



# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG, 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

November 21, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 9:16-c,I, authorize the Department of Safety, Office of Highway Safety (OHS) to transfer funds in and among classes and to establish a new class within an accounting unit in the amount of \$88,125.00 for better use of appropriated federal funds effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. 100% Federal Funds.

02-23-23-231010-75430000 – Dept. of Safety – Office of Highway Safety – NHTSA Grants

Class	Description	SFY 2024 Current Authorized	Requested Action	SFY 2024 Adjusted Authorized
000-404492-16	Federal Funds	(\$1,721,955.09)	\$0.00	(\$1,721,955.09)
020-500200	Current Expenses	\$3,000.00		\$3,000.00
029-500290	Intra-Agency Transfers	\$900,000.00		\$900,000.00
038-500177	Software License	\$0.00	\$88,125.00	\$88,125.00
040-500800	Indirect Costs	\$28,000.00		\$28,000.00
041-500801	Audit Fund Set Aside	\$1,750.00		\$1,750.00
050-500109	Personal Service Temp Appoi	\$48,689.00		\$48,689.00
060-500611	Benefits	\$3,827.00		\$3,827.00
072-500574	Grants Federal	\$200,000.00		\$200,000.00
080-500710	Out Of State Travel Reimb	\$50,000.00		\$50,000.00
085-5885XX	Interagency Xfr Out Of Fed Fn	\$245,000.00		\$245,000.00
102-500731	Contracts For Program Servi	\$241,689.09	(\$88,125.00)	\$153,564.09
		\$1,721,955.09 ,	\$0.00	\$1,721,955.09

### EXPLANATION

The additional grant funds in class 038 will be used to procure data collection software licenses for Drug Recognition Experts to enter evaluations into a cloud based, data collection site. This software will eliminate duplication of effort and enhance our data collection abilities, to provide real-time information aimed at reducing traffic related impaired driving deaths.

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The following appropriation adjustments are being requested:

Class 38 – Technology – Software - Funds are needed to procure software license for the International Chief's of Police Association (IACP), governed Drug Evaluation and Classification Program (DECP).

Class 102 – Contracts For Program Services - Funds are available to transfer based on the Federally approved active grants.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Does transfer involve continuing programs or one-time projects? The transfer is a reoccurring expense on a yearly basis.

Is this transfer required to maintain existing program level or will it increase the program level? This transfer is to increase the project level.

Cite any requirements which make this program mandatory. None.

Identify the source of funds on all accounts listed on this transfer. The source of funds is 100% Federal Funds.

Will there be any effect on revenue if this transfer is approved or disapproved? There will be no effect on revenue.

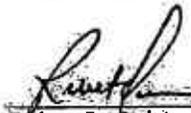
Are funds expected to lapse if this transfer is not approved? If this transfer is not approved, the funds from a contingent grant will lapse, and the grant will be returned to the Federal Agency.

Are personnel services involved? No.

The Department did not include this grant in the SFY 2024 budget, because it was not available at the time the budget was prepared, therefore requiring the above requested action. If this request is not approved Federal funds could be lost, therefore the above requested action is needed to fully utilize the federal grant funds.

In the event that Federal Funds are no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety