ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

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December 6, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Sally A. Zankowski to Position # 9U745, (Appropriation #02-20-20-202010-1037-014-500134) as an Assistant Deputy Medical Examiner, at a salary level of $77,592 (Labor Grade BB, Step 4), effective upon Governor and Executive Council approval, or December 29, 2023, whichever is later.

EXPLANATION

Chapter 79 Laws of 2023 (HB2) established within the Department of Justice the unclassified position entitled Assistant Deputy Medical Examiner to be appointed by the Attorney General pursuant to RSA 21-M:3, XIV and to serve at the pleasure of the Chief Medical Examiner pursuant to RSA 611-B:5.

Ms. Zankowski, a Colebrook resident, received her Bachelor of Arts from University of California at Santa Barbara in 1990 and her Associate of Science in nursing from White Mountains Community College in 2009. Ms. Zankowski has worked at the Office of the Chief Medical Examiner since 2013 as an independent Assistant Deputy Medical Examiner. Given her relevant experience, a salary of $77,592 is requested. Her resume is attached for your consideration.

I am pleased to offer Ms. Zankowski for this appointment and respectfully urge your favorable consideration. Thank you.

Telephone 603-271-3658 • FAX 603-271-2110 • TDD Access: Relay NH 1-800-735-2964

Respectfully submitted,

John M. Formella
Attorney General

#4281625

SALLY ZANKOWSKI

EDUCATION

WHITE MOUNTAINS COMMUNITY COLLEGE
Berlin, NH
RN Nursing (May 2009)

UNIVERSITY OF CALIFORNIA-SANTA BARBARA
Santa Barbara, CA
B.A. combined study of biology, geology and geography (May 1990)

ADDITIONAL SKILLS

Ten year experience as an Emergency Medical Technician, including Wilderness Rescue certification, medication administration certification at the EMT-Intermediate level and certified EMS Instructor
Strong communication, speaking and teaching skills

LICENSES AND CERTIFICATIONS

Assistant Deputy Medical Examiner

PROFESSIONAL EXPERIENCE

Scene Investigator
New Hampshire Office of the Chief Medical Examiner, Concord, NH / Apr 2013 – Present

- Investigate reported deaths with in assigned county jurisdictions, including scene investigation where applicable. Determine cause of death in cases not requiring autopsy via physical exam, obtaining laboratory specimens, and investigation of medical and legal records. Assist Medical Examiner in cases of autopsy by corroborating scene, medical and legal information pertinent to death. Perform certification for cremation permitting, per New Hampshire regulation. Engage in the training of new Assistant Deputy Medical Examiners.

School Nurse
Indian Stream Health Clinic, Colebrook, NH / Sep 2016 – Jan 2018

- Provided nursing coverage for children (preschool to grade 12) during school hours, including administration of medications, examination and treatment of presenting illnesses and injuries, with referral when needed. Performed routine age related screenings, as well as health education

Surgical Nurse, Infection Control Officer
Upper Connecticut Valley Hospital, Colebrook, NH / May 2009 – Aug 2016

- Worked in the pre-operative, intra-operative and post-operative settings. Surgical experience in general, orthopedic and urological procedures. Responsibilities also included the sterile processing of surgical equipment and other hospital wide supplies.Infection control responsibilities included serving as the hospital's sole infection prevention officer. Duties included staff education and training, state and federal disease reporting, as well as facility departmental meetings