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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION OF FORESTS AND LANDS

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172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2214 Fax: 603-271-6488 www.nhdf.org

November 14, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with Administrative Rule Adm 611.08 (g), the Department of Natural and Cultural Resources (DNCR), Division of Forests and Lands, Bureau of Land Management, respectfully requests permission to increase their fleet size by one vehicle effective upon Governor and Council approval.

EXPLANATION

The Division of Forests and Lands, Bureau of Land Management, has recently added the position of a Forester II, Conservation Easement Stewardship Coordinator, to manage the annual monitoring process and coordinate easement stewardship activities for DNCR's portfolio of 60+ conservation easements, including large, working forest easements; prepare reports; manage files and documentation; meet with and establish working relationships with landowners, consult foresters, land managers, and others to ensure compliance with easement terms; identify real and potential compliance issues and recommend solutions to senior staff; and provide technical input regarding stewardship implications for new conservation easement acquisitions. This position requires use of vehicle transportation to carry out the duties and responsibilities as assigned. Additionally, this position requires a vehicle with off-road features to navigate unmaintained gravel roads and at times, steep terrain. For these reasons, we are requesting approval for an additional fleet vehicle.

The Division of Forests and Lands is requesting this increase to add a Ford Bronco Sport to its fleet. This small, AWD, 4-cylinder vehicle has been identified as an appropriate fit for this new position to fulfill the job requirements needed. Funding for the vehicle is available in accounts 03-035-035-351010-40070000-030-500300 and 03-035-035-35050000-030-500300. Source of funds is approximately 40% General Funds and 60% Agency Income.

Respectfully submitted,

Concurred,

(150)

Patrick D. Hackley
Director

Sarah L. Stewart
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100
Concord, New Hampshire 03301
(603) 271-3201 Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

November 29, 2023

Attn:
Director Patrick Hackley
NH Department of Natural and Cultural Resources
172 Pembroke Road
Concord, NH 03301

SUBJECT: Response to Fleet Increase Request 11/20/23

Director Hackley:

Please accept this as receipt of your request to increase the NH Department of Natural and Cultural Resources fleet size by one (1) SUV prior to submission to the Governor and Executive Council for formal consideration.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the NH Department of Natural and Cultural Resources fleet be increased by one (1) SUV to bring your total Division of Forest and Lands fleet size to fifty-nine (59) vehicles.

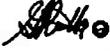
The request to increase the fleet by one (1) SUV is reasonably justified and compelling enough to merit consideration by the Governor and Executive Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrew Bennett" followed by a small circular mark.

Andrew Bennett
Administrator III, State Fleet Manager, DAS Division of Procurement and Support Services



Dir. of Gary S. Lunetta,
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Div. of Procurement
Support Serv.,
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-0500'

Gary S. Lunetta
Director, DAS Division of Procurement & Support Services