

GOVERNOR AND EXECUTIVE COUNCIL MINUTES  
State House, Concord, NH  
January 31, 2024, 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with all members present.

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Today's pre-meeting ceremonial items included:

- Councilor Warmington offered a reading and led the Pledge of Allegiance
- Performance – Dylan Stewart, Concord Community Music School, performed two songs on the piano
- Proclamation – Women's Rural Entrepreneurial Network
  - Joined by: Pam Sullivan and team from WREN

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The Governor and Executive Council on motion of Councilor Gatsas, seconded by Councilor Kenney, voted to approve the minutes of the January 10, 2024 meeting.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Wheeler, approved the appointment of several persons nominated for Civil Commissions from the January 10, 2024 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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The following representatives elect were sworn into office:

Coos County District 6

Michael Murphy, r, Gorham (4 Brookside Dr) 03581

Coos County District 1

Sean Durkin, r, Northumberland (32 Rae Rd) 03584

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**RESIGNATIONS**

The Governor and Council accepted the following resignations.

Justice, New Hampshire Superior Court - RSA 491:1

Brian T. Tucker, Hopkinton

Effective: March 15, 2024

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**CONFIRMATIONS**

The Governor and Council confirmed the following:

Agricultural Lands Preservation Committee - RSA 432:19

Paula S. Bellemore, Goffstown

Reappointment

Effective: January 31, 2024

Term: October 10, 2026

Agricultural Lands Preservation Committee - RSA 432:19

Daniel Hicks, Londonderry

Vacancy

Effective: January 31, 2024

Term: January 31, 2027

Board of Dental Examiners - RSA 317 A:2

(Dentist)

Daniel H. DeTolla, Portsmouth

Succeeding: Muhenad Samaan, Windham (resigned)

Effective: January 31, 2024

Term: August 12, 2026

Board of Licensing for Alcohol and Other Drug Use Professionals - RSA 330-C:3  
(Master Licensed Alcohol and Drug Counselor)  
Thomas Deel, Manchester  
Succeeding: Kelly M. Luedtke, Raymond  
Effective: January 31, 2024  
Term: January 28, 2027

Board of Septic System Evaluators - RSA 310-A:206  
(Septage Hauler)  
John W. Vik, Wentworth  
Succeeding: Christopher Kent, Auburn (resigned)  
Effective: January 31, 2024  
Term: March 22, 2027

Boxing and Wrestling Commission - RSA 285  
David George, Hampstead  
Succeeding: Robert Stephen, Manchester (resigned)  
Effective: January 31, 2024  
Term: July 15, 2026

Commissioner, Department of Health and Human Services - RSA 126-A:5, I  
Lori Weaver, Concord  
Reappointment  
Salary: LG MM \$161,791  
Effective: January 31, 2024  
Term: February 1, 2028

Compensation Appeals Board - RSA 281-A:42-a  
(Labor)  
Daniel LeClerc, Amherst  
Succeeding: Daniel Manning, Manchester (resigned)  
Effective: January 31, 2024  
Term: February 9, 2025

Compensation Appeals Board - RSA 281-A:42-a  
(Labor)  
Brian Mitchell, Hooksett  
Vacancy  
Effective: January 31, 2024  
Term: February 13, 2026

Compensation Appeals Board - RSA 281-A:42-a  
(Attorney)  
Stephen Schulthess, Manchester  
Vacancy  
Effective: January 31, 2024  
Term: February 15, 2025

Juvenile Parole Board - RSA 170-H:3  
(Alternate Member)  
Dorothy Thrush, Alton  
Succeeding: Jeanne P. O'Brien, Nashua  
Effective: January 31, 2024  
Term: February 7, 2027

New Motor Vehicle Arbitration Board - RSA 357-D  
(Rep. Consumers)  
Aleksandar Mitov, Exeter  
Succeeding: Nancy M. O'Brien, Stratham  
Effective: January 31, 2024  
Term: October 16, 2026

Public Water Access Advisory Board - RSA 233-A:2  
(Hunting)  
Richard J. Tichko, Canterbury  
Vacancy  
Effective: January 31, 2024  
Term: October 27, 2025

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### **NOMINATIONS**

The following nominations were submitted:

Board of Nursing - RSA 326-B  
(RN)  
Matthew Kitsis, Bow  
Reappointment  
Effective: Upon Confirmation  
Term: May 10, 2027

Board of Nursing - RSA 326-B  
(Public Member)  
Samantha L. O'Neil, Merrimack  
Reappointment  
Effective: Upon Confirmation  
Term: May 10, 2027

Board of Septic System Evaluators - RSA 310-A:206  
(Sewage Disposal System Installer)  
Mark E. McConkey, Freedom  
Reappointment  
Effective: Upon Confirmation  
Term: March 22, 2027

Director of the Div of Travel & Tourism Development, Depart of Business & Economic Affairs - RSA 12-O:9  
Lori Harnois, Concord  
Reappointment  
Effective: Upon Confirmation  
Term: January 31, 2028

Fish and Game Commission - RSA 206:2  
(Belknap County)  
Patrick McGonagle, r, Gilford  
Succeeding: Marc M. H. Lachance, i, Gilmanton (resigned)  
Effective: Upon Confirmation  
Term: June 29, 2026

Justice, New Hampshire Superior Court - RSA 491-1  
Andrew B. Livernois, New Hampton  
Effective: March 16, 2024  
Term: Until 70 years of age

New Hampshire Motor Vehicle Industry Board - RSA 357-C:12  
Paula M. Hiuser, Laconia  
Reappointment  
Effective: Upon Confirmation  
Term: January 9, 2028

Pharmacist II, Department of Corrections - RSA 21-H:6  
Brenda Bailey, Hopkinton  
Succeeding: Kelly J. Brown, Candia  
Effective: Upon Confirmation  
Term: Commissioner's Pleasure

State Fire Marshal, Department of Safety - RSA 21-P:12 & RSA 153:7  
Sean Toomey, Warner  
Reappointment  
Effective: Upon Confirmation  
Term: March 31, 2028

Volunteer New Hampshire Board of Directors - RSA 19-H  
(Religious Community)  
Joanne Randall, Epsom  
Reappointment  
Effective: Upon Confirmation  
Term: October 10, 2026

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### **CONSENT CALENDAR AGENDA**

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Wheeler acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals**

**FISH AND GAME DEPARTMENT**

- A. Authorized to allow the Waterfowl Project Leader, Jessica Carloni, to travel over 300 miles, one way, in a state vehicle to Niagara Falls, NY, in the amount of \$1,357.50, to participate in the Winter Meeting of the Atlantic Flyway Council Technical Section from February 25 through March 1, 2024. Effective upon G&C approval. **75% Federal Funds, 25% Other (Game Management Account)**

**DEPARTMENT OF SAFETY**

- B. Authorized the Division of State Police to allow Sergeant Gary Ingham, Trooper First Class Kevin Devlin, and Trooper James Power to travel outside a 300-mile radius of the office headquarters in a rented vehicle, in the amount of \$3,989.73 to Shallow Creek Kennels Inc, Sharpsville, PA from February 5-8, 2024, to purchase two police canines. Effective upon G&C approval. **41% Highway Funds, 34% General Funds, 25% Turnpike Funds**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Office of the Commissioner**

- C. Authorized to enter Courtney Drouin into an educational tuition agreement with Southern New Hampshire University, Boston, MA, to participate in Financial Accounting Applied Marketing Strategies, from March 4, 2024 to April 28, 2024 and to pay costs in the amount of \$1,485. **20% Federal Funds, 80% General Funds**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Office of the Commissioner**

- D. Authorized to enter Jacob S. Feinberg into an educational tuition agreement with Southern New Hampshire University, Boston, MA, to participate in Operating Systems, from February 26, 2024 to May 5, 2024 and to pay costs in the amount of \$1,433.25. **20% Federal Funds, 80% General Funds**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- A. Authorized to accept donations of engraving of pavers and bricks, toner and new copier, Computer Consultation, flags, MailChimp embroidered clothing costs in the amount of \$6,632.84 for the New Hampshire State Veterans Cemetery to be used for the operation, maintenance, and improvement of the cemetery as detailed in the letter dated January 17, 2024.

