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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

February 6, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services, Division of Plant and Property to make a one-time unencumbered **Retroactive Sole Source** payment to Ryder Restoration, Inc. dba SERVPRO of Concord/Lakes Region, Bow, NH, (VC 174290), for invoice # 5156525 dated January 25, 2024, in the amount of \$11,179.00 for emergency water damage restoration work to sections of the State of New Hampshire Legislative Office Building (LOB) located at 33 North State Street, effective upon Governor and Council approval. **100% Capital Funds.**

Funding is available in account titled Administrative Services as follows:

| | |
|--|----------------|
| 01-14-14-140030-92910000 - Statewide Emergency Fnd | <u>FY 2024</u> |
| 034-500162 - Repair/Renovation Buildings | \$11,179.00 |

EXPLANATION

This request is **Retroactive and Sole Source** because on January 19, 2024, a coil in the air handling unit in the attic of the Legislative Office Building (LOB) broke causing extensive water damage to the building including the first, second and third floors. The broken coil was discovered on the same day and Ryder Restoration, Inc. dba SERVPRO of Concord/Lakes Region hereafter referred to as "Servpro", was contacted to begin remediation of the water damage as there is no current statewide contract in place for emergency restoration services.

The broken coil caused damage to the carpet, walls, and ceilings of several areas of the building. It was imperative to have the water extracted and all areas dried out within a short period of time to prevent mold issues. To properly remove the water quickly and reduce the potential for mold growth, Servpro was called to extract the water and install fans and dehumidifiers throughout the affected areas to dry remaining moisture and reduce humidity levels. The time sensitive nature of the situation required a response as quickly as possible. As a result of this urgency, there was no time to solicit bids for the work. Servpro was selected because they are a registered vendor with the State and their local proximity to the facility allowed for an immediate response to quickly deploy and remediate the water damage.

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In accordance with RSA 21-I:12, II, B, The Department of Administrative Services (DAS), Division of Plant and Property is responsible to “provide for the general maintenance of state-owned buildings and grounds, except as otherwise provided by law.” DAS maintains approximately 91 state owned facilities located throughout the State.

Attached is a copy of the invoice for the work they performed.

Respectfully submitted,



Charles M. Arlinghaus,
Commissioner

Servpro of Concord/Lakes Region
PO Box 4044
Concord, NH 03302
1-800-281-2825
Servpro5634@servproconcord.net
Tax ID #02-0464325



INVOICE TO
State of NH Legislation
Office
33 N. State St
Concord, NH 03301

SERVICE ADDRESS
State of NH Legislation Office

INVOICE NO. 5156525
TERMS Due upon receipt
DATE 01/25/2024
DUE DATE 01/25/2024

Project Manager
CC

Insurance
Self Pay

| DATE | ACTIVITY | AMOUNT |
|------|---|-----------|
| | For the water damage restoration for the above customer | |
| | Total for services: | 11,179.00 |

Please remit payment to:

Servpro of Concord
PO Box 4044
Concord, NH 03302

| | |
|------------------------|--------------------|
| TAX | 0.00 |
| TOTAL | 11,179.00 |
| AMOUNT RECEIVED | |
| BALANCE DUE | \$11,179.00 |

Thank you for your business!



Servpro of Concord

Servpro of Concord - Franchise #5634
PO Box 4044
Concord, NH 03302
603-225-2825
servpro5634@servproconcord.net
Tax ID: #02-0464325

Client: State of New Hampshire Legislation Office (Dennis
Bresslin)
Property: 33 N State St
Concord , NH 03301

Cellular: (603) 748-3949

Operator: SPAIN

Estimator: Carl Campbell

Business: (603) 731-7368

E-mail: ccampbell@servproconcord.
net

Type of Estimate: Water Damage

Date Entered: 1/22/2024

Date Assigned:

Price List: NHMA8X_JAN24

Labor Efficiency: Restoration/Service/Remodel

Estimate: STATE_OF_NH_LEG



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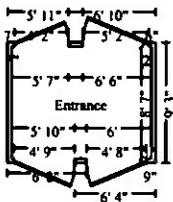
STATE_OF_NH_LEG

