temp control system | Secured Hallway           | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Taco Circulators56C17D5316F P                        | Pump                          | Boiler Room               | Manny Londono   | 419-0538 |
| DERRY CIRCUIT COURT      | 10 Courthouse Lane | Derry      | 1  | Taco Circulators56C17D5316F P                        | Pump                          |                           | Manny Londono   | 419-0538 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | York Air Conditioning Unit Y14AW14M60                | Chiller+AC Systems            | Roof top                  | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | Weil-Mclain Gas Boiler w/HGL 588-WS                  | Boiler/Heating/DHW            |                           | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | Nat Gas Power Flame BurnerWCR1 GO-12                 | Boiler/Heating/DHW            | Boiler Room               | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | Taco 1/2 HP Circulator PumpP55FL234                  | Pump                          | Boiler Room               | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | B&G 1/2 HP Circulator Pump 60 Series                 | Pump                          | Boiler Room               | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | B&G Circulator Pump                                  | Pump                          | 2nd Floor Mens Rm         | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 53 | McQuay Variable Air Boxes                            | Air Handling                  | Throughout                | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 6  | VAV District Office                                  | Air Handling                  | Rm 1, Rm 2                | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 6  | VAV Family Division                                  | Air Handling                  | Rm 1-4                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 7  | VAV Court Room 1                                     | Air Handling                  | Rm 102, 102-1, 201-2, 110 | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 4  | VAV Floor 1 Lobby                                    | Air Handling                  | Restrooms                 | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 7  | VAV Basement hallway                                 | Air Handling                  | B-1, B-5, B-8, B-9        | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 4  | VAV  | Air Handling                  | Floor 2 Lobby             | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 207                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 205                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 203                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 2  | VAV  | Air Handling                  | Rm 212                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 214                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 208                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 2  | VAV  | Air Handling                  | Rm 206                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 210                    | Jim O'Donnell   | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue | Portsmouth | 1  | VAV  | Air Handling                  | Rm 204                    | Jim O'Donnell   | 856-5289 |

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| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue   | Portsmouth | 4  | VAV   | Air Handling                  | Courtroom 2        | Jim O'Donnell | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue   | Portsmouth | 4  | VAV   | Air Handling                  | Courtroom 3        | Jim O'Donnell | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue   | Portsmouth | 1  | Radiation Valve and Motor                           | Automatic temp control system | Throughout         | Jim O'Donnell | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue   | Portsmouth | 1  | Distech Control System                              | Automatic temp control system | Throughout         | Jim O'Donnell | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue   | Portsmouth | 1  | Neptune Filter feeder Press/300 PSI Temp 200FFF-5DH | Water Treatment               | Boiler Room        | Jim O'Donnell | 856-5289 |
| PORTSMOUTH CIRCUIT COURT | 111 Parrott Avenue   | Portsmouth | 4  | Cabinet Heaters                                     | Boiler/Heating/DHW            | Throughout         | Jim O'Donnell | 856-5289 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 2  | Laars Gas Boilers1H10625M                           | Boiler/Heating/DHW            | Boiler Room        | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 18 | Enviro-Tec VAV's                                    | Air Handling                  | Throughout bldg.   | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | V-1 Size 14 w reheat coilSDR-WC                     | Air Handling                  | Rm 105             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 2  | V-2 Size 8 w/ reheat coilSDR-WC                     | Air Handling                  | Rm 106             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 3  | V-3 Size 12 w/ reheat coilSDR-WC                    | Air Handling                  | Rm 107             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 4  | V-4 Size 6 w/ reheat coilSDR-WC                     | Air Handling                  | Rm 112             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 5  | V-5 Size 8 w/ reheat coil SDR-WC                    | Air Handling                  | Rm 123             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 6  | V-6 Size 16 w/ reheat coilSDR-WC                    | Air Handling                  | Rm 134             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 7  | V-7 Size 8 w/reheat coilSDR-WC                      | Air Handling                  | Rm 135             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 8  | V-8 Size 8 w/ reheat coilSDR-WC                     | Air Handling                  | Rm 136             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 9  | V-9 Size 8 w/ reheat coilSDR-WC                     | Air Handling                  | Rm 202             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 10 | V-10 Size 8 w/ reheat coilSDR-WC                    | Air Handling                  | Rm 203             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 11 | V-11 Size 12 w/ reheat coilSDR-WC                   | Air Handling                  | Rm 201             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 12 | V-12 Size 6 w/ reheat coilSDR-WC                    | Air Handling                  | Rm 205             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 13 | V-13 Size 8 w/ reheat coilSDR-WC                    | Air Handling                  | Rm 206             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 14 | V-14 Size 12 w/ reheat coilSDR-WC                   | Air Handling                  | Rm 214             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 15 | V-15 Size 10 w/ reheat coilSDR-WC                   | Air Handling                  | Rm 216             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 16 | V-16 Size 10 w/ reheat coilSDR-WC                   | Air Handling                  | Rm 220             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 17 | V-17 Size 12 w/ reheat coilSDR-WC                   | Air Handling                  | Rm 221             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 18 | V-18 Size 8 w/ reheat coilSDR-WC                    | Air Handling                  | Rm 223             | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | Carrier Air Handler39T                              | Air Handling                  | Attic              | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | Carrier ACCU-1 Air Conditioner38AH0445              | Chiller + AC Systems          | Outside            | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | Mitsubishi ACCU-2PV24EK                             | Chiller + AC Systems          | Outside            | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | Mitsubishi AC-1PK24FK                               | Chiller + AC Systems          | Room 120           | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 5  | Vulcan Unit HeatersHV 118A, HV 18,                  | Unit Heaters                  | 5 basement         | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | Vulcan Unit HeatersHV 36, HV 22                     | Unit Heaters                  | 1 salby port       | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 1  | Vulcan Unit Heaters                                 | Unit Heaters                  | 1 attic            | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 4  | Wall heatersBeacon Morris K-42                      | Cabinet Heaters               | Bathrooms          | Kathy Keefe   | 731-0970 |
| DOVER CIRCUIT COURT      | 25 St. Thomas Street | Dover      | 2  | Cabinet HeatersC-1150, RC-1200                      | Cabinet Heaters               | Front & back doors | Kathy Keefe   | 731-0970 |

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| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | Relief fanSFH-27  | Exhaust Fan                   | Attic          | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | B&G Circulator # 5Model #2  | Pump                          | Boiler Room    | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | B&G Circulator # 4Model #2  | Pump                          | Boiler Room    | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | B&G Circulator # 6PI.36B  | Pump                          | Boiler Room    | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | B&G Circulator # 3NRF-22  | Pump                          | Boiler Room    | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | B&G Circulator # 26203-2Z-J/C3  | Pump                          | Boiler Room    | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | B&G Circulator # 16203-2Z-J/C3  | Pump                          | Boiler Room    | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | Harber Coleman Network 8000   | Automatic temp control system | Throughout     | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | Distech Control System  | Automatic temp control system | Throughout     | Kathy Keefe       | 731-0970 |
| DOVER CIRCUIT COURT   | 25 St. Thomas Street | Dover   | 1  | Variable Speed Drive  | VFD                           | Attic          | Kathy Keefe       | 731-0970 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 2  | Viesmann Gas Fired Boiler/Vitroind 200, VD2-125                             | Boiler/Heating/DHW            | Boiler Room    | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 2  | Weihaupt Gas Fired Hurmer WG-30   | Boiler/Heating/DHW            | Boiler Room    | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Viesmann Control/Vitronic GC-11/VD2/CT3                                     | Boiler/Heating/DHW            | Boiler Room    | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Trane Air Cooled Condensing Unit (CH-1)RAUCC50EPZ13AODF00F10                | Chiller+AC Systems            | Roof           | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Trane Evaporator Chiller5705-0377-060                                       | Chiller+AC Systems            | Rm 314         | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 2  | Mitsubishi Mini-Split Air Conditioning Units (AC-1 & AC-2)QSCB-241/QSCC-241 | Chiller+AC Systems            | Elevator Rooms | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Trane Mini-Split Air Conditioning Unit (AC-3)QSCB-181/QSCC-181              | Chiller+AC Systems            |                | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 54 | Fan Coil Air Conditioning Units   | Air Handling                  | Throughout     | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia |    | Belimo 3-Way Control Valves   | Automatic temp control system | Throughout     | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 2  | Chilled Water Pumps (CHWP1,CHWP2)Bell & Gossett 1531                        | Pump                          | Rm 314         | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 2  | Bell & Gossett Heat Pumps (P-1,P-2)Bell & Gossett                           | Pump                          | Boiler Room    | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Trane Cabinet Unit Heater (CIU-1)FFBH0401A                                  | Cabinet Heaters               |                | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Single Duct Terminal Units (2-1VV3)SDR                                      | Air Handling                  | Throughout     | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Single Duct Terminal Units (2-2VV2)SDR                                      | Air Handling                  | Throughout     | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Single Duct Terminal Units (3-1VV2)SDR                                      | Air Handling                  | Throughout     | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | Single Duct Terminal Units (3-2VV2)SDR                                      | Air Handling                  | Throughout     | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT | 26 Academy Street    | Laconia | 1  | ABB Variable Frequency Drive (VFD-P-1)ACH550-P1D-012A-2+1E213               | VFD                           | Boiler Room    | Kevin Crutchfield | 783-1811 |

