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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Weaver  
Commissioner

Jeff Fleischer  
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4451 1-800-852-3345 Ext. 4451  
Fax: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 16, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families, to enter into a **Sole Source Retroactive** amendment to an existing contract with New Hampshire Coalition Against Domestic and Sexual Violence (NHCADSV) (VC#155510-B001), Concord, NH to add funding necessary to support a statewide program to improve responses and support to victims of domestic violence and their children, by increasing the price limitation by \$2,464,088 from \$11,513,325 to \$13,977,413 with no change to the contract completion date of June 30, 2025, effective retroactive to July 1, 2023 upon Governor and Council approval. 75.65% Federal Funds. 24.35% General Funds.

The original contract was approved by Governor and Council on June 10, 2015 (Item 11), as amended on June 15, 2016, (Item 9E); as amended on June 21, 2017, (Item #24); as amended on June 19, 2019, (Item #70); as amended with approval by the Governor on May 11, 2020, and as subsequently presented to the Executive Council on June 10, 2020, (Informational Item #J); as amended with approval by the Governor on October 27, 2020, and as subsequently presented to the Executive Council on November 18, 2020 (Informational Item #C); as amended on June 16, 2021, (Item #27); as amended on January 26, 2022, (Item #27), and as most recently amended on May 18, 2022 (Item #25).

Funds are available in the following accounts for State Fiscal Years 2024 and 2025, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**See attached fiscal details**

**EXPLANATION**

The Department received this funding from the US Department of Health and Human Services, Child Protection Services to support these services in State Fiscal Years 2024 and 2025; however, due to an administrative oversight, this funding was not included in the previous amendment to this contract, and there is currently insufficient funding in the contract to support these services. This request is **Retroactive** to allow the Department to pay the Contractor for these services starting July 1, 2023.

This request is **Sole Source** because MOP 150 requires all amendments to agreements previously approved as sole source to be identified as sole source. The New Hampshire Coalition Against Domestic and Sexual Violence is appointed by the Department as the coordinator to administer the domestic violence program as specified in NH RSA 173-B:17-18 and is the only

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 2

entity in the state qualified to support this statewide effort between each local DCYF office and each local crisis center.

The purpose of this request is for the Contractor to add funding to adequately fund these services, which support the fourteen (14) embedded Family Violence Prevention Specialists who work with families and the Department in cases where there is risk for domestic violence. When child protective cases involve domestic violence, the Department collaborates with Family Violence Prevention Specialists and consults with Child Protective Service Workers to create tailored case plans. Additionally, the Contractor provides limited case consultation services to Department staff when they identify the potential for, or presence of, domestic violence in a family receiving financial assistance to needy families. This funding also supports continued access to advocacy and crisis supports on a 24-hour per day basis, including expanded safe shelter and housing resources, as well as expanded technology for online chats and text services in addition to the provision of in person advocacy.

Approximately 13,107 individuals will be served annually.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with, and participation of, the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

The Department will monitor services by reviewing Contractor's aggregated data and reports.

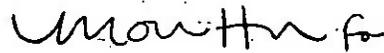
Should the Governor and Council not authorize this request the Department will not be able to adequately fund these services, which may lead to a decrease in the number of domestic violence related referrals to the Division for Children, Youth and Families' central intake, leaving the increasing number of victims of domestic violence and their families without the resources they need.

Area served: Statewide

Source of Federal Funds: Assistance Listing Number #93.671, FAIN #2201NHFVPS and Assistance Listing Number #93.556, FAIN#2301NHFPSS

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Weaver  
Commissioner

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
**Statewide Program to Improve Responses to Domestic Violence**

**05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
 COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2017	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2018	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2019	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2020	102-502664	Grants for Pub Asst and Rel	95010997	\$ 300,000	\$ -	\$ 300,000
2021	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2022	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2023	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
			Subtotal	\$ 300,000	\$ -	\$ 300,000

**05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42105902	\$ 806,514		\$ 806,514
2017	102-500734	Grants for Pub Asst and Rel	42105902	\$ 806,514		\$ 806,514
2018	102-500734	Grants for Pub Asst and Rel	42105902	\$ 888,536		\$ 888,536
2019	102-500734	Grants for Pub Asst and Rel	42105902	\$ 888,536		\$ 888,536
2020	102-500734	Grants for Pub Asst and Rel	42105902	\$ 900,964		\$ 900,964
2021	102-500734	Grants for Pub Asst and Rel	42105902	\$ 900,964	\$ -	\$ 900,964
2022	102-500734	Grants for Pub Asst and Rel	42105902	\$ 920,000		\$ 920,000
2023	102-500734	Grants for Pub Asst and Rel	42105902	\$ 920,000		\$ 920,000
2024	102-500734	Grants for Pub Asst and Rel	42105902	\$ -	\$ 930,000	\$ 930,000
2025	102-500734	Grants for Pub Asst and Rel	42105902	\$ -	\$ 930,000	\$ 930,000
			Subtotal	\$ 7,032,028	\$ 1,860,000	\$ 8,892,028

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
**Statewide Program to Improve Responses to Domestic Violence**

**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2017	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2018	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2019	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2020	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2021	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044	\$	\$ 2,044
2022	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2023	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2024	102-500734	Grants for Pub Asst and Rel	42107302	\$	\$ 2,044	\$ 2,044
2025	102-500734	Grants for Pub Asst and Rel	42107302	\$	\$ 2,044	\$ 2,044
			Subtotal	\$ 16,352	\$ 4,088	\$ 20,440

**05-95-42-421010-29670000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD WELFARE SVC IV B**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42106704	\$		\$
2017	102-500734	Grants for Pub Asst and Rel	42106704	\$		\$
2018	102-500734	Grants for Pub Asst and Rel	42106704	\$		\$
2019	102-500734	Grants for Pub Asst and Rel	42106704	\$		\$
2020	102-500734	Grants for Pub Asst and Rel	42106704	\$		\$
2021	102-500734	Grants for Pub Asst and Rel	42106704	\$	\$	\$
2022	102-500734	Grants for Pub Asst and Rel	42106704	\$ 300,000		\$ 300,000
2023	102-500734	Grants for Pub Asst and Rel	42106704	\$ 300,000		\$ 300,000
2024	102-500734	Grants for Pub Asst and Rel	42106704	\$	\$ 300,000	\$ 300,000
2025	102-500734	Grants for Pub Asst and Rel	42106704	\$	\$ 300,000	\$ 300,000
			Subtotal	\$ 600,000	\$ 600,000	\$ 1,200,000

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
 Statewide Program to Improve Responses to Domestic Violence

**05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2017	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2018	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2019	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2020	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2021	103-502507	Grants for Pub Asst and Rel	42105906	\$ 113,870	\$ -	\$ 113,870
2022	103-502507	Grants for Pub Asst and Rel	42105906	\$ 28,467	\$ -	\$ 28,467
2023	103-502507	Grants for Pub Asst and Rel	42105906	\$	\$ -	\$
			Subtotal	\$ 142,337	\$ -	\$ 142,337

**05-95-42-4210-24450000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DV SHELTER AND SUPPORT SERVICES - ARPA**

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2022	074-500585	Grants for Pub Asst and Rel	42104501	\$ 56,136	\$ -	\$ 56,136
2023	074-500585	Grants for Pub Asst and Rel	42104501	\$ 211,000	\$ -	\$ 211,000
2024	074-500585	Grants for Pub Asst and Rel	42104501	\$ 211,000	\$ -	\$ 211,000
			Subtotal	\$ 478,136	\$ -	\$ 478,136

**05-95-42-4210-26030000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, ASSAULT & RAPE CRISIS-ARPA**

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2023	074-500585	Grants for Pub Asst and Rel	42100301	\$ 372,900	\$ -	\$ 372,900
2024	074-500585	Grants for Pub Asst and Rel	42100301	\$ 372,900	\$ -	\$ 372,900
2025	074-500585	Grants for Pub Asst and Rel	42100301	\$ 371,672	\$ -	\$ 371,672
			Subtotal	\$ 1,117,472	\$ -	\$ 1,117,472

**05-95-42-4210-26370000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DV COVID TESTING-ARPA**

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2023	074-500585	Grants for Pub Asst and Rel	42103700	\$ 904,800	\$ -	\$ 904,800
2024	074-500585	Grants for Pub Asst and Rel	42103700	\$ 520,000	\$ -	\$ 520,000
2025	074-500585	Grants for Pub Asst and Rel	42103700	\$ 402,200	\$ -	\$ 402,200
			Subtotal	\$ 1,827,000	\$ -	\$ 1,827,000

			<b>Contract Total</b>	<b>\$ 11,513,325</b>	<b>\$ 2,464,088</b>	<b>\$ 13,977,413</b>
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DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET  
Statewide Program to Improve Responses to Domestic Violence

rape	8%
testing	13%
state domestic	0.636171229

general	0.010183358
	0.085852797

94%

**State of New Hampshire  
Department of Health and Human Services  
Amendment #9**

This Amendment to the Statewide Program to Improve Responses to Domestic Violence contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and New Hampshire Coalition Against Domestic and Sexual Violence ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 10, 2015 (Item 11), as amended on June 15, 2016, (Item 9E); as amended on June 21, 2017, (Item #24); as amended on June 19, 2019, (Item #70); as amended with approval by the Governor on May 11, 2020, and as subsequently presented to the Executive Council on June 10, 2020, (Informational Item #J); as amended with approval by the Governor on October 27, 2020, and as subsequently presented to the Executive Council on November 18, 2020 (Informational Item #C); as amended on June 16, 2021, (Item #27); as amended on January 26, 2022, (Item #27), and as most recently amended on May 18, 2022, (Item #25) the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, the Contract may be amended upon written agreement of the parties and appropriate state approval; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$13,977,413.
2. Modify Exhibit B, Methods and Conditions Precedent to Payment, by adding Section 2, to read:
  2. This Agreement is funded with:
    - 2.1 8% U.S. Department of Health and Human Services, Administration for Children and Families, Child Protection; Assault & Rape Crisis-ARPA ALN #93.497, FAIN #2201NHFSC6.
    - 2.2 13% U.S. Department of Health and Human Services, Administration for Children and Families, Child Protection, DV COVID Testing-ARPA ALN #93.671FAIN #2201NHFTC6.
    - 2.3 63% U.S. Department of Health and Human Services, Administration for Children and Families, Family Violence Prevention and Services/State Domestic Violence Coalitions ALN # 93.671, FAIN #2101NHFVC6.
    - 2.4 6% Department of Health and Human Services, Administration for Children and Families, Stephanie Tubbs Jones Child Welfare Services Program, IVS Subpart 1. ALN#96.645, FAIN #2101NHCWSS
    - 2.5 1% U.S. Department of Health and Human Services, Administration for Children and Families, Promoting Safe and Stable Families, ALN# 3.556, FAIN # 2101NHFPSS.
    - 2.6 9% General Funds.
3. Modify Exhibit B, Methods and Conditions Precedent to Payment by adding Section 5.1, to read:
  - 5.1 Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibit B-1, Budget through Exhibit B-17, Budget Sheet, Amendment #9.
4. Add Exhibit B-17, Budget Sheet, Amendment #9, which is attached hereto and incorporated by reference herein.

DS  
LS

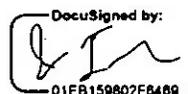
All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2023, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

10/19/2023

Date

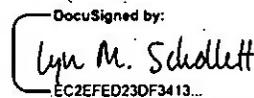
DocuSigned by:  
  
01EB159802F8469...

Name: Fleischer, Jeff  
Title: Director

New Hampshire Coalition Against Domestic and Sexual  
Violence

10/13/2023

Date

DocuSigned by:  
  
EC2EFED23DF3413...

Name: Lyn M. Schollett  
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

10/20/2023

Date

DocuSigned by:  
*Robyn Guarino*  
748734844841480

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

New Hampshire Department of Health and Human Services		
Contractor Name: <i>New Hampshire Coalition Against Domestic and Sexual Violence</i> Budget Request for: <i>Statewide Program to Improve the Response to Domestic Violence (SPIRDV)</i> Budget Period: <i>July 1, 2023- June 30, 2025 (SFYs 2024 &amp; 2025)</i> Indirect Cost Rate (if applicable) 0.00%		
Line Item	Program Cost - Funded by DHHS - SFY 25	Program Cost - Funded by DHHS - SFY 26
1. Salary & Wages	\$21,000	\$21,000
2. Fringe Benefits	\$4,949	\$4,949
3. Consultants	\$0	\$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	\$0	\$0
5.(a) Supplies - Educational	\$0	\$0
5.(b) Supplies - Lab	\$0	\$0
	\$0	\$0
5.(c) Supplies - Pharmacy	\$0	\$0
5.(d) Supplies - Medical	\$0	\$0
6. Travel	\$0	\$0
7. Software	\$0	\$0
8. (a) Other - Marketing/Communications	\$0	\$0
8. (b) Other - Education and Training	\$0	\$0
8. (c) Other - Other (specify below)	\$0	\$0
Other (please specify)	\$0	\$0
Other (please specify)	\$0	\$0
Other (please specify)	\$0	\$0
Other (please specify)	\$0	\$0
Other (please specify)	\$0	\$0
Other (please specify)	\$0	\$0
9. Subrecipient Contracts	\$1,206,095	\$1,206,095
<b>Total Direct Costs</b>	<b>\$1,232,044</b>	<b>\$1,232,044</b>
<b>Total Indirect Costs</b>	<b>\$0</b>	<b>\$0</b>
<b>Subtotals</b>	<b>\$1,232,044</b>	<b>\$1,232,044</b>
<b>TOTAL</b>	<b>\$ 2,464,088.00</b>	<b>2,464,088.00</b>

DS  
LS

Contractor Initial: \_\_\_\_\_

Date: 10/13/2023

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that NEW HAMPSHIRE COALITION AGAINST DOMESTIC AND SEXUAL VIOLENCE is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on April 30, 1981. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 63838

Certificate Number: 0006198590



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 6th day of April A.D. 2023.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

**CERTIFICATE OF AUTHORITY**

I, Suzanne Carmichael, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Chairperson/Officer of the NH Coalition Against Domestic and Sexual Violence \_\_\_\_  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on November 29, 2022, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

**VOTED:** That Lyn M. Schollett, Executive Director  
(Name and Title of Contract Signatory)

is duly authorized on behalf of the NH Coalition Against Domestic and Sexual Violence to enter into contracts or  
(Name of Corporation/ LLC)

agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: Sept. 26, 2023



Signature of Elected Officer  
Name: Suzanne Carmichael  
Title: Chairperson, Board of Directors





## NHCADSV Vision and Mission

### Vision

All New Hampshire communities provide safety for every person.

### Mission

The New Hampshire Coalition Against Domestic and Sexual Violence creates safe and just communities through advocacy, prevention and empowerment of anyone affected by sexual violence, domestic violence and stalking.

Note: The language below will be used in grant applications and other documents to provide further clarification of what the Coalition does.

The statement above is the actual Mission Statement.

This mission is accomplished by the Coalition, which includes 13 independent community-based member programs, a Board of Directors and a central staff working together to:

- Influence public policy on the local, state and national levels;
- Ensure that quality services are provided to victims;
- Promote the accountability of societal systems and communities for their responses to sexual violence, domestic violence and stalking;
- Prevent violence and abuse before they occur.

Approved April 2011

New Hampshire Coalition Against Domestic & Sexual Violence • PO Box 353 • Concord, NH 03302 • 603.224.8893

**NEW HAMPSHIRE COALITION AGAINST  
DOMESTIC AND SEXUAL VIOLENCE**

**AUDITED FINANCIAL STATEMENTS**

June 30, 2022 and 2021

**SINGLE AUDIT REPORTS**

June 30, 2022

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## ROWLEY & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS  
46 N. STATE STREET  
CONCORD, NEW HAMPSHIRE 03301  
TELEPHONE (603) 228-5400  
FAX # (603) 226-3532

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER OF THE PRIVATE  
COMPANIES PRACTICE SECTION

### INDEPENDENT AUDITOR'S REPORT

Board of Directors  
New Hampshire Coalition  
Against Domestic and Sexual Violence  
Concord, New Hampshire

#### Opinion

We have audited the accompanying financial statements of New Hampshire Coalition Against Domestic and Sexual Violence (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of New Hampshire Coalition Against Domestic and Sexual Violence as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of New Hampshire Coalition Against Domestic and Sexual Violence and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about New Hampshire Coalition Against Domestic and Sexual Violence's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of New Hampshire Coalition Against Domestic and Sexual Violence's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about New Hampshire Coalition Against Domestic and Sexual Violence's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Supplementary Information**

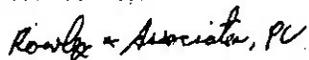
Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 5, 2022, on our consideration of New Hampshire Coalition Against Domestic and Sexual Violence's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of New Hampshire Coalition Against Domestic and Sexual Violence's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New Hampshire Coalition Against Domestic and Sexual Violence's internal control over financial reporting and compliance.

#### **Report on Summarized Comparative Information**

We have previously audited the New Hampshire Coalition Against Domestic and Sexual Violence's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 22, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.



Rowley & Associates, P.C.  
Concord, New Hampshire  
October 5, 2022

**New Hampshire Coalition Against Domestic and Sexual Violence**  
**Statements of Financial Position**  
**June 30, 2022 and June 30, 2021**  
**See Independent Auditors' Report**

	<u>2022</u>	<u>2021</u>
<b>ASSETS</b>		
<b><u>CURRENT ASSETS</u></b>		
Cash and Cash Equivalents	\$ 360,445	\$ 184,123
Restricted Cash and Cash Equivalents	104,331	133,856
Certificates of Deposit, Short-Term	-	226,062
Grants Receivable	2,261,113	2,088,047
Prepaid Expenses	25,009	23,904
<b>Total Current Assets</b>	<u>2,750,898</u>	<u>2,655,992</u>
<b><u>PROPERTY AND EQUIPMENT</u></b>		
Equipment	14,654	14,654
Leasehold Improvements	61,072	61,072
	75,726	75,726
Less Accumulated Depreciation	(33,551)	(24,170)
<b>Total Property and Equipment, Net</b>	<u>42,175</u>	<u>51,556</u>
<b><u>OTHER ASSETS</u></b>		
Long-term Investments	392,595	454,367
Certificates of Deposit, Long-Term	171,136	68,057
Security Deposit	6,213	6,213
<b>Total Other Assets</b>	<u>569,944</u>	<u>528,637</u>
<b>Total Assets</b>	<u>\$ 3,363,017</u>	<u>\$ 3,236,185</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b><u>CURRENT LIABILITIES</u></b>		
Grants and Accounts Payable	\$ 1,730,517	\$ 1,692,068
Accrued Expenses	91,641	72,402
<b>Total Current Liabilities</b>	<u>1,822,158</u>	<u>1,764,470</u>
<b><u>NET ASSETS</u></b>		
Without Donor Restrictions	1,436,528	1,337,859
With Donor Restrictions	104,331	133,856
<b>Total Net Assets</b>	<u>1,540,859</u>	<u>1,471,715</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 3,363,017</u>	<u>\$ 3,236,185</u>

**New Hampshire Coalition Against Domestic and Sexual Violence**  
**Statements of Activities and Changes in Net Assets**  
**Year Ended June 30, 2022, With Comparative Totals for Year Ended June 30, 2021**  
**See Independent Auditors' Report**

	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	2022	2021
<b><u>CONTRIBUTIONS AND SUPPORT</u></b>				
Grant Revenue	\$ 10,360,042	\$ 82,000	\$ 10,442,042	\$ 10,259,624
Contributions	165,473	-	165,473	147,285
Donated Services	4,692	-	4,692	1,496
Interest Income	3,722	-	3,722	6,910
Miscellaneous Income	12,678	-	12,678	21,640
<b>Total Contributions and Support</b>	<b>10,546,607</b>	<b>82,000</b>	<b>10,628,607</b>	<b>10,436,955</b>
Net Assets Released from Donor Imposed Restrictions	111,525	(111,525)		
<b><u>EXPENSES</u></b>				
Program Services	10,321,468	-	10,321,468	10,037,272
Management and General	154,423	-	154,423	93,744
Fundraising	21,800	-	21,800	18,748
<b>Total Expenses</b>	<b>10,497,691</b>	<b>-</b>	<b>10,497,691</b>	<b>10,149,764</b>
<b>INCREASE (DECREASE) IN OPERATING NET ASSETS</b>	<b>160,441</b>	<b>(29,525)</b>	<b>130,916</b>	<b>287,191</b>
<b><u>NONOPERATING GAINS (LOSSES)</u></b>				
Investment Dividends	14,093	-	14,093	10,397
Unrealized and Realized Gain (Loss)	(73,579)	-	(73,579)	78,134
Investment Fees	(2,286)	-	(2,286)	(1,911)
<b>Net Nonoperating Gains (Losses)</b>	<b>(61,772)</b>	<b>-</b>	<b>(61,772)</b>	<b>86,620</b>
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>98,669</b>	<b>(29,525)</b>	<b>69,144</b>	<b>373,811</b>
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b>1,337,859</b>	<b>133,856</b>	<b>1,471,715</b>	<b>1,097,904</b>
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 1,436,528</b>	<b>\$ 104,331</b>	<b>\$ 1,540,859</b>	<b>\$ 1,471,715</b>

Notes to Financial Statements

**New Hampshire Coalition Against Domestic and Sexual Violence**  
**Statement of Functional Expenses**  
**Year Ended June 30, 2022**  
**With Comparative Totals for Year Ended June 30, 2021**  
**See Independent Auditors' Report**

	<b>Program Services</b>	<b>Management &amp; General</b>	<b>Fundraising</b>	<b>Total 2022</b>	<b>Total 2021</b>
Salaries	\$ 1,149,926	\$ 101,176	\$ 13,592	\$ 1,264,694	\$ 1,187,973
Payroll taxes	89,346	7,861	1,053	98,260	95,076
Health and Dental Insurance	117,119	10,243	676	128,038	127,717
Other Employee Benefits	34,184	2,972	-	37,156	35,774
Professional Services	71,493	6,217	-	77,710	106,976
Contract/Grant Services	8,091,952	-	-	8,091,952	7,616,005
Survivor Grants	79,225	-	-	79,225	127,032
Rental Assistance	211,314	-	-	211,314	182,398
Memberships	6,010	523	-	6,533	5,995
Publications	1,771	154	-	1,925	1,778
Advertising/Public Awareness	1,616	140	-	1,756	3,144
Copying	2,688	234	-	2,922	3,637
Office Supplies	34,353	3,348	4,154	41,855	49,640
Postage	2,954	280	266	3,500	3,577
Printing	227	119	1,147	1,493	3,851
File storage management	1,082	94	-	1,176	1,078
Maintenance & Repair	32,951	2,865	-	35,816	43,512
Rent Expense	84,466	7,345	-	91,811	88,542
Parking	7,176	624	-	7,800	7,800
Insurance	11,408	992	-	12,400	9,596
Staff Development	8,072	714	135	8,921	13,717
Travel	9,318	810	-	10,128	1,502
Telephone	51,769	4,502	-	56,271	54,433
Technology	111,806	-	-	111,806	159,137
Miscellaneous Expense	12,996	1,198	777	14,971	4,310
AVAP Member Training/Education	827	-	-	827	604
Direct Training	32,369	-	-	32,369	46,029
Community Education	39,915	-	-	39,915	143,718
Depreciation Expense	8,631	751	-	9,382	8,282
Accounting Fees	14,504	1,261	-	15,765	16,931
<b>Total Expenses</b>	<b>\$ 10,321,468</b>	<b>\$ 154,423</b>	<b>\$ 21,800</b>	<b>\$ 10,497,691</b>	<b>\$ 10,149,764</b>