SKETCH1

JOB

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|----------|--------|---------|-------------|-----------------|
| DWELLING | | | | | |
| 1. Emergency service call - after business hours | 1.00 EA | 0.00 | 243.72 | 0.00 | 243.72 |
| Emergency services provided on Friday 1/19/2024 @ 11:30 pm | | | | | |
| 2. Equipment setup, take down, and monitoring | 1.00 EA | 0.00 | 450.00 | 0.00 | 450.00 |
| 3. Dehumidifier (per 24 hr period)- 110-159 ppd - No monitor. | 24.00 EA | 0.00 | 102.50 | 0.00 | 2,460.00 |
| Rental of (12) units for 2 days each | | | | | |
| 4. Air mover (per 24 hour period) - No monitoring | 86.00 EA | 0.00 | 25.00 | 0.00 | 2,150.00 |
| Rental of (43) units for 2 days each | | | | | |
| 5. Move and reset furniture | 1.00 EA | 0.00 | 250.00 | 0.00 | 250.00 |
| Dwelling Totals: | | | | 0.00 | 5,553.72 |
| Totals: JOB | | | | 0.00 | 5,553.72 |

1st Floor



Entrance

Height: 11'

| | |
|---------------------------|--------------------------|
| 303.77 SF Walls | 93.70 SF Ceiling |
| 397.48 SF Walls & Ceiling | 93.70 SF Floor |
| 10.41 SY Flooring | 20.22 LF Floor Perimeter |
| 39.00 LF Ceil. Perimeter | |

| | | |
|------|--------------------|---------------------|
| Door | 4' 8" X 6' 8" | Opens into Exterior |
| Door | 4' 9" X 6' 8" | Opens into Exterior |
| Door | 4' 2 5/16" X 6' 8" | Opens into Exterior |
| Door | 5' 2 1/16" X 6' 8" | Opens into Exterior |



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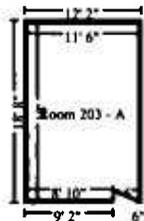
Room 201 - A

Height: 7' 6"

| | |
|---------------------------|--------------------------|
| 410.83 SF Walls | 177.31 SF Ceiling |
| 588.14 SF Walls & Ceiling | 177.31 SF Floor |
| 19.70 SY Flooring | 54.50 LF Floor Perimeter |
| 57.00 LF Ceil. Perimeter | |

Door 2' 6" X 6' 8" Opens into Exterior

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|-------------|---------------|
| DWELLING | | | | | |
| 12. Clean carpeting (Sunday) | 177.31 SF | 0.00 | 0.68 | 0.00 | 120.57 |
| 13. Water extraction from carpeted floor- after hours | 89.00 SF | 0.00 | 0.78 | 0.00 | 69.42 |
| 14. Apply anti-microbial agent to part of the floor - after hours | 89.00 SF | 0.00 | 0.41 | 0.00 | 36.49 |
| Dwelling Totals: | | | | 0.00 | 226.48 |
| Totals: Room 201 - A | | | | 0.00 | 226.48 |



Room 203 - A

Height: 7' 6"

| | |
|---------------------------|--------------------------|
| 425.83 SF Walls | 207.00 SF Ceiling |
| 632.83 SF Walls & Ceiling | 207.00 SF Floor |
| 23.00 SY Flooring | 56.50 LF Floor Perimeter |
| 59.00 LF Ceil. Perimeter | |

Door 2' 6" X 6' 8" Opens into Exterior

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|------|--------|
| DWELLING | | | | | |
| 15. Clean carpeting (Sunday) | 207.00 SF | 0.00 | 0.68 | 0.00 | 140.76 |
| 16. Water extraction from carpeted floor- after hours | 104.00 SF | 0.00 | 0.78 | 0.00 | 81.12 |



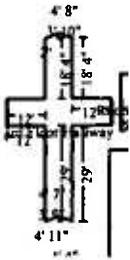
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CONTINUED - Room 203 - A

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|------|----------|
| 17. Apply anti-microbial agent to part of the floor - after hours | 104.00 SF | 0.00 | 0.41 | 0.00 | 42.64 |
| Dwelling Totals: | | | | 0.00 | 264.52 |
| Totals: Room 203 - A | | | | 0.00 | 264.52 |
| Dwelling Totals: | | | | 0.00 | 1,696.63 |
| Totals: 2nd Floor | | | | 0.00 | 1,696.63 |