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| LACONIA CIRCUIT COURT  | 26 Academy Street | Laconia  | 1  | ABB Variable Frequency Drive (VFD-P-2)AC11550-PI3-012A-2+E213    | VFD                           | Boiler Room                       | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT  | 26 Academy Street | Laconia  | 1  | Desert Aire (ERU-1) Energy Recovery Unit Total Aire QS10F7E40768 | Air Handling                  | Roof                              | Kevin Crutchfield | 783-1811 |
| LACONIA CIRCUIT COURT  | 26 Academy Street | Laconia  | 1  | Distech Control System   | Automatic temp control system | Throughout                        | Kevin Crutchfield | 783-1811 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Oil Fired Burnham BoilerV-910                                    | Boiler/Heating/DHW            | Boiler Room                       | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Carlin Oil Burner702CRD  | Boiler/Heating/DHW            | Boiler Room                       | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Domestic Hot Water PumpTaco 1/8 h.p.                             | Boiler/Heating/DHW            | Boiler Room                       | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | P-1 Hot Water PumpTaco # 1641                                    | Pump                          | Boiler Room                       | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | P-2 Hot Water PumpTaco # 1641                                    | Pump                          | Boiler Room                       | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Snyder General Condenser A.C. UnitALP041C                        | Chiller+AC Systems            | Outside                           | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Loren Cook Exhaust Fan #2 SDH-150                                | Exhaust Fan                   | Attic                             | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 17 | Variable Air Volume Boxes  | Air Handling                  | Throughout                        | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | VAV w/Heat Coil  | Air Handling                  | Rm 227                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 2  | VAV w/o Heat Coil  | Air Handling                  | Rm 227                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 3  | VAV w/o Heat Coil  | Air Handling                  | Rm 227                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 4  | VAV w/o Heat Coil  | Air Handling                  | Rm 227                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 5  | VAV w/Heat Coil  | Air Handling                  | Rm 210                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 6  | VAV w/o Heat Coil  | Air Handling                  | Rm 212                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 7  | VAV w/o Heat Coil  | Air Handling                  | Rm 202                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 8  | VAV w/o Heat Coil  | Air Handling                  | Rm 201                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 9  | VAV w/Heat Coil  | Air Handling                  | Rm 203                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 10 | VAV w/o Heat Coil  | Air Handling                  | Rm 208                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 11 | VAV w/o Heat Coil  | Air Handling                  | Rm 105                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 12 | VAV w/o Heat Coil  | Air Handling                  | Rm 105                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 13 | VAV w/Heat Coil  | Air Handling                  | Rm 103                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 14 | VAV w/o Heat Coil  | Air Handling                  | Rm 102                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 15 | VAV w/Heat Coil  | Air Handling                  | Rm 139                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 16 | VAV w/o Heat Coil  | Air Handling                  | Rm 137                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 17 | VAV w/Heat Coil  | Air Handling                  | Rm 130                            | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 17 | Reheat Valves and Motors   | Automatic temp control system | Throughout                        | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 22 | Perimeter Heat Valves and Motors                                 | Automatic temp control system | Throughout                        | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Loren Cook Exhaust Fan #1  | Exhaust Fan                   | Attic                             | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Invensys I/A Series Control SystemJNC 510                        | Automatic temp control system | Throughout                        | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | McQuay Air Handler w/Variable Frequency DriveMcQuay              | Air Handling/VFD              | Attic                             | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 1  | Control Unit for the McQuay Air HandlerAllen Bradley             | Automatic temp control system |                                   | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 2  | McQuay Cabinet Heaters   | Cabinet Heaters               | Employee Entrance/public entrance | Kevin Morse       | 545-1066 |
| PLYMOUTH CIRCUIT COURT | 26 Green Street   | Plymouth | 2  | McQuay Unit Heaters  | Unit Heaters                  | Salby port/attic                  | Kevin Morse       | 545-1066 |
| HAMPTON CIRCUIT COURT  | 3 Timber Swamp Rd | Hampton  | 1  | HTP BoilerJFT - 199W   | Boiler/Heating/DHW            | Mechanical Rm                     | Jim O'Donnell     | 931-9058 |
| HAMPTON CIRCUIT COURT  | 3 Timber Swamp Rd | Hampton  | 1  | HTP BoilerJFT - 199W   | Boiler/Heating/DHW            | Mechanical Rm                     | Jim O'Donnell     | 931-9058 |

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| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | AC Smith Hot Water HeaterJEN52-110   | Boiler/Heating/DHW            | Mechanical Rm       | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | Taco- Glycol Snow MeltTB121A30/IP  | Pump                          | Mechanical Rm       | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | AHU 1 Trane BCHD090EK0A3A 67200000HC8J0000                                       | Air Handling                  | Above Mechanical Rm | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | AHU 2 Trane BCHD090EK0A3A 67200000HC8J0000                                       | Air Handling                  | Above Mechanical Rm | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | AHU 3 Trane BCHD090EK0A3A 67200000HC8J0000                                       | Air Handling                  | Above Mechanical Rm | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | AHU 4 Trane BCHD090EK0A3A 67200000HC8J0000                                       | Air Handling                  | Above Mechanical Rm | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | TRANE AC14TXK3812A10NUA A  | Chiller+AC Systems            | Rear of Bldg        | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | ACCU 1 TRANE4TTA090H300D DA  | Chiller+AC Systems            | Rear of Bldg        | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | ACCU 2 TRANE4TTA3060D300D DA   | Chiller+AC Systems            | Rear of Bldg        | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | ACCU 3 TRANE4TTA3060D300D DA   | Chiller+AC Systems            | Rear of Bldg        | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | ACCU 4 TRANE4TTA3060D300D DA   | Chiller+AC Systems            | Rear of Bldg        | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | Trane CUJ4MXW3812ADNUA A   | Chiller+AC Systems            | Data Rm 129         | Jim O'Donnell | 931-9058 |
| HAMPTON CIRCUIT COURT           | 3 Timber Swamp Rd | Hampton | 1 | Trane U111 Fan   | Unit Heaters                  | Sally Port Rm 118   | Jim O'Donnell | 931-9058 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 2 | HTP ModCon Boilers (gas fired)MODCON 850   | Boiler/Heating/DHW            | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | T2 Thermo 200 Domestic Hot Water TankTurbonus 109A                               | Boiler/Heating/DHW            | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Thermifig BoilerN-2000-2 Domestic G.E. 1/3 HP Hot Water Circulator5HKH35FN128 GX | Boiler/Heating/DHW            | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Taco Hot Water Circulator PumpKU3006   | Pump                          | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Taco Hot Water Circulator Pump #2DB 3010 9.50 C5B2F10                            | Pump                          | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Taco Hot Water Circulator Pump #1DB 3010 9.50 C5H2F10                            | Pump                          | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Duplex 5 h.p. Air CompressorACP C5SB-512D3                                       | Automatic temp control system | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Johnson Controls Pneumatic SystemMM31540   | Automatic temp control system | Boiler Room         | David Arango  | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street  | Nashua  | 1 | Mitsubishi Mr. Slim Air Conditioning UnitPL124K                                  | Chiller+AC Systems            | Sally Port Roof     | David Arango  | 931-2054 |

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| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Daikin Rebel Air Handler (RTU#1)DPSA040A4BP HVDAH04560A0000EVOE                             | Chiller+AC Systems            | Roof                | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Daikin Air Handler (RTU#2)DPSA040A4BP HVDAH04500A0000EVOE                                   | Chiller+AC Systems            | Roof                | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Daikin Air Handler (RTU#3)RPS051DSYV6   | Chiller+AC Systems            | Roof                | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Daikin Air Handler (RTU#4)DPSA040   | Chiller+AC Systems            | Roof                | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | CU-1 Daikin Condensing UnitRCS12F150D   | Chiller+AC Systems            | Sally Port Roof     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | CU-1 Little Giant Condensate pumpVCMA-20  | Chiller+AC Systems            | Sally Port Roof     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | AC-1 Daikin Indoor Air HandlerCAH1012GLGC   | Air Handling                  | Boiler Room         | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Larkin Air Cooled CondenserPFG 3A   | Chiller+AC Systems            | Sally Port Roof     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Sky Hook Glycol Air Conditioning Unit   | Chiller+AC Systems            | Computer Rm Ceiling | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | 1/4 hp. Taco Pump5555XD4E-2681  | Pump                          | Boiler Room         | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 44 | VAV's   | Air Handling                  |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 85 | Radiation motors and valves   | Automatic temp control system |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Reheat motors and valves  | Automatic temp control system |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | McQuay 3 hp Return Air Fan #1   | Air Handling                  |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 4  | McQuay Constant Volume Boxes  | Air Handling                  |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 7  | McQuay Cabinet Heaters  | Cabinet Heaters               |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 2  | McQuay Unit Heaters   | Unit Heaters                  |                     | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Dan Foss Variable Speed Drive 15 HPAPU6016-G-T4-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-H0 | VFD                           | RAC-1 Supply Fan    | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Dan Foss Variable Speed Drive 10 HPAPU6011-G-T4-IN1-2C-R1-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-H0 | VFD                           | FAC-1 Return Fan    | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Dan Foss Variable Speed Drive 15 HPAPU6016-G-T4-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-H0 | VFD                           | RAC-2 Supply Fan    | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Dan Foss Variable Speed Drive 10 HPAPU6011-G-T4-IN1-2C-R1-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-H0 | VFD                           | FAC-2 Return Fan    | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH | 30 Spring Street | Nashua | 1  | Dan Foss Variable Speed Drive 20 HPAPU6022-G-T4-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-H0 | VFD                           | RAC-3 Supply Fan    | David Arango | 931-2054 |