Notes to Financial Statements

**New Hampshire Coalition Against Domestic and Sexual Violence**  
**Statements of Cash Flows**  
**Years Ended June 30, 2022 and 2021**  
**See Independent Auditors' Report**

	<u>2022</u>	<u>2021</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Increase in Net Assets	\$ 69,144	\$ 373,811
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by Operating Activities		
Depreciation	9,383	8,282
Net (Gain) Loss on Investments	61,772	(86,620)
SBA Payroll Protection Program Loan Forgiveness	-	(175,000)
(Increase) Decrease in Operating Assets:		
Grants Receivable	(173,066)	(119,787)
Prepaid Expenses	(1,105)	(925)
Increase (Decrease) in Operating Liabilities:		
Grants and Accounts Payable	38,447	171,127
Accrued Expenses	19,239	(6,820)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>23,814</u>	<u>164,068</u>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Acquisition of Property and Equipment	-	(23,353)
Net (Purchase) Maturity of Certificates of Deposit	122,983	58,865
Proceeds on Sales of Investments	-	-
Purchases of Investments	-	(20,058)
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>122,983</u>	<u>15,454</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	146,797	179,522
<b>CASH AND CASH EQUIVALENTS, AT BEGINNING OF YEAR</b>	<u>317,979</u>	<u>138,457</u>
<b>CASH AND CASH EQUIVALENTS, AT END OF YEAR</b>	<u>\$ 464,776</u>	<u>\$ 317,979</u>
<b><u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u></b>		
Donated Services	<u>\$ 4,692</u>	<u>\$ 1,496</u>

Notes to Financial Statements

**New Hampshire Coalition Against Domestic and Sexual Violence**

**Notes to Financial Statements**

**Years Ended June 30, 2022 and 2021**

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Activities**

The Coalition is a private, non-profit, tax-exempt organization committed to ending domestic and sexual violence. The Coalition serves as a coordinating organization for its 12-member agency crisis centers that in turn provide services to survivors of sexual assault, domestic violence, human trafficking, and stalking. Eleven of the Coalition's member agencies are autonomous, private, non-profit organizations with their own mission, structure, and board of directors; one is a university-based program. The Coalition receives 96% of its funding from federal and state agencies and less than 1% from private fundraising.

**The Vision of the Coalition is:**

All New Hampshire communities provide safety for every person.

**The Mission of the Coalition is:**

The New Hampshire Coalition Against Domestic & Sexual Violence creates safe and just communities through advocacy, prevention and empowerment of anyone affected by sexual violence, domestic violence and stalking.

This mission is accomplished by the Coalition, which includes 12 independent community-based member programs, a board of directors and a central staff working together to:

- Influence public policy on the local, state and national levels;
- Ensure that quality services are provided to victims;
- Promote the accountability of societal systems and communities for their responses to sexual violence, domestic violence and stalking;
- Prevent violence and abuse before they occur.

To elaborate on the above mission and vision statements, the Coalition supports member agency staff with specialized training, resources and technical assistance; convenes member agency staff to facilitate shared learning and peer support; and collects and disseminates best practices and current information. The Coalition supports the development of new services and serves as a statewide clearinghouse and coordinating organization related to victim services. It administers state and federal contracts that provide funding for its member programs.

Coalition staff provide education and training to court and law enforcement officials and attorneys, and collaborate with legal assistance organizations that provide lawyers for survivors and their families. Coalition staff work to promote cross-system collaboration with child protective services and child advocacy centers to assure safety for children exposed to or who have experienced domestic and sexual violence, and for their parents. Coalition staff participate on numerous statewide boards and commissions to advocate for effective responses to victims.

The Coalition's Public Affairs staff work closely with other advocacy groups, legislators and survivors to draft legislation, organize testimony, and advocate for policy changes throughout the legislative session. The Coalition either takes an active role in or tracks close to 150 bills each legislative session. These bills address a wide range of issues including domestic and sexual violence; stalking; family law; divorce and child custody/visitation/support; reproductive rights; law enforcement and courts; privacy and personal information; healthcare; and economic justice.

Coalition staff also provide resources and sources for responsible news media and reporting. Coalition staff create and distribute statewide communications materials to raise awareness about sexual assault, domestic violence, prevention and services available to victims.

**New Hampshire Coalition Against Domestic and Sexual Violence**

**Notes to Financial Statements**

**Years Ended June 30, 2022 and 2021**

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Nature of Activities (Continued)**

The Coalition plays a key leadership role in efforts to prevent domestic and sexual violence throughout New Hampshire. Coalition staff collaborate with state and local entities to support policies and practices to advance effective prevention education. Coalition staff are proactive in educating the public about the causes and effects of domestic and sexual violence and stalking and as well as services available across the state. The Coalition has sponsored research on the prevalence of violence in New Hampshire.

The Coalition also manages several specific programs to assist its member crisis centers and the public. The following are three distinct programs that directly affect survivors of domestic violence, sexual violence and stalking:

**AmeriCorps Victim Assistance Program (AVAP)**

The AmeriCorps Victim Assistance Program (AVAP) founded in 1994 is a program of the Coalition that ensures that direct services are available to victims of domestic and sexual violence and stalking throughout New Hampshire. AVAP is part of AmeriCorps, a national service program that offers opportunities to Americans who are interested in making a substantial commitment to serve their country through national service.

Members of the AmeriCorps Victim Assistance Program are placed throughout New Hampshire at member agencies, police departments, prosecutor offices, the New Hampshire Department of Corrections, and child advocacy centers to offer support and information to victims of domestic and sexual violence and stalking. Currently, AVAP members are focusing their advocacy efforts on providing financial literacy and housing services to survivors of domestic violence, sexual assault, and stalking. AVAP members are trained in the AllState Foundation's Moving Ahead through Financial Management curriculum which they use in one-on-one sessions and in financial literacy workshops focused on an array of topics from basic budgeting to checking a credit report. AVAP members also provide information and facilitate referrals to local financial and housing services.

**Sexual Assault Nurse Examiner (SANE) Program**

A Sexual Assault Nurse Examiner (SANE) is a Registered Nurse who has been specially trained to provide comprehensive care to sexual assault survivors, who demonstrates competency in conducting medical/forensic examinations and who has the ability to be a witness in a sexual assault prosecution. Coalition staff are responsible for training and working with registered SANEs and medical professionals across the state to ensure that sexual assault victims receive consistent and professional care during forensic exams.

**The Family Violence Prevention Specialist Program**

Research shows a high correlation (40-60%) between the perpetration of domestic violence and the perpetration of child abuse and neglect in the same family. The Family Violence Prevention Specialist Program was built on the principle that abused and neglected children are best served when they can remain in a safe household with a non-violent parent.

**New Hampshire Coalition Against Domestic and Sexual Violence**

**Notes to Financial Statements**

**Years Ended June 30, 2022 and 2021**

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES, (continued)**

The Family Violence Prevention Specialist program began in 1998 as a coordinated effort between the Coalition and the Division for Children, Youth, and Families (DCYF). Family Violence Prevention Specialists (FVPSs) are employed by local member agencies of the Coalition, and are co-located at local DCYF District Offices. The FVPSs are a source of assistance and training to child protective service workers while providing advocacy services to victims of domestic violence involved with DCYF. This program results in more effective assistance to victims through the development of interventions that recognize the adult victim's need for support and advocacy in order to improve safety outcomes for children.

**Significant Accounting Policies**

The financial statements of the Coalition have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to not-for-profits. The Financial Accounting Standards Board (FASB) is the accepted standard-setting body for establishing accounting and financial reporting principles for not-for-profits. The more significant of the FASB's generally accepted accounting principles applicable to the Coalition, and the Coalition's conformity with such principles, are described below. These disclosures are an integral part of the Coalition's financial statements.

**Basis of Presentation**

The Coalition reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions - These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services raising contributions, and performing administrative functions.

Net assets with donor restrictions - These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished.

**Basis of Accounting**

The financial statements of the Coalition have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities.

**Grants Receivable and Promises to Give**

Contributions are recognized when the donor makes a promise to give to the Coalition that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

**New Hampshire Coalition Against Domestic and Sexual Violence****Notes to Financial Statements**

Years Ended June 30, 2022 and 2021

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES, (continued)****Contributed Services**

During the Years Ended June 30, 2022 and 2021, the value of contributed services relating to professional services were \$4,692 and \$1,496, respectively. All contributed services were considered without donor restriction and were valued at fair-market-value.

In addition, many individuals volunteer their time and perform a variety of tasks that assist the Coalition; these amounts have not been recognized in the accompanying statement of activities because the criteria for recognition as contributed services has not been met.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Compensated Absences**

Employees of the Coalition are entitled to paid vacation depending on job classification, length of services, and other factors. The statement of financial position reflects accrued vacation earned, but unpaid as of June 30, 2022 and 2021 in the amounts of \$71,602 and \$58,904, respectively.

**Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on estimates that are based on their relationship to those activities. Those expenses include payroll and payroll related expenses and occupancy costs. Occupancy costs are allocated based on square footage. Payroll and payroll related expenses are based on estimates of time and effort. Other cost allocations are based on the relationship between the expenditure and the activities benefited.

**Property and Equipment**

It is the Coalition's policy to capitalize property and equipment over \$2,500 and all expenditures for repairs, maintenance, renewals and betterments that prolong the useful lives of assets. Lesser amounts are expensed. Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as contributions without donor restriction unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Coalition reports expiration of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Coalition reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Property and equipment are depreciated using the straight-line method. The ranges of useful lives are as follows:

Improvements	39 Years
Equipment	3-7 Years

Depreciation expense recorded by the Coalition for the Years Ended June 30, 2022 and 2021 was \$9,383 and \$8,282, respectively.

**New Hampshire Coalition Against Domestic and Sexual Violence****Notes to Financial Statements**

Years Ended June 30, 2022 and 2021

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES, (continued)****Income taxes**

The Coalition has been notified by the Internal Revenue Service that it is exempt from federal income tax under Section 501(c) (3) of the Internal Revenue Code. The Coalition is further classified as an organization that is not a private foundation under Section 509(a)(3) of the Code. The most significant tax positions of the Coalition are its assertion that it is exempt from income taxes and its determination of whether any amounts are subject to unrelated business tax (UBIT). The Coalition follows the guidance of Accounting Standards Codification (ASC) 740, Accounting for Income Taxes, related to uncertain income taxes, which prescribes a threshold of more likely than not for recognition of tax positions taken or expected to be taken in a tax return.