**DEPARTMENT OF SAFETY**

- B. Authorized the Division of Emergency Services and Communications to accept a donation of used radio site equipment valued at \$8,257.57 from Wireless Partners, LLC, Concord, NH, as detailed in the letter dated January 8, 2024. Effective upon G&C approval.

#3 **MOP 150, I, B (3): Reports and Findings**

**NEW HAMPSHIRE PUBLIC EMPLOYEE LABOR RELATIONS BOARD**

- A. Authorized to accept and place on file the Biennial Report of the Public Employee Labor Relations Board.

**NEW HAMPSHIRE VETERANS HOME**

- B. Authorized to accept and place on file the revised Annual Report (originally approved by G&C on 9/20/23, Item #3B).

**DEPARTMENT OF STATE**

- C. Authorized to accept and place on file the Annual Report for the period of July 1, 2022 through June 30, 2023.

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- A. Authorized the nomination of Major Robert J. Burnham, Manchester, NH, for promotion to the rank of Lieutenant Colonel, in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- B. Authorized the nomination of Colonel Erik A. Fessenden, Gilford, NH, for promotion to the rank of Brigadier General, in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- C. Authorized the nomination of Lieutenant Colonel Dan M. Tzizk, Lee, NH, for promotion to the rank of Colonel, in the NH Army National Guard. This officer meets the physical, moral and professional qualifications for this grade promotion in the NH Army National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- D. Authorized the confirmation of Captain Zachary H. Ashley, Saco, ME, for appointment to the rank of Major, in the NH Air National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- E. Authorized the confirmation of Captain Steve P. Kawonczyk, Somersworth, NH, for appointment to the rank of Major, in the NH Air National Guard.

**DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

- F. Authorized the confirmation of Major Harald J. Torgesen, Trumbull, CT, for appointment to the rank of Major, in the NH Army National Guard.

**DEPARTMENT OF JUSTICE**

- G. Authorized to appoint Brian N. Greklek-McKeon, as an Assistant Attorney General at a salary level of \$91,000. Effective upon G&C approval or February 9, 2024, whichever is later, through January 22, 2026.

**DEPARTMENT OF TRANSPORTATION**

- H. Authorized the Bureau of Right-of-Way's petition for a hearing on the reconstruction of NH Route 28, Main Street, and Depot Road in the Town of Chichester, NH. The Main Street approaches will be consolidated into one location opposite Depot Road, creating a conventional 4-way intersection. (2) Further authorized a Commission of Three Persons should be appointed by the Governor and Council to hold a hearing, and shall determine whether there is an occasion for the construction of the intersection, with a suggested budget of \$971.38.

#5 **MOP 150, I, B (5): Other Items**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Division of Public Health Services**

- A. Authorized to enter into a **sole source** amendment to an existing contract with Community Health Access Network, Newmarket, NH (originally approved by G&C on 1/23/19, Item #29) to reduce the scope of work and align funding with federal requirements for the prevention and management of chronic diseases, by decreasing the price limitation by \$763,000 from \$4,358,078 to \$3,595,078 with no change to the completion date of June 30, 2024. Effective upon G&C approval. **97% Federal Funds, 3% General Funds**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

- B. Authorized to enter into an amendment to an existing contract with Katahdin Property Services LLC, Dover-Foxcroft, ME, for snow removal services, to remove five locations from the contract and decrease the price limitation by \$140,899 from \$1,425,371.02 to an amount up to and not to exceed \$1,284,472.02. Effective upon G&C approval through July 31, 2024.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

- C. Authorized to enter into an amendment to an existing contract with Mojo Corp d/b/a GFS Building Maintenance, Auburn, NH, for janitorial cleaning services by adding a new location with no change to the price limitation of \$3,275,000. Effective upon G&C approval through June 30, 2024.

**DEPARTMENT OF EDUCATION**

- D. Authorized the Division of Education Analytics and Resources to enter into a Memorandum of Understanding with Cambium Assessment, Incorporated, for no cost, to join the Science Item Sharing state consortium. Effective upon G&C approval through June 30, 2027.

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## **REGULAR AGENDA**

### **DEPARTMENT OF HEALTH AND HUMAN SERVICES Office of the Commissioner**

#6 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens authorized to enter into a **sole source** amendment to an existing contract with TRN Digital LLC, Boston, MA (originally approved by G&C on 6/28/23, Item #89), utilizing Statewide contract 8002852 under the Department of Administrative Services Statewide Master Agreements for Microsoft Office 365/Azure Cloud Solutions, for development, implementation and maintenance services of an enterprise intranet solution using Microsoft SharePoint, by increasing the price limitation by \$294,000 from \$250,000 to \$544,000 and by extending the completion date from June 30, 2024 to December 31, 2024. Effective upon G&C approval. **81% General Funds, 19% Federal Funds**

### **Division of Finance and Procurement**

#7 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens authorized to accept and expend additional agency income Medicaid Enhancement Tax revenue in the amount of \$39,013,305. (2) Further authorized the allocation of these funds as detailed in the letter dated December 7, 2023. Effective upon G&C approval through June 30, 2025. **100% Other Funds (Medicaid Enhancement Tax)**. (3) Further authorized to accept and expend matching federal funds in the amount of \$39,052,318. (4) Further authorized the allocation of these funds as detailed in the letter dated December 7, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

### **New Hampshire Hospital**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens acted as follows:

#8 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 8/18/21, Item #14), by transferring funds in the amount of \$4,870 between class lines to better align appropriations with the current grant work plan, with no change to the completion date of June 30, 2024. (2) Further authorized the funds to be allocated as detailed in the letter dated December 4, 2023. Effective upon G&C approval. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#9 Authorized to **retroactively** pay The Joint Commission, Oakbrook Terrace, IL, in the amount of \$7,235 for annual membership dues. Effective upon G&C approval for the period of January 1, 2024 through December 31, 2024. **86% General Funds, 14% Other Funds (Intergovernmental Revenues)**

### **Glencliff Home**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney acted as follows:

#10 Authorized to enter into a **sole source** amendment to an existing contract with KPH Healthcare Services, Inc., Gouverneur, NY (originally approved by G&C on 6/14/23, Item #42A) to add funding to support medications not covered by insurance for the residents of Glencliff Home, by increasing the price limitation by \$120,000 from \$27,000 to \$147,000 with no change to the contract completion date of June 30, 2025. Effective **retroactive** to July 1, 2023, upon G&C approval. **32.48% General Funds, 67.52% Other Funds (Agency Income)**

#11 Authorized to enter into a **sole source** amendment to an existing contract with Blake Thermal Sales and Service, Inc., Concord, NH (originally approved by G&C on 6/29/22, Item #17), for the continued provision of boiler repair and maintenance services at Glencliff Home, by increasing the price limitation by \$60,000 from \$60,000 to \$120,000 and extending the completion date from January 31, 2024 to January 31, 2026. Effective upon G&C approval. **100% General Funds**

### **Division of Public Health Services**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens acted as follows:

#12 Authorized to accept and expend federal funds in the amount of \$396,059 from the Centers for Disease Control and Prevention to fund Behavioral Risk Factor Surveillance System. (2) Further authorized the funds to be allocated as detailed in the letter dated December 28, 2023. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#13 Authorized to accept and expend funds from the New Hampshire Department of Environmental Services, to support lead remediation and testing activities per a Memorandum of Agreement between the two agencies, originally approved by G&C on 11/8/23, Item #93, in the amount of \$1,087,404. (2) Further authorized the funds to be allocated as detailed in the letter dated December 21, 2023. Effective upon G&C approval through June 30, 2025. **100% Other Funds. Fiscal Committee approved on January 19, 2024.**