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| HILLSBOROUGH COUNTY COURT SOUTH      | 30 Spring Street    | Nashua     | 1 | Dan Foss Variable Speed Drive 15 HPAPU6016-G-T4-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-I0  | VFD                           | RAC-3 Return Fan | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH      | 30 Spring Street    | Nashua     | 1 | Dan Foss Variable Speed Drive 25 HPAPU6027-G-T4-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-I0  | VFD                           | RAC-4 Supply Fan | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH      | 30 Spring Street    | Nashua     | 1 | Dan Foss Variable Speed Drive 20 HPAPU6022-G-T4-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-I0  | VFD                           | RAC-4 Return Fan | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH      | 30 Spring Street    | Nashua     | 2 | Dan Foss Variable Speed Drive 7.5 HPAPU6008-G-T4-CN1-2C-R3-DL-F40-A00-C0-M0-D-0-0-0-CM-A0-I0 | VFD                           | HW Pump-1        | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH      | 30 Spring Street    | Nashua     |   | Included in above  | VFD                           | HW Pump-2        | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY COURT SOUTH      | 30 Spring Street    | Nashua     | 1 | Distech N4 Control System  | Automatic temp control system | Throughout       | David Arango | 931-2054 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 234         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 233         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 204E        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 206NW       | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 206NE       | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM206E         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM225          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 227         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM203E         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM226          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 205N        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 205E        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box4  | Air Handling                  | ROOM 206S        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 205SE       | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 202         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 219         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 217         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 218         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 206SE       | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 200D        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 209         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM210          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 201E        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box5  | Air Handling                  | ROOM 201S        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM201NW        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 230         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 242         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box4  | Air Handling                  | ROOM253          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 202S        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM202NW        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM205          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM281          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box4  | Air Handling                  | ROOM 254         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM277          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box4  | Air Handling                  | ROOM 258         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 203NW       | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box3  | Air Handling                  | ROOM 203E        | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box4  | Air Handling                  | ROOM245          | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | ROOM 264         | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box2  | Air Handling                  | DELIBERATION     | Bob Bennet   | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | FXVMA-HW VAV box5  | Air Handling                  | ROOM204NW        | Bob Bennet   | 496-2253 |



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| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | EXVMA-IHW VAV box1                               | Air Handling              | CONTROL ROOM              | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | EXVMA-IHW VAV box1                               | Air Handling              | CONTROL ROOM              | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | EXVMA-IHW VAV box1                               | Air Handling              | ROOM 036                  | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | EXVMA-IHW VAV box1                               | Air Handling              | ROOM 039                  | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Air Handling Unit 1York-Solution XT              | Air Handling              | ROOM 056C                 | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Aerco Boiler/Benchmark 1.5                       | Boiler/Heating/DHW        | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | York Centrifugal ChillerYMC2-S0879AA             | Chiller+ AC Systems       | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | TACO Boiler Circulator PumpsRV2007AE21CHBS 61M   | Pump                      | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Hot Water loop pumps TACO-F12513E2JAJ11.0A       | Pump                      | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Hot Water loop Pump VFD/EATON - HVX9000          | VFD                       | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Hot Water loop Pass FeederJL Wingert-DH5HD       | Water Treatment           | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Cooling Tower Water PumpsTACO-F12513E2JAJ11.0A   | Pump                      | SALLY PORT-BELOW CT       | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Cooling Tower Water Pump VFDYaskawa-Z1000        | VFD                       | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Cooling Tower Loop Filter SystemLAKOS-TB10065ABV | Water Treatment           | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Chilled Water Loop PumpsTACO-F12513E2JAJ11.0A    | Pump                      | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Chilled Water Loop Pump VFD/EATON - HVX9000      | VFD                       | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Chilled Water Loop Pass FeederJL Wingert-DH5HD   | Water Treatment           | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | 60 Gallon Water heater/tank EF60T199E3NA2        | Boiler/Heating/DHW        | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Cooling Tower Fan & VFD/EATON - HVX9000          | Chiller+ AC Systems & VFD | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Cooling TowerTAC-3272C                           | Chiller+ AC Systems       | SALLY PORT                | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | AHU-1 Return Fan VLTFC102                        | Air Handling              | ROOM 056C                 | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Hot Water loop Expansion TankTACO- 331727        | Boiler/Heating/DHW        | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Hot Water loop Air SeparatorTACO- 332382         | Boiler/Heating/DHW        | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Chilled Water Loop Air SeparatorTACO- 332382     | Chiller+ AC Systems       | BOILER ROOM               | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1 | Air Handling Unit 2York-Solution XT              | Air Handling              | ROOM 092                  | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | Unit HeatersIS-024                               | Unit Heaters              | ROOM 092 and Boiler RM    | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2 | AHU-2 Return Fan VLTDanfoss FC102                | Air Handling              | ROOM 092                  | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 4 | Stairwell Cabinet HeatersSterling                | Cabinet Heaters           | Base of each stairwell    | Bob Bennet | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 4 | Ceiling Cabinet HeatersSterling                  | Cabinet Heaters           | Ceiling of each stairwell | Bob Bennet | 496-2253 |

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| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 2  | Unit HeatersHS-024                          | Unit Heaters                  | Sally Port garage             | Bob Bennet     | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 4  | Exhaust Fan 1-4Greenleek Model GH           | Exhaust Fan                   | Rooflop                       | Bob Bennet     | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 4  | Exhaust Fan 5-8Greenleek Model CWB          | Exhaust Fan                   | Building Exterior- Side mount | Bob Bennet     | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 4  | Exhaust Fan 9-12Greenleek Model SQ          | Exhaust Fan                   | Above suspended ceiling       | Bob Bennet     | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 7  | Split type ACMSY-GI24NA                     | Chiller + AC Systems          | Machine rooms and rooflop     | Bob Bennet     | 496-2253 |
| HILLSBOROUGH COUNTY SUPERIOR - NORTH | 300 Chestnut Street | Manchester | 1  | Disteck Control System                      | Automatic temp control system | Throughout                    | Bob Bennet     | 496-2253 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 2  | Knight Lochinvar BoilersKBN 601             | Boiler/Heating/DHW            | Boiler Room                   | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 2  | Bell & Gossett PumpsKQA56A17D58P            | Pump                          | Boiler Room                   | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 2  | Curtis climate control compressors ES20     | Automatic temp control system | Boiler Room                   | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | RTAH2 McQuay Air HandlerRDS 70S BY          | Air Handling                  | East side of roof             | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | RTAH1 McQuay Air HandlerRDS800HY            | Air Handling                  | West side of roof             | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | McQuay Air HandlerMSL111CH                  | Air Handling                  | Supply room                   | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | McQuay Air Handler Unit #3MSL108CH          | Air Handling                  | File room                     | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | McQuay Air - HandlerSHD061 B                | Air Handling                  | Sally Port                    | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | AH-3 Condenser UnitAD018G                   | Chiller + AC Systems          | Sally Port                    | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | AH1 McQuay International A/CACZ016AC27-ER10 | Chiller + AC Systems          | West side of roof             | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | RT1 McQuay SnyderGeneral A/C ALP 027C       | Chiller + AC Systems          | West side of roof             | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | AH2 McQuay SnyderGeneral A/CALP 021C        | Chiller + AC Systems          | East side of roof             | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | RT2 McQuay International A/CACZ016AC27-ER10 | Chiller + AC Systems          | East side of roof             | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 2  | Pumps -Taco Series 16001641                 | Pump                          | Mechanical Room               | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | Hankison Air Dryer                          | Automatic temp control system | Boiler Room                   | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | Pneumatic & Electric ControlJohnson         | Automatic temp control system | Throughout                    | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 48 | VAV's                                       | Air Handling                  |                               | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-14 SDVP                             | Air Handling                  | 112                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-28 SDVP                             | Air Handling                  | 113                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-34 SDVP                             | Air Handling                  | 113                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-412 SDVP                            | Air Handling                  | 114                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-54 SDVP                             | Air Handling                  | 120                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-64 SDVP                             | Air Handling                  | 121                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-1-710 SDVP                            | Air Handling                  | 122                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-15 SDVP                             | Air Handling                  | 134                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-24 SDVP                             | Air Handling                  | 137                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-310 SDVP                            | Air Handling                  | 134                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-48 SDVP                             | Air Handling                  | 134                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-54 SDVP                             | Air Handling                  | 110                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-64 SDVP                             | Air Handling                  | 134                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-78 SDVP                             | Air Handling                  | 134                           | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT                | 32 Clinton Street   | Concord    | 1  | VAV 1-2-85 SDVP                             | Air Handling                  | 134                           | Herney Londono | 731-0494 |

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| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 1-2-95 SDVP  | Air Handling                  | 137         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 1-2-1012 SDVP  | Air Handling                  | 111         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 1-2-116 SDVP   | Air Handling                  | 135         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-17 SDVP  | Air Handling                  | 246         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-25 SDVP  | Air Handling                  | 245         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-36 SDVP  | Air Handling                  | 230         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-58 SDVP  | Air Handling                  | 243         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-64 SDVP  | Air Handling                  | 231         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-74 SDVP  | Air Handling                  | 236         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-85 SDVP  | Air Handling                  | 238         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-95 SDVP  | Air Handling                  | 235         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-105 SDVP   | Air Handling                  | 234         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-114 SDVP   | Air Handling                  | 231         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-128 SDVP   | Air Handling                  | 222         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-138 SDVP   | Air Handling                  | 211         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-144 SDVP   | Air Handling                  | 212         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-154 SDVP   | Air Handling                  | 223         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-165 SDVP   | Air Handling                  | Stair 2     | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-176 SDVP   | Air Handling                  | 203         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-185 SDVP   | Air Handling                  | 211         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-194 SDVP   | Air Handling                  | 210         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-2012 SDVP  | Air Handling                  | 218         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-214 SDVP   | Air Handling                  | 208         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-1-227 SDVP   | Air Handling                  | 224         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-116 SDVP   | Air Handling                  | 217         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-24 SDVP  | Air Handling                  | 217         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-34 SDVP  | Air Handling                  | 217         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-48 SDVP  | Air Handling                  | 217         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-54 SDVP  | Air Handling                  | 227         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-65 SDVP  | Air Handling                  | 227         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-75 SDVP  | Air Handling                  | 225         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-86 SDVP  | Air Handling                  | 215         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | VAV 2-2-98 SDVP  | Air Handling                  | 211         | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 17 | Reheat Valves & Motors   | Automatic temp control system | Throughout  | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 25 | Radiator Valves & Motors                                       | Automatic temp control system | Throughout  | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 5  | Cabinet Heaters  | Cabinet Heaters               | Throughout  | Herney Londono | 731-0494 |
| CONCORD CIRCUIT COURT    | 32 Clinton Street | Concord    | 1  | Distech Control System   | Automatic temp control system | Throughout  | Herney Londono | 731-0494 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 2  | Gas Fired Lochinvar Condensing BoilersSHN-1000                 | Boiler/Heating/DHW            | Boiler Room | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 2  | Dan Foss Variable Frequency Drive FC-102P3K712                 | VFD                           | Boiler Room | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1  | Expansion Tank   | Boiler/Heating/DHW            | Boiler Room | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1  | Natural Gas Fired State Hot Water Tank (100 gallon)BTC 200 930 | Boiler/Heating/DHW            | Boiler Room | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1  | Air Conditioning Unit (AC 1) Split SystemSCB-201B              | Chiller+AC Systems            | Cell Block  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1  | Air Conditioning Unit (AC 2) Split SystemSCB-121B              | Chiller+AC Systems            | Room 3      | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1  | Taco Water Circulator (domestic)Taco FE 2010                   | Pump                          | Boiler Room | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 4  | H&G CirculatorsJQP56A17D60 FK                                  | Pump                          | Boiler Room | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1  | H&G Hot Water Circulator (P-8A)Series 1510                     | Pump                          | Boiler Room | Angel Martinez | 496-1052 |