3rd Floor



3rd Floor Hallway

Height: 7' 6"

| | |
|----------------------------|---------------------------|
| 1214.21 SF Walls | 634.67 SF Ceiling |
| 1848.88 SF Walls & Ceiling | 634.67 SF Floor |
| 70.52 SY Flooring | 160.30 LF Floor Perimeter |
| 174.67 LF Ceil. Perimeter | |

| | | |
|------|---------------------|---------------------|
| Door | 3' 2 15/16" X 6' 8" | Opens into Exterior |
| Door | 3' 9 1/2" X 6' 8" | Opens into Exterior |
| Door | 3' 6" X 6' 8" | Opens into Exterior |
| Door | 3' 10" X 6' 8" | Opens into Exterior |

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|------|----------|
| DWELLING | | | | | |
| 18. Clean carpeting (Sunday) | 634.67 SF | 0.00 | 0.68 | 0.00 | 431.58 |
| 19. Water extraction from carpeted floor- after hours | 634.67 SF | 0.00 | 0.78 | 0.00 | 495.04 |
| 20. Apply anti-microbial agent to the floor - after hours | 634.67 SF | 0.00 | 0.41 | 0.00 | 260.21 |
| Dwelling Totals: | | | | 0.00 | 1,186.83 |

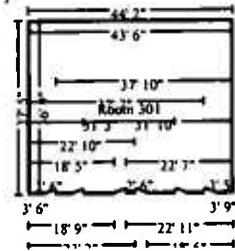


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CONTINUED - 3rd Floor Hallway

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|----------------------------------|-----|--------|---------|------|----------|
| Totals: 3rd Floor Hallway | | | | 0.00 | 1,186.83 |



Room 301

Height: 9' 7"

| | |
|----------------------------|---------------------------|
| 1438.12 SF Walls | 1598.63 SF Ceiling |
| 3036.75 SF Walls & Ceiling | 1598.63 SF Floor |
| 177.63 SY Flooring | 145.50 LF Floor Perimeter |
| 160.50 LF Ceil. Perimeter | |

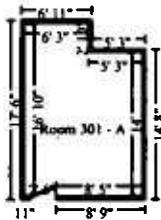
| | | |
|------|---------------|---------------------|
| Door | 2' 6" X 6' 8" | Opens into Exterior |
| Door | 2' 6" X 6' 8" | Opens into Exterior |
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| Door | 2' 6" X 6' 8" | Opens into Exterior |

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-------------|--------|---------|------|----------|
| DWELLING | | | | | |
| 21. Clean carpeting (Sunday) | 1,598.63 SF | 0.00 | 0.68 | 0.00 | 1,087.07 |
| 22. Water extraction from carpeted floor- after hours | 400.00 SF | 0.00 | 0.78 | 0.00 | 312.00 |
| 23. Apply anti-microbial agent to part of the floor - after hours | 400.00 SF | 0.00 | 0.41 | 0.00 | 164.00 |
| Dwelling Totals: | | | | 0.00 | 1,563.07 |
| Totals: Room 301 | | | | 0.00 | 1,563.07 |



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Room 301 - A

Height: 7' 6"

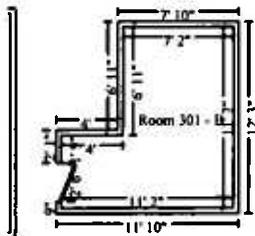
| | |
|---------------------------|--------------------------|
| 408.33 SF Walls | 178.71 SF Ceiling |
| 587.04 SF Walls & Ceiling | 178.71 SF Floor |
| 19.86 SY Flooring | 54.17 LF Floor Perimeter |
| 56.67 LF Ceil. Perimeter | |

Door

2' 6" X 6' 8"

Opens into Exterior

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|-------------|---------------|
| DWELLING | | | | | |
| 24. Clean carpeting (Sunday) | 178.71 SF | 0.00 | 0.68 | 0.00 | 121.52 |
| 25. Water extraction from carpeted floor- after hours | 90.00 SF | 0.00 | 0.78 | 0.00 | 70.20 |
| 26. Apply anti-microbial agent to part of the floor - after hours | 90.00 SF | 0.00 | 0.41 | 0.00 | 36.90 |
| Dwelling Totals: | | | | 0.00 | 228.62 |
| Totals: Room 301 - A | | | | 0.00 | 228.62 |



