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CSG



# State of New Hampshire

DEPARTMENT OF SAFETY  
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November 20, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to the provisions of RSA 9:16-a, II, authorize the Department of Safety, Division of Motor Vehicles to transfer funds in the amount of \$240,000.00 and create a new expenditure class code, effective upon approval of the Fiscal Committee and the Governor and Executive Council approval through June 30, 2024, and further authorize the funds to be allocated as shown below. 100% Federal Funds.

The funds are to be budgeted as follows:

02-23-23-233010-74680000 Dept. of Safety – Division of Motor Vehicles – CDLIS Data Improvement Grant

<u>Class</u>	<u>Description</u>	<u>SFY2024</u>		<u>SFY 2024</u>
		<u>Current Authorized</u>	<u>Requested Action</u>	<u>Adjusted Authorized</u>
000-404492-16	Federal Funds	(\$243,555.00)	\$0.00	(\$243,555.00)
040-501587	Indirect Costs	\$3,312.00	0.00	\$3,312.00
041-500801	Audit Fund Set Aside	\$243.00	0.00	\$243.00
072-509073	Contracts	\$240,000.00	(\$240,000.00)	0.00
103-502664	Contracts for Op Services	0.00	\$240,000.00	\$240,000.00
<b>Total</b>		<b>\$243,555.00</b>	<b>\$0.00</b>	<b>\$243,555.00</b>

### EXPLANATION

The Division of Motor Vehicles (DMV) requests authorization to transfer funds in the amount of \$240,000.00 and to create a new class code, as the new class code will better reflect current budget set-ups.

The following appropriation adjustments are requested:

Class 072 – Contracts – Appropriations reduced due to this class code no longer being required.

Class 103 – Contracts for Operational Services – A new class and appropriation is needed to better align class codes to current Department of Safety standards.

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
November 20, 2023

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program levels.
- 3) *Cite any requirements which make this program mandatory.* RSA 21-P
- 4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds for all accounts listed on this transfer is 100% federal funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.
- 6) *Are funds expected to lapse if this transfer is not approved?* Yes, the funds will lapse if the transfer is not approved.
- 7) *Are personnel services involved?* No

Respectfully submitted,

  
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Robert L. Quinn  
Commissioner of Safety