#14 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 9/15/21, Item #9A), by extending the end date from July 31, 2024 to June 30, 2025. (2) Further authorized to accept and expend funds from the Centers for Disease Control and Prevention to fund the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Disease in the amount of \$1,581,240. (3) Further authorized the funds to be allocated as detailed in the letter dated December 18, 2023. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#15 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 3/23/22, Item #17), by extending the end date from July 31, 2024 to June 30, 2025. (2) Further authorized to continue the full-time temporary position, MED-HLTH SVCS MGRS-2, effective August 1, 2024. (3) Further authorized to accept and expend funds from the Centers for Disease Control and Prevention to fund the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Disease in the amount of \$770,622. (4) Further authorized the funds to be allocated as detailed in the letter dated December 21, 2023. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#16 Authorized to accept and expend funds from the United States Department of Agriculture, Food and Nutrition Service to modernize the Special Supplemental Nutrition Program for Women, Infants and Children in the amount of \$715,178. (2) Further authorized the allocation of the funds as detailed in the letter dated December 18, 2023. (3) Further authorized to continue the full-time temporary position, PROJECT MGMT SPECS-5, for program coordination purposed, effective July 1, 2024. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#17 Authorized to amend an existing agreement with JSI Research & Training Institute, Inc., Bow, NH (originally approved by G&C on 12/2/20, Item #21), to continue to enhance comprehensive tobacco prevention and cessation program initiative, by increasing the price limitation by \$1,604,450 from \$1,395,970 to \$3,000,420 and by extending the completion date from February 28, 2024 to February 28, 2027. Effective upon G&C approval. **48% Federal Funds, 52% General Funds**

#18 Authorized to enter into a **sole source** amendment to an existing contract with Oxbow Data Management Systems, LLC, Bellevue, NE (originally approved by G&C on 6/1/16, Item #21), to provide a medical information management system that integrates health screening data management, eligibility determination, and billing by increasing the price limitation by \$152,956 from \$314,846 to \$467,802 and by extending the completion date from June 30, 2024 to June 30, 2027. Effective upon G&C approval. **100% Federal Funds**

#19 Authorized to enter into a **sole source** contract with Hologic Sales and Services, LLC, Marlborough, MA, in the amount of \$56,000 for preventative maintenance and repair services on laboratory equipment. Effective **retroactive** to January 15, 2024, upon G&C approval through January 14, 2026, with the option to renew for up to five additional years. **100% Federal Funds**

#20 Authorized to enter into a contract with Katie Lavalley, APRN in an amount not to exceed \$14,000 for reimbursement for payment of educational loans through the State Loan Repayment Program. Effective upon G&C approval through December 31, 2025, with the option to renew for up to one additional year. **100% General Funds**

#20A Authorized to enter into a contract with ICF Macro, Inc., Reston, VA, in the amount of \$1,586,270 for the administration of the annual Behavioral Risk Factor Surveillance System surveys. Effective upon G&C approval through December 31, 2025, with the option to renew for up to five additional years. Effective upon G&C approval through December 31, 2025. **97% Federal Funds, 3% Other Funds. Contingent upon approval of Item #12 above.**

### **Division of Long Term Supports and Services**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney acted as follows:

#21 Authorized to enter into a **sole source** amendment to an existing contract with Evident Change, Madison, WI (originally approved by G&C on 3/23/22, Item #26), to review and revise the Structured Decision-Making assessment tool, which supports individuals in the Adult Protective Service program, by extending the completion date from June 30, 2024 to September 30, 2024 and increasing the price limitation by \$26,000 from \$269,300 to \$295,300. Effective upon G&C approval. **100% Federal Funds**

#22 Authorized to enter into a **sole source** amendment to an existing contract with New Hampshire Legal Assistance, Concord, NH (originally approved by G&C on 8/17/22, Item #14), for legal services to eligible adults ages sixty or older, by extending the completion date from June 30, 2024 to June 30, 2026 and increasing the price limitation by \$292,730 from \$292,600 to \$585,330. Effective July 1, 2024, upon G&C approval. **50% Federal Funds, 50% General Funds**

### **Division of Medicaid Services**

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Warmington acted as follows:

#23 Authorized to amend an existing contract with Stephen Francis Caldwell, DDS, MS, Derry, NH (originally approved by G&C on 4/20/22, Item #14), for continuation of orthodontic dental consulting services, by extending the completion date from June 30, 2024 to June 30, 2026 and increasing the price limitation by \$191,360 from \$191,360 to \$382,720. Effective July 1, 2024, upon G&C approval. **50% Federal Funds, 50% General Funds**

#24 Authorized to enter into a **sole source** amendment to an existing contract with Coordinated Transportation Solutions, Inc., Trumbull, CT (originally approved by G&C on 3/23/22, Item #11), to provide a statewide non-emergency medical transportation for Medicaid Fee-for-Service members, by increasing the price limitation by \$1,006,808 from \$1,541,079 to \$2,547,887 and by extending the completion date from January 31, 2024 to June 30, 2025. Effective February 1, 2024, upon G&C approval. **56% Federal Funds, 21% General Funds, 23% Other Funds (as defined in RSA 126-AA:3,I)**

#25 Authorized to enter into a **sole source** amendment to an existing Cooperative Project Agreement with University of New Hampshire, Institute for Health Policy and Practice, Durham, NH (originally approved by G&C on 6/21/17, Item #11), to allow UNH to continue providing the Department with technology infrastructure, expertise, technical assistance, and support for certain core Department Medicaid functions and deliverable, by increasing the price limitation by \$254,398 from \$8,231,728 to \$8,486,126 and by extending the expiration date from January 31, 2024 to July 31, 2024. Effective February 1, 2024, upon G&C approval. **83% Federal Funds, 17% General Funds**

### **Division for Behavioral Health**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens acted as follows:

#26 Authorized to accept and expend funds from the Substance Abuse and Mental Health Services Administration, entitled Cooperative Agreements for States and Territories to Improve Local 988 Capacity, in the amount of \$1,179,018. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#27 Authorized to enter into a **sole source** contract with The International Critical Incident Stress Foundation, Inc., Ellicott City, MD, in the amount of \$75,150 for the provision of Critical Incident Stress Management Peer Support trainings to Community Mental Health Center clinicians, Disaster Behavioral Health Response Team members, and other mental health services provided throughout the state. Effective upon G&C approval through September 30, 2024, with the option to renew for up to three additional years. **100% Federal Funds**

#28 Authorized the Bureau of Mental Health Services to provide five organized meetings on the dates and at the locations as detailed in the letter dated January 17, 2024, for a total cost of \$56,424, for the purpose of providing a series of Critical Incident Stress Management trainings to a total of 214 non-State of New Hampshire employees. Effective upon G&C approval through August 30, 2024. **100% Federal Funds. Contingent upon approval of Item #27 above.**

#29 Authorized to enter into a **sole source** amendment to an existing contract with Merrimack County Human Services, Boscawen, NH (originally approved by G&C on 10/18/23, Item #10), to add funding to support housing services through the continuum of care project, by increasing the price limitation by \$262,258 from \$48,882 to \$311,140 with no change to the contract completion date of October 31, 2024. Effective upon G&C approval. **100% Federal Funds**

#30 Authorized to enter into a **sole source** amendment to an existing cooperative project agreement with University of New Hampshire, Durham, NH (originally approved by G&C on 10/13/21, Item #34), to expand the scope of services to establish a statewide mobile crisis responder training program, by increasing the price limitation by \$1,745,449 from \$4,028,757 to \$5,774,206, with no change to the contract completion date of June 30, 2024. Effective upon G&C approval. **57% Federal Funds, 43% General Funds**

#31 Authorized to enter into a **sole source** contract with Granite United Way, Manchester, NH, in the amount of \$1,213,635 to facilitate a landlord incentive program to support the transition of individuals from New Hampshire Hospital to the community. Effective upon G&C approval through June 30, 2025, with the option to renew for up to two additional years. **100% General Funds**

#### **DEPARTMENT OF TRANSPORTATION**

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Gatsas acted as follows:

#32 Authorized the Bureau of Aeronautics to accept and expend grant revenue in the amount of \$45,700 in FY24 from the Federal Aviation Administration to cover eligible administrative costs. Effective upon G&C approval through June 30, 2027. **100% Federal Funds**

#33 Authorized the Bureau of Planning & Community Assistance to accept and place on file the status report of all active and federally funded locally administered projects.