**Cash and Cash Equivalents**

For purposes of the statements of cash flows, the Coalition considers all highly liquid investments (short-term investments such as certificates of deposits and money market accounts) with an initial maturity of three months or less to be cash equivalents. The following table provides a reconciliation of cash and cash equivalents reported within the statement of financial position to the sum of the corresponding amounts within the statement of cash flows as of June 30:

	<u>2022</u>	<u>2021</u>
Cash and Cash Equivalents	\$360,445	\$184,123
Restricted Cash and Cash Equivalents	104,331	133,856
Total	<u>\$464,776</u>	<u>\$317,979</u>

**Certificates of Deposit**

Certificates of deposit are reported on the accompanying statement of financial position. The certificates bear interest ranging from 1.00% to 2.27% as of June 30, 2022. Maturities range from two to three and a half years.

**Segregation of Accounts**

Under Title 1, New Hampshire, The State and Its Government, Chapter 15 Lobbyist Section 15:1-a, the Coalition is required to physically and financially separate state funds from any non-state funds that may be used for the purposes of lobbying or attempting to influence legislation, participate in political activity, or contribute funds to any entity engaged in these activities. The Coalition has established and maintains a separate bank account for this purpose. The account balances were \$23,455 and \$16,022 at June 30, 2022 and 2021, respectively.

**Concentration of Credit Risk**

The Coalition maintains cash balances in accounts at two local banks. These accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000. At various times throughout the year, the Coalition may have cash balances at the financial institution that exceeds the insured amount. Management does not believe this concentration of cash results in a high level of risk for the Coalition. At June 30, 2022 and 2021 the Coalition had uninsured cash balances of \$134,613 and \$92,848, respectively.

**Advertising Costs**

The Coalition follows the policy of charging the production costs of advertising to expense as incurred. Advertising expense at June 30, 2022 and 2021 was \$1,756 and \$3,144 respectively.

**New Hampshire Coalition Against Domestic and Sexual Violence**

**Notes to Financial Statements**

**Years Ended June 30, 2022 and 2021**

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES, (continued)**

**Comparative Financial Information**

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Coalition's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

**Financial Instruments**

The carrying value of cash and cash equivalents, certificates of deposit, grants receivable, prepaid expenses, accounts payable and accrued expenses are stated at carrying cost at June 30, 2022 and 2021, which approximates fair value due to the relatively short maturity of these instruments. Other financial instruments held at year-end are investments, which are stated at fair value.

**Reclassifications**

Certain financial statement and note information from the prior year financial statements has been reclassified to conform with current year presentation format.

**Subsequent Event**

Management has evaluated subsequent events through October 5, 2022, the date on which the financial statements were available to be issued to determine if any are of such significance to require disclosure. It has been determined that no other subsequent events matching this criterion occurred during this period.

**Newly Adopted Accounting Pronouncements**

In the year ended June 30, 2021 the Coalition adopted Financial Accounting Standards Board Accounting Standards Update (ASU) 2018-08, Not-for-Profit Entities (Topic 958)—Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made. The FASB issued this ASU to clarify and improve the scope and the accounting guidance for contributions received and contributions made. The amendments in this ASU should assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, Not-for-Profit Entities, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional. Analysis of the provision of these standards resulted in no significant changes in the way the Coalition recognizes revenue and, therefore, no changes to the previously issued audited financial statements (presented in these financial statements as comparative financial information) were required on a retrospective basis. The adoption of this ASU did not have a significant impact on the financial statements.

In the year ended June 30, 2021 the Coalition adopted Financial Accounting Standards Board Accounting Standards Update (ASU) 2014-09, Revenue Recognition (Topic 606)—Revenue from Contracts with Customers. This ASU introduces a new five-step revenue recognition model in which an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. Analysis of the provision of these standards resulted in no significant changes in the way the Coalition recognizes revenue and, therefore, no changes to the previously issued audited financial statements (presented in these financial statements as comparative financial information) were required on a retrospective basis. The adoption of this ASU did not have a significant impact on the financial statements.

**New Hampshire Coalition Against Domestic and Sexual Violence****Notes to Financial Statements**

Years Ended June 30, 2022 and 2021

**NOTE A-NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES, (continued)****Recent Accounting Pronouncements**

In February, 2016, the FASB issued ASU 2016-02, Leases (Topic 842). Under the new guidance, a lessee will be required to recognize assets and liabilities for leases with lease terms of more than twelve months. Consistent with current GAAP, the recognition, measurement, and presentation of expenses and cash flows arising from a lease by a lessee primarily will depend on its classification as a finance or operating lease. However, unlike current GAAP—which requires only capital leases to be recognized on the statement of financial position—the new ASU will require both types of leases to be recognized on the statement of financial position. This standard is effective for annual reporting periods beginning after December 15, 2021.

**NOTE B – NET ASSETS WITH DONOR RESTRICTIONS**

Net assets with donor restrictions consist of funds received by the Coalition, restricted as to use or time. The restrictions are considered to expire when payments are made. As of June 30, 2022 and 2021 respectively, the net assets with donor restrictions are available for the following purpose:

	<u>2022</u>	<u>2021</u>
Operations Support	\$ -	\$ 20,000
Coalition Services		20,000
Technology Improvement	19,225	29,751
Human Trafficking Services	55,575	40,574
Economic Support to Survivors	<u>29,531</u>	<u>23,531</u>
Total	<u>\$ 104,331</u>	<u>\$ 133,856</u>

Net assets in the amount of \$111,525 and \$80,681 were released from donor restrictions by incurring expenses satisfying the restricted purpose during the years ended June 30, 2022 and 2021, respectively.

**NOTE C – DESCRIPTION OF LEASING ARRANGEMENTS**

The Coalition presently leases office equipment under short-term operating lease agreements.

The Coalition entered a ten-year lease agreement for office space and parking spaces on March 1, 2018, expiring in 2028. Initial annual rent was \$74,556 with 4% annual escalations each year on the anniversary of the lease term. Annual parking was \$7,800 with no more than 2% annual increases. The future minimum lease payments on this agreement as of June 30 are:

2023	\$ 103,011
2024	106,546
2025	110,223
2026	114,047
2027	<u>66,092</u>
Total	<u>\$ 499,919</u>

Rent expense related to the lease was \$91,811 and \$88,542 for the years ended June 30, 2022 and 2021 respectively. Rent paid for parking spaces totaled \$7,800 during the years ended June 30, 2022 and 2021, respectively, and are included in parking expense on the statement of functional expenses.

**New Hampshire Coalition Against Domestic and Sexual Violence****Notes to Financial Statements**

Years Ended June 30, 2022 and 2021

**NOTE D – PENSION PLAN**

The Coalition has a 403(b) savings plan for the benefit of its employees. The plan covers substantially all employees after one year of service. During their budgeting process, the Board of Directors determines the amount to be contributed annually. Employer contributions for the Years Ended June 30, 2022 and 2021 totaled \$27,848 and \$23,089, respectively.

**NOTE E – FAIR VALUE MEASUREMENTS**

In accordance with FASB ASC 820, *Fair Value Measurements and Disclosures*, the Coalition is required to disclose certain information about its financial assets and liabilities. Fair values of assets measured on a recurring basis at June 30 were as follows:

	<u>Fair Value</u>	Quoted Prices In Active Markets For Identical Assets (Level 1)
<u>2022</u>		
Investments	\$ 392,595	\$ 392,595
Certificates of Deposit	171,136	171,136
	<u>\$ 563,731</u>	<u>\$ 563,731</u>
<u>2021</u>		
Investments	\$ 454,367	\$ 454,367
Certificates of Deposit	294,119	294,119
	<u>\$ 748,486</u>	<u>\$ 748,486</u>

Fair values for investments were determined by reference to quoted market prices and other relevant information generated by market transactions.

**NOTE F – BOARD DESIGNATED NET ASSETS**

The Coalition has net assets designated for various future needs. These funds are comprised of the following as of June 30:

	<u>2022</u>	<u>2021</u>
Fund for Grace	\$ 59,932	\$ 56,918
Operating Reserve	148,665	148,665
	<u>\$ 208,597</u>	<u>\$ 205,583</u>

**NOTE G – LIQUIDITY & AVAILABILITY OF FINANCIAL ASSETS**

The Coalition has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. The Coalition's primary source of support is grants. That support is held for the purpose of supporting the Coalition's budget. The Coalition had the following financial assets that could be readily made available within one year to fund expenses without limitations:

	<u>2022</u>	<u>2021</u>
Cash and Cash Equivalents	\$ 464,776	\$ 317,979
Certificates of deposit, short-term		226,062
Grants Receivable, net of		
Grants Payable	530,596	395,979
Less Amounts:		
With Donor Imposed Restriction	<u>(104,331)</u>	<u>(133,856)</u>
	<u>\$ 896,041</u>	<u>\$ 806,164</u>

**New Hampshire Coalition Against Domestic and Sexual Violence****Notes to Financial Statements**

Years Ended June 30, 2022 and 2021

**NOTE H – INVESTMENTS**

Investments are presented in the financial statements at fair-market value. Investments at June 30, 2022 and 2021 are composed of the following:

	2022		2021	
	<u>Cost</u>	<u>Market</u>	<u>Cost</u>	<u>Market</u>
Equity Mutual Funds	\$ 52,185	\$ 58,471	\$ 84,225	\$ 112,698
Mutual Funds	135,292	123,730	135,363	134,725
Money Market	32,037	32,037	22,559	22,559
Exchange traded funds	170,824	178,357	125,635	184,385
Total	<u>\$ 390,338</u>	<u>\$ 392,595</u>	<u>\$ 367,782</u>	<u>\$ 454,367</u>

FASB Accounting Standards Codification Topic 820-10 *Fair Value Measurements* defines fair value, requires expanded disclosures about fair value measurements, and establishes a three-level hierarchy for fair value measurements based on the observable inputs to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. It prioritizes the inputs to the valuation techniques used to measure fair value by giving the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurement).

Under Topic 820-10, the three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Coalition has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included in Level 1 that are either directly or indirectly observable for the assets or liabilities.

Level 3 inputs are unobservable inputs for the assets or liabilities.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

All investments are measured at Level 1. Inputs to the valuation methodology are unadjusted quoted prices for identical assets in active markets.

The individual investments contain net assets without donor restrictions. Investments in marketable equity securities and marketable debt securities are carried at fair market value determined by "quoted market prices" per unit (share) as of the statement of financial position date. All other investments are stated at cost. Donated investments are recorded at the mean of the high and low price as of the date of receipt. Gains and losses on investments are reported as increases or decreases in net assets without donor restrictions, unless their use is restricted by explicit donor stipulation or by law.

**Spending Policy**

Each fiscal year the Coalition is authorized to withdraw up to 5% of the total market value of the total portfolio of the Fund. The amount available to be withdrawn in a fiscal year will be up to 5% of the Fund market value as of the last business day of the fiscal third quarter of the preceding fiscal year. Only with the approval of a majority vote of the Board of Directors, present at a meeting duly called for such purpose, may the Coalition exceed the 5% spending cap.

**New Hampshire Coalition Against Domestic and Sexual Violence**

**Notes to Financial Statements**

**Years Ended June 30, 2022 and 2021**

**NOTE H – INVESTMENTS, (continued)**

**Investment Return Objectives, Risk Parameters and Strategies**

The Coalition Board of Directors is responsible for developing policies that govern investment of the assets of the Coalition. The purpose of the following Investment Policy, which is to be reviewed annually by the Finance Committee of the Coalition are to:

Establish the investment objectives, policies, guidelines and eligible securities relating to investments owned or controlled by the Coalition through a third-party investment advisor.

