New Hampshire Fish and Game Department

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October 10, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of $35,000 from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2024 Operating Budget effective upon Fiscal Committee and Governor and Council approval through June 30, 2024.

HATCHERIES						
03-75-75-752020-21320000						
Fiscal Year 2024						
Class	**Expense Account**	**Class Description**	**Revenue Account**	**Current Budget**	**Requested Change**	**Adjusted Budget**
000		FEDERAL FUNDS	404650-16	$1,104,607	$0	$1,104,607
00S		FISH and GAME FUNDS	000020	2,856,901	35,000	2,891,901
Total				**$3,961,508**	**$35,000**	**$3,996,508**
Expense						
010	500100	PERSONAL SERVICES -		$1,346,458	$0	$1,346,458
018	500106	OVERTIME		196,475	0	196,475
019	500105	HOLIDAY PAY		12,361	0	12,361
020	500200	CURRENT EXPENSES		731,608	0	731,608
023	500291	HEAT,ELECTRICITY, WATER		365,150	0	365,150
030	500311	EQUIPMENT		43,241	0	43,241
041	500801	AUDIT FUND SET ASIDE		1,110	0	1,110
047	500240	OWN FORCES MAINTENANCE		50,000	0	50,000
048	500226	CONTRACTUAL MAINTENANCE		169,675	0	169,675
050	500109	PERSONAL SERVICES -		50,000	0	50,000
060	500602	BENEFITS		956,355	0	956,355
070	500704	IN STATE TRAVEL		50	0	50
080	500710	OUT OF STATE TRAVEL		3,000	0	3,000
103	502664	CONTRACTS FOR OPERATIONAL	000020	36,025	35,000	71,025
Total				**$3,961,508**	**$35,000**	**$3,996,508**

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EXPLANATION

Accounting Unit 21320000, Class 103, Contracts for Operational Services, is being increased by $35,000 to cover the contractual costs of having the water tested at our six fish hatcheries. The contract cost increased significantly over this fiscal year but when developing the current biennial budget, this increase in costs was unknown.

These expenses were not included in the budget as they were unanticipated.

The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program levels or will it increase the program level? **Maintain existing program levels.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **Yes.**
7. Are personnel services involved? **No.**

Respectfully submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division

Fiscal Situation
Fish and Game Fund 2024

Beginning Balance 07/01/2023	14,355,301	
Total Additions (Revenue Estimate)	13,695,000	
Less Operating Budget Appropriations	(16,393,549)	
Total	11,656,752	
Lapses	491,806	* Estimated at 3%
Ending Balance	12,148,558	
Less This Request	(35,000)	
Ending Balance June 30, 2024 (Budgetary)	12,113,558	