#34 Authorized the Bureau of Right-of-Way to pay property owners, tenants, and/or claimants \$124,814 as documented in the Contemplated Awards list, for amounts greater than \$5,000 for the period extending from December 9, 2023 through December 15, 2023. Effective upon G&C approval.

#35 Authorized the Bureau of Finance & Contracts to accept and place on file the paid Small Claims in Fiscal Year 2023 totaling \$13,908.98 for individuals amounts less than \$2,000 submitted under the provision of RSA 228:29.

#36 Authorized the Bureau of Mechanical Services to enter into a contract with Cintas, Manchester, NH, on the basis of a low bid offer of \$43,605.96 for providing Uniform Rental and Laundry Services for our employees. Effective upon G&C approval through October 31, 2026. **94.2% Highway Funds, 5.8% Other Funds**

#37 Authorized the Bureau of Materials & Research to enter into an agreement with John Turner Consulting, Inc., North Hampton, NH, for total fees not to exceed \$400,000 for the purpose of providing materials testing and construction inspection services. Effective upon G&C approval through December 31, 2027. **100% Federal Funds**

#38 Authorized the Bureau of Highway Maintenance to enter into a purchase agreement with United Construction & Forestry, Pembroke, NH, on the basis of a **sole source** price of \$4,823,024.55 for sixty-six 2019 loader backhoes, currently being leased by NHDOT based on a contract approved by G&C on 10/31/18, Item #43A. Effective upon G&C approval with a completion date of June 21, 2029. **100% Highway Funds**

#39 Authorized the Bureau of Construction to enter into a contract with Continental Paving, Inc., Londonderry, NH, on the basis of a low bid of \$5,907,585.85 for roadway resurfacing on US 3/NH 28 Bypass in the Cities/Towns of: Manchester, Hooksett, Allentown and Pembroke. (2) Further authorized a contingency in the amount of \$295,379.29 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 27, 2024. **100% Federal Funds**

#40 Authorized the Bureau of Construction to enter into a contract with C.W. Sliter & Sons, LLC d/b/a CWS Fence & Guardrail Co., Andover, NH, on the basis of a low bid of \$772,240 for replacement and upgrade of lesser performing EAGRT and X-Lite guardrail terminals to meet MASH standards in various locations within south central and southeastern regions of the State. (2) Further authorized a contingency in the amount of \$38,612 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through October 18, 2024. **65% Federal Funds, 35% Turnpike Funds**

#41 Authorized the Bureau of Construction to enter into a contract with Pike Industries, Inc., Belmont, NH, on the basis of a low bid of \$2,853,083.42 for roadway resurfacing on the Spaulding Turnpike (NH 16) northbound and southbound in Dover. (2) Further authorized a contingency in the amount of \$142,654.17 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 20, 2024. **100% Turnpike Funds**

#42 Authorized the Bureau of Construction to enter into a contract with Continental Paving, Inc., Londonderry, NH, on the basis of a single bid of \$10,011,909.25 for roadway resurfacing of two sections of Tier 2 roadways in five towns (Epsom, Northwood, Nottingham, Barrington and Lee) in District 5 and 6. (2) Further authorized a contingency in the amount of \$500,595.46 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 26, 2025. **100% Federal Funds**

#43 Authorized the Bureau of Construction to enter into a contract with Pike Industries, Inc., Belmont, NH, on the basis of a low bid of \$11,316,500.76 for roadway resurfacing on I-93 in Plymouth, Campton and Thornton. (2) Further authorized a contingency in the amount of \$565,825.04 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through September 19, 2025. **100% Federal Funds**

#44 Authorized the Bureau of Right-of-Way to amend an Item approved on April 17, 2019, Item #44A for the addition of NH Real Estate Consultants, Andover, NH to prepare appraisals for property needed for transportation projects. Effective upon G&C approval through April 17, 2024. No new funding is required.

#45 Authorized the Bureau of Highway Design to **retroactively** amend a contract with McFarland-Johnson, Inc., Concord, NH (originally approved by G&C on 9/30/18, Item #30), for improvements to a five-mile section of Route 108 in the Cities of Dover, Somersworth and Rochester, by extending the completion date from December 31, 2023 to December 31, 2025. Effective upon G&C approval. Time extension only, no additional funding.

*[\\*Upon request by Councilor Gatsas, click here to view the status update from the Bureau of Right of Way, for the Derry-Londonderry 13065, Exit 4A project.\\*](#)*

#### **DEPARTMENT OF INFORMATION TECHNOLOGY**

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Kenney acted as follows:

#46 Authorized to enter into a contract with Overwatch Foundation, Concord, NH in an amount not to exceed \$3,147,604 for the purpose of providing a Municipal Cyber Defense Program. Effective upon G&C approval through December 31, 2026, with the option to extend up to, but not beyond, the expiration of additional Grant Funding or December 31, 2029. (2) Further authorized to make an advance payment to Overwatch Foundation in the amount of \$500,000 in accordance with the terms of the contract. Effective upon G&C approval. **100% Federal Funds**

#47 Authorized, for the benefit of the Public Employee Labor Relations Board (PELRB), to enter into a **sole source** contract with Legal File Software, Inc., Springfield, IL, in the amount of \$25,960, for the purpose of Legal Files Case Management Software licenses for the PELRB as well as installation guidance, training, maintenance and support. Effective upon G&C approval through January 31, 2026. **100% Other (Agency Class 27) Funds: the Agency Class 027 used by the PELRB to reimburse DoIT is 100% General Funds**

#48 Authorized, for the benefit of the Department of Safety, to **retroactively** amend an existing **sole source** contract with Q-Matic Corporation, Duluth, GA (originally approved by G&C on 8/5/20, Item #O), by increasing the price limitation by \$13,737.52 from \$333,960.27 to \$347,697.79 for the purpose of providing support and maintenance services for kiosk equipment which will be utilized to manage daily customer interactions and self-check-in, with no change to the contract completion date of June 30, 2025. Effective **retroactive** to September 1, 2023, upon G&C approval. **100% Other (Agency Class 27) Funds: the Agency Class 027 used by the Department of Safety to reimburse DoIT is 100% Agency Income (Cost of Collections) Funds**

#49 Authorized, on behalf of the Department of Labor (DOL), to enter into a **sole source** contract amendment with ImageSoft Inc., Southfield, MI (originally approved by G&C on 5/6/20, Item #72), by increasing the price limitation by \$647,115.60 from \$1,669,301.41 to \$2,343,417.01, and extending the completion date from June 30, 2024 to June 30, 2025 for additional design, development, and implementation services to the DOL's Electronic Document Management System. Effective upon G&C approval through June 30, 2025. **100% Other (Agency Class 27) Funds: the Agency Class 027 used by the DOL to reimburse DoIT is 100% Other Funds**

#### **OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**

#50 The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Warmington authorized to **retroactively** renew the membership with the National Council of Examiners for Engineering and Surveying (NCEES), Greenville, SC, in the amount of \$9,100, for membership in NCEES and the preparation of scoring of the engineering and land surveying examinations from January 1, 2024 through December 31, 2024. **100% Agency Funds**

#### **DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney acted as follows:

#51 Authorized to accept and expend additional Federal Funds in the amount of \$9,300,000 from the National Guard Bureau as part of the Federal-State Military Construction Cooperative Agreement to cover the additional costs for the construction of a Field Maintenance Shop in Grafton County. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#52 Authorized to transfer appropriated funds in the amount of \$110,000 within the Army National Guard Telecommunications Program and the New Hampshire Counterdrug Program to compensate for anticipated shortfalls in Class 020-Current Expenses. Effective upon G&C approval through June 30, 2024. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#### **DEPARTMENT OF AGRICULTURE, MARKETS & FOOD**

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney acted as follows:

#53 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 8/23/23, Item #57), by transferring funds in and among classes and create new class codes in the amount of \$208,504 from the United States Department of Agriculture for the Resilient Food System Infrastructure Program. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#54 Authorized the Division of Agricultural Development to enter into Cooperative Project Agreement with the University of New Hampshire in the amount of \$73,713 to advance the evaluation and release of locally bred strawberry varieties for New England production. Effective upon G&C approval through September 29, 2025. **100% Federal Funds – Specialty Crop Block Grant**

#55 Authorized the Division of Agricultural Development to enter into Cooperative Project Agreement with the University of New Hampshire in the amount of \$38,378 to evaluate pumpkins for color and color retention. Effective upon G&C approval through April 30, 2025. **100% Federal Funds – Specialty Crop Block Grant**

#### **DEPARTMENT OF CORRECTIONS**

#56 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens authorized to enter into a **sole source** contract with Parata Systems, LLC, Cincinnati, OH, in the amount of \$186,467.92 for the provision of a master agreement, license and system support. Effective upon G&C approval for the period beginning February 1, 2024 through June 30, 2027. **100% General Funds**

#### **DEPARTMENT OF ENERGY**

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Stevens acted as follows:

#57 Authorized to accept and expend Federal Funds in the amount of \$2,844,473 from the United States Department of Energy, Office of Energy Efficiency and Renewable Energy, through the Bipartisan Infrastructure Law, Weatherization Assistance Program. Effective upon G&C through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#58 Authorized an annual salary increase for Josh Elliott, Director of Policy and Programs, in the amount of \$6,235, from a current salary of \$126,384 to a new salary of \$132,619. Effective upon G&C approval. **100% Other Funds**

#59 Authorized an annual salary increase for Thomas Frantz, Director of Regulatory Support, in the amount of \$6,235, from a current salary of \$126,384 to a new salary of \$132,619. Effective upon G&C approval. **100% Other Funds**

#60 Authorized to continue its membership and participation in the National Association of State Community Services Programs, for an amount of \$2,928.28. Effective **retroactive** to January 1, 2024, upon G&C approval through December 31, 2024. **100% Federal Funds**

#61 Authorized to continue its membership and participation in the National Energy Assistance Directors Association, for an amount of \$4,720. Effective **retroactive** to January 1, 2024, upon G&C approval through December 31, 2024. **100% Federal Funds**

#62 Authorized to enter into a grant agreement with Ashland School District, Meredith, NH in the amount of \$120,000 for the implementation of energy efficiency projects and upgrades. Effective upon G&C approval through June 30, 2024. **100% Federal Funds (State Employee Program)**

#63 Authorized to amend a grant agreement that expired on December 31, 2022 with Organization for Refugee and Immigrant Success, Dunbarton, NH (originally approved by G&C on 6/16/21, Item #86), by altering the type of low-moderate income participants served by the community solar project. Effective upon G&C approval. No additional funding is involved in the contract amendment. **100% Other Funds (Renewable Energy Fund)**

#64 Authorized to enter into a contract with GDS Associates, Inc., Bedford, NH, in an amount not to exceed \$18,000 to conduct technical monitoring of projects funded under the Department's School Energy Efficiency Development Grant Program. Effective upon G&C approval through July 15, 2025. **100% Federal Funds (State Energy Program)**

#65 Authorized to enter into a **sole source** contract with Community Action Program Belknap-Merrimack Counties, Inc., Concord, NH, in the amount of \$481,327 for the federal Weatherization Assistance Program. Effective upon G&C approval through June 30, 2024. **100% Federal Funds**

#66 Authorized to enter into a **sole source** contract with Tri-County Community Action Program, Inc., Concord, NH, in the amount of \$232,175 for the federal Weatherization Assistance Program. Effective upon G&C approval through June 30, 2024. **100% Federal Funds**

#### **DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS**

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Warmington acted as follows:

#67 Authorized the Division of Economic Development, Office of International Commerce to accept and expend grant funds from the US Small Business Administration's State Trade Expansion Program grant program for specialized program financial assistance in the amount of \$444,366. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#68 Authorized the Division of Travel and Tourism Development to accept and expend grant funds in the amount of \$737,228 from the US Department of Commerce, US Economic Development Administration American Rescue Plan Programs Travel, Tourism, and Outdoor Recreation grant program for the purpose of supporting travel, tourism, and outdoor recreation sectors that were significantly affected by the pandemic. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#69 Authorized to accept and expend State Small Business Credit Initiative Technical Assistance grant program funds from the US Department of Treasury in the amount of \$756,778 for the purpose of providing legal, accounting, and financial advisory services to very small business and business enterprises owned and controlled by socially and economically disadvantaged individuals. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#70 Authorized to enter into a contract with Strategic Marketing & Research Insights, LLC, Indianapolis, IN in an amount of \$450,000 for new market and industry research services. Effective upon G&C approval through June 30, 2025. **100% Federal Funds**

#### **FISH AND GAME DEPARTMENT**

#71 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Stevens authorized the transfer of \$55,650 from the New Hampshire Fish and Game Fund Reserve to the Fish and Game Fiscal Year 2024 Operating Budget. Effective upon G&C approval through June 30, 2024. **Fiscal Committee approved on January 19, 2024.**

#### **DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Warmington acted as follows:

#72 Authorized the Division of Forests and Lands, Forest Health Bureau to transfer appropriations in the amount of \$83,272 and establish one new appropriations class in order to fund forest health evaluation and mitigation efforts as Authorized by ongoing federal grants. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#73 Authorized the Division of Forests and Lands, Bureau of Land Management to amend an existing waterline easement with the Towns of Antrim and Bennington to allow them to improve the water they provide to the communities. The affected State property is a multi-use rail trail known as the Hillsborough Recreation Rail Trail. The proposed amendment will not affect the public use of the trail. Effective upon G&C approval. **Contingent upon Long Range Capital Planning Committee approval on January 26, 2024.**

#74 Authorized the Division of Parks and Recreation, Bureau of Trails to make a **retroactive** and **sole source** unencumbered payment to CTSG, LLC, Colebrook, NH in the amount of \$8,687.50 for performing necessary emergency trail repairs on an existing OHRV trail known as the Kelsey Notch Trail in Columbia, NH. Effective upon G&C approval. **100% Other Funds (Agency Income)**

#75 Authorized the Division of Parks and Recreation to purchase approximately 0.47+/- acres of land with buildings thereon, identified on Harts Location Tax Maps as, Map 2, Lot 2, currently owned by William J. King, Trustee of the King Family Revocable Trust, and is an in-holding to Crawford Notch State Park and located on the westerly end of Arethusa Fall Road, a Class III State highway and on the west side of the State-owned rail corridor in the amount of \$555,000. Effective upon G&C approval. **100% Other Funds**

#76 Authorized the Division of Forests and Lands to **retroactively** enter into a Memorandum of Agreement with the Conservation Land Stewardship Program in the amount of \$34,000 to provide monitoring and stewardship services of the State's interests in privately owned conservation land held by DNCR. Effective upon G&C approval for the period of July 1, 2023 through June 30, 2024. **100% Agency Income**

#77 Authorized the Division of Forests and Lands to enter into a **retroactive** amendment to a contract with Charles W. Harris, Inc., Monson, MA (originally approved by G&C on 7/19/23, Item #50), to upgrade the State Forest Nursery irrigation system by extending the completion date from December 15, 2023 to May 10, 2024, with no change to the price limitation. Effective upon G&C approval. **100% Federal Funds**

#78 Authorized the Division of Parks and Recreation to enter into a contract with J.J.S Universal Construction Company, Dudley, MA in the amount of \$21,680 to perform roof replacement on the Cottage/Office, Garage and Pump house at Rollins State Park, Warner, NH. Effective upon G&C approval through April 26, 2024. **100% Capital Fund**

#79 Authorized to enter into a contract with Progressive Technology Federal Systems, Inc., Bethesda, MD, in the amount of \$197,610.27 for the digital archiving and capturing solution for born-digital State of New Hampshire publications. Effective upon G&C approval through June 30, 2027, with the option to renew for two additional three-year terms. **100% Federal Funds**

