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# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

November 16, 2023

ROBERT L. QUINN  
COMMISSIONER

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Authorize the Department of Safety, Division of Fire Safety, to accept and expend a grant for \$4,000.00 and a grant for \$5,000.00 from the Department of Safety, Office of Grants Management for the purchase of 2 Frisker Radiation Detectors and a support contract for a TruDefender FX Chemical Identifier. Effective upon Governor and Council approval through June 30, 2024. 100% Intra-Agency Funds.

Funds are to be budgeted as follows:

02-23-23-238010-66310000 - Department of Safety – Div. of Fire Safety

Class	Description	SFY2024 Current Adjusted Authorized	Requested Action	SFY2024 Revised Adjusted Authorized
000-408121	Federal Funds	(\$144,452.00)		(\$144,452.00)
003-407470-12	Revolving Funds	(\$4,992,491.24)		(\$4,992,491.24)
004-403630-68	Intra-Agency	\$0.00	(\$9,000.00)	(\$9,000.00)
		(\$5,136,943.24)	(\$9,000.00)	(\$5,145,943.24)
010-500100	Personal Services Perm Clas	\$1,702,454.00		\$1,702,454.00
011-500126	Personal Services Unclassif	\$120,562.00		\$120,562.00
018-500106	Overtime	\$165,000.00		\$165,000.00
019-500105	Holiday Pay	\$22,000.00		\$22,000.00
020-500200	Current Expenses	\$229,313.61		\$229,313.61
022-500255	Rents-Leases Other Than Sta	\$4,500.00		\$4,500.00
024-500225	Maint Other Than Build-Grn	\$1,000.00		\$1,000.00
026-500251	Organizational Dues	\$5,600.00		\$5,600.00
027-582703	Transfers To Doit	\$210,784.62		\$210,784.62
028-582814	Transfers To General Servic	\$53,096.00		\$53,096.00
029-500290	Intra-Agency Transfers	\$51,976.00		\$51,976.00
030-500311	Equipment New Replacement	\$198,165.61	\$4,000.00	\$202,165.61
037-500165	Technology-Hardware	\$13,800.00		\$13,800.00
038-509038	Technology-Software	\$11,500.00		\$11,500.00
039-500179	Telecommunications	\$48,600.00		\$48,600.00

046-500464	Consultants	\$100.00		\$100.00
048-500226	Contractual Maint Build-Grn	\$5,000.00		\$5,000.00
049-5849XX	Transfer To Other State Age	\$1,107.00		\$1,107.00
050-500109	Personal Service Temp Appoi	\$888,907.00		\$888,907.00
057-500535	Books Periodicals Subscript	\$16,700.00		\$16,700.00
060-500601	Benefits	\$1,299,600.00		\$1,299,600.00
066-500543	Employee Training	\$15,500.00		\$15,500.00
069-500567	Promotional Marketing Exp	\$10,000.00		\$10,000.00
070-500707	In State Travel Reimburseme	\$17,700.00		\$17,700.00
080-500716	Out Of State Travel Reimb	\$18,400.00		\$18,400.00
089-501543	Transfer To DAS Maint Fund	\$3,051.00		\$3,051.00
103-502664	Contracts For Op Services	\$22,526.40	\$5,000.00	\$27,526.40
		\$5,136,943.24	\$9,000.00	\$5,145,943.24

**EXPLANATION**

These two grant awards will provide the funding necessary to purchase a support contract for the TruDefender FX Chemical Identifier and 2 Frisker Radiation Detectors.

These units are an important part of the State's Unknown Substance Protocol. The TruDefenderFX chemical identifier is used to identify unknown substances the using a Fourier-transformed Infrared Laser and the Frisker Radiation Detectors are used to identify the presence of a radioactivity during a hazardous materials incident., as any unknown substance must be screened for radioactivity before a sample can be sent to the laboratory for further analysis. Currently, a large section of the state does not have hazmat team coverage with this capability and these detectors are issued to the Division Hazardous Materials Response Coordinator to assess an incident and determine if additional resources are needed. These detectors and identifiers are essential to life safety, as well as to support fire chiefs and regional hazardous materials response teams at hazardous incidents statewide.

