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New Hampshire Fish and Game Department

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October 23, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the New Hampshire Fish and Game Department (NHFGD) requests authorization to accept and expend \$196,196 from the National Oceanic and Atmospheric Administration (NOAA) for purposes related to enhanced operations of the Great Bay National Estuarine Research Reserve effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% Federal Funds.

Funds to be budgeted as follows:

GBNERR
03-75-75-753020-22890000
Fiscal Year 2024

Class	Expense Account	Class Description	Revenue Account	Current Budget	Requested Change	Adjusted Budget
000		FEDERAL FUNDS	404233-16	539,898	196,196	736,094
005		PRIVATE LOCAL FUNDS	402756-20	70,949	0	70,949
005		FISH and GAME FUNDS	000020	357,065	0	357,065
Total				\$967,912	\$196,196	\$1,164,108
Expense						
010	500100	PERSONAL SERVICES - PERMANANT		455,068	0	455,068
020	500200	CURRENT EXPENSES	404233-16	35,000	15,000	50,000
022	500255	RENTS/LEASES		1,000	0	1,000
023	500291	HEAT,ELECTRICITY, WATER	404233-16	35,000	6,000	41,000
030	500311	EQUIPMENT	404233-16	12,000	150,000	162,000
041	500801	AUDIT FUND SET ASIDE	404233-16	540	196	736
050	500109	PERSONAL SERVICES - TEMPORARY		105,001	0	105,001
060	500601	BENEFITS		274,103	0	274,103
070	500704	IN STATE TRAVEL		200	0	200
080	500710	OUT OF STATE TRAVEL		15,000	0	15,000
103	502664	CONTRACT FOR OPERATIONAL SERVICES	404233-16	35,000	25,000	60,000
Total				\$967,912	\$196,196	\$1,164,108

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629B Main Street
Lancaster, NH 03584-3612
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REGION 2
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New Hampton, NH 03256
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email: reg2@wildlife.nh.gov

REGION 3
225 Main Street
Durham, NH 03824-4732
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REGION 4
15 Ash Brook Court
Keene, NH 03431
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EXPLANATION

Each year, the National Oceanic and Atmospheric Administration grants the NH Fish and Game Department operational funding for the Great Bay National Estuarine Research Reserve to conduct research, K-12 education programs, municipal outreach, and land management. For FY24, an additional \$196,196 in grant funding has been secured from the National Oceanic and Atmospheric Administration (NOAA) to the Great Bay National Estuarine Research Reserve. Federal funds will support a painting contract to paint three buildings at the Greenland Discovery Center campus and will bring the state budget closer to actual FY23 expenditures and utility costs. The bulk of the federal funding is specifically to purchase equipment to support the operations and maintenance of Great Bay NERR buildings and grounds.

Specific changes to class codes are as follows:

- Class 020: Addition of \$15,000 to support education, research and operational supplies to keep our visitors center open, run education field trips, and conduct stewardship and land management activities on NHFG lands.
- Class 023: Addition of \$ 6,000 to cover increases in utility costs due to increased cost.
- Class 030: Addition of \$150,000 to purchase a truck, plow, small tractor, generator, AV projector, a mower, and a HVAC pump to support GBNERR facilities.
- Class 041: Addition of \$196 to cover the audit fund set aside mandatory fee.
- Class 103: Addition of \$25,000 for a contract to paint buildings at the Discovery Center campus.

No additional New Hampshire Fish and Game funds are required, the required match for this award is already provided in the authorized budget. General Funds are not requested to support this project.

Respectfully submitted,



Scott R. Mason
Executive Director



Kathy Ann LaBonte, Chief
Business Division

**NEW HAMPSHIRE FISH & GAME DEPARTMENT
FY24 FISCAL SITUATION**

**ESTUARINE RESERVE
03 75 75 753020-22890000**

Total Federal Authorization	\$	1,491,013.00
Less Current FY24 Budget Authorization 2289	\$	539,898.00
Less Budgeted FY24 Indirect	\$	81,751.00
Less Expended FY23	\$	<u>592,831.00</u>
Total Available for Budgeting	\$	276,533.00
Available to Budget at Later Date	\$	<u>80,337.00</u>
REQUESTED ACTION	\$	196,196.00

Federal Grant	Grant Amount	Expended or Budgeted	Balance
NA22NOS4200079	\$ 1,491,013.00	\$ 1,214,480.00	\$ 276,533.00
Totals:	<u>\$ 1,491,013.00</u>	<u>\$ 1,214,480.00</u>	<u>\$ 276,533.00</u>

Note: The Department's Negotiated Indirect Cost Rate Agreement (NICRA) allows indirect costs on salaries and benefits only. The requested additional budget authorization does not include personnel related costs.

FORM CD-451
(REV. 11/18)

U.S. DEPARTMENT OF COMMERCE

GRANT COOPERATIVE AGREEMENT

AMENDMENT TO FINANCIAL ASSISTANCE AWARD

FEDERAL AWARD ID NUMBER

NA22NOS4200079

CFDA NO. AND NAME

11.420 Coastal Zone Management Estuarine Research Reserves

PROJECT TITLE

Annual Award to Support Operations, Education, Monitoring and Stewardship Activities of Great Bay NE

RECIPIENT NAME

NEW HAMPSHIRE FISH & GAME

AMENDMENT NUMBER

2

STREET ADDRESS

11 HAZEN DR

EFFECTIVE DATE

07/01/2023

CITY, STATE, ZIP CODE

CONCORD NH 03301-6502

EXTEND PERIOD OF PERFORMANCE TO
(IF APPLICABLE)

N/A

COSTS ARE REVISED AS FOLLOWS:	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	\$ 1,332,540.00	\$ 158,473.00	\$ 0.00	\$ 1,491,013.00
RECIPIENT SHARE OF COST	\$ 571,089.00	\$ 30,103.00	\$ 0.00	\$ 601,192.00
TOTAL ESTIMATED COST	\$ 1,903,629.00	\$ 188,576.00	\$ 0.00	\$ 2,092,205.00

REASON(S) FOR AMENDMENT.

1. To provide additional funding for the project entitled "Annual Award to Support Operations, Education, Monitoring and Stewardship Activities of Great Bay NERR (FY23 Supplemental Funding)" per the recipient's application dated 04/06/2023 and revision dated 08/04/2023, which are incorporated by reference.
2. To revise NOAA Administrative Specific Award Conditions.

This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.

SPECIFIC AWARD CONDITION(S)

LINE ITEM BUDGET

OTHER(S): _____

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Stacy Tedder

DATE

09/01/2023

PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Randy Curtis

DATE

09/12/2023