#80 Authorized the Division of Historical Resources to award a Certified Local Government grant to the Town of Exeter, NH in the amount of \$20,000 to complete a survey of the city's Pine Street neighborhood. Effective upon G&C approval through September 30, 2025. **100% Federal Funds**

#81 Authorized the State Library to award a Conservation Number Plate Grant to the City of Manchester, NH in the amount of \$10,000 for the repair and protection of 4 historical Manchester election ledgers. Effective upon G&C approval through December 31, 2024. **100% Other Funds (Agency Income)**

#82 Authorized the Division of Historical Resources to award a Conservation Number Plate grant to the Town of Milford, NH in the amount of \$20,000 for rehabilitation of the Pillsbury Bandstand. Effective upon G&C approval through September 30, 2025. (2) Further authorized an advance payment in the amount of \$10,000 to the Town of Milford, NH in accordance with the terms of the contract. Effective upon G&C approval. **100% Other Funds (Agency Income)**

#83 Authorized the Division of Historical Resources to award a Conservation Number Plate grant to the Town of Rindge, NH in the amount of \$20,000 for rehabilitation of and painting of historic town horse sheds. Effective upon G&C approval through September 30, 2025. (2) Further authorized an advance payment in the amount of \$10,000 to the Town of Rindge, NH in accordance with the terms of the contract. Effective upon G&C approval. **100% Other Funds (Agency Income)**

#84 Authorized the State Library to award a Conservation Number Plate Grant to the Strafford County Department of Corrections, Dover, NH, in the amount of \$9,800 for the repair and protection of 3 historical volumes of Strafford County records. Effective upon G&C approval through December 31, 2024. **100% Other Funds (Agency Income)**

#85 Authorized the Division of Historical Resources to award a Conservation Number Plate grant to the Town of Warner, NH in the amount of \$20,000 for rehabilitation of the town hall slate roof. Effective upon G&C approval through September 30, 2025. (2) Further authorized an advance payment in the amount of \$10,000 to the Town of Warner, NH in accordance with the terms of the contract. Effective upon G&C approval. **100% Other Funds (Agency Income)**

#86 Authorized the Division of Arts to award a Public Value Partnership grant to Richards Free Library d/b/a Library Arts Center, Newport, NH in the amount of \$10,000 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors. Effective upon G&C approval through June 30, 2024. **100% Federal Funds**

#87 Authorized the Division of the Arts to award a Public Value Partnership grant to Winnepesaukee Playhouse, Meredith, NH in the amount of \$13,500 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors. Effective upon G&C approval through June 30, 2024. **100% Federal Funds**

#88 Authorized the Division of the Arts to award a Traditional Arts Project grant to Arts Alive, Inc., Keene, NH in the amount of \$4,955 to create a heritage arts documentary initiative to highlight and promote NH artists who employ traditional methods on a professional level. Effective upon G&C approval through October 31, 2024. **100% General Funds**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Stevens acted as follows:

#89 Authorized to accept and expend \$4,262,410 to fund work to address emerging contaminants in small or disadvantaged communities. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#90 Authorized to accept and expend \$2,557,158 in federal funds from the United States Environmental Protection Agency to support NHDES's Brownfields State Response Program and fund the cleanup of contaminated properties throughout New Hampshire. (2) Further authorized to transfer funds in the amount of \$200,800. (3) Further authorized the funds to be allocated as detailed in the letter dated December 22, 2023. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#91 Authorized to transfer MtBE Settlement Funds of \$2,000,000 in between classes to continue providing municipalities with reimbursement for remediation of MtBE impacted groundwater. Effective upon G&C approval through June 30, 2025. **100% MtBE Settlement Funds. Fiscal Committee approved on January 19, 2024.**

#92 Authorized to award state aid grant funds for wastewater facility projects for the two entities as detailed in the letter dated January 8, 2024, in the aggregate amount of \$614,454. Effective upon G&C approval. **100% General Funds**

#93 Authorized to enter into a grant agreement with the Town of Colebrook, NH totaling \$2,500 for the purpose of used oil collections. Effective upon G&C approval through July 31, 2025. **100% Hazardous Waste Cleanup Funds**

#94 Authorized to enter into a grant agreement with the Town of Goffstown, NH totaling \$2,400 for the purpose of used oil collections. Effective upon G&C approval through July 31, 2025. **100% Hazardous Waste Cleanup Funds**

#95 Authorized to enter into a grant agreement with the Town of Kingston, NH totaling \$2,500 for the purpose of used oil collections. Effective upon G&C approval through July 31, 2025. **100% Hazardous Waste Cleanup Funds**

#96 Authorized to enter into a **retroactive** grant agreement with the Town of Exeter, NH totaling \$7,150 to fund a Household Hazardous Waste collections project. Effective as of October 21, 2023, upon G&C approval through June 30, 2024. **100% Hazardous Waste Funds**

#97 Authorized to enter into a grant agreement with Jalbert Leasing, LLC d/b/a C&J Bus Lines, Portsmouth, NH totaling \$171,250 for partial funding of one motorcoach replacement. Effective upon G&C approval through September 30, 2024. **45% Federal Funds, 55% VW Settlement Funds**

#98 Authorized to award a Strategic Planning grant to the City of Lebanon, NH totaling \$50,000 to improve public water system sustainability. Effective upon G&C approval through December 15, 2025. **100% Federal Funds**

#99 Authorized to award a grant to the City of Rochester, NH in the amount not to exceed \$50,000 for drinking water utility cybersecurity improvements. Effective upon G&C approval through July 1, 2024. **100% Federal Funds**

#100 Authorized to amend an Aquatic Resource Mitigation Fund grant to the Town of Warner, NH (originally approved by G&C on 8/18/21, Item #94) by increasing the grant amount by \$100,000 from \$165,000 to \$265,000 for the purpose of replacing deficient culverts for stream restoration and extending the completion date from December 31, 2026 to December 31, 2029. Effective upon G&C approval. **100% Federal Funds**

#101 Authorized to award a Lead Service Line Inventory Grant to the Pembroke Water Works, Pembroke, NH in the amount of \$40,000 to develop and implement drinking water service line inventories at the Pembroke Water Works. Effective upon G&C approval through December 31, 2024. **100% Federal Funds**

#102 Authorized to amend a Drinking Water and Groundwater Trust Fund grant to the Sanbornville Water Precinct, Wakefield, NH (originally approved by G&C on 6/29/22, Item #134) by extending the completion date from December 1, 2024 to December 1, 2025 and increasing the grant amount by \$300,000 from \$2,122,000 to \$2,422,000 for water system improvements under the provisions of RSA 485:F. Effective upon G&C approval through December 1, 2025. **100% Drinking Water and Groundwater Trust Fund**

#103 Authorized to **retroactively** amend an agreement with the Nippo Lake Association, Barrington, NH (originally approved by G&C on 10/13/21, Item #72K), for the *Nippo Lake Association Watershed Management Plan: Implementation of Road, Residential and In-lake BMPs* project by extending the completion date from December 31, 2023 to December 31, 2024. This is a no cost time extension. **100% Federal Funds**

#104 Authorized to **retroactively** amend an agreement with the Southwest Region Planning Commission, Keene, NH (originally approved by G&C on 11/22/21, Item #84) for the *Spofford Lake Watershed Management Plan Implementation Phase II: Public Boat Launch and Shoreline BMPs* project by extending the completion date to December 31, 2023 to December 31, 2024. Effective upon G&C approval. This is a no cost extension. **100% Federal Funds**

#105 Authorized to enter into a contract with MidAtlantic Solid Waste Consultants, LLC, Orlando, FL, in the amount of \$295,500 for the purpose of conducting a statewide waste characterization study. Effective upon G&C approval through March 31, 2025. **100% Federal Funds**

#106 Authorized to enter into a Memorandum of Agreement with the New Hampshire Department of Health and Human Services, Glenclyff Home, Glenclyff, NH, in the amount not to exceed \$368,000 to fund a wastewater system infrastructure improvement project for the Glenclyff Home wastewater treatment system. Effective upon G&C approval through February 28, 2026. **100% Federal Funds**

#107 Authorized a Clean Water State Revolving Fund loan agreement with North Conway Water Precinct, in an amount not to exceed \$600,000 to finance the Landfill Leachate Per-and Polyfluoroalkyl Substances Treatment project under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 500 et seq. Effective upon G&C approval. **100% Federal Funds**

#108 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Boscawen, NH, in an amount not to exceed \$6,500,000 to finance the Sewer Improvement Projects 3 and 4 under the provisions of RSA 486:14 and NH Code of Admin. Rules Env-Wq 500 et seq. Effective upon G&C approval. **100% CWSRF Repayment Funds**

#109 Authorized L Lakehouse LLC's request to perform work on Lake Winnepesaukee in Meredith, NH.