Identify the criteria against which the investment performance of the Coalition's investments will be measured.

Communicate the objectives to the Board of Directors, investment managers and funding sources that may have involvement.

Serve as a review document to guide the ongoing oversight of the management of the Coalition's investments.

**NOTE I – LINE OF CREDIT**

The Coalition has a one-year \$150,000 revolving line of credit agreement with Merrimack County Savings Bank. The credit line matures on May 20, 2023 and automatically renews annually. Interest is stated at the Wall Street Journal prime rate plus .5%, which resulted in interest rates of 5.25% and 3.75% as of June 30, 2022 and 2021, respectively. The line of credit is secured by all business assets. There were no borrowings against the line as of June 30, 2022 and 2021.

**NOTE J – SBA PAYROLL PROTECTION PROGRAM LOAN**

On April 23, 2020 the Coalition received approval of a loan from The U.S. Small Business Administration as part of the Paycheck Protection Program in the amount of \$175,000. This loan called for interest fixed at 1%. No payments were required for six months from the date of the loan. This note was to mature two years from the date of first disbursement of the loan.

The loan was forgiven in full under the provisions of Section 1106 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (P.L. 116-136) on February 26, 2021. The revenue is included in grant revenue in the statement of activities and changes in net assets for the year ended June 30, 2021.

**NOTE K – RISKS AND UNCERTAINTIES – COVID-19**

As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which may negatively impact future financial performance. The potential impact of these uncertainties is unknown and cannot be estimated at the present time.

**ROWLEY & ASSOCIATES, P.C.**

CERTIFIED PUBLIC ACCOUNTANTS

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

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FAX # (603) 226-3532

MEMBER OF THE PRIVATE  
COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors  
New Hampshire Coalition  
Against Domestic and Sexual Violence  
Concord, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of New Hampshire Coalition Against Domestic and Sexual Violence (a nonprofit organization); which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 5, 2022.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered New Hampshire Coalition Against Domestic and Sexual Violence's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New Hampshire Coalition Against Domestic and Sexual Violence's internal control. Accordingly, we do not express an opinion on the effectiveness of New Hampshire Coalition Against Domestic and Sexual Violence's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

As part of obtaining reasonable assurance about whether New Hampshire Coalition Against Domestic and Sexual Violence's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



---

Rowley & Associates, P.C.  
Concord, New Hampshire  
October 5, 2022

**KOWLEY & ASSOCIATES, P.C.**

**CERTIFIED PUBLIC ACCOUNTANTS**

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MEMBER OF THE PRIVATE  
COMPANIES PRACTICE SECTION

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Directors  
New Hampshire Coalition  
Against Domestic and Sexual Violence  
Concord, New Hampshire

**Report on Compliance for Each Major Federal Program**

**Opinion on Each Major Federal Program**

We have audited New Hampshire Coalition Against Domestic and Sexual Violence's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of New Hampshire Coalition Against Domestic and Sexual Violence's major federal programs for the year ended June 30, 2022. New Hampshire Coalition Against Domestic and Sexual Violence's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, New Hampshire Coalition Against Domestic and Sexual Violence complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of New Hampshire Coalition Against Domestic and Sexual Violence and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of New Hampshire Coalition Against Domestic and Sexual Violence's compliance with the compliance requirements referred to above.

**Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to New Hampshire Coalition Against Domestic and Sexual Violence's federal programs.

**Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on New Hampshire Coalition Against Domestic and Sexual Violence's compliance based on our audit. Reasonable assurance is a high

level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about New Hampshire Coalition Against Domestic and Sexual Violence's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error; and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding New Hampshire Coalition Against Domestic and Sexual Violence's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of New Hampshire Coalition Against Domestic and Sexual Violence's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of New Hampshire Coalition Against Domestic and Sexual Violence's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

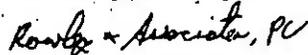
#### **Report on Internal Control over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Rowley & Associates, P.C.  
Concord, New Hampshire  
October 5, 2022

**New Hampshire Coalition Against Domestic and Sexual Violence**

**Schedule of Findings and Question Costs**

**Year Ended June 30, 2022**

**SECTION I – SUMMARY OF AUDITOR’S RESULTS**

1. The auditor’s report expresses an unmodified opinion on the financial statements of the New Hampshire Coalition Against Domestic and Sexual Violence.
2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor’s Report. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of New Hampshire Coalition Against Domestic and Sexual Violence, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance. No Material weaknesses are reported.
5. The auditor’s report on compliance for the major federal award programs for New Hampshire Coalition Against Domestic and Sexual Violence expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2 CFR section 200.516(a) are reported in this Schedule.

7. The programs tested as a major program were:

Victims of Crime Act	16.575
Family Violence Prevention Service Act	93.671

8. The threshold for distinguishing Types A and B Programs was: \$750,000.
9. The New Hampshire Coalition Against Domestic and Sexual Violence was determined to be a low-risk auditee.

**SECTION II – FINDINGS: FINANCIAL STATEMENT AUDIT**

No matters were reported.

**SECTION III – FINDINGS AND QUESTIONED COSTS: FEDERAL AWARD PROGRAMS AUDIT**

No matters were reported.

**New Hampshire Coalition Against Domestic and Sexual Violence**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2022**

<u>Program Title</u>	<u>Federal CFDA/ Assistance Listing Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
<b><u>U.S. Department of Housing and Urban Development:</u></b>				
Pass-Through Programs from State of NH Department of HHS:				
Emergency Solutions Grant Program	14.231		\$ 528,400	\$ 528,400
Continuum of Care Program	14.267	102-500731	224,154	235,447
<b>TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>			<b>752,554</b>	<b>763,847</b>
<b><u>U.S. Department of Justice:</u></b>				
Direct Program - Violence Against Women Act of 2000	16.556			257,837
Pass-Through Programs from State of NH Department of Justice:				
VAWA, SASP	16.017	2021SASP01	373,856	373,856
OVC Human Trafficking	16.320		-	116,289
VOCA, Data Projects Coordinator	16.575			24,137
VOCA, Competitive	16.575	2022VOC72	231,088	244,488
VOCA, PMC Subcontracts	16.575	2022VOC31	3,239,899	3,717,342
Subtotal			3,470,987	3,985,967
VAWA, STOP	16.588	2022VAW16	-	158,854
Total Pass-Through Programs			3,844,843	4,634,966
<b>TOTAL U.S. DEPARTMENT OF JUSTICE</b>			<b>3,844,843</b>	<b>4,892,803</b>
<b><u>U.S. Department of Health and Human Services:</u></b>				
Direct Program - Family Violence Prevention Services Act	93.591			359,838
Direct Program - Family Violence Prevention Services Act - Covid-19	93.591			7,793
Subtotal				367,631
Pass-Through Programs from State of NH Department of HHS:				
Sexual Violence Prevention	93.136	102-500731	219,735	310,170
Family Violence Prevention Services Act	93.671	155510 B001	1,102,895	1,182,781
Family Violence Prevention Services Act - Covid-19	93.671	155510 B001	23,458	23,458
Subtotal			1,126,353	1,206,239
Total Pass-Through Programs			1,346,088	1,516,409
<b>TOTAL U.S. DEPARTMENT OF HEALTH &amp; HUMAN SERVICES</b>			<b>1,346,088</b>	<b>1,884,040</b>
<b><u>Corporation for National &amp; Community Services:</u></b>				
Pass-Through from Volunteer NH!				
AmeriCorps Victim Assist Program	94.006			229,691
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b>\$ 5,943,485</b>	<b>\$ 7,770,381</b>

**New Hampshire Coalition Against Domestic and Sexual Violence**  
**Notes to Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2022**

**NOTE A – BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of New Hampshire Coalition Against Domestic and Sexual Violence under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of New Hampshire Coalition Against Domestic and Sexual Violence, it is not intended to and does not present the financial position, changes in net assets, or cash flows of New Hampshire Coalition Against Domestic and Sexual Violence

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
2. Pass-through entity identifying numbers are presented where available.

**NOTE C – SUBRECIPIENTS**

The New Hampshire Coalition Against Domestic and Sexual Violence provide federal awards to subrecipients as follows:

<u>Program Title</u>	<u>Federal CFDA/ Assistance Listing #</u>	<u>Amount Provided</u>
Emergency Solutions Grant Program	14.231	\$ 528,400
Rapid Re-Housing Program	14.267	224,154
Sexual Assault Services Program	16.017	373,856
Victims of Crime Act	16.575	3,470,987
Sexual Violence Prevention	93.136	219,735
Family Violence Prevention Services Act	93.671	<u>1,126,353</u>
		<u>\$ 5,943,485</u>

**NOTE D – INDIRECT COST RATE**

The New Hampshire Coalition Against Domestic and Sexual Violence has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.



## Board of Directors

### Chairperson

**Suzanne Carmichael**  
Mentor Program Coordinator, John Stark  
Regional High School

### Vice Chair

**Tina Smith**  
Nurse, Concord Pediatrics

### Treasurer

**Susan Nooney**  
Accountant, Susan Nooney CPA

### Clerk

**Hilary Holmes Rheume**  
Associate, Bernstein, Shur, Sawyer &  
Nelson, P.A.

**Ally Goddard Richardson**  
Managing Director, Dartmouth College

**Brian Harlow**  
Community Activist

**Carlos Jauhola-Straight**  
Pastor, First Congregational Church of  
Pelham

**Deb Haynes-Kenney**  
Executive Director, Response

**John Gasaway**  
Prosecutor, State of NH, Department of  
Safety

**Julia Williams**  
Director, Mass General Brigham

**Michael Hauptly-Pierce**  
Commercial Water Specialist, Secondwind Water  
Systems, Inc.

**Sarah Gagnon**  
VP of Clinical Operations, Riverbend  
Community Mental Health

**Sauna Foster**  
Executive Director, New Beginnings

## Lyn M. Schollett

### CAREER SYNOPSIS

#### **Seasoned sexual assault coalition General Counsel**

- In-depth knowledge of anti-rape movement and direct services of rape crisis centers and domestic violence shelters. Provide technical assistance to ICASA member rape crisis programs on legal issues and statewide rape crisis service standards.
- Familiarity with funding opportunities and challenges facing state coalitions, as well as role of coalition as a pass-through organization.
- Coordinate drafting and filing of amicus briefs on issues including statute of limitations and application of the rape shield law. Assist centers' pro bono counsel to protect the privacy of victims' records.

#### **Experienced public policy advocate**

- Drafted and successfully advocated for the passage of more than 50 significant policy changes impacting rape victims in Illinois in the past 16 years. Initiatives include expanding the healthcare and privacy rights of victims with disabilities, implementing a strip club tax to fund rape crisis centers, creating a statutory foundation for the state's first pilot SANE programs and implementing criminal consequences and healthcare standards related to drug-facilitated sexual assault.
- Represented the sexual assault community in drafting portions of the 2013 Violence Against Women Act.

#### **Highly skilled communicator**

- Train Sexual Assault Nurse Examiners, prosecutors, law enforcement, and judges on topics including sexual violence, criminal and civil procedure, rape crisis center staff as expert witnesses, confidentiality and health care for victims. Mentor sexual assault coalition attorneys throughout the country.
- Skilled at crafting and delivering media messages and advocating with state agency and elected officials.