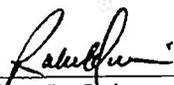
Funds will be allocated as follows:

Class 030 – Equipment New – Expenditures for new radiation detectors

Class 103 – Contracts for Op Services – Support contract for chemical identifier

There are no General funds required with this request. In the event Federal funds are no longer available, General funds will not be requested to support this program.

Respectfully Submitted,

  
 Robert L. Quinn  
 Commissioner of Safety

**DOS Division  
Grant Program  
Fiscal Situation - BALANCED**

**Federal Funds Awarded:**

EMW-2021-SS-00049-SS01	\$4,000.00
EMW-2022-SS-00036	\$5,000.00
<b>Total Grant Funds Awarded</b>	<b>\$9,000.00</b>

**Prior Fiscal Year Actual Expenses:**

Less expenses in FY 2023	\$0.00
<b>Total Prior Fiscal Year Actual Expenses</b>	<b>\$0.00</b>

**Net Grant Funds Remaining as of July 1, 2023** **\$9,000.00**

Less SFY 2024 Appropriation including prior year encumbrances \$0.00  
Account 02-23-23-238010-66310000

Excess grant funds available to appropriate **\$9,000.00**

**This Request** **\$9,000.00**

**SPECIAL CONDITIONS – FFY 2021**

SUBGRANTEE: Division of Fire Marshal’s Office GRANT AWARD AMOUNT: \$4,000.00  
GRANT TITLE: HazMat High Range Frisker Detection Equipment GRANT AWARD DATE: 08/23/2023  
GRANT PROGRAM: SHSP CFDA#: 97.067  
DHS Grant Award Number: Grant Award: EMW-2021-SS-00049-S01

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. **THESE GRANT FUNDS EXPIRE ON August 31, 2024.** Accordingly, per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA... The obligation period is the same as the award period listed on the award document. **BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.**

\* \* \* \* \*

1. Please note the following special conditions for your grant award:
  - a. Indicate which of the following is true regarding the project funded with these Homeland Security dollars by circling the correct selection (circle only one)
    - i. Sustaining or maintaining a capability acquired with federal homeland security funding;
    - ii. Sustaining or maintaining a capability acquired without federal homeland security funding; or
    - iii. Developing or acquiring a new core capability.
  - b. Per 2021 Grant Guidance, please provide your UEI number here: V9G5W387EVC5
  - c. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. This must be submitted within 15 days of the date of this award and may necessitate the addition of more special conditions to this award accordance with the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.
  - d. Procurement procedures per 2 CFR 200.318-326 must be followed and documentation attached must be submitted to DOS-GMB prior to any purchase as outlined
  - e. All grants awarded from the FFY21 Homeland Security Grant Program (and any future grants through the Homeland Security Grant Program) will need to transition to a new process which involves approval by the Governor & Executive Council. This may require your office to submit formal acceptance of grant funds per NH RSA after Governor and Council approval for NH DOJ approval.
  - f. No work can begin until all special conditions and approval from the Governor and Executive Council are met and you have received an “OK to Proceed” from the Grant Management Bureau.

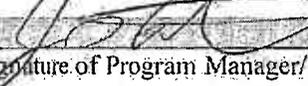
2. **Equipment:** The subrecipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: “Purchased with funds provided by the U.S. Department of Homeland Security and the NH Department of Safety - Grants Management Bureau.” Additionally, when practicable, any equipment purchased with funding under this agreement shall bear on it the logos of the NH Department of Safety - Grants Management Bureau and U.S. Department of Homeland Security.

