New Hampshire Fish and Game Department

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November 27, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

In accordance with Administrative Rule Adm 611.08 (g), the NH Fish and Game Department, Marine Division, respectfully requests permission to increase their fleet size by one vehicle effective upon Governor and Council approval.

Explanation

The Marine Division's Great Bay National Estuarine Research Reserve (GBNERR) was designated in 1989 and conducts place-based science, environmental education, community outreach, and manages over 2,000 acres of New Hampshire Fish and Game lands. The GBNERR has eleven staff that maintain facilities, offer education programs, conduct field sampling and research, and actively manages land, marks boundaries and works with adjacent landowners. The staff use an online calendar to attempt to share the truck between competing priorities, however it still leads staff to request using personal vehicles to complete work related tasks. The GBNERR had access to two vehicles through the Marine Division until 2021. At that time, one of the vehicles was surplussed and replaced with a new truck, and the other was kept at Region 3 to assist with Fisheries related field work. In the past ten years, the GBNERR staff has added four part-time employees that are field based and requires use of a vehicle. The amount of federal funding and programs the GBNERR is responsible for has doubled and the demands on vehicles have doubled. A new property has been added to the GBNERR, increasing maintenance related needs. Through a federal funding opportunity in 2023, the GBNERR applied for and secured 100% federal funding specifically to purchase a truck to support field programming. Because the vehicle need is related to field data collection and maintenance work, a 4 x 4 vehicle with enough power to haul boats, ATVs, or a plow is needed. An extended cab is preferred to keep equipment in a locked and safe environment while in the field and to allow enough staff to travel together to field work or to meetings.

A recommendation memo from the Department of Administrative Services is attached.

Funding for this vehicle is available (20-07500-2289000-030). The source of funds is 100% federal.

Respectfully submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte
Chief, Business Division

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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
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Commissioner

Catherine A. Keane
Deputy Commissioner

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Assistant Commissioner

October 25, 2023

Attn:
Corey Riley
NH Fish and Game Department, Marine Division
Great Bay National Estuarine Research Reserve
11 Hazen Drive
Concord, NH 03301

SUBJECT: Response to Fleet Increase Request 10/16/23

Corey Riley:

Please accept this as receipt of your request to increase the NH Fish and Game Department, Marine Division, fleet size by one (1) pickup truck prior to submission to the Governor and Executive Council for formal consideration.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the NH Fish and Game Department, Marine Division fleet be increased by one (1) pickup truck to bring your total Marine Division fleet size to seven (7) vehicles.

The request to increase the fleet by one (1) pickup truck is reasonably justified and compelling enough to merit consideration by the Governor and Executive Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Respectfully submitted,

Andrew Bennett

Andrew Bennett
State Fleet Manager, DAS Division of Procurement and Support Services

Digitally signed by Gary S Lunetta
DN: cn=Gary S Lunetta, o=Dept of Admin Svs, ou=Div of Procurement Support Svs, email=Gary.S.Lunettta@das.nh.gov, c=US
Date: 2023.10.31 13:51:35 -04'00'

Gary S. Lunetta
Director, DAS Division of Procurement & Support Services