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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

November 13, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of State Police, to **retroactively** pay two (2) invoices in the amounts of $5,346.00 and $5,940.00 to East Coast Emergency Outfitter (VC #203534-R002) of Manchester, NH, for the purchase of uniforms. The payment will be processed upon Governor and Council approval. 87% General Funds and 13% Agency Income.

Funding is available in the SFY 2024 operating budget as follows:

		SFY2024
02-23-23-234010-54120000 - Dept. of Safety - Division of State Police – Detective Bureau		
020-500212	Supplies (Consumable)	$11,286.00

EXPLANATION

This request is **retroactive** as clothing was accepted prior to authorization from the Department of Administrative Services, Bureau of Purchase and Property. Upon receipt of the initial invoice, it was determined that the proper purchasing procedures were not followed and attempts were made to cancel a subsequent order, however, the second order had already been partially completed. The Division has halted ordering until proper approval was given.

Training on purchasing protocols have been reviewed to ensure unauthorized purchases do not occur in the future.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

POLICE-FIRE-EMS
NEW ADDRESS
801 PERIMETER ROAD
MANCHESTER, NH 03103
(666) 639-0279
sales@emergencyoutfitter.net

Invoice

Date	Invoice #
7/31/2023	54155

Bill To	Ship To
State of New Hampshire Dept Of Safety, Div of State Police 33 Hazen Drive, Rm 210 Concord, NH 03305	Sgt Stefan Czyzowski

Due Date	Account #	Ship Date	Rep	P.O. No.	Ship Via	Terms	e mail address
8/10/2023					Pick-up	Due Upo...	

Item	Description	Qty	Rate	Amount
UNIFORM	71049 - Short Sleeve Performance Polo - TDU Green - Large - Embroidered / Patches / Velcro	30	81.00	2,430.00
UNIFORM	71049 - Short Sleeve Performance Polo - TDU Green - Large - Patches / Velcro	15	81.00	1,215.00
UNIFORM	71049 - Short Sleeve Performance Polo - TDU Green - XL - Patches / Velcro	3	81.00	243.00
UNIFORM	71049 - Short Sleeve Performance Polo - TDU Green - Med - Patches / Velcro	18	81.00	1,458.00

Thank you for your business!

Total	$5,346.00
Payments/Credits	$0.00
Balance Due	$5,346.00

NOTE: Look over information and notify us immediately if incorrect. Near Fiscal Year End? Contact us to see if there is any open invoices or backordered items.

Phone #	E-mail	Web Site
603-881-7106	lisa@mach5group.net	www.emergencyoutfitter.net

Remit Payment To:
East Coast Emergency Outfitter
801 Perimeter Rd
Manchester, NH 03103

East Coast Emergency Outfitter

801 Perimeter Rd
Manchester, NH 03103
Phone: (866) 639-0279
Fax: (888) 688-6249
www.EmergencyOutfitter.net

QUOTE

DATE 5/31/2023
Quote #

CUSTOMER
NH DoS Division of State Police
33 Hazen Drive
Concord, NH 03301

SHIP TO
TBD

REQUISITIONER	SHIP VIA	F.O.B.	SHIPPING TERMS
Tpr. S. Czyzowski	TBD		

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
Jacket	H2O Proof Gen II ECWCS Parka (OD Green)	30	$125.00	3,750.00
Custom Work	Velcro Patch Application number of locations (4 per jacket):	120	$8.25	990.00
	Side Access & Snap Application	30	$35.00	1,050.00
	Badge Application	30	$5.00	150.00

SUBTOTAL	5,940.00
TAX	-
SHIPPING	-
OTHER	-
TOTAL	**$ 5,940.00**

Comments or Special Instructions
* All quotes honored for two weeks, call if extension is needed.

If you have any questions about this purchase order, please contact
(866) 639-0279 - sales@emergencyoutfitter.net