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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Weaver
Commissioner

Jeff Fleischer
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4451 1-800-852-3345 Ext. 4451
Fax: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 27, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to accept and expend the U.S. Department of Health and Human Services, Administration for Children and Families' John H. Chafee Foster Care Program for Successful Transition to Adulthood (CHAFEE Independent Living Program) under Title IV-E of the Social Security Act Grant award in the amount of $35,000, for the purpose of providing support to the expanding array of services effective upon Governor and Executive Council approval through September 30, 2024, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

05-95-42-421010-2970 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, CHILD PROTECTION, TEEN INDEPENDENT LIVING

Class/ Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-403875-16	Federal Funds	$ 488,590	$ 35,000	$ 523,590
	General Funds		$ -	$ -
	Total Revenue:	**$ 488,590**	**$ 35,000**	**$ 523,590**
Expense				
010-500100	Personal Services Perm Class	$ 82,792		$ 82,792
020-500200	Current Expenses	$ 5,000		$ 5,000
039-500190	Telecommunications	$ 5,500		$ 5,500
041-500801	Audit Fund Set Aside	$ 465	$ 35	$ 500
050-500109	Personal Services Temp	$ 204,311		$ 204,311
060-500601	Benefits	$ 54,892		$ 54,892
070-500700	In State Travel	$ 5,000		$ 5,000
080-500710	Out of State Travel	$ 5,000		$ 5,000
102-500731	Contracts for Program Services	$ 75,630		$ 75,630
502-500891	Payment to Providers	$ 50,000	$ 34,965	$ 84,965
	Total Expense:	**$ 488,590**	**$ 35,000**	**$ 523,590**

EXPLANATION

This request is being made to accept additional grant funds available in State Fiscal Year 2023 to administer the John H. Chafee Foster care Independence (CHAFEE (ILP)) Program under Title IV-E of the Social Security Act in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Department regulations, and OMB Circulars. The Department will be making these funds available to be used by youth and young adults currently or formerly in foster care that are between the ages of 16-27 who will need support in funding drivers education and securing housing deposits.

Funds are being budgeted in:

Audit costs (class 041) per state requirements.

Payment to Providers (class 502) to provide financial assistance to youth currently in foster care to be used for Driver's education and related costs, security deposits or other assistance needed to prepare them for the transition out of foster care and into adulthood.

Area served: Statewide. .

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully Submitted,

Lori A. Weaver
Commissioner

John H. Chafee Foster Care Program for Successful Transition to Adulthood (CHAFEE (LIP)) Program Under Title IV-E of the Social Security Act Grant

	Grant Year 2023
Award Ending 9/30/24	535,000
Expended through 9/30/23	256,145
Available Award Balance	278,855
Less: SFY 24 Appropriations	
Available To Accept	278,855
Amount Requested This Action	35,000

SFY 24 Appropriations: 10-042-4210-2973	**2024 Budget**	Balance Fowarded	Total	**This Action**	**Revised Budget**
			-		-
Revenue	464,960	23,629	488,589	**35,000**	523,589
Expense	464,960	23,630	488,590	**35,000**	523,590

Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award # 2301NHCILP
FAIN# 2301NHCILP
Federal Award Date: October 23, 2023

Recipient Information

1. Recipient Name
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
Division of Children, Youth & Families
129 Pleasant Street

CONCORD, NEW HAMPSHIRE 03301

2. Congressional District of Recipient
*See Remarks

3. Payment Account Number and Type
*See Remarks

4. Employer Identification Number (EIN)
1026000618B3

5. Data Universal Numbering System (DUNS)
011040545

6. Recipient's Unique Entity Identifier
LA2HR1U97VC6

7. Project Director or Principal Investigator
Grant Administrator

michael.e.donati@dhhs.nh.gov

8. Authorized Official
*See Remarks

Federal Agency Information

9. Awarding Agency Contact Information
Sona Cook
Grants Management Officer
sona.cook@acf.hhs.gov
214-767-2973

10. Program Official Contact Information
Joseph Bock
Associate Commissioner
ACYF - Children's Bureau
joe.bock@acf.hhs.gov
202-205-8594

Federal Award Information

11. Award Number
2301NHCILP

12. Unique Federal Award Identification Number (FAIN)
2301NHCILP

13. Statutory Authority
Section 477 of SSA

14. Federal Award Project Title
*See Remarks

15. Catalog of Federal Domestic Assistance (CFDA) Number
93.674

16. CFDA Program Title
John H. Chafee Foster Care Program for Successful Transition to Adulthood

17. Award Action Type
Supplement

18. Is the Award R&D?
*See Remarks

Summary Federal Award	Financial Information
19. Budget Period Start Date 10-01-2022	**End Date 09-30-2024**
20. Total Amount of Federal Funds Obligated by this Action	$35,000
20a. Direct Cost Amount	*See Remarks
20b. Indirect Cost Amount Administrative Offset	*See Remarks
21. Authorized Carryover	*See Remarks
22. Offset	*See Remarks
23. Total Amount of Federal Funds Obligated this budget period	$35,000
24. Total Approved Cost Sharing or Matching, where applicable	*See Remarks
25. Total Federal and Non-Federal Approved	*See Remarks
26. Project Period Start Date 10-01-2022 -	**End Date 09-30-2024**
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching	*See Remarks