#110 Authorized Jeffrey H Burbank Trust's request to perform work on Great East Lake in Wakefield, NH.

#111 Authorized Mark A/Sara J Ponikvar's request to perform work on Lake Winnepesaukee in Alton, NH.

#### **NEW HAMPSHIRE VETERANS HOME**

#112 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Stevens authorized to enter into a **sole source** amendment to an existing contract with Merrimack Valley Occupational Health, LLC, Tilton, NH to continue providing pre-employment fit for duty physicals, respiratory clearance and tuberculosis testing for individuals seeking employment with NHVH by increasing the price limitation by \$20,001 from \$9,999 to \$30,000, with no change to the completion date of June 30, 2024. Effective **retroactive** to November 1, 2023, upon G&C approval. **39% Federal Funds, 32% Other Funds, 29% General Funds**

#### **DEPARTMENT OF EDUCATION**

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Wheeler acted as follows:

#113 Authorized, with Councilor Warmington voting **no**, a salary increment for the Commissioner of Education, Frank Edelblut, from a current salary of \$144,516 to a new salary of \$151,666. Effective February 15, 2024, upon G&C approval.

#114 Authorized to enter into a **sole source** contract with Cambium Assessment, Inc., Washington, DC, in an amount not to exceed \$531,413 to construct, administer, and report out the digital United States Citizenship and Immigration Services test, which is a requirement for high school graduation under RSA 189:11. Effective upon G&C approval through June 30, 2025. **100% Education Trust Funds**

#115 Authorized to enter into a contract with JKM Painting, LLC, Bedford, NH in an amount not to exceed \$12,172 to paint first floor office spaces at 25 Hall Street, Concord, NH with labor and materials included in the cost. Effective upon G&C approval through June 30, 2024. **100% Federal Funds**

#116 Authorized to amend an existing **sole source** contract with the National Center for Competency-Based Learning, Durham, NH (originally approved by G&C on 11/18/20, Item #112), to provide consulting services and development support of a draft revision to the New Hampshire Code of Administrative Rules Ed 306 Minimum Standards state regulations by increasing the price limitation by \$25,000 from \$50,000 to \$75,000. Effective upon G&C approval through June 30, 2024. **100% General Funds**

#117 Authorized to **retroactively** amend the **sole source** contract with Panorama Education, Inc., Boston, MA (originally approved by G&C on 10/23/19, Item #68), to provide data for reporting requirements, technical assistance, and marketing, by extending the end date from September 30, 2023 to June 30, 2024, with no change to the price limitation. Effective upon G&C approval. **100% Federal Funds**

#118 Authorized the Division of Learner Support to amend an existing **sole source** contract with Propio LS, LLC, Overland Park, KS (originally approved by G&C on 8/23/23, Item #142) by increasing the price limitation by \$37,000 from \$18,000 to \$55,000, to continue providing translation, interpretation, and transcription services with no change to the contract end date. Effective upon G&C approval through June 30, 2024. **95% Federal Funds, 5% General Funds**

### **COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE**

#119 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney authorized to sell two abutting parcels of land, together with the buildings and other improvements situated thereon, located at 2025 Riverside Drive and 15 Twitchell Lane in the City of Berlin, NH to Paul Oullette, Milan, NH for the aggregate sale price of \$246,500 and on such other terms and conditions as set forth in that certain Purchase and Sale Agreement dated effective December 22, 2023.

### **NEW HAMPSHIRE LOTTERY**

#120 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Warmington authorized to amend its contract with Instant Win Gaming Limited, London, England, UK (originally approved by G&C on 5/6/20, Item #151) for the development, design, implementation, and related services for electronic instant win games on the New Hampshire iLottery platform. This contract and the proposed amendment are based on a percentage of sales. The proposed amendment does not extend the term of the contract. Effective upon G&C approval through June 30, 2025 and may be extended by an additional two years at the sole option of the Lottery.

### **DEPARTMENT OF SAFETY**

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Warmington acted as follows:

#121 Authorized to accept and expend \$4,897,051 from the Federal Emergency Management Agency for equipping and training eligible State and local entities with cybersecurity enhancements. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#122 Authorized the Division of Homeland Security and Emergency Management to accept and expend Federal Fiscal Year 2023 Emergency Operations Center Grant Program in the amount of \$1,464,307 from the Department of Homeland Security Continuing Appropriations Act 2023 which provides funding to improve emergency management and preparedness capabilities for emergency operations centers. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#123 Authorized the Office of the Commissioner to transfer funds in and among classes and to create a new class code within accounting units in the amount of \$1,483,284 for better use of appropriated federal funds. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#124 Authorized the Division of State Police to **retroactively** pay invoices in the amount of \$21,391.24 to World Fuel Services, Chicago, IL, for the purchase of aviation fuel for Cessna Aircraft and Bell Helicopter. Effective upon G&C approval. **41% Highway Funds, 34% General Funds, 25% Turnpike Funds**

#125 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Freedom, NH in the amount of \$4,000 to update their local emergency operations plan. Effective upon G&C approval through August 31, 2024. **100% Federal Funds**

#126 Authorized to enter into grant agreements in substantially similar form and format as detailed in the letter dated January 2, 2024 with the municipalities listed for a total amount of \$87,648 from the Body-worn and Dashboard Camera Fund. Effective upon G&C approval through June 30, 2028. **100% General Funds**

#127 Authorized the Division of State Police to enter into grant agreements in substantially similar form and format as detailed in the letter dated January 17, 2024 with state agencies, counties, and municipalities listed for a total amount of \$519,954.82 to reduce the instance of crimes and illicit activity near the Canadian border. Effective upon G&C approval, full contract execution and grantee funding acceptance through June 30, 2025. **100% General Funds**

#128 Authorized the Office of the Commissioner to enter into a grant agreement with the Department of Information Technology, Concord, NH in the amount of \$57,600 for the purpose of cyber incident response training through the State Homeland Security Program portion of the 2023 Homeland Security Grant Program. Effective upon G&C approval through August 31, 2026. **100% Federal Funds**

#129 Authorized the Division of State Police to enter into a contract with CORVUS PM, LLC, Hampton Falls, NH, in an amount of \$502,728 for the provision of counterterrorism consulting services. Effective upon G&C approval through June 30, 2029, with an option to renew for one two-year period. **100% Federal Funds**

#130 Authorized the Division of Motor Vehicles to enter into a **retroactive** contract amendment with Randall-Reilly, LLC, Tuscaloosa, AL (originally approved by G&C on 12/19/18, Item #65B) by increasing the price limitation by \$224,400 from \$563,000 to not to exceed \$787,400 and to extend the end date from December 31, 2023 to December 31, 2025 to provide vehicle identification and valuation information. Effective upon G&C approval through December 31, 2025. **100% Highway Funds**

#### **DEPARTMENT OF JUSTICE**

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Warmington acted as follows:

#131 Authorized to amend a Fiscal Committee Item (originally approved by G&C on 2/16/22, Item #122), by transferring funds in the amount of \$52,620 between classes from the US Department of Justice, Community Oriented Policing services, Anti-Heroin Task Force Grant, for the purpose of paying class 020, Current Expense, and adding class 038, Technology Software. Effective upon G&C approval through June 30, 2025. No additional funds are requested for this item. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#132 Authorized to accept and expend a grant in the amount of \$300,000 from the US Department of Justice, Office of Community Oriented Policing Services, Community Policing Development for the purpose of expanding and enhancing accreditation to standardize best practices in law enforcement. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#133 Authorized to accept and expend a grant in the amount of \$1,306,071 from the US Department of Justice, Office of Justice Programs, Harold Rogers Prescription Drug Monitoring Program for the purpose of continuing and enhancing the Prescription Drug Monitoring Program. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#134 Authorized to accept and expend a grant in the amount of \$417,000 from the US Department of Justice, Office of Justice Programs, Crime Victim Compensation Grant for the purpose of paying eligible claims to New Hampshire crime victims. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#135 Authorized to accept and expend a grant in the amount of \$1,017,195 from the US Department of Justice, Office of Violence Against Women, Federal Fiscal Year 2023 Violence Against Women Grant for the purpose of providing services for women in New Hampshire who are victims of violent crimes. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#136 Authorized to accept and expend a Federal Fiscal Year 2023 grant in the amount of \$1,636,842 from the US Department of Justice, Bureau of Justice Statistics, National Criminal History Improvement Program Grant for the purpose of upgrading and/or maintaining existing criminal history technology systems and to purchase Livescan fingerprinting machines, maintained at the Department of Safety. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#137 Authorized to accept and expend federal funds in the amount of \$409,000 from the US Department of Justice, Bureau of Justice Assistance, Bryne Discretionary Grant Program for the purpose of enhancing investigative resources for the New Hampshire Department of Justice Drug Task Force (DTF), to equip DTF activities and to subgrant funds to police departments to enhance DTF. (2) Further authorized to establish one temporary full-time Criminal Justice Investigator to enhance the efforts of the DTF. Effective upon G&C approval through June 30, 2025. **100% Federal Funds. Fiscal Committee approved on January 19, 2024.**

#138 Authorized to reappoint Stephen S. Pecora to serve on the New Hampshire Victims' Assistance Commission, for a three-year term. Effective upon G&C approval through February 3, 2027.

#139 Authorized to appoint Andrew M. Kroeckel, as an Attorney, at a Salary level of \$93,000. Effective upon G&C approval or February 26, 2024, whichever is later.

#140 Authorized to appoint Colin P. Carroll, as an Attorney, at a Salary level of \$78,000. Effective upon G&C approval or February 9, 2024, whichever is later.

#141 Authorized a salary increment to Eric W. Shirley, Criminal Justice Investigator, from a salary level of \$77,592 to a salary level of \$81,825. Effective upon G&C approval.

#142 Authorized an annual salary increment to Ashley M. Taylor, Victim/Witness Specialist, from a salary level of \$76,162 to a salary level of \$80,824. Effective upon G&C approval, or February 10, 2024, whichever is later.

#143 Authorized to enter into a subgrant with the New Hampshire Coalition Against Domestic and Sexual Violence, Concord, NH, in an amount not to exceed \$773,179 from the US Department of Justice, Office of Violence Against Women, Sexual Assault Services Program Grant for the purpose of providing services to victims of domestic and sexual violence. Effective upon G&C approval or January 1, 2024, whichever is later, through June 30, 2025. **100% Federal Funds**

#144 Authorized to **retroactively** amend an existing subgrant to the Concord Police Department, Concord, NH (originally approved by G&C on 11/2/22, Item #65), from the Office of Justice Programs, Bureau of Justice Assistance, Project Safe Neighborhood program, by extending the end date from September 30, 2023 to September 30, 2024, for the purpose of funding hot spot patrols. Effective upon G&C approval through September 30, 2024. No additional funds are involved in the time extension. **100% Federal Funds**

#145 Authorized to **retroactively** amend an existing subgrant with the Hillsborough County Sheriff's Office, Goffstown, NH (originally approved by G&C on 7/27/22, Item #124), from the Office of Justice Programs, Bureau of Justice Assistance, Project Safe Neighborhood by extending the end date from June 30, 2023 to September 30, 2024 for the purpose of funding hot spot patrols. Effective upon G&C approval through September 30, 2024. No additional funds are involved in this time extension. **100% Federal Funds**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Gatsas acted as follows:

#146 Authorized the request of the Division of Personnel for waiver of classification decisions. Effective upon G&C approval.

#147 Authorized to enter into a **retroactive** amendment to an existing contract with TK Elevator Corporation, Alpharetta, GA for elevator maintenance and repair services, to decrease the price limitation by \$1,230 from \$768,125 to an amount up to and not to exceed \$766,895 and remove one location, with no change to the completion date of June 30, 2024. Effective January 1, 2024, upon G&C approval.

#148 Authorized to enter into a **retroactive** amendment to an existing contract with Superior Plus Energy Services Inc., Dover, NH for propane supply and delivery, to add three locations to the contract and increase the price limitation by \$14,078 from \$1,962,554.62 to an amount up to and not to exceed \$1,976,632.62. Effective upon G&C approval through July 31, 2024.

#149 Authorized the Division of Plant and Property to make a **retroactive sole source** payment to HD Seal & Stripe LLC, Concord, NH, for invoices dated July 26 and July 28, 2023, totaling \$35,000 for crack sealing, seal coating and striping services that were provided at the State Office Park, Concord, NH. Effective upon G&C approval. **100% Other Funds**

#150 Authorized the Bureau of Court Facilities to enter into a **sole source** contract with Rempert Inc. d/b/a RPF Environmental, Northwood, NH, for a total price not to exceed \$65,000 for abatement monitoring services at the New Hampshire Supreme Court in Concord, NH. Effective **retroactive** to January 16, 2023, upon G&C approval through April 30, 2024, with an option to extend for an additional three months. **100% Federal Funds**

#151 Authorized to enter into a **sole source** contract with Energy Management Consultants Inc., Portland, ME for a total of \$207,669.46 to provide turnkey energy saving lighting improvement services at the Veterans Home in Tilton, NH. Effective February 1, 2024 or upon G&C approval, whichever is later through October 31, 2024. **72% Revolving Funds, 28% Capital Funds**

#152 Authorized to enter into a **retroactive** amendment to an existing contract with Awesome service Affordable Pricing Landscaping & Design LLC, Bow, NH, for snow plowing services, to add one location to the contract and increase the price limitation by \$42,000 from \$213,731 to an amount up to and not to exceed \$255,731. Effective upon G&C approval through July 31, 2024.

#153 Authorized to enter into a **retroactive** amendment to an existing contract with Raymond's Landscaping, LLC, Concord, NH for snow removal services to increase the price limitation by \$99,360 from \$213,292 to an amount up to and not to exceed \$312,652. Effective upon G&C approval through July 31, 2024.

#154 Authorized the Division of Public Works Design and Construction to enter into a contract with Triple Construction, LLC, Hudson, NH, for a total price not to exceed \$217,362 for Replace Electrical Service NHSP-M, Concord, NH. Effective upon G&C approval through October 11, 2024. (2) Further authorized the amount of \$16,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$233,362. **100% Capital Funds**

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**REMOVED FROM TABLE**

On January 10, 2024:

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Kenney voted to adopt the item for the purpose of discussion. Following discussion, the Governor and Council on motion of Councilor Gatsas, seconded by Councilor Wheeler, voted to **table** item #61 below.

On January 31, 2024 :

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Warmington removed item #61 from the table. Then the Governor and Council on motion of Councilor Gatsas, seconded by Councilor Kenney voted to adopt the item for the purpose of discussion. Following discussion, the Governor and Council approved previously tabled item #61 below.

**DEPARTMENT OF SAFETY**

#61 Authorized the Division of Motor Vehicles to enter into a contract with Idemia Identity & Security USA LLC, Bedford, MA, in an amount not to exceed \$4,933,920 to implement a driver and non-driver credential fulfillment system. Effective upon G&C approval through December 31, 2028, with an option to renew at the State's discretion for up to an additional two years. **100% Agency Income**

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The next regular Governor and Executive Council meeting is scheduled for Wednesday February 21, 2024 at 10:00 a.m. at the State House, Concord, NH.

The Honorable Board then adjourned at 12:00 p.m.