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| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | B&G Hot Water Circulator (P-SI) Series 1510    | Pump                          | Boiler Room                     | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | Distech Control System/A Series                | Automatic temp control system | Maintenance Office & throughout | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | RTU #1 McQuay Air Conditioning UnitRPS030B4    | Chiller+AC Systems            | Roof                            | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | RTU #2 McQuay Air Conditioning UnitRPS060CSY   | Chiller+AC Systems            | Roof                            | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | RTU #3 McQuay Air Conditioning UnitRPS036HY    | Chiller+AC Systems            | Roof                            | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | CC-1 AG Air Conditioning UnitAG030GA1          | Chiller+AC Systems            | Roof                            | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | CC-2 Arco Aire Air Conditioning UnitCA5560VHC1 | Chiller+AC Systems            | Roof                            | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-1 FPB BOX with Reheat CoilFPC-380            | Air Handling                  | Room 314                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-2 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Room 316B                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-3 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Room 316A                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-4 FPB Box with Reheat CoilFPC-410            | Air Handling                  | Elevator area                   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-5 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Room 325                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-6 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Room 327                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-7 FPB Box with Reheat CoilFPC-260            | Air Handling                  | Room 328                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-8 FPB Box with Reheat CoilFPC-260            | Air Handling                  | Room 211                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-9 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Room 212                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-10 FPB Box with Reheat CoilFPC-380           | Air Handling                  | Room 219                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-11 FPB Box with Reheat CoilFPC-614           | Air Handling                  | Clerks Area                     | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 1-12 FPB Box with Reheat CoilFPC-614           | Air Handling                  | Clerks Area                     | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-1 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Custodian Closet                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-2 FPB Box with Reheat CoilFPC-616            | Air Handling                  | Juvenile Waiting                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-3 FPB Box with Reheat CoilFPC-380            | Air Handling                  | Room 301B                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-4 FPB Box with Reheat CoilFPC-512            | Air Handling                  | Corner of Lobby                 | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-5 FPB Box with Reheat CoilFPC-512            | Air Handling                  | Room 302A                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-6 FPB Box with Reheat CoilFPC-260            | Air Handling                  | Prosecutors Office I.           | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-7 FPB Box with Reheat CoilFPC-410            | Air Handling                  | Prosecutors Office R            | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-8 FPB Box with Reheat CoilFPC-512            | Air Handling                  | Room 302H                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-9 FPB Box with Reheat CoilFPC-410            | Air Handling                  | Room 331                        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester |  | 2-10 FPB Box with Reheat CoilFPC-410           | Air Handling                  | Room 334                        | Angel Martinez | 496-1052 |

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| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-11 FPH Box with Reheat CoilFPC-260       | Air Handling | Custodians Closet       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-12 FPH Box with Reheat CoilFPC-614       | Air Handling | Future Courtroom        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-13 FPH Box with Reheat CoilFPC-410       | Air Handling | Outside Clerk's Counter | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-14 FPH Box with Reheat CoilFPC-370       | Air Handling | Clerks Area near door   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-15 FPH Box with Reheat CoilFPC-360       | Air Handling | Over Clerks Counter     | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-16 FPH Box with Reheat CoilFPC-380       | Air Handling | Clerks Area near bath   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-17 FPH Box with Reheat CoilFPC-410       | Air Handling | Clerks Area mid posts   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 2-18 FPH Box with Reheat CoilFPC-614       | Air Handling | Clerks Area mid posts   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-1 FPH Box with Reheat CoilFPC-512        | Air Handling | Juvenile Waiting        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-2 FPH Box with Reheat CoilFPC-380        | Air Handling | Juvenile Waiting        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-3 FPH Box with Reheat CoilFPC-410        | Air Handling | Lobby near Phone        | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-4 FPH Box with Reheat CoilFPC-250        | Air Handling | Room 338                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-5 FPH Box with Reheat CoilFPC-250        | Air Handling | Room 337                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-6 FPH Box with Reheat CoilFPC-380        | Air Handling | Room 336                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-7 FPH Box with Reheat CoilFPC-512        | Air Handling | Room 205                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-8 FPH Box with Reheat CoilFPC-240        | Air Handling | Room 231                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-9 FPH Box with Reheat CoilFPC-240        | Air Handling | Room 229                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-10 FPH Box with Reheat CoilFPC-380       | Air Handling | Room 228                | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-11 FPH Box with Reheat CoilFPC-410       | Air Handling | Lobby near Vending      | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-12 FPH Box with Reheat CoilFPC-512       | Air Handling | Lobby near Vending      | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | 3-13 FPH Box with Reheat CoilFPC-260       | Air Handling | Lobby near bathrooms    | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-01damper                             | Air Handling | Room 201A               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-02damper                             | Air Handling | Room 201B               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-03damper                             | Air Handling | Room 303H               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-04damper                             | Air Handling | Room 302A               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-05damper                             | Air Handling | Room 302B               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-06damper                             | Air Handling | Room 301B               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-07damper                             | Air Handling | Room 301A               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | VAV 2-08damper                             | Air Handling | Room 303A               | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | Dan Foss Variable Frequency Drive 174F4632 | VFD          | Boiler Room             | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | Dan Foss Variable Frequency Drive 174F0450 | VFD          | RTU 1 - Supply Fan      | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | Dan Foss Variable Frequency Drive 174H5951 | VFD          | RTU 1 - Return Fan      | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | Dan Foss Variable Frequency Drive          | VFD          | RTU 2 - Supply Fan      | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street | Manchester | 1 | Dan Foss Variable Frequency Drive          | VFD          | RTU-2 Return Fan        | Angel Martinez | 496-1052 |

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| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Dan Foss Variable Frequency Drive            | VFD                           | RTU 3- Supply Fan  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Dan Foss Variable Frequency Drive            | VFD                           | RTU 3- Return Fan  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 30 | Fin Tube Rad. Heating Valves and Motors      | Automatic temp control system | Throughout   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 4  | McQuay Cabinet Heaters                       | Cabinet Heaters               | Stairwells   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 7  | McQuay Unit Heaters                          | Unit Heaters                  | Sallyport (1), Judges Parking (1), Basement (3); Boiler Rm (1) | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 5  | Rooftop Exhaust Fans                         | Exhaust Fans                  | Roof   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Taco Circulator Pump for Chiller 1641        | Pump                          | Room 171   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | RTU #4 Trane Air Conditioning UnitTHC120     | Chiller+AC Systems            | Roof   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Trane ChillerCGAF-1                          | Chiller+AC Systems            | Roof   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Trane Cabinet HeaterFFM806                   | Cabinet Heaters               | Front Foyer  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 4  | Cook Gemini Exhaust FansGC-240,520           | Exhaust Fans                  | 1st Floor Baths & Closet                                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Airtight Mfg. Radiant HeaterAXO              | Radiant Heater                | 1st Floor Ladies Room  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Trane Air Handling Unit HVAC - 01M-Series    | Air Handling                  | 1st Floor above bathroom ceilings                              | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-1 w/Reheat CoilTrane                   | Air Handling                  | Room 161   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-2 w/Reheat CoilTrane                   | Air Handling                  | Room 158   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-3 w/Reheat CoilTrane                   | Air Handling                  | Room 330   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-4 w/Reheat CoilTrane                   | Air Handling                  | Room 153   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-5 w/Reheat CoilTrane                   | Air Handling                  | Room 157   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-6 w/Reheat CoilTrane                   | Air Handling                  | Room 156   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-7 w/Reheat CoilTrane                   | Air Handling                  | Rooms 104, 153, 105  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-8 w/Reheat CoilTrane                   | Air Handling                  | Room 101   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-9 w/Reheat CoilTrane                   | Air Handling                  | Rooms 163, 164, 165, 166                                       | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-10 w/Reheat CoilTrane                  | Air Handling                  | Room 150   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-11 w/Reheat CoilTrane                  | Air Handling                  | Room 176   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-12 w/Reheat CoilTrane                  | Air Handling                  | Room 168   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-13 w/Reheat CoilTrane                  | Air Handling                  | Room 102   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | VAV 1-14 w/Reheat CoilTrane                  | Air Handling                  | Rooms 122, 171.  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Heat CoilTrane Type 5W                       | Air Handling                  | RTU #4   | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Heat Loop Chemical Feeder                    | Water Treatment               | Boiler Room  | Angel Martinez | 496-1052 |
| MANCHESTER CIRCUIT COURT | 35 Amherst Street            | Manchester   | 1  | Invensys Control System                      | Automatic temp control system | Throughout   | Angel Martinez | 496-1052 |
| CONWAY CIRCUIT COURT     | 35 East Conway Road, Rt. 302 | North Conway | 1  | Peerless Boiler                              | Boiler/Heating/DHW            | Boiler Room  | Phyllis Nudd   | 783-1896 |
| CONWAY CIRCUIT COURT     | 35 East Conway Road, Rt. 302 | North Conway | 1  | Beckett Burner                               | Boiler/Heating/DHW            | Boiler Room  | Phyllis Nudd   | 783-1896 |
| CONWAY CIRCUIT COURT     | 35 East Conway Road, Rt. 302 | North Conway | 1  | RTU 120 B 10 Ton Air Conditioner/Air Handler | Chiller+AC Systems            | Roof   | Phyllis Nudd   | 783-1896 |