3. **Publications:** The recipient agrees that all publications created with funding under this grant shall prominently contain the following: “This document was prepared under a grant from the Federal Emergency Management Agency’s Grant Programs Directorate (FEMA/GPD) within the U.S. Department of Homeland Security. Points of view expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA/GPD, the U.S. Department of Homeland Security or the NH Department of Safety (DOS)”.

4. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMB will advise sub-recipient of the approval once received. DOS-GMB reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
5. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
6. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2021 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Department of Safety's Fire Academy and EMS Bureau and the Division of Homeland Security and Emergency Management.
7. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System\* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
8. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. [http://www.dhs.gov/xlibrary/assets/NRP\\_Brochure.pdf](http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf)
9. Recurring costs/fees are not allowable for funding under the 2021 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.

  
 \_\_\_\_\_  
 Signature of Authorized Official

10/2/23  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature of Program Manager/Contact

10/2/23  
 \_\_\_\_\_  
 Date

**SPECIAL CONDITIONS – FFY 2022**

SUBGRANTEE: Division of Fire Safety/State Fire Marshal Office

GRANT AWARD AMOUNT: \$ 5,000

GRANT TITLE: 2022 State Agency Homeland Security Grant Award GRANT AWARD DATE: 1/9/2023

GRANT PROGRAM: SHSP CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2022-SS-00036

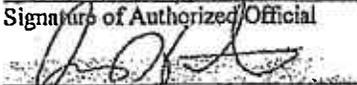
ALL SPECIAL CONDITIONS MUST BE RESPONDED TO *WITHIN THIRTY (30) DAYS* FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. THESE GRANT FUNDS EXPIRE ON August 31, 2025. Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document. **BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.**

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- a. Indicate which of the following is true regarding the project funded with these Homeland Security dollars ~~by circling the correct selection (circle only one)~~
  - i. Sustaining or maintaining a capability acquired with federal homeland security funding;
  - ii. Sustaining or maintaining a capability acquired without federal homeland security funding; or
  - iii. Developing or acquiring a new core capability.
- b. Per 2022 Grant Guidance, please provide your DUNS number here: V9165103876
- c. The award letter process outline and reimbursement instructions must be followed
- d. No purchase of this equipment can be made until it is determined if an EHP review is required. If it is, no purchase can be made until an EHP approval is received. As stated in the AEL: "Certain products in this category have been identified as requiring an Environmental and Historic Preservation (EHP) review. EHP documents are located at the following website: <https://www.nh.gov/safety/divisions/homeland/2021/index.html> and must be completed and submitted electronically to Pamela.Urban-Morin@doh.nh.gov.
- e. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. You must disclose any audit findings in the most recent Single Audit within 15 days of the date of this award. Any findings may necessitate the addition of more special conditions to this award accordance with the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.
- f. Procurement procedures per 2 CFR 200 OR the State of NH written Administrative Rules and Policies related to purchasing and contracting must be followed and documentation attached must be submitted to DOS-GMU prior to any purchase as outlined.
- g. All grants awarded must follow the State process which involves a federal revenue transfer from our account into the awardee's account(s). This may require your office to process a G&C item to accept and expend these grant awards if they were not budgeted in SFY 22-23. A copy of your G&C item must be sent to DOS-Grants Management, Attention: Pam Urban-Morin.
- h. This is a reimbursement grant: The Division needs to purchase, install and make operable any items covered by the grant. The Division will pay their vendor directly with proof available for submission to the Grants Management Bureau. The Division will submit request on letterhead with certification statement with the following:
  - signifying the Grant Year of the award,
  - that the project is completed, installed and operable,

- copies of invoices and proof of payment (Lawson screen shot is usually submitted) (s) to GMB
  - sign the request letter and submit it along the above
2. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
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 Signature of Authorized/Official  
  
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 Signature of Program Manager/Contact

\_\_\_\_\_  
 1/17/23  
 Date  
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 1/12/23  
 Date