28. Authorized Treatment of Program Income
*See Remarks

29. Grants Management Officer – Signature

Sona Cook
Grants Management Officer

Footnotes

This award action reflects the re-issuance of the funds that were de-obligated on the 19th of October 2023 from the CILC program.

Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 2301NHCILP
FAIN# 2301NHCILP
Federal Award Date: October 23, 2023

Recipient Information
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
Division of Children, Youth & Families
129 Pleasant Street
CONCORD, NEW HAMPSHIRE 03301
Employer Identification Number (EIN): 1026000618B3
Data Universal Numbering System (DUNS): 011040545
Recipient's Unique Entity Identifier: LA2HR1U97VC6
Object Class: 41.15

Financial Information

Appropriation	CAN	Allotment	Award this action	Cumulative Grant Award to Date	Document Number	Funding Type
75-2123-1545	2023,G994419	$35,000	$35,000	$35,000	G-2301NHCILP	Reallotment – Regular

Terms and Conditions

John H. Chafee Foster Care Program for Successful Transition to Adulthood Supplemental Terms and Conditions

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

The administration of this program is authorized under Title IV, Part E, Section 477, of the Social Security Act (Act). The program is codified at 42 U.S.C. §677 and the program-specific implementing regulations are located at 45 CFR Parts 1355, 1356, and 1357. Also see Program Instruction ACYF-CB-PI-22-01, which includes additional information describing the requirements for the program.

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101(e) Applicability, guidance in subpart C (except for section 75.202) does not apply to this program. All other 45 CFR Part 75 subparts apply.

Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory: Formula, Block and Entitlement Grants.

The Federal Financial Participation (FFP) rate, per Section 474(a)(4)(A)(i) of the Act, is 80 percent of the amount expended for this program. The States and Tribes are required to contribute the remaining 20 percent of the total expended for this program. Federal reimbursement ends once the entity expends its allotted amount.

In accordance with Section 477(d)(2) of the Act, the John H. Chafee Foster Care Program for Successful Transition to Adulthood funds may be used to supplement but not supplant any other funds which are available for the same general purposes in the State or tribe.

The expenditure reporting form used is the SF-425 Federal Financial Report. It is submitted annually and must be submitted no later than December 30 - 90 days following the end of each Federal Fiscal year. Two SF-425 reports must be submitted for each grant award: an interim report covering year one of the project period and a final report (cumulative) covering the entire project period. These annual reports must be submitted electronically through the HHS Payment Management System (PMS)

Funding (project) period and obligation period. In accordance with Section 477(d)(3) of the Act, this program has a 2-year project/obligation period starting the first day of the Federal Fiscal Year, October 1, for which funds were awarded and ending the last day of the following Federal Fiscal Year, September 30. Any Federal funds not obligated by the end of the respective obligation period will be recouped by this Department. Such funds shall then be subject to redistribution to other program grantees in accordance with Section 477(d)(5) of the Act.

Liquidation period. In accordance with 45 CFR §75.309(b), all obligated Federal funds awarded under this grant must be liquidated no later than 90 days after the end of the funding/obligation period. Any Federal funds not liquidated by December 30 will be recouped by this Department.

In accordance with 45 CFR §§1357.15 and .16, a five-year Child and Family Services Plan must be submitted following instructions in the applicable Program Instruction and be approved by ACF, Annual Progress and Service Reports and CFS-101 forms are required, no later than June 30 each year. These reports must establish goals and objectives for a five-year period, provide information on accomplishments and progress made during the previous fiscal year, and provides update on program areas selected for improvement and other activities in the next year in accordance with guidance provided in an annual Program Instruction. These annual reports must be submitted for approval to the appropriate ACF Regional Program Office.

States Only: In accordance with Section 477(f) of the Act and federal regulations at 45 CFR §§1356.80-.86, states are required to submit data to the National Youth in Transition Database (NYTD), including information on youth who are receiving independent living services and the outcomes of certain youth who are in foster care or who have aged out of foster care. States must submit data files semi-annually, by May 15 and November 14.

Real Property Reports (SF-429s). The SF-429 Real Property forms are not applicable to this program. Purchase, construction, and major renovation are not an allowable activity or expenditure under this grant.

Remarks

* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.