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**New Hampshire**  
Department of Agriculture,  
Markets & Food

Shawn N. Jasper, Commissioner

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September 18, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 9:16-a, I, authorize the Department of Agriculture, Markets and Food, State Conservation Committee (NHDAMF) to transfer funds in and among classes within an accounting unit in the amount of \$200,000, to cover grantee awards approved by the State Conservation Committee, effective upon Fiscal Committee and Governor and Council approvals through June 30, 2025. **100% Other Funds – Soil Conservation**

Funds are to be transferred in the following account: 02-18-18-184510-28600000 Soil Conservation

Class	Description	FY24 Current Budget	Requested Action	FY24 Requested Revised Budget
008-405368-12	Agency Income	\$1,530,343	\$0	\$1,530,343
	<b>Total Revenue</b>	<b>\$1,530,343</b>	<b>\$0</b>	<b>\$1,530,343</b>
010-500100	Personal Services Perm Clas	\$56,882	\$0	\$56,882
020-500200	Current Expenses	\$298	\$0	\$298
037-500173	Technology-Hardware	\$4,770	\$0	\$4,770
038-500175	Technology-Software	\$1,300	\$0	\$1,300
039-500188	Telecommunications	\$1,848	\$0	\$1,848
040-500800	Indirect Cost	\$49,504	\$0	\$49,504
042-500620	Additional Fringe Benefits	\$4,738	\$0	\$4,738
050-500109	Personal Service Temp Approi	\$6	\$0	\$6
060-500601	Benefits	\$33,870	\$0	\$33,870
065-500541	Board Expenses	\$1,980	\$0	\$1,980
070-500705	In State Travel Reimbursement	\$4,150	\$0	\$4,150
073-500580	Grants Non-Federal	\$990,071	\$200,000	\$1,190,071
080-500710	Out of State Travel Reimb	\$6,000	\$0	\$6,000
102-500731	Contracts for Program Services	\$334,217	(\$200,000)	\$134,217

103-502664	Contracts for Operational Services	\$40,709	\$0	\$40,709
	<b>Total Expenses</b>	<b>\$1,530,343</b>	<b>\$0</b>	<b>\$1,530,343</b>

**EXPLANATION**

The New Hampshire Department of Agriculture, Markets & Food, State Conservation Committee (NHDAMF), receives other funds for the Soil Conservation program through the Conservation License Plate program, RSA 261:97-c III (a). Grants are awarded through a competitive process to groups including municipalities, County Conservation Districts, County Cooperative Extension natural resource programs, municipal conservation agencies, schools, scout groups, and other nonprofit entities engaged in natural resource conservation programs for conservation activities.

The Soil Conservation Fund was established pursuant to RSA 432:4, which authorized and empowered the Department to accept and receive all grants of money made, pursuant to the Soil Conservation and Domestic Allotment Act, for the purpose of enabling the state to carry out the provisions of such plan. These additional funds will be used to pay for grants to various grantees performing conservation projects and program services. Without these funds, we will not be able to fulfill program requirements.

The following appropriation adjustments are being requested:

Class 073 Grants Non-Federal to be increased to cover grants in planning and carrying out resource conservation projects.

Class 102 Contracts for Program Services to be reduced by moving money that can be utilized more effectively in class 073.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

**Justification:**

- 1) Does transfer involve continuing programs or one-time projects?**

Continuing programs

- 2) Is this transfer required to maintain existing program level or will it increase the program level.**

The transfer will maintain the existing program level.

- 3) Cite any requirements which make this program mandatory.**

RSA 261:97-c, III (a) and (b)

- 4) Identify the source of the funds on all accounts listed on this transfer.**

100% Other Funds, Soil Conservation program through the Conservation License Plate program, RSA 261:97-c III (a).

- 5) Will there be any effect on revenue if this transfer is approved or disapproved?**

No

6) Are funds expected to lapse if this transfer is not approved?

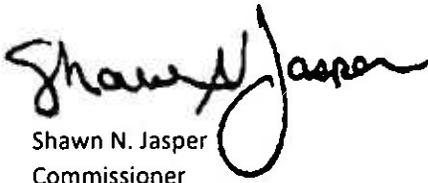
No

7) Are personnel services involved?

No

In the event that Other Funds become no longer available, General Funds will not be requested to support this program.

Sincerely



Shawn N. Jasper  
Commissioner