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| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Trane BFA 120C Condenser                                 | Chiller + AC Systems          | Roof                  | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Trane TW11 048 4 Ton Air Handler                         | Air Handling                  | Boiler Room           | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Trane TTA048 Condenser                                   | Chiller + AC Systems          | Outside Rear Entrance | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Sterling Cabinet Heater                                  | Cabinet Heaters               | Front Entrance        | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Taco 1/12 Circulator                                     | Pump                          | Boiler Room           | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Control System consisting of the following at a minimum: | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Honeywell Transformer AT92                               | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Enthalpy Controller H705A                                | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Honeywell Aquastat L4006                                 | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Damper Motor(s) M436A & M836A                            | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Damper Actuator(s) M784/M786/M886                        | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Modutrol Motors M945A                                    | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway | 1 | Damper Linkage C605A                                     | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Temperature Controller T675A, T6789A & T478A             | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| CONWAY CIRCUIT COURT  | 35 East Conway Road, Rt. 302 | North Conway |   | Thermostats T87  | Automatic temp control system |                       | Phyllis Nudd  | 783-1896 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | HH Smith Boiler #119 Series-4                            | Boiler/Heating/DHW            | Boiler Room           | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | HH Smith Boiler #219 Series-4                            | Boiler/Heating/DHW            | Boiler Room           | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | Circulator Pump/Furnace #1 Taco 1600 C3NJ                | Pump                          | Boiler Room           | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | Circulator Pump/Furnace #2 Taco 1600 C3NJ                | Pump                          | Boiler Room           | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | Domestic Hot Water 005-BF2                               | Boiler/Heating/DHW            | Boiler Room           | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | Oil pump Webster SPM-15-1                                | Boiler/Heating/DHW            | Boiler Room           | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | McQuay Condenser Unit CC1A1.P019D                        | Chiller + AC Systems          | Rear of Bldg.         | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | McQuay Condenser Unit CC2A1.P019D                        | Chiller + AC Systems          | Rear of Bldg.         | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | AC2 Fan Unit Magneter R206                               | Chiller + AC Systems          | Lobby Mezzanine       | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      | 1 | EPI Fan Unit Magneter Century                            | Exhaust Fan                   | Lobby Mezzanine       | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      |   | Dump Actuators Johnson Controls 24V                      | Automatic temp control system | Various locations     | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      |   | M9216 HGA-2  | Automatic temp control system |                       | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      |   | Flow Actuators Johnson Controls 24V                      | Automatic temp control system | Lobby Mezzanine       | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      |   | 3" G3  | Automatic temp control system |                       | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT | 38 Centerra Parkway          | Lebanon      |   | Exhaust Fan 31HF145TTDR563288                            | Exhaust Fan                   | Rear Mezzanine        | David McGrath | 252-0950 |

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| LEBANON CIRCUIT COURT   | 38 Centerra Parkway  | Lebanon   |    | ACI Air Handler<br>McQuay203  | Air Handling                     | Rear Mezzanine     | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT   | 38 Centerra Parkway  | Lebanon   | 1  | Circulator Pump -<br>HeatTaco 1634 C3N2                                   | Pump                             | Boiler Room        | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT   | 38 Centerra Parkway  | Lebanon   | 1  | Circulator Pump -<br>HeatTaco 1634 C3N2                                   | Pump                             | Boiler Room        | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT   | 38 Centerra Parkway  | Lebanon   | 1  | Metasys Control SystemN<br>30 Johnson Control                             | Automatic temp control<br>system | Boiler Room        | David McGrath | 252-0950 |
| LEBANON CIRCUIT COURT   | 38 Centerra Parkway  | Lebanon   | 1  | Invensys Control<br>SystemUNC 500   | Automatic temp control<br>system | Maintenance Office | David McGrath | 252-0950 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Trane Air Stack Chiller (C-<br>1)QE5W0730200S1                            | Chiller/AC Systems               | Back of Building   | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 34 | Trane VAV Single Duct<br>Terminal Units (VAV 1-<br>34)VCWF-05_06_08_10_12 | Air Handling                     | Throughout         | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Trane Indoor Central<br>Station Air Handling Unit<br>(HVAC-1)MCCB025      | Air Handling                     | Attic              | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 2  | Yaskawa Variable<br>Frequency Drives P-<br>1,2)E7NVH003CNGZWY             | VFD                              |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Yaskawa Variable<br>Frequency Drives (RF-<br>1)E7NVH011CNGZWY             | VFD                              |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 2  | Heat/Transfer Gas Boilers<br>(B-1 & B-2)ModCon850                         | Boiler/Heating/DHW               | Boiler Room        | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 2  | Taco Pumps (P-1 & P-<br>2)1641  | Pump                             | Boiler Room        | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Taco Pump (P-3)009F   | Pump                             | Boiler Room        | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 2  | Taco Pumps (BP-1 & BP-<br>2)1635  | Pump                             | Boiler Room        | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Exhaust Fan #1Greenbeck<br>SQ120H   | Exhaust Fans                     | Sallyport          | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Exhaust Fan #2BSQ-187   | Exhaust Fans                     | Attic              | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Return Fan #1QCLJ3  | Air Handling                     |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 2  | Fujitsu Split Ductless<br>ASU12RMLQ                                       | Chiller/AC Systems               |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Fujitsu Split Ductless<br>ASU9RMLQ  | Chiller/AC Systems               |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Fujitsu Split Ductless<br>AOU36RML  | Chiller/AC Systems               |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 2  | Bell & Gossett PumpsPL-<br>30   | Pump                             | Boiler Room        | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Trane HVAC-1 Air<br>Handler with Frequency<br>DriveCR 200                 | Air Handling/VFD                 |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack |    | Bell & Gossett PumpsPL-<br>36B  | Pump                             |                    | Rick Cote     | 568-4406 |
| MERRIMACK CIRCUIT COURT | 4 Baboosic Lake Road | Merrimack | 1  | Disetech N4 Control<br>System   | Automatic temp control<br>system |                    | Rick Cote     | 568-4406 |
| MILFORD CIRCUIT COURT   | 4 Meadowbrook Drive  | Milford   | 2  | Lochinvar Gas fired<br>boilerKBN701                                       | Boiler/Heating/DHW               | Boiler Room        | John Halloran | 892-8327 |
| MILFORD CIRCUIT COURT   | 4 Meadowbrook Drive  | Milford   | 2  | Boiler Injector Pumps   | Boiler/Heating/DHW               |                    | John Halloran | 892-8327 |
| MILFORD CIRCUIT COURT   | 4 Meadowbrook Drive  | Milford   | 2  | Main heating loop system<br>pumps   | Pump                             |                    | John Halloran | 892-8327 |
| MILFORD CIRCUIT COURT   | 4 Meadowbrook Drive  | Milford   | 1  | Gas Fired DHW<br>heaterPH176-50   | Boiler/Heating/DHW               |                    | John Halloran | 892-8327 |
| MILFORD CIRCUIT COURT   | 4 Meadowbrook Drive  | Milford   | 1  | DHW Circulator pump   | Pump                             |                    | John Halloran | 892-8327 |
| MILFORD CIRCUIT COURT   | 4 Meadowbrook Drive  | Milford   | 1  | TRANE<br>AHUUCCAH25A0C0E1A<br>12  | Air Handling                     |                    | John Halloran | 892-8327 |

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| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 1  | TRANE Condensing Unit- CU-1RAUJC30EBC03A        | Chiller+AC Systems            |                              | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 3  | Trane Unit Heater                               | Unit Heaters                  |                              | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 2  | Ductless Split A/C 4TXK1624A10N0AA              | Chiller+AC Systems            | IT Rooms                     | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 4  | Building Exhaust Fans                           | Exhaust Fans                  |                              | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 1  | Distrech DHC JACE EC- BQS-8                     | Automatic temp control system |                              | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 1  | AHU Controller w/(2) IO modulesECY-S1000        | Automatic temp control system |                              | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 1  | Hot water system controllerECY-S1000            | Automatic temp control system |                              | John Halloran  | 892-8327 |
| MILFORD CIRCUIT COURT           | 4 Meadowbrook Drive | Milford | 12 | VAV BACnetECB-VAV VAV Unitsv1-1 RM#104VAV Units | Automatic temp control system | Throughout                   | John Halloran  | 892-8327 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-2 RM#104VAV Units                            | Air Handling                  | LOBBY                        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-3 RM#104VAV Units                            | Air Handling                  | LOBBY                        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-4 RM#104VAV Units                            | Air Handling                  | LOBBY                        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-5 RM#104VAV Units                            | Air Handling                  | LOBBY                        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-6 RM#108VAV Units                            | Air Handling                  | JURY ASSEMBLY                | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-7 RM#123VAV Units                            | Air Handling                  | CLERKS FILE                  | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-8 RM#123VAV Units                            | Air Handling                  | CLERKS FILE                  | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-9 RM#129VAV Units                            | Air Handling                  | HOLDING AREA                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-10 RM#130VAV Units                           | Air Handling                  | HOLDING AREA                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v1-11 RM#130VAV Units                           | Air Handling                  | HOLDING AREA                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-1 RM#216VAV Units                            | Air Handling                  | COURT #1 VESTIBULE 2nd FLOOR | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | VAV Unit v2-2 RM#201VAV Units                   | Air Handling                  | UPPER LOBBY 2nd FLOOR        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-3 RM#201VAV Units                            | Air Handling                  | UPPER LOBBY 2nd FLOOR        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-4 RM#201VAV Units                            | Air Handling                  | UPPER LOBBY 2nd FLOOR        | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-5 RM#205VAV Units                            | Air Handling                  | COURT#3 CONFERENCE 2nd FLOOR | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-6 RM#205VAV Units                            | Air Handling                  | COURT#3 CONFERENCE 2nd FLOOR | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | VAV units continued v2-7 RM#224A VAV Units      | Air Handling                  | CLIENT COURT#3 2nd FLOOR     | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-8 RM#220VAV Units                            | Air Handling                  | COURT#2 2nd FLOOR            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-9 RM#223VAV Units                            | Air Handling                  | DELIBERATION RM#2 2nd FLOOR  | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-10 RM#225VAV Units                           | Air Handling                  | COURT#2 2nd FLOOR            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-11 RM#232VAV Units                           | Air Handling                  | HALLWAY #2 FLOOR             | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-12 RM#226VAV Units                           | Air Handling                  | DELIBERATION RM#3 2nd FLOOR  | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-13 RM#231VAV Units                           | Air Handling                  | CLERKS LIBRARY 2nd FLOOR     | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-14 RM#234VAV Units                           | Air Handling                  | JUDGE 2nd FLOOR              | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-15 RM#235VAV Units                           | Air Handling                  | JUDGE 2nd FLOOR              | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-16 RM#236VAV Units                           | Air Handling                  | JUDGE 2nd FLOOR              | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street      | Concord | 1  | v2-17 RM#238VAV Units                           | Air Handling                  | Monitor 2nd FLOOR            | John Cimikoski | 931-9058 |

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| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | RTU-01 Trane Intellipak A/C UnitSXHLF3040R58CNJ E9001 | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | RTU-02 Trane Intellipak A/C UnitSXHLF4040R67CRK E9001 | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-1 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-2 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-3 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-4 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-5 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-6 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | ACU-7 Mitsubishi CUPUY-A24NHA7                        | Chiller+AC Systems | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | EF-1EXHAUST FAN                                       | Exhaust Fan        | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | EF-2EXHAUST FAN                                       | Exhaust Fan        | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | EF-3EXHAUST FAN                                       | Exhaust Fan        | ROOF TOP                    | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | UH-1 #141HEAT COIL FAN                                | Unit Heaters       | SALLYPORT 1st FLOOR         | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | UH-2 #145HEAT COIL FAN                                | Unit Heaters       | EQUIPMENT STORAGE 1st FLOOR | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-1 #119 Mini-Split WASHABLE FILTERS                 | Chiller+AC Systems | SERVER ROOM 1st FLOOR       | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-2 #127 Mini-Split WASHABLE FILTERS                 | Chiller+AC Systems | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-3 #118 Mini-Split WASHABLE FILTERS                 | Chiller+AC Systems | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-4 #134A Mini-Split WASHABLE FILTERS                | Chiller+AC Systems | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-5 #134A Mini-Split WASHABLE FILTERS                | Chiller+AC Systems | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-6 #140A Mini-Split WASHABLE FILTERS                | Chiller+AC Systems | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | AC-7 #140B Mini-Split WASHABLE FILTERS                | Chiller+AC Systems | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | CUH-1 #1378.875x19.125x1 FILTER                       | Cabinet Heaters    | 1st floor                   | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | CUH-2 #3 8.875x19.125x1 FILTER                        | Cabinet Heaters    | #3 STAIRWAY                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | CUH-3 8.875x33.625x1 FILTER                           | Cabinet Heaters    | #3 STAIRWAY                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | CUH-48.875x24.125x1 FILTER                            | Cabinet Heaters    | #1 STAIRWAY                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | CUH-58.875x24.125x1 FILTER                            | Cabinet Heaters    | #2 STAIRWAY                 | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street | Concord | 1 | CUH-68.875x19.125x1 FILTER                            | Cabinet Heaters    | #4 STAIRWAY                 | John Cimikoski | 931-9058 |

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| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CUH - 78.875x33.625x1<br>FILTER                           | Cabinet Heaters                  | Fire Panel Vestabule            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CO Exhaust Fan<br>w/Emission Damper<br>#141 for CO Detect | Exhaust Fan                      | SALLYPORT 1st FLOOR             | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CUH1 - 2 #3<br>8.875x19.125x1 FILTER                      | Cabinet Heaters                  | 1st floor #3 STAIRWAY           | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CUH1 - 2 #3<br>8.875x19.125x1 FILTER                      | Cabinet Heaters                  | 1st floor #3 STAIRWAY           | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CUH1 - 2 #3<br>8.875x19.125x1 FILTER                      | Cabinet Heaters                  | 1st floor #3 STAIRWAY           | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CUH1 - 2 #3<br>8.875x19.125x1 FILTER                      | Cabinet Heaters                  | 1st floor #3 STAIRWAY           | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | CUH1 - 2 #3<br>8.875x19.125x1 FILTER                      | Cabinet Heaters                  | 1st floor #3 STAIRWAY           | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | Boiler 1 HTP  | Boiler/Heating/DHW               | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | Boiler 2 HTP  | Boiler/Heating/DHW               | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | BP - 1 VFD  | VFD                              | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | BP - 2 VFD  | VFD                              | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | BP -1 Circulator Pump                                     | Pump                             | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | BP -2 Circulator Pump                                     | Pump                             | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | P -3 Circulator Pump                                      | Pump                             | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | RP -1 Circulator Pump                                     | Pump                             | 1st Fl Mechanical Rm            | John Cimikoski | 931-9058 |
| MERRIMACK COUNTY SUPERIOR COURT | 5 Court Street   | Concord   |  | Distech Control System                                    | Automatic temp control<br>system | Throughout                      | John Cimikoski | 931-9058 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Intellipak Air<br>Handler<br>#1SLKFC40EJG47AG       | Chiller + AC Systems             | Roof                            | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | HD600DERUTN#8   |                                  |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Intellipak Air<br>Handler<br>#2SLMFC50EJG57A7       | Chiller + AC Systems             | Roof                            | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | HD600DERCRTN#8  |                                  |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Unit<br>HeaterUHSA042S8DAAC                         | Unit Heaters                     | Room # 127<br>Shared<br>Storage | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Unit<br>HeaterUHSA060W2DAA<br>C                     | Unit Heaters                     | Room #125<br>Sally<br>Port      | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Fan Coil Air<br>ConditionerFEB0401AG<br>0H0F20B     | Air Handling                     | Room #102<br>Lobby              | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | 32V000D10000A   | Air Handling                     |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Fan Coil Air<br>ConditionerFHH0201AG<br>0HUC20      | Air Handling                     | Vestibule 100A                  | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | AH2M0000D100083   | Air Handling                     |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Fan Coil Air<br>ConditionerFHH0201AG<br>0C0C20      | Air Handling                     | Vestibule 100                   | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | AG2M0000D1000BH   | Air Handling                     |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Fan Coil Air<br>ConditionerFHH0301AG<br>0C0C20      | Air Handling                     | Stairwell #2                    | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | AG2M0000D1000BH   | Air Handling                     |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Fan Coil Air<br>ConditionerFHH0201H6<br>0C020       | Air Handling                     | Register of Deeds               | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | AG2M0000D1000BH   | Air Handling                     |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | AH2M0000D1000AD   | Air Handling                     |                                 | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | Trane Fan Coil Air<br>ConditionerFFM0401H6<br>0C020       | Air Handling                     | Stairwell #3                    | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT      | 55 School Street | Lancaster |  | AG2M0000D1000BH   | Air Handling                     |                                 | Sam White      | 545-8482 |

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| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-16 VAV Units with coils | Air Handling                  | Room #103                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-11VAV Units with coils  | Air Handling                  | Room #103                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-15VAV Units with coils  | Air Handling                  | Room #103 (access from Room #147 ceiling) | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-14VAV Units with coils  | Air Handling                  | Room #105                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-13VAV Units with coils  | Air Handling                  | Room #109                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-12VAV Units with coils  | Air Handling                  | Room #121                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-8VAV Units with coils   | Air Handling                  | Room #141                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-9VAV Units with coils   | Air Handling                  | Room #142                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-10VAV Units with coils  | Air Handling                  | Room #142                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-5VAV Units with coils   | Air Handling                  | Room #205                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-7VAV Units with coils   | Air Handling                  | Room #208                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-6VAV Units with coils   | Air Handling                  | Room #208                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-4VAV Units with coils   | Air Handling                  | Room #217                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-3VAV Units with coils   | Air Handling                  | Room #223                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-1VAV Units with coils   | Air Handling                  | Room #225                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V1-2VAV Units with coils   | Air Handling                  | Room #227                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-13VAV Units with coils  | Air Handling                  | Room #229                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-14VAV Units with coils  | Air Handling                  | Room #229                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-15VAV Units with coils  | Air Handling                  | Room #234                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-12VAV Units with coils  | Air Handling                  | Room #200A (Hathroom hall area)           | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-11VAV Units with coils  | Air Handling                  | Room #301                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-10VAV Units with coils  | Air Handling                  | Room #303                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-7VAV Units with coils   | Air Handling                  | Room #313                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-9VAV Units with coils   | Air Handling                  | Room #313                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-8VAV Units with coils   | Air Handling                  | Room #315                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-6VAV Units with coils   | Air Handling                  | Room # 317                                | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-3VAV Units with coils   | Air Handling                  | Room #324                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-4VAV Units with coils   | Air Handling                  | Room #325                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-1VAV Units with coils   | Air Handling                  | Room #329                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-2VAV Units with coils   | Air Handling                  | Room #336                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 1  | V2-5VAV Units with coils   | Air Handling                  | Room #336                                 | Sam White | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street | Lancaster | 36 | Automatic Control Valves   | Automatic temp control system |   | Sam White | 545-8482 |