#### **Accomplished non-profit manager**

- Legal counsel to 32-member ICASA board, which utilizes consensus decision-making.
- Through elected leadership positions on local, regional and national governing bodies for Planned Parenthood, actively pursued the sustainability of a national network of women's health centers. Successfully implemented governance reformulation for national board. Spearheaded membership adoption of national core healthcare services for all Planned Parenthood affiliates in the United States.

#### **Efficient and effective manager**

- Adept at managing complex projects including strategically conceptualizing the overall structure for a project, supervising diverse groups of individuals, identifying and assigning tasks, setting deadlines and insuring high quality work product.
- Supervise the Sexual Assault Justice Project, one of the fist sexual-assault specific legal clinics in the country.

### EMPLOYMENT

2013-Present

#### **NH Coalition Against Domestic & Sexual Violence**

Concord, NH

Direct and lead a statewide organization that is a national leader in the movement to end violence against women. Effectively supervise staff in their function to provide funding, training, technical assistance, public policy advocacy, community outreach and development, and forums for resource sharing and networking of the NHCADSV in line with its mission, strategic plan and community needs.

1996 to 2013	<b>Illinois Coalition Against Sexual Assault</b> <u>General Counsel</u> for statewide coalition of 32 sexual assault centers. Advise board on governance and non-profit matters. Provide technical assistance to member programs on wide range of legal issues impacting the provision of rape crisis services. Train and advise representatives of the criminal justice system. Represent coalition to elected officials, statewide stakeholders and media.	Springfield, IL
2005 to 2006	<b>Southern Illinois University School of Medicine</b> <u>Adjunct Faculty</u> Taught Studies in Medical-Legal Aspects of Obstetrics and Gynecology course to MD/JD joint degree students.	Springfield, IL
1994 to 1996 and summer of 1992	<b>Sachnoff &amp; Weaver, Ltd.</b> <u>Associate</u> , Litigation Department Drafted motions and trial briefs and presented appellate oral argument in securities fraud case; defended case-dispositive motions; prepared discovery; defended and took depositions; tried commercial leasing case; drafted articles regarding sexual harassment for client advisory newsletter; investigated and resolved potential conflicts of interest for law firm.	Chicago, IL
1993 to 1994	<b>The Honorable Harold A. Baker, U.S. District Court, C.D. Ill.</b> <u>Law Clerk</u> Conducted legal research and drafted bench memoranda in preparation for hearings and trials; drafted legal opinions.	Danville, IL

**VOLUNTEER LEADERSHIP**

2006 - 2012	<b>Planned Parenthood Federation of America</b> <u>Member and Officer</u> , Board of Directors Assumed wide range of volunteer leadership roles for national reproductive health care organization, including strategic planning for service provision, reformulating board governance structure, spearheading membership adoption of core service standards for all affiliates, grassroots leadership development and political advocacy related to women's health. Served as vice chair for three years.
2008 - 2012	<b>Planned Parenthood of Illinois</b> <u>Member</u> , Board of Directors
1997-2003	<b>Planned Parenthood, Springfield Area</b> <u>Member</u> , Board of Directors Engaged in strategic planning, fundraising and direction for reproductive health clinic. Chaired committee to open new self-sustaining clinic. Served as board chair.
1997 - present	<b>Springfield Bicycle Club</b> <u>Volunteer and Board Member</u> . Organize and lead cycling events for riders of all ages and experience levels; advocate for funding and public policies to support safe cycling.

**EDUCATION**

J.D., 1993	<b>Northwestern University School of Law</b> Juris Doctor	Chicago, IL
B.Ph., 1989	<b>Miami University</b> Bachelor of Philosophy in Constitutional Law and Women's Issues	Oxford, OH

Contractor Name: New Hampshire Coalition Against Domestic & Sexual Violence  
Key Personnel

Name	Job Title	Salary Amount Paid from this Contract
Lyn Schollett	Executive Director	\$21,000

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Shilbette  
Commissioner

Joseph E. Ribsam, Jr.  
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4451 1-800-852-3345 Ext. 4451  
Fax: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

April 26, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families, to enter into a **Sole Source** amendment to an existing contract with New Hampshire Coalition Against Domestic and Sexual Violence (Vendor #15510-B001), Concord, NH for the continued provision of a statewide program to improve responses and support to victims of domestic violence and their children, by increasing the price limitation by \$2,944,472 from \$8,568,853 to \$11,513,325 and by extending the completion date from June 30, 2024 to June 30, 2025, effective upon Governor and Council approval. 100% Federal Funds.

The original contract was approved by the Governor and Executive Council on June 10, 2015 (Item #11); as amended on June 15, 2016, (Item #9E); as amended on June 21, 2017, (Item #24); as amended on June 19, 2019, (Item #70); as amended with approval by the Governor on May 11, 2020, and as subsequently presented to the Executive Council on June 10, 2020, (Informational Item #J); as amended with approval by the Governor on October 27, 2020, and as subsequently presented to the Executive Council on November 18, 2020 (Informational Item #C); as amended on June 16, 2021, (Item #27); and as most recently amended on January 26, 2022, (Item #27).

Funds are available in the following accounts for State Fiscal Years 2022 and 2023, and are anticipated to be available in State Fiscal Years 2024 and 2025, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

This request is **Sole Source** because the Department is seeking to extend the contract beyond the completion date and there are no renewal options available, and the New Hampshire Coalition Against Domestic and Sexual Violence is the only entity in the state qualified to support this statewide effort between each local DCYF office and each local crisis center. Further, the Department is adding one additional year to this agreement in order to align the completion date with the federal project period for the American Rescue Plan Act of 2021 (ARPA). The Contractor is also appointed by the Department as the coordinator to administer the domestic violence program as specified in NH RSA 173-B:17-18. The Contractor has successfully provided these services for several years and continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Contractor's

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 2

assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department.

The purpose of this request is for the Contractor to continue providing the services of fourteen (14) embedded Family Violence Prevention Specialists who work with families and the Department in cases where there is risk for domestic violence. When a child protective case indicates the potential for, or presence of, domestic violence, the Department calls upon the expertise of the Family Violence Prevention Specialists to begin working with the family. The Contractor also consults with the Department's Child Protective Service Workers to assist them with crafting case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the Contractor provides limited case consultation services to Department staff when they identify the potential for, or presence of, domestic violence in a family receiving financial assistance to needy families. This funding also supports continued access to advocacy and crisis supports on a 24-hour per day basis. These supports include, but are not limited to, expanded safe shelter and housing resources, as well as expanded technology for online chats and text services in addition to the provision of in person advocacy. The Contractor will partner with healthcare organizations and will support the creation of a Family Violence Healthcare Advocate position, as well as continuing to support retention in the workforce.

Approximately 13,107 individuals will be served annually.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with, and participation of, the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

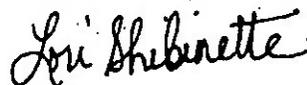
Should the Governor and Council not authorize this request, the number of domestic violence related referrals to the Division for Children, Youth and Families' central intake may not be adequately addressed, leaving the increasing number of victims of domestic violence and their families without the resources they need.

Area served: Statewide

Source of Funds: Assistance Listing Number #93.497, FAIN #2201NHFSC6, and Assistance Listing Number #93.671, FAIN #2201NHFTC6.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET  
 Statewide Program to Improve Responses to Domestic Violence

05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
 COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS

100% Federal Funds

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2017	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2018	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2019	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2020	102-502664	Grants for Pub Asst and Rel	95010997	\$ 300,000	\$ -	\$ 300,000
2021	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2022	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2023	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
			Subtotal	\$ 300,000	\$ -	\$ 300,000

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN  
 SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42105902	\$ 806,514		\$ 806,514
2017	102-500734	Grants for Pub Asst and Rel	42105902	\$ 806,514		\$ 806,514
2018	102-500734	Grants for Pub Asst and Rel	42105902	\$ 888,536		\$ 888,536
2019	102-500734	Grants for Pub Asst and Rel	42105902	\$ 888,536		\$ 888,536
2020	102-500734	Grants for Pub Asst and Rel	42105902	\$ 900,964		\$ 900,964
2021	102-500734	Grants for Pub Asst and Rel	42105902	\$ 900,964	\$ -	\$ 900,964
2022	102-500734	Grants for Pub Asst and Rel	42105902	\$ 920,000		\$ 920,000
2023	102-500734	Grants for Pub Asst and Rel	42105902	\$ 920,000		\$ 920,000
			Subtotal	\$ 7,032,028	\$ -	\$ 7,032,028

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
**Statewide Program to Improve Responses to Domestic Violence**

**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2017	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2018	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2019	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2020	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2021	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044	\$ -	\$ 2,044
2022	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2023	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
			Subtotal	\$ 16,352	\$ -	\$ 16,352

**05-95-42-421010-29670000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD WELFARE SVC IV B**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	TBD	\$ -		\$ -
2017	102-500734	Grants for Pub Asst and Rel	TBD	\$ -		\$ -
2018	102-500734	Grants for Pub Asst and Rel	TBD	\$ -		\$ -
2019	102-500734	Grants for Pub Asst and Rel	TBD	\$ -		\$ -
2020	102-500734	Grants for Pub Asst and Rel	TBD	\$ -		\$ -
2021	102-500734	Grants for Pub Asst and Rel	TBD	\$ -	\$ -	\$ -
2022	102-500734	Grants for Pub Asst and Rel	TBD	\$ 300,000		\$ 300,000
2023	102-500734	Grants for Pub Asst and Rel	TBD	\$ 300,000		\$ 300,000
			Subtotal	\$ 600,000	\$ -	\$ 600,000

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
**Statewide Program to Improve Responses to Domestic Violence**

**05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	103-502507	Grants for Pub Asst and Rel	42105908	\$ -		\$ -
2017	103-502507	Grants for Pub Asst and Rel	42105906	\$ -		\$ -
2018	103-502507	Grants for Pub Asst and Rel	42105906	\$ -		\$ -
2019	103-502507	Grants for Pub Asst and Rel	42105906	\$ -		\$ -
2020	103-502507	Grants for Pub Asst and Rel	42105906	\$ -		\$ -
2021	103-502507	Grants for Pub Asst and Rel	42105906	\$ 113,870	\$ -	\$ 113,870
2022	103-502507	Grants for Pub Asst and Rel	42105906	\$ 28,467	\$ -	\$ 28,467
2023	103-502507	Grants for Pub Asst and Rel	42105906	\$ -	\$ -	\$ -
			Subtotal	\$ 142,337	\$ -	\$ 142,337

**05-95-42-4210 -24450000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DV SHELTER AND SUPPORT SERVICES - ARPA**

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2022	074-500585	Grants for Pub Asst and Rel	42104501	\$ 56,136	\$ -	\$ 56,136
2023	074-500585	Grants for Pub Asst and Rel	42104501	\$ 211,000	\$ -	\$ 211,000
2024	074-500585	Grants for Pub Asst and Rel	42104501	\$ 211,000	\$ -	\$ 211,000
			Subtotal	\$ 478,136	\$ -	\$ 478,136

**05-95-42-4210 -26030000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, ASSAULT & RAPE CRISIS-ARPA**

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2023	074-500585	Grants for Pub Asst and Rel	42100301	\$ -	\$ 372,900	\$ 372,900
2024	074-500585	Grants for Pub Asst and Rel	42100301	\$ -	\$ 372,900	\$ 372,900
2025	074-500585	Grants for Pub Asst and Rel	42100301	\$ -	\$ 371,672	\$ 371,672
			Subtotal	\$ -	\$ 1,117,472	\$ 1,117,472

DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET  
 Statewide Program to Improve Responses to Domestic Violence

05-95-42-4210 -26370000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DV COVID TESTING-ARPA

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2023	074-500585	Grants for Pub Asst and Rel	42103700	\$ -	\$ 904,800	\$ 904,800
2024	074-500585	Grants for Pub Asst and Rel	42103700	\$ -	\$ 520,000	\$ 520,000
2025	074-500585	Grants for Pub Asst and Rel	42103700	\$ -	\$ 402,200	\$ 402,200
			Subtotal	\$ -	\$ 1,827,000	\$ 1,827,000
			Contract Total	\$ 8,568,853	\$ 2,944,472	\$ 11,513,325

**State of New Hampshire  
Department of Health and Human Services  
Amendment #8**

This Amendment to the Statewide Program to Improve Responses to Domestic Violence contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and New Hampshire Coalition Against Domestic and Sexual Violence ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 10, 2015 (Item #11); as amended on June 15, 2016, (Item #9E); as amended on June 21, 2017, (Item #24); as amended on June 19, 2019, (Item #70); as amended with approval by the Governor on May 11, 2020, and as subsequently presented to the Executive Council on June 10, 2020, (Informational Item #J); as amended with approval by the Governor on October 27, 2020, and as subsequently presented to the Executive Council on November 18, 2020 (Informational Item #C); as amended on June 16, 2021, (Item #27); and as most recently amended on January 26, 2022, (Item #27), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 18, and Exhibit C-1, Revisions to General Provisions, Paragraph 4, the Contract may be amended upon written agreement of the parties and appropriate state approval; and

WHEREAS, the parties agree to extend the term of the agreement or increase the price limitation to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:  
June 30, 2025
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:  
\$11,513,325
3. Delete Exhibit B Amendment #3 Methods and Conditions Precedent to Payment in its entirety and replace with Exhibit B Amendment #8 Methods and Conditions Precedent to Payment, which is attached hereto and incorporated by reference herein.
4. Add Exhibits B-11 Amendment #8 Budget, ARPA SA SFY2023; Exhibit B-12 Amendment #8 Budget, ARPA SA SFY2024; Exhibit B-13 Amendment #8 Budget, ARPA SA SFY2025; Exhibit B-14 Amendment #8 Budget, ARPA CV Test-Vax SFY2023; Exhibit B-15 Amendment #8 Budget, ARPA CV Test-Vax SFY2024; and Exhibit B-16 Amendment #8 Budget, ARPA CV Test-Vax SFY2025, which are attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2022, subject to Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

4/22/2022

Date

DocuSigned by:

Joseph E. Ribsam, Jr.

Name: Joseph E. Ribsam, Jr.

Title: Director

New Hampshire Coalition Against Domestic and Sexual  
Violence

4/22/2022

Date

DocuSigned by:

Lyn M. Schollett

Name: Lyn M. Schollett

Title: Executive Director

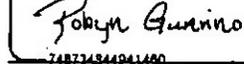
The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/26/2022

Date

DocuSigned by:



Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



**New Hampshire Department of Health and Human Services  
Statewide Program to Improve Responses to Domestic Violence  
Exhibit B Amendment #8**

**Method and Conditions Precedent to Payment**

1. The State shall pay the Contractor an amount not to exceed the Form P-37, Block 1.8, Price Limitation for the services provided pursuant to Exhibit A, Scope of Services.
2. This Agreement is funded with 100% Federal Funds from the Catalogue for Domestic Assistance (CFDA) as follows:
  - 2.1. 37.95%CFDA #93.497 U.S. Department of Health and Human Services, Administration for Children and Families, Child Protection, Assault & Rape Crisis- ARPA FAIN #2201NHFSC6.
  - 2.2. 62.05% CFDA #93.671 U.S. Department of Health and Human Services, Administration for Children and Families, Child Protection, DV COVID Testing- ARPA FAIN #2201NHFTC6.
3. The Contractor agrees to provide the services in Exhibit A, Scope of Service in compliance with funding requirements.
4. Failure to meet the scope of services may jeopardize the funded Contractor's current and/or future funding.
5. Payment for said services shall be made monthly as follows:
  - 5.1. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibit B-1, Budget through Exhibit B-16 Amendment #8 Budget.
  - 5.2. The Contractor shall submit an invoice, with supporting documentation, in a form satisfactory to the State by the twentieth (20<sup>th</sup>) working day of each month, which identifies and requests reimbursement for authorized expenses incurred in the prior month.
  - 5.3. The Contractor shall ensure the invoice is completed, and includes the Contractor's Vendor Number, issued by the NH Department of Administrative Services, and is signed, dated and returned to the Department in order to initiate payment.
  - 5.4. The Contractor shall include with all invoices submitted:
    - 5.4.1. Clear identification of services performed during that period.
    - 5.4.2. A detailed account of the work performed, including supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.
    - 5.4.3. Identification of any work and amount attributable to and performed by an approved contractor, if applicable.

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**New Hampshire Department of Health and Human Services  
Statewide Program to Improve Responses to Domestic Violence  
Exhibit B Amendment #8**

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- 5.4.4. Separate identification of any expenses incurred by the Contractor that will be considered Non-Federal Match per the funding grant requirements.
- 5.5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to [DCYFinvoices@dhhs.nh.gov](mailto:DCYFinvoices@dhhs.nh.gov), or invoices may be mailed to:
  - Financial Administrator
  - Department of Health and Human Services
  - Division for Children, Youth and Families
  - 129 Pleasant Street
  - Concord, NH 03301
- 5.6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and only if sufficient funds are available.
- 5.7. Payments may be withheld pending receipt of required reports or documentation as identified in Exhibit A, Scope of Services and in this Exhibit B.
- 5.8. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.
6. The Contractor shall keep detailed records of their activities related to Department-funded programs and services and have records available for Department review, as requested.
7. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.
8. Notwithstanding paragraph 18 of the General Provisions P-37, changes limited to adjusting amounts between budget line items, related items, amendments of related budget exhibits within the price limitation, and to adjusting encumbrances between State Fiscal Years, may be made by written agreement of both parties and may be made without obtaining approval of the Governor and Executive Council.

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Exhibit B-11 Amendment #8 Budget

**New Hampshire Department of Health and Human Services  
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD**

Bidder/Program Name: New Hampshire Coalition Against Domestic and Sexual Violence

Budget Request for: SS-2015-DCYF-02-STATE-01 Improve Responses to DV  
(Name of RFP)

Budget Period: July 1, 2022 through June 30, 2023  
ARPA Sexual Assault Funds SFY2023

Line Item	Direct Incremental	Indirect Fixed	Total	Matched Funding	Allocation Method for Indirect/Fixed Cost
1. Total Salary/Wages	\$ -	\$ -	\$ -	\$ -	
2. Employee Benefits	\$ -	\$ -	\$ -	\$ -	
3. Consultants	\$ -	\$ -	\$ -	\$ -	
4. Equipment:	\$ -	\$ -	\$ -	\$ -	
Rental	\$ -	\$ -	\$ -	\$ -	
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -	
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -	
5. Supplies:	\$ -	\$ -	\$ -	\$ -	
Educational	\$ -	\$ -	\$ -	\$ -	
Lab	\$ -	\$ -	\$ -	\$ -	
Pharmacy	\$ -	\$ -	\$ -	\$ -	
Medical	\$ -	\$ -	\$ -	\$ -	
Office	\$ -	\$ -	\$ -	\$ -	
6. Travel	\$ -	\$ -	\$ -	\$ -	
7. Occupancy	\$ -	\$ -	\$ -	\$ -	
8. Current Expenses	\$ -	\$ -	\$ -	\$ -	
Telephone	\$ -	\$ -	\$ -	\$ -	
Postage	\$ -	\$ -	\$ -	\$ -	
Subscriptions	\$ -	\$ -	\$ -	\$ -	
Audit and Legal	\$ -	\$ -	\$ -	\$ -	
Insurance	\$ -	\$ -	\$ -	\$ -	
Board Expenses	\$ -	\$ -	\$ -	\$ -	
9. Software	\$ -	\$ -	\$ -	\$ -	
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -	
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -	
12. Subcontracts/Agreements	\$ 372,900.00	\$ -	\$ 372,900.00	\$ -	
13. Other (specific details mandatory):	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 372,900.00</b>	<b>\$ -</b>	<b>\$ 372,900.00</b>	<b>\$ -</b>	

Indirect As A Percent of Direct 0.0%

Exhibit B-12 Amendment #8 Budget

**New Hampshire Department of Health and Human Services  
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD**

Bidder/Program Name: New Hampshire Coalition Against Domestic and Sexual Violence

Budget Request for: SS-2015-DCYF-02-STATE-01 Improve Responses to DV  
(Name of RFP)

Budget Period: July 1, 2023 through June 30, 2024  
ARPA Sexual Assault Funds SFY2024

Line Item	Direct		Indirect	Total	Matched Funding	Allocation Method for	
	Incremental	Fixed	Fixed			Indirect	Fixed Cost
1. Total Salary/Wages	\$	\$	\$	\$	\$		
2. Employee Benefits	\$	\$	\$	\$	\$		
3. Consultants	\$	\$	\$	\$	\$		
4. Equipment:	\$	\$	\$	\$	\$		
Rental	\$	\$	\$	\$	\$		
Repair and Maintenance	\$	\$	\$	\$	\$		
Purchase/Depreciation	\$	\$	\$	\$	\$		
5. Supplies:	\$	\$	\$	\$	\$		
Educational	\$	\$	\$	\$	\$		
Lab	\$	\$	\$	\$	\$		
Pharmacy	\$	\$	\$	\$	\$		
Medical	\$	\$	\$	\$	\$		
Office	\$	\$	\$	\$	\$		
6. Travel	\$	\$	\$	\$	\$		
7. Occupancy	\$	\$	\$	\$	\$		
8. Current Expenses	\$	\$	\$	\$	\$		
Telephone	\$	\$	\$	\$	\$		
Postage	\$	\$	\$	\$	\$		
Subscriptions	\$	\$	\$	\$	\$		
Audit and Legal	\$	\$	\$	\$	\$		
Insurance	\$	\$	\$	\$	\$		
Board Expenses	\$	\$	\$	\$	\$		
9. Software	\$	\$	\$	\$	\$		
10. Marketing/Communications	\$	\$	\$	\$	\$		
11. Staff Education and Training	\$	\$	\$	\$	\$		
12. Subcontracts/Agreements	\$	372,900.00	\$	\$	372,900.00	\$	
13. Other (specific details mandatory):	\$	\$	\$	\$	\$		
	\$	\$	\$	\$	\$		
	\$	\$	\$	\$	\$		
<b>TOTAL</b>	\$	<b>372,900.00</b>	\$	\$	<b>372,900.00</b>	\$	

