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Frank Edelblut
Commissioner

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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November 15, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, this request authorizes the Department of Education, Division of Learner Support, Bureau of IDEA-Special Education to transfer Federal grant funds, in the amount of \$165,000 in FY24 to purchase office equipment, effective upon Fiscal Committee and Governor and Council approval through June 30, 2024. 100 % Federal Funds.

Funds to be budgeted as shown below:

FY24

IDEA Grant

Account: 06-56-56-565020-25040000

Class	Description	FY24 Adjusted Authorized	Requested Action	FY24 Revised Adjusted Authorized
Income				
000-400374	Federal Funds	(\$79,113,077)	\$0	(\$79,113,077)
Expenditure				
010-500100	Personal Services Perm	\$1,812,057	\$0	\$1,812,057
020-500200	Current Expenses	\$41,100	\$0	\$41,100
021-502668	Food Institutions	\$2,500	\$0	\$2,500
026-500251	Organizational Dues	\$11,000	\$0	\$11,000

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027-582703	Transfers to DoIT	\$209,832	\$0	\$209,832
028-582814	Transfers to General Services	\$113,641	\$0	\$113,641
029-500290	Intra-Agency Transfers	\$11,000	\$0	\$11,000
030-500301	Equipment New Replace	\$10,500	\$165,000	\$175,500
037-500174	Technology-Hardware	\$24,000	\$0	\$24,000
038-500175	Technology-Software	\$705,916	\$0	\$705,916
039-500191	Telecommunication	\$17,226	\$0	\$17,226
040-500800	Indirect Costs	\$354,711	\$0	\$354,711
041-500801	Audit Fund Set Aside	\$61,809	\$0	\$61,809
042-500620	Additional Fringe Benefits	\$213,245	\$0	\$213,245
046-500464	Consultants	\$20,000	\$0	\$20,000
050-500109	Personal Services Temp Ap	\$161,890	\$0	\$161,890
057-500531	Books Periodicals Subscript	\$5,000	\$0	\$5,000
059-500177	Temp Full Time	\$70,590	\$0	\$70,590
060-500601	Benefits	\$1,135,558	\$0	\$1,135,558
066-500544	Employee Training	\$18,700	\$0	\$18,700
070-500702	In State Travel Reimburse	\$31,200	\$0	\$31,200
072-502634	Grants Federal	\$64,255,540	\$0	\$64,255,540
080-500710	Out of State Travel Reimb	\$85,100.00	\$0	\$85,100.00
102-500731	Contracts for Program Servi	\$9,727,962	(\$165,000)	\$9,562,962
230-500765	Interpreter Service	\$13,000.00	\$0	\$13,000.00
	Total	\$79,113,077	\$0	\$79,113,077

EXPLANATION

The Department of Education is in the process of moving to the 25 Hall Street building and is in the process of purchasing this building. As part of the move to a new building for the Department of Education, we are moving into a location within this building that has no furniture in it as the previous tenants took all the furniture and cubbies in this location. Because of this we will need to purchase furniture and cubbies to occupy the space in the Hall Street location. This was not known when we developed our budget so this could not be anticipated. We are requesting to move appropriation from the Contracts class to the Equipment class to cover this expense and provide spaces for our staff to work.

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The following is a summary of the appropriation authorities being requested:

<u>Class</u>	<u>Class Description</u>	<u>Explanation</u>
030	Equipment New Replace	Additional appropriation needed to purchase office equipment for new office space
102	Contracts for Program Services	Reduced appropriation requirement due to obligations being less than anticipated

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

Justification:

1) Does transfer involve continuing programs or one-time projects?

Continuing services

2) Is this transfer required to maintain existing program level or will it increase the program level?

Maintain program level

3) Cite any requirements which make this program mandatory?

Implementation of IDEA is a federal requirement and these spaces will be occupied by the Bureau of Special Education Support

4) Identify the source of the funds on all accounts listed on this transfer?

Federal Funds

5) Will there be any effect on revenue if this transfer is approved or disapproved?

No

6) Are funds expected to lapse if this transfer is not approved?

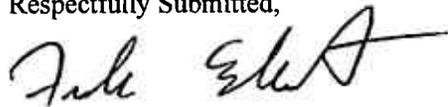
No

7) Are personnel services involved? If yes, answer the following:

No

The Department has conducted a detailed review of these line items in the budget to ensure that available funds are maximized to the greatest degree possible.

Respectfully Submitted,



Frank Edelblut
Commissioner of Education