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THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



William Cass, P.E. Commissioner

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David Rodrigue, P.E. Assistant Commissioner
Andre Briere, Colonel, USAF (RET) Deputy Commissioner

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Division of Finance
October 19, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, II, authorize the Department of Transportation to transfer funds in the amount of \$40,000 and create a new expenditure class code, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2024 and further authorize the funds to be allocated as shown below. 100% Highway Funds.

Table with 4 columns: Code, Current Budget FY2024, Requested Change, Revised Budget FY2024. Rows include Debt Service, Expenses (043 500401 Debt Service Treasury), Source of Funds, and Revenue (00S 000015 Highway Funds).

Table with 4 columns: Code, Current Budget FY2024, Requested Change, Revised Budget FY2024. Rows include Executive Office, Expenses (010 500100 Personal Services Perm Classified, 011 500126 Personal Services Unclassified, 018 500106 Overtime, 019 500105 Holiday Pay, 020 500200 Current Expenses, 022 500255 Rents-Leases Other than State, 026 500251 Organizational Dues, 030 500301 Equipment New Replacement).

04-096-096-960015-30380000	Current Budget FY2024	Requested Change	Revised Budget FY2024
037 500173 Technology-Hardware	50	0	50
038 509038 Technology-Software	500	0	500
039 500188 Telecommunications	21,467	0	21,467
050 500109 Personal Service Temp Appointed	51,000	0	51,000
057 500534 Books Periodicals Subscriptions	950	0	950
060 500601 Benefits	810,005	0	810,005
066 500543 Employee Training	2,448	0	2,448
070 500702 In State Travel Reimbursement	200	0	200
080 500710 Out of State Travel Reimbursement	18,500	0	18,500
108 500751 Legal Providers	0	40,000	40,000
Total	\$2,794,994	\$40,000	\$2,834,994
Source of Funds			
Revenue			
000 404511 Federal Funds	\$571,081	\$0	\$571,081
00C 401350 Agency Indirect Cost Recovery	152,427	0	152,427
00S 0000015 Highway Funds	2,071,486	40,000	2,111,486
Total	\$2,794,994	\$40,000	\$2,834,994

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various Accounting Units and classes to continue to meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Debt Service (2938) 100% Highway Funds

Class 043 Decrease Debt Service Treasury by \$40,000. Funds are available due to interest savings related to Treasury refunding.

Executive Office (3038) 20.43% Federal Funds, 5.45% Agency Indirect Cost Recovery, 74.12% Highway Funds

Class 108 Increase Legal Providers by \$40,000 to cover unanticipated costs associated with contract arbitration related to DOT's bargaining unit.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
This transfer is for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
This transfer is to maintain existing program levels (no increase in program level).

3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
The source of funds is Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Should funds lapse as a result of not approving this request, the funds will lapse to the Highway fund.
7. Are personal services involved?
This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



William J. Cass, P.E.
Commissioner