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**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

December 6, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Jeffrey A. Shea to Position # 9U742, (Appropriation #02-20-20-202010-1037-014-500134) as an Assistant Deputy Medical Examiner, at a salary level of \$73,359 (Labor Grade BB, Step 3), effective upon Governor and Executive Council approval, or December 29, 2023, whichever is later.

EXPLANATION

Chapter 79 Laws of 2023 (HB2) established within the Department of Justice the unclassified position entitled Assistant Deputy Medical Examiner to be appointed by the Attorney General pursuant to RSA 21-M:3, XIV and to serve at the pleasure of the Chief Medical Examiner pursuant to RSA 611-B:5.

Mr. Shea, a Raymond resident, was first credentialed as a registered paramedic in 2019. He has served in the New Hampshire National Guard for approximately 20 years and currently serves as a Staff Sergeant (E-6) chemical specialist with the medical detachment in Concord. Mr. Shea has worked at the Office of the Chief Medical Examiner as an independent Assistant Deputy Medical Examiner since September of 2021. Given his relevant experience, a salary of \$73,359 is requested. His resume is attached for your consideration.

I am pleased to offer Mr. Shea for this appointment and respectfully urge your favorable consideration. Thank you.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
December 6, 2023
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Respectfully submitted,



John M. Formella
Attorney General

#4281551

JEFFERY SHEA

Job Title/duties

Date of employment: 09/01/2021-Present

NH Office of the Chief Medical Examiner

Assistant Deputy Medical Examiner

As an ADME, I cover Rockingham and Hillsborough counties and respond to scenes where the death is caused by accident, suicide, and homicide as well as sudden, unexpected natural deaths. I investigate and document the scene and circumstances and relate my finding to the pathologist on call. On non-autopsy cases, I draw femoral blood and vitreous specimens.

Experience

Date of employment: 09/11/19-01/01/2022

ClearChoiceMD Urgent-Care

Job Title/duties

Lead clinical Paramedic

As the lead paramedic I coordinate and oversee activities of the clinic and clinical team members to ensure compassionate, effective and efficient delivery of high-quality clinical care for all patients. I am responsible for patient triage: including obtaining vital signs and patient histories, completing tests like: vision, drug screens, breath alcohol, EKG's, Phlebotomy and corresponding paperwork/computer work for lab tests ordered, Administer injections: subcutaneous, intramuscular & intravenous with accurate completion of pertinent paperwork. Medication administration as allowed by the most current NH Patient Care Protocols defined by the Bureau of Emergency Medical Services all while maintaining confidentiality with all patient information.

Experience

Date of employment: 01/11/2016 - 4/2020

Parkland Medical Center

Derry, NH

Job Title/duties

Paramedic / Emergency room technician, Full time

The primary role of a Paramedic/E. R tech. is to assist doctors, nurses and other medical professionals with providing the best quality emergency care.

Clinical Duties include but are not limited to taking and monitoring vital signs, phlebotomy, starting IV's, placing splints, fitting patients for crutches and other medical devices; providing instruments to doctors and nurses as they perform procedures on patients; assisting with the safe movement of patients to other critical care areas of the hospital.

Clerical duties include taking patient histories, assisting with admitting patients into the ER, scheduling patient transfers, working to maintain a safe and clean environment for patients, charting changes in patients' health, contacting primary care physicians for past health records, restocking supplies, removing waste materials, sanitizing hospital rooms and tools.

Experience

Date of Employment: 10/1/2014 – 01/2016

PrideStar EMS Lowell,

MA

Job Title

Emergency medical technician. As an EMT I operated emergency vehicles. Maintained the BLS ambulance and its content and maintained documentation of the same. Worked in hazardous environments to ensure safety and stabilization of the patient. Documented all patient care, assessments, BLS skills and all service reports in a timely manner.

Responded to emergency and non-emergency calls from various patients or individuals who need immediate care to routine transfers. Distinguished the cause and degree of illness or injury and demonstrated priority status for needed emergency care. Safely operated the ambulance used for emergencies in accordance with the current motor vehicle code. Stocked and always maintained the BLS vehicles and its contents in a state of readiness.

Experience

Date of Employment: 9/1/2002 - Present

United States Army

Job Title

Staff Sergeant with 15+ years' experience. Areas of expertise include but are not limited to. Training and mentoring future leaders as well as assisting in the establishment and application of C.B.R.N (Chemical Biological Radiological Nuclear) defense measures.

Served as a platoon sergeant and vehicle commander on the Stryker N.B.C.R.V (Nuclear Biological Chemical Reconnaissance Vehicle). Accountable for overall crew function and safety during the collection of chemical and biological samples. At the same time providing training advice and supervision regarding the proper use and maintenance procedures for C.B.R.N equipment and operations also operate and perform operator maintenance on Stryker vehicle, C.B.R.N identification/detection and decontamination equipment. Train military, civilian personnel and first responders on CBRN/Hazardous material response operations.

Currently on active federal orders for mission to support Covid-19 relief efforts.

Experience

Date of Employment: 9/1/2003

Elite Office Installations

Merrimack, NH

Job Title

Foreman with 10+ years' experience. As the company's foreman I ensured superior customer service standards were met and maintained by the installation crew. I looked over blueprints and directed my crew through the installation process including delivery, staging and installation of a variety of office furniture to include (desks, chairs, workstation, cubicles, etc.), I also have extensive knowledge of the safe use and handling of power and hand tools.

Responsible for all documentation as it relates to the job. Compiled punch lists upon completion of the installation. Established contact with customer upon arrival to the job site.

Military Education

- Technical escort course
- Combat life saver course
- OSHA Hazardous Material course technician level
- National Board on Fire Service Professional Qualifications Hazardous Material Technician level
- Stryker (NBCRV) Nuclear Biological Chemical Reconnaissance Vehicle
- Primary leadership development course
- Load planner course
- Additional duty safety officer course
- Equipment preparation course
- FBCB2 Blue force tracker Maintenance course
- Mass casualty decontamination course

- Nuclear Biological Chemical Reconnaissance virtual crew trainer
*All documents and evaluation are available upon request

Military Accomplishments

- Awarded the Army Achievement Medal 3 times for superior performance
- Awarded expert marksmanship medal for rifle, machine gun and hand grenades
- Received 3 Army Reserve Component medals for exemplary behavior, efficiency, and fidelity while serving as a member of the Army Reserves
- Advanced well ahead of peers and achieved the rank of staff sergeant in 6 years
- currently hold the position of platoon sergeant which is slotted for 1 rank above me
- Trained well over 1,000 Seniors, peers and subordinates on nuclear biological and chemical reconnaissance and decontamination procedures
- Awarded certificate of achievement for meritorious performance during the commander's challenge rifle and pistol marksmanship competition
- Awarded the Army physical fitness badge numerous times for physical fitness excellence

Professional Education

Currently hold a secret security clearance

New England Ems Institute

2018 Paramedic, ACLS, PALS, ITLS

NHCPR Manchester, NH

2015 Advanced EMT

NHCPR Manchester, NH

Basic EMT

Academic Education

Lowell adult education 2001

Lowell, MA 01852