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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Patricia M. Tilley
Director

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October 17, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to accept and expend federal funds from the United States Department of Agriculture, Food and Nutrition Services to modernize the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Farmers' Market Nutrition Program in the amount of \$97,855, effective upon approval by the Governor and Executive Council through September 30, 2025, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

05-95-90-902010-XXXX0000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF FAMILY HEALTH AND NUTRITION, E-FMNP ARPA

Class-Account	Description	FY 24 Current Adjusted Authorized	Requested Action	FY 24 Revised Adjusted Authorized
000-404852-16	Federal Funds	\$0	\$97,855	\$97,855
Total Revenue		\$0	\$97,855	\$97,855
020-500200	Current Expenses	\$0	\$39,065	\$39,065
041-500801	Audit Fund Set Aside	\$0	\$117	\$117
070-500704	In-State Travel	\$0	\$1,733	\$1,733
102-500731	Contracts for Program Services	\$0	\$56,940	\$56,940
Total Expenses		\$0	\$97,855	\$97,855

EXPLANATION

The purpose of this request is to accept federal funds available from the United States Department of Agriculture (USDA), Food and Nutrition Services to modernize the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Farmers' Market Nutrition Program (FMNP). The FMNP provides eligible WIC participants a one-time benefit that can be redeemed at local NH farmers' markets and roadside stands for eligible fresh, local produce.

The WIC FMNP was re-established in 2022 under existing federal rules with a paper coupon system. The USDA awarded New Hampshire a modernization grant to transform the program from paper coupons to electronic benefits, in order to increase program adherence and decrease administrative burden.

The New Hampshire WIC Farmers' Market Nutrition Program Modernization project proposes a browser-based, mobile friendly WIC FMNP electronic-solution (e-FMNP). Participants will use a Quick Response (QR) code to redeem FMNP benefits and farmers conduct transactions via a mobile device and browser, with no direct cost to participants or farmers. Farmers will be reimbursed for redeemed FMNP benefits weekly and participants will be able to redeem their benefits as needed through multiple visits to a Farmers' Market. The system will operate independently of any management information system. The Modernization funds will be used to plan and transition the WIC FMNP services to an electronic benefit transfer (EBT) solution with support from an EBT processor, print and distribute QR codes and train local WIC staff and authorized farmers. The WIC-FMNP is estimated to be live for the summer of 2024. Ongoing annual costs to operate the program and fund the food benefit will be supported by an annual USDA WIC Farmers Market Nutrition Program award.

The funds are to be budgeted as follows and utilized for the following purposes:

- Class 020 Supplies and current expenses incurred through the development, training, and implementation of the eFMNP.
- Class 041 Audit fund set aside as per State requirement.
- Class 070 Staff mileage expenditures for local WIC agency and farmer on-site visits and training.
- Class 102 Hiring a contractor with a turn-key solution for an electronic benefits FMNP payment system (EBT), which will meet the objectives set by USDA and improve access, participation, and quick payment delivery to farmers.

Area served: Statewide

Source of Funds: 100% Federal funds from United States Department of Agriculture, Food and Nutrition Services, WIC American Rescue Plan.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,


 Lori A. Weaver
Commissioner

1. GRANTOR AGENCY: USDA - Food and Nutrition Service	2. APPROPRIATION: See below under Appropriation column
3. NH DEPT OF HHS NH DEPT OF HEALTH AND HUMAN SVCS CONCORD NH 03301-6504 VENDOR NO. S3391701 000	4. TITLE OF GRANT: WIC American Rescue Plan (4yr)
5. APPORTIONMENT YEAR: 2023 GAD NUMBER: 4NH752034 AMENDMENT: 000	6. ESTIMATED ANNUAL GRANT AWARD:
7. GRANT PERIOD FROM: 05/15/2023 GRANT PERIOD TO: 09/30/2025	

APPROPRIATION	FAIN	ACCOUNT ID	PCA TITLE	CFDA NO.	PREVIOUS LEVEL	INCREASE/DECREASE	CURRENT LEVEL
121/43510	234NH034M2003	202321M200344	- WIC INNOVATION FUND (O)	10.557	\$0.00	\$116,065.00	\$116,065.00
Total:					\$0.00	\$116,065.00	\$116,065.00

9. SPECIAL INSTRUCTIONS/COMMENTS .
Please note that the Financial Official (FO) assigned by the above grantee organization is responsible for maintaining valid banking information for this grant. This includes certifying that correct routing and transit numbers(ABA/RTN) and bank account numbers have been entered into the ASAP.gov payment system. The Food and Nutrition Service and the United States Treasury are not responsible for a misdirected payment in the event that the FO entered the incorrect ABA/RTN or bank account number information.

10. AUTHORIZATION ALLOWANCE HOLDER (DESIGNEE) Food and Nutrition Service Northeast Regional Office 10 Causeway Street, Room 501 Boston MA 02222 Telephone: 617-565-5300	SIGNATURE: - Electronically Signed by - JOHN PEDICINI	
	DATE: 05/18/2023	TELEPHONE NO: 617-565-6435