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| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 10 | Self contained valves   | Automatic temp control system |                   | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | Thermostatic Mixing ValveM20E                                       | Boiler/Heating/DHW            | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 24 | Reheat Motors & Valves  | Automatic temp control system |                   | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | Pryco day tank1D538151  | Boiler/Heating/DHW            | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | H.B. Smith High Efficiency Boiler28 HE-5                            | Boiler/Heating/DHW            | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | H.B. Smith High Efficiency Boiler28 HE-5                            | Boiler/Heating/DHW            | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | Taco Pump0011-BFC   | Pump                          | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | B&G Centrifugal Series 80 Pumps 2 HP2.5 x 7 6625BF                  | Pump                          | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | B&G Centrifugal Series 80 Pumps 2 HP2.5 x 7 6625BF                  | Pump                          | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | Barber Coleman Network 8000 FM Global Control ModuleGCM-84121-S-0-1 | Automatic temp control system | Boiler Room       | Sam White      | 545-8482 |
| COOS COUNTY SUPERIOR COURT | 55 School Street     | Lancaster | 1  | Invensys Control System   | Automatic temp control system | Throughout        | Sam White      | 545-8482 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 2  | York Dampers2MD04701624A 16"  | Automatic temp control system | 2-Upper Mezzanine | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 2  | York Dampers2MD04701624A 16"  | Automatic temp control system | 2- Attic          | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | York Damper2MD04701224A 12"   | Automatic temp control system | Attic             | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | York Damper2MD04701424A 12"   | Automatic temp control system | Attic             | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 6  | York Zone Dampers   | Automatic temp control system | Throughout        | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | York Auto Zone Control System                                       | Automatic temp control system | Attic             | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 2  | York EZ Zone Control System   | Automatic temp control system | Attic             | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | Combustion Air InTakePAI-3  | Boiler/Heating/DHW            | Lower Mezzanine   | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | Combustion Air InTakePAI-4  | Boiler/Heating/DHW            | Lower Mezzanine   | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | York Air Conditioning SystemH4CE090A25H                             | Chiller/AC Systems            | Outside           | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | York Air Conditioning SystemH2DH060506H                             | Chiller/AC Systems            | Outside           | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | York Air Conditioning SystemH2CE120A25C                             | Chiller/AC Systems            | Outside           | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | 100,000 BTU York Furnace Nat GasPICK120N08091A                      | Boiler/Heating/DHW            | Lower Mezzanine   | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | 152,000 BTU York Furnace Nat GasP4UCB30N12206A                      | Boiler/Heating/DHW            | Lower Mezzanine   | John Cimikoski | 931-9058 |
| FRANKLIN CIRCUIT COURT     | 7 Hancock Terrace    | Franklin  | 1  | 300,000 BTU Modine Furnace Nat GasDJE300SF 30                       | Boiler/Heating/DHW            |                   | John Cimikoski | 931-9058 |
| ROCHESTER CIRCUIT COURT    | 76 North Main Street | Rochester | 1  | AC-1 10 Ton Trane Air Handling UnitTWE120A300A                      | Air Handling                  | Mechanical Room   | Mike Chase     | 783-1820 |

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| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | 10 Ton Condensing UnitTRA 120A300B   | Chiller+AC Systems            | Roof            | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Dan Foss Variable Speed Drive 3 HPAPU6004-G-T1-IN1-2C-R3-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-B0 | VFD                           | AC-1 Supply Fan | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Dan Foss Variable Speed Drive 5 HPAPU6006-G-T1-IN1-2C-R0-DL-F40-A00-C0-M0-M-0-0-0-SM-A0-B0 | VFD                           | AC-2 Supply Fan | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | AC-2 20 Ton Trane Air Handling UnitTWE240B300AB  | Air Handling                  |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | 20 Ton Condensing UnitTRAU CC20GHC10BF1  | Chiller+AC Systems            | Roof            | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Trane Cooling Only Roof top unitCC024F100AA  | Chiller+AC Systems            | Roof            | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Lochinvar Fire Tube Boiler-natural gasWHB 285 N  | Boiler/Heating/DHW            | Boiler Room     | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Lochinvar Fire Tube Boiler-natural gasWHB 285 N  | Boiler/Heating/DHW            | Boiler Room     | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Lochinvar Fire Tube Boiler-natural gasWHB 285 N  | Boiler/Heating/DHW            | Boiler Room     | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | 1.5 HP B&G Inline Heating PumpSeries 90  | Pump                          | Boiler Room     | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Distech Control System   | Automatic temp control system | Throughout      | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 3  | Trane Varitrac Control SystemDCCA -10P-1A  | Automatic temp control system | Throughout      | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 3  | Comfort Managers   | Automatic temp control system |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 3  | Velocity Sensors   | Automatic temp control system |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 3  | Duct Temperature Sensors   | Automatic temp control system |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 15 | Thermostats  | Automatic temp control system |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Permanent Edit Terminal  | Automatic temp control system |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 8  | Hot Water Reheat Motors & Valves   | Automatic temp control system | Throughout      | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 10 | Radiation Valves & Motors  | Automatic temp control system | Throughout      | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 1  | Preheat Motor & Valve  | Automatic temp control system |                 | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 5  | Cabinet Heaters  | Cabinet Heaters               | Throughout      | Mike Chase    | 783-1820 |
| ROCHESTER CIRCUIT COURT            | 76 North Main Street       | Rochester | 19 | VAV's  | Air Handling                  | Throughout      | Mike Chase    | 783-1820 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey   | 1  | Weil McLain Oil Fired Boilers578   | Boiler/Heating/DHW            | Boiler Room     | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey   | 1  | Weil McLain Oil Fired Boilers578   | Boiler/Heating/DHW            | Boiler Room     | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey   | 2  | Carlin Oil Burners4100   | Boiler/Heating/DHW            | Boiler Room     | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey   | 1  | Enviro-Tec VAV'sV-1 Size 14 w reheat coilSDR-WC  | Air Handling                  |                 | Tony LaFratta | 783-1814 |

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| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-1 Size 14 w reheat coil<br>V-2 Size 8 w/ reheat coil<br>SDR-WC     | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-2 Size 8 w/ reheat coil<br>V-3 Size 12 w/ reheat coil<br>SDR-WC    | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-3 Size 12 w/ reheat coil<br>V-4 Size 6 w/ reheat coil<br>SDR-WC    | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-4 Size 6 w/ reheat coil<br>V-5 Size 8 w/ reheat coil<br>SDR-WC     | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-5 Size 8 w/ reheat coil<br>V-6 Size 16 w/ reheat coil<br>SDR-WC    | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-6 Size 16 w/ reheat coil<br>V-7 Size 8 w/ reheat coil<br>SDR-WC    | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-7 Size 8 w/ reheat coil<br>V-8 Size 8 w/ reheat coil<br>SDR-WC     | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-8 Size 8 w/ reheat coil<br>V-9 Size 8 w/ reheat coil<br>SDR-WC     | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-9 Size 8 w/ reheat coil<br>V-10 Size 8 w/ reheat coil<br>SDR-WC    | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-10 Size 8 w/ reheat coil<br>V-11 Size 12 w/ reheat coil<br>SDR-WC  | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-11 Size 12 w/ reheat coil<br>V-12 Size 6 w/ reheat coil<br>SDR-WC  | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-12 Size 6 w/ reheat coil<br>V-13 Size 8 w/ reheat coil<br>SDR-WC   | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-13 Size 8 w/ reheat coil<br>V-14 Size 12 w/ reheat coil<br>SDR-WC  | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-14 Size 12 w/ reheat coil<br>V-15 Size 10 w/ reheat coil<br>SDR-WC | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-15 Size 10 w/ reheat coil<br>V-16 Size 10 w/ reheat coil<br>SDR-WC | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | V-16 Size 10 w/ reheat coil<br>V-17 Size 12 w/ reheat coil<br>SDR-WC | Air Handling                  |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 4 | Radiation Valves   | Automatic temp control system |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 3 | Heating Valves   | Automatic temp control system |             | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Wedge #2 Fuel Pump#158-C   | Boiler/Heating/DHW            | Boiler Room | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Carrier Air Handler30  | Air Handling                  | Attic       | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Carrier Air Conditioner38AH1044 500                                  | Chiller + AC Systems          | Outside     | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 2 | Sterling unit heatersHS 48   | Unit Heaters                  | File Room   | Tony LaFratta | 783-1814 |

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 Section 2 Offer Sheet - Courts

|                                    |                            |         |   |   |                               |                             |               |          |
|------------------------------------|----------------------------|---------|---|---|-------------------------------|-----------------------------|---------------|----------|
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Sterling unit heaterHS 24                                       | Unit Heaters                  | Storage Room                | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Sterling unit heaterHS 48                                       | Unit Heaters                  | Storage Room                | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Cabinet Heater  | Cabinet Heaters               | Front Entrance              | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Cabinet HeaterC-1140-04   | Cabinet Heaters               | Maint Office                | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 2 | Sterling Unit Heaters   | Unit Heaters                  | Attic                       | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Cook Return Fan2700PF1  | Air Handling                  | Attic                       | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 2 | Taco Circulator PumpsI1536                                      | Pump                          | Boiler Room                 | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Metasys Control System  | Automatic temp control system | Throughout                  | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | ABB Variable Speed Drives                                       | VFD                           | Return and Supply           | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | ABB Variable Speed Drives                                       | VFD                           | Fans                        | Tony LaFratta | 783-1814 |
| JAFFREY-PETERBOROUGH CIRCUIT COURT | 84 Peterborough St/Rt. 202 | Jaffrey | 1 | Cabinet HeaterC-1170-2  | Cabinet Heaters               | Rear Door                   | Tony LaFratta | 783-1814 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 2 | HH Smith Boilers28A Series                                      | Boiler/Heating/DHW            | Boiler Room                 | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 2 | Carlin Burners720CRD Hi/Low Fire                                | Boiler/Heating/DHW            | Boiler Room                 | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | Trane Intellipak Air Handler w/ DX coolingSLHFC40E              | Chiller+AC Systems            | Roof                        | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | Trane Intellipak Air Handler w/ DX coolingSLHFC50E              | Chiller+AC Systems            | Roof                        | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | Unit HeatersUSHA04255EAA IT                                     | Unit Heaters                  | District Court Storage Room | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | Unit HeatersUSHA060W2EAA IT00                                   | Unit Heaters                  | Sally Port                  | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | Unit HeatersUHSA060W2EAA IT00                                   | Unit Heaters                  | Superior Court Storage Room | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-1 Rooms 224 & 225 8" w/ heat coilTrane VAV Boxes             | Air Handling                  |                             | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-2 Rooms 226 & 227 8" w/o heat coilTrane VAV Boxes            | Air Handling                  |                             | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-3 Room 228 8" w/o heat coilTrane VAV Boxes                   | Air Handling                  |                             | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-4 Rooms 210,214,222,223,2262 14" w/ heat coilTrane VAV Boxes | Air Handling                  |                             | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-5 Rooms 202 thru 207 & 219 12" w/ heat coilTrane VAV Boxes   | Air Handling                  |                             | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-6 Rooms 201, 201A & 201B 8" w/ heat coilTrane VAV Boxes      | Air Handling                  |                             | Dave Connor   | 783-1715 |
| CARROLL COUNTY COURT               | 96 Water Village Road      | Ossipee | 1 | V1-7 Room 208 12" w/ heat coilTrane VAV Boxes                   | Air Handling                  |                             | Dave Connor   | 783-1715 |