Room 301 - B

Height: 7' 6"

| | |
|---------------------------|--------------------------|
| 324.58 SF Walls | 101.68 SF Ceiling |
| 426.26 SF Walls & Ceiling | 101.68 SF Floor |
| 11.30 SY Flooring | 43.00 LF Floor Perimeter |
| 45.50 LF Ceil. Perimeter | |

Door

2' 6" X 6' 8"

Opens into Exterior

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|------|-------|
| DWELLING | | | | | |
| 27. Clean carpeting (Sunday) | 101.68 SF | 0.00 | 0.68 | 0.00 | 69.14 |
| 28. Water extraction from carpeted floor- after hours | 26.00 SF | 0.00 | 0.78 | 0.00 | 20.28 |



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CONTINUED - Room 301 - B

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|----------|--------|---------|-------------|---------------|
| 29. Apply anti-microbial agent to part of the floor - after hours | 26.00 SF | 0.00 | 0.41 | 0.00 | 10.66 |
| Dwelling Totals: | | | | 0.00 | 100.08 |
| Totals: Room 301 - B | | | | 0.00 | 100.08 |



Room 302 - A

Height: 7' 6"

| | |
|---------------------------|--------------------------|
| 404.58 SF Walls | 174.38 SF Ceiling |
| 578.96 SF Walls & Ceiling | 174.38 SF Floor |
| 19.38 SY Flooring | 53.67 LF Floor Perimeter |
| 56.17 LF Ceil. Perimeter | |

Door 2' 6" X 6' 8" Opens into Exterior

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|-----------|--------|---------|-------------|---------------|
| DWELLING | | | | | |
| 30. Clean carpeting (Sunday) | 174.38 SF | 0.00 | 0.68 | 0.00 | 118.58 |
| 31. Water extraction from carpeted floor- after hours | 87.00 SF | 0.00 | 0.78 | 0.00 | 67.86 |
| 32. Apply anti-microbial agent to part of the floor - after hours | 87.00 SF | 0.00 | 0.41 | 0.00 | 35.67 |
| Dwelling Totals: | | | | 0.00 | 222.11 |
| Totals: Room 302 - A | | | | 0.00 | 222.11 |



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CONTINUED - Room 304 - A

| DESCRIPTION | QTY | REMOVE | REPLACE | TAX | TOTAL |
|---|----------|--------|---------|-------------|------------------|
| 38. Apply anti-microbial agent to part of the floor - after hours | 89.00 SF | 0.00 | 0.41 | 0.00 | 36.49 |
| Dwelling Totals: | | | | 0.00 | 226.32 |
| Totals: Room 304 - A | | | | 0.00 | 226.32 |
| Dwelling Totals: | | | | 0.00 | 3,753.42 |
| Totals: 3rd Floor | | | | 0.00 | 3,753.42 |
| Dwelling Totals: | | | | 0.00 | 11,179.00 |
| Totals: SKETCH1 | | | | 0.00 | 11,179.00 |
| Dwelling Totals: | | | | 0.00 | 11,179.00 |
| Line Item Totals: STATE_OF_NH_LEG | | | | 0.00 | 11,179.00 |

Grand Total Areas:

| | | |
|-----------------------------|------------------------------------|--------------------------------|
| 7,180.22 SF Walls | 4,287.04 SF Ceiling | 11,467.25 SF Walls and Ceiling |
| 4,287.04 SF Floor | 476.34 SY Flooring | 869.73 LF Floor Perimeter |
| 0.00 SF Long Wall | 0.00 SF Short Wall | 948.53 LF Ceil. Perimeter |
| 4,287.04 Floor Area | 4,608.10 Total Area | 7,180.22 Interior Wall Area |
| 8,395.64 Exterior Wall Area | 977.86 Exterior Perimeter of Walls | |
| 0.00 Surface Area | 0.00 Number of Squares | 0.00 Total Perimeter Length |
| 0.00 Total Ridge Length | 0.00 Total Hip Length | |



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Summary for Dwelling

| | |
|-------------------------------|--------------------|
| Line Item Total | 11,179.00 |
| Replacement Cost Value | \$11,179.00 |
| Net Claim | \$11,179.00 |

Carl Campbell