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Section 2 Offer Sheet - Courts

|                      |                       |         |   |   |              |             |          |
|----------------------|-----------------------|---------|---|---|--------------|-------------|----------|
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-8 Room 209 8" w/<br>heat coilTrane VAV<br>Boxes                              | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-9 Room 139 10" w/<br>heat coilTrane VAV<br>Boxes                             | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-10 Rooms 137,141<br>10" w/ heat coilTrane<br>VAV Boxes                       | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-11 Room 138 5" w/<br>heat coilTrane VAV<br>Boxes                             | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-12 Rooms 103, 111,<br>112, 133 10" w/ heat<br>coilTrane VAV Boxes            | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-13 Rooms 116 thru<br>119, 121, 124, 132 8" w/<br>heat coilTrane VAV<br>Boxes | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-14 Rooms 106, 109<br>and 114 8" w/ heat<br>coilTrane VAV Boxes               | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-15 Rooms 148, 149<br>12" w/ heat coilTrane<br>VAV Boxes                      | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V1-16 Rooms 101,102 &<br>110 12" w/ heat<br>coilTrane VAV Boxes                 | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-1 Rooms 329,331 &<br>333 14" w/heat coilTrane<br>VAV Boxes                   | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-2 Rooms 336 & 337<br>12" w/heat coilTrane VAV<br>Boxes                       | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-3 Rooms 323 & 324<br>8" w/heat coilTrane VAV<br>Boxes                        | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-4 Rooms 323 & 334<br>8" w/heat coilTrane VAV<br>Boxes                        | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-5 Room 335 6"<br>w/heat coilTrane VAV<br>Boxes                               | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-6 Rooms 300, 300A &<br>317 14" w/heat coilTrane<br>VAV Boxes                 | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-7 Room 139 16"<br>w/heat coilTrane VAV<br>Boxes                              | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-8 Rooms 306 & 309<br>8" w/heat coilTrane VAV<br>Boxes                        | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-9 Rooms 303 & 306<br>6" w/o heat coilTrane<br>VAV Boxes                      | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-10 Room 301 8"<br>w/heat coilTrane VAV<br>Boxes                              | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-11 Rooms 200 &<br>200A 12" w/heat<br>coilTrane VAV Boxes                     | Air Handling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-12 Rooms 200A, 230<br>& 232 8" w/heat<br>coilTrane VAV Boxes                 | Air Handling | Dave Connor | 783-1715 |

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 HVAC Preventative Maintenance and Repair  
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|                      |                       |         |   |  |                                  |                          |             |          |
|----------------------|-----------------------|---------|---|--|----------------------------------|--------------------------|-------------|----------|
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-13 Rooms 221, & 229<br>12" w/heat coil Frane VAV<br>Boxes | Air Handling                     |                          | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | V2-14 Rooms 234 & 235<br>12" w/heat coil Frane VAV<br>Boxes  | Air Handling                     |                          | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Cabinet HeatersFFHB040                                       | Cabinet Heaters                  | Rear Entrance            | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Cabinet HeatersFFHB040                                       | Cabinet Heaters                  | Fire Exit Stairway       | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Cabinet HeatersFFHB020                                       | Cabinet Heaters                  | Front Entrance           | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Cabinet HeatersFFHB020                                       | Cabinet Heaters                  | Front Entrance           | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Cabinet HeatersFFHB040                                       | Cabinet Heaters                  | Front Exit Lobby Ceiling | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Taco Domestic Hot Water<br>Pump0011-8F4                      | Pump                             | Boiler Room              | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Trane Summit Control<br>System                               | Automatic temp control<br>system | Maintenance Shop         | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 2 | Trane 300 Line Control<br>Boxes                              | Automatic temp control<br>system | Boiler Room, Maint Shop  | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | B&G Series 80 2 HP 1750<br>RPM Pump                          | Pump                             | Boiler Room              | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 2 | Belino Outside Air<br>Dampers & Controls                     | Automatic temp control<br>system | Boiler Room              | Dave Connor | 783-1715 |
| CARROLL COUNTY COURT | 96 Water Village Road | Ossipee | 1 | Distech Control System                                       | Automatic temp control<br>system | Throughout               | Dave Connor | 783-1715 |

**RFB 2857-24**  
**HVAC Preventative Maintenance and Repair**  
**Section 3 Offer Sheet - Central Facilities Bureau**

**Vendor Company Name: ENE Systems of NH, Inc.**

The locations contained herein require an all inclusive maintenance program as identified in "Attachment 4 - CFB1."  
 The Vendor shall be responsible for all maintenance, repairs, and component replacements as needed billed at a monthly rate. No additional costs shall be incurred.  
 The award shall be made to the Vendor with the lowest cost per building. No more than one Vendor shall be awarded per building.

| Agency | Division / Bureau / District | Facility Name                         | Address               | Town    | County    | Year 1 Monthly Cost (Cost of One Month) | Year 2 & 3 Monthly Cost (Cost of One Month) | Year 4 & 5 Monthly Cost (Cost of One Month) | 5 Year Term Totals |
|--------|------------------------------|---------------------------------------|-----------------------|---------|-----------|---|---|---|--------------------|
| DAS    | Central Facilities Bureau    | Supreme Court Building                | 1 Charles Doe Drive   | Concord | Merrimack | \$1,072.00                              | \$1,072.00                                  | \$1,104.00                                  | \$65,088.00        |
| DAS    | Central Facilities Bureau    | Department of Revenue, M & S Building | 109 Pleasant Street   | Concord | Merrimack | \$515.75                                | \$515.75                                    | \$531.25                                    | \$31,317.00        |
| DAS    | Central Facilities Bureau    | Concord Probate Court                 | 2 Charles Doe Drive   | Concord | Merrimack | \$358.00                                | \$358.00                                    | \$368.75                                    | \$21,738.00        |
| DAS    | Central Facilities Bureau    | McAuliffe - Shepard Discovery Center  | 2 Institute Drive     | Concord | Merrimack | \$1,417.75                              | \$1,417.75                                  | \$1,460.25                                  | \$86,085.00        |
| DAS    | Central Facilities Bureau    | Emergency Operations Center           | 224 Sheep Davis Road  | Concord | Merrimack | \$697.00                                | \$697.00                                    | \$718.00                                    | \$42,324.00        |
| DAS    | Central Facilities Bureau    | Department of Motor Vehicles          | 23 Hazen Drive        | Concord | Merrimack | \$791.50                                | \$791.50                                    | \$815.25                                    | \$48,060.00        |
| DAS    | Central Facilities Bureau    | Administrative Services Data Center   | 27 Hazen Drive        | Concord | Merrimack | \$888.75                                | \$888.75                                    | \$915.50                                    | \$53,967.00        |
| DAS    | Central Facilities Bureau    | DHHS                                  | 29 Hazen Drive        | Concord | Merrimack | \$4,466.50                              | \$4,466.50                                  | \$4,600.50                                  | \$271,206.00       |
| DAS    | Central Facilities Bureau    | James H. Hayes Safety Building        | 33 Hazen Drive        | Concord | Merrimack | \$2,274.50                              | \$2,274.50                                  | \$2,342.75                                  | \$138,108.00       |
| DAS    | Central Facilities Bureau    | Legislative Office Building           | 33 North State Street | Concord | Merrimack | \$1,920.75                              | \$1,920.75                                  | \$1,978.25                                  | \$116,625.00       |
| DAS    | Central Facilities Bureau    | DOT Materials & Research              | 5 Hazen Drive         | Concord | Merrimack | \$858.00                                | \$858.00                                    | \$883.75                                    | \$52,098.00        |
| DAS    | Central Facilities Bureau    | John O. Morton Building               | 7 Hazen Drive         | Concord | Merrimack | \$1,908.00                              | \$1,908.00                                  | \$1,965.25                                  | \$115,854.00       |
| DAS    | Central Facilities Bureau    | Records & Archives                    | 71 South Fruit Street | Concord | Merrimack | \$1,167.50                              | \$1,167.50                                  | \$1,202.50                                  | \$70,890.00        |

**Contract Term Total: \$1,113,360.00**  
**Total Number of Locations Bid: 13**

| Labor Rates per hour / per person by County  |           |           |           |           |           |              |           |
|--|-----------|-----------|-----------|-----------|-----------|--------------|-----------|
|  | Belknap   | Carroll   | Cheshire  | Coos      | Grafton   | Hillsborough | Merrimack |
| Normal Business Hours (Monday through Friday; 8:00 am to 4:30 pm) *excludes State holidays | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00  | \$ 95.00     | \$ 95.00  |
| After Normal Business Hours (Monday through Friday; 4:31 pm to 7:59 am) *excludes State    | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |
| Saturday, Sunday, and Holidays (8:00 am to 4:30 pm)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |
| Saturday, Sunday, and Holidays (4:31 pm to 7:59 am)  | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50 | \$ 142.50    | \$ 142.50 |

\*Holidays shall be based on State designated holidays