Indirect As A Percent of Direct 0.0%

Exhibit B-13 Amendment #8 Budget

New Hampshire Department of Health and Human Services COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD					
Bidder/Program Name: <u>New Hampshire Coalition Against Domestic and Sexual Violence</u>					
Budget Request for: <u>SS-2015-DCYF-02-STATE-01 Improve Responses to DV</u> <small>(Name of RFP)</small>					
Budget Period: <u>July 1, 2024 through June 30, 2025</u> <u>ARPA Sexual Assault Funds SFY2025</u>					
Line Item	Direct Incremental	Indirect Fixed	Total	Matched Funding	Allocation Method for Indirect/Fixed Cost
1. Total Salary/Wages	\$ -	\$ -	\$ -	\$ -	
2. Employee Benefits	\$ -	\$ -	\$ -	\$ -	
3. Consultants	\$ -	\$ -	\$ -	\$ -	
4. Equipment:	\$ -	\$ -	\$ -	\$ -	
Rental	\$ -	\$ -	\$ -	\$ -	
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -	
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -	
5. Supplies:	\$ -	\$ -	\$ -	\$ -	
Educational	\$ -	\$ -	\$ -	\$ -	
Lab	\$ -	\$ -	\$ -	\$ -	
Pharmacy	\$ -	\$ -	\$ -	\$ -	
Medical	\$ -	\$ -	\$ -	\$ -	
Office	\$ -	\$ -	\$ -	\$ -	
6. Travel	\$ -	\$ -	\$ -	\$ -	
7. Occupancy	\$ -	\$ -	\$ -	\$ -	
8. Current Expenses	\$ -	\$ -	\$ -	\$ -	
Telephone	\$ -	\$ -	\$ -	\$ -	
Postage	\$ -	\$ -	\$ -	\$ -	
Subscriptions	\$ -	\$ -	\$ -	\$ -	
Audit and Legal	\$ -	\$ -	\$ -	\$ -	
Insurance	\$ -	\$ -	\$ -	\$ -	
Board Expenses	\$ -	\$ -	\$ -	\$ -	
9. Software	\$ -	\$ -	\$ -	\$ -	
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -	
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -	
12. Subcontracts/Agreements	\$ 371,672.00	\$ -	\$ 371,672.00	\$ -	
13. Other (specific details mandatory):	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 371,672.00</b>	<b>\$ -</b>	<b>\$ 371,672.00</b>	<b>\$ -</b>	

Indirect As A Percent of Direct 0.0%

Exhibit B-14 Amendment #8 Budget

New Hampshire Department of Health and Human Services COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD					
Bidder/Program Name: <u>New Hampshire Coalition Against Domestic and Sexual Violence</u>					
SS-2015-DCYF-02-STATE-01 Budget Request for: <u>Improve Responses to DV</u> <small>(Name of RFP)</small>					
July 1, 2022 through June 30, 2023 Budget Period: <u>ARPA Covid Testing / Vax Funds SFY2023</u>					
Line Item	Direct Incremental	(Indirect) Fixed	Total	Matched Funding	Allocation Method for Indirect/Fixed Cost
1. Total Salary/Wages	\$ -	\$ -	\$ -	\$ -	
2. Employee Benefits	\$ -	\$ -	\$ -	\$ -	
3. Consultants	\$ -	\$ -	\$ -	\$ -	
4. Equipment:	\$ -	\$ -	\$ -	\$ -	
Rental	\$ -	\$ -	\$ -	\$ -	
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -	
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -	
5. Supplies:	\$ -	\$ -	\$ -	\$ -	
Educational	\$ -	\$ -	\$ -	\$ -	
Lab	\$ -	\$ -	\$ -	\$ -	
Pharmacy	\$ -	\$ -	\$ -	\$ -	
Medical	\$ -	\$ -	\$ -	\$ -	
Office	\$ -	\$ -	\$ -	\$ -	
6. Travel	\$ -	\$ -	\$ -	\$ -	
7. Occupancy	\$ -	\$ -	\$ -	\$ -	
8. Current Expenses	\$ -	\$ -	\$ -	\$ -	
Telephone	\$ -	\$ -	\$ -	\$ -	
Postage	\$ -	\$ -	\$ -	\$ -	
Subscriptions	\$ -	\$ -	\$ -	\$ -	
Audit and Legal	\$ -	\$ -	\$ -	\$ -	
Insurance	\$ -	\$ -	\$ -	\$ -	
Board Expenses	\$ -	\$ -	\$ -	\$ -	
9. Software	\$ -	\$ -	\$ -	\$ -	
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -	
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -	
12. Subcontracts/Agreements	\$ 904,800.00	\$ -	\$ 904,800.00	\$ -	
13. Other (specific details mandatory):	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 904,800.00</b>	<b>\$ -</b>	<b>\$ 904,800.00</b>	<b>\$ -</b>	

Indirect As A Percent of Direct

0.0%

Exhibit B-15 Amendment #8 Budget

New Hampshire Department of Health and Human Services COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD						
Bidder/Program Name: <u>New Hampshire Coalition Against Domestic and Sexual Violence</u>						
SS-2015-DCYF-02-STATE-01						
Budget Request for: <u>Improve Responses to DV</u> (Name of RFP)						
July 1, 2023 through June 30, 2024						
Budget Period: <u>ARPA Covid Testing / Vax Funds SFY2024</u>						
Line Item	Direct Incremental	Indirect Fixed	Total	Matched Funding	Allocation Method for Indirect/Fixed Cost	
1. Total Salary/Wages	\$ -	\$ -	\$ -	\$ -		
2. Employee Benefits	\$ -	\$ -	\$ -	\$ -		
3. Consultants	\$ -	\$ -	\$ -	\$ -		
4. Equipment:	\$ -	\$ -	\$ -	\$ -		
Rental	\$ -	\$ -	\$ -	\$ -		
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -		
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -		
5. Supplies:	\$ -	\$ -	\$ -	\$ -		
Educational	\$ -	\$ -	\$ -	\$ -		
Lab	\$ -	\$ -	\$ -	\$ -		
Pharmacy	\$ -	\$ -	\$ -	\$ -		
Medical	\$ -	\$ -	\$ -	\$ -		
Office	\$ -	\$ -	\$ -	\$ -		
6. Travel	\$ -	\$ -	\$ -	\$ -		
7. Occupancy	\$ -	\$ -	\$ -	\$ -		
8. Current Expenses	\$ -	\$ -	\$ -	\$ -		
Telephone	\$ -	\$ -	\$ -	\$ -		
Postage	\$ -	\$ -	\$ -	\$ -		
Subscriptions	\$ -	\$ -	\$ -	\$ -		
Audit and Legal	\$ -	\$ -	\$ -	\$ -		
Insurance	\$ -	\$ -	\$ -	\$ -		
Board Expenses	\$ -	\$ -	\$ -	\$ -		
9. Software	\$ -	\$ -	\$ -	\$ -		
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -		
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -		
12. Subcontracts/Agreements	\$ 520,000.00	\$ -	\$ 520,000.00	\$ -		
13. Other (specific details mandatory):	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 520,000.00</b>	<b>\$ -</b>	<b>\$ 520,000.00</b>	<b>\$ -</b>		

Indirect As A Percent of Direct 0.0%

Exhibit B-16 Amendment #8 Budget

New Hampshire Department of Health and Human Services COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD						
Bidder/Program Name: <u>New Hampshire Coalition Against Domestic and Sexual Violence</u>						
Budget Request for: <u>SS-2015-DCYF-02-STATE-01</u> <small>(Name of RFP)</small>						
Budget Period: <u>July 1, 2024 through June 30, 2025</u> <u>ARPA Covid Testing / Vax Funds SFY2025</u>						
Line Item	Direct Incremental	Indirect Fixed	Total	Matched Funding	Allocation Method for Indirect/Fixed Cost	
1. Total Salary/Wages	\$ -	\$ -	\$ -	\$ -		
2. Employee Benefits	\$ -	\$ -	\$ -	\$ -		
3. Consultants	\$ -	\$ -	\$ -	\$ -		
4. Equipment:	\$ -	\$ -	\$ -	\$ -		
Rental	\$ -	\$ -	\$ -	\$ -		
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -		
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -		
5. Supplies:	\$ -	\$ -	\$ -	\$ -		
Educational	\$ -	\$ -	\$ -	\$ -		
Lab	\$ -	\$ -	\$ -	\$ -		
Pharmacy	\$ -	\$ -	\$ -	\$ -		
Medical	\$ -	\$ -	\$ -	\$ -		
Office	\$ -	\$ -	\$ -	\$ -		
6. Travel	\$ -	\$ -	\$ -	\$ -		
7. Occupancy	\$ -	\$ -	\$ -	\$ -		
8. Current Expenses	\$ -	\$ -	\$ -	\$ -		
Telephone	\$ -	\$ -	\$ -	\$ -		
Postage	\$ -	\$ -	\$ -	\$ -		
Subscriptions	\$ -	\$ -	\$ -	\$ -		
Audit and Legal	\$ -	\$ -	\$ -	\$ -		
Insurance	\$ -	\$ -	\$ -	\$ -		
Board Expenses	\$ -	\$ -	\$ -	\$ -		
9. Software	\$ -	\$ -	\$ -	\$ -		
10. Marketing/Communications	\$ -	\$ -	\$ -	\$ -		
11. Staff Education and Training	\$ -	\$ -	\$ -	\$ -		
12. Subcontracts/Agreements	\$ 402,200.00	\$ -	\$ 402,200.00	\$ -		
13. Other (specific details mandatory):	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL</b>	<b>\$ 402,200.00</b>	<b>\$ -</b>	<b>\$ 402,200.00</b>	<b>\$ -</b>		

Indirect As A Percent of Direct 0.0%

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Lori A. Sibillette  
Commissioner

Joseph E. Ribeson, Jr.  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4451 1-800-852-3345 Ext. 4451  
Fax: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 21, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families (DCYF), to enter into a **Retroactive, Sole Source** amendment to an existing contract with New Hampshire Coalition Against Domestic and Sexual Violence (Vendor #15510-B001), Concord, NH for the continued provision of a statewide program to improve responses and support to victims of domestic violence and their children, by increasing the price limitation by \$478,136 from \$8,090,717 to \$8,568,853 and by extending the completion date from June 30, 2023 to June 30, 2024, effective retroactive to December 1, 2021, upon Governor and Council approval. 100% Federal Funds.

The original contract was approved by the Governor and Executive Council on June 10, 2015 (Item #11); as amended on June 15, 2016, (Item #9E); as amended on June 21, 2017, (Item #24); as amended on June 19, 2019, (Item #70); as amended with approval by the Governor on May 11, 2020, and as subsequently presented to the Executive Council on June 10, 2020, (Informational Item #J); as amended with approval by the Governor on October 27, 2020; and as subsequently presented to the Executive Council on November 18, 2020 (Informational Item #C); and as most recently amended with Governor and Executive Council approval on June 16, 2021, (Item #27).

Funds are available in the following accounts for State Fiscal Years 2022 and 2023, and are anticipated to be available in State Fiscal Year 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

This request is **Retroactive** because the amendment must be effective in calendar year 2021 per federal requirements. The federal project period for the American Rescue Plan Act of 2021 (ARPA) funding began October 1, 2020; however, the Department did not receive notification of the ARPA federal funding award from the Administration for Children and Families until May 17, 2021. Additional time was needed to negotiate and finalize budgets with the twelve (12) Crisis Centers across the state supported by this funding. This request is **Sole Source** because the Department is seeking to extend the contract beyond the completion date and there

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 2

are no renewal options available, and the New Hampshire Coalition Against Domestic and Sexual Violence is the only entity in the state qualified to support this statewide effort between each local DCYF office and each local crisis center. The Contractor is also appointed by the Department as the coordinator to administer the domestic violence program as specified in NH RSA 173-B:17-18. The Contractor has successfully provided these services for several years and continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Contractor's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department.

The purpose of this request is for the Contractor to continue providing the services of fourteen (14) embedded Family Violence Prevention Specialists who work with families and the Department in cases where there is risk for domestic violence. When a child protective case indicates the potential for or presence of domestic violence, the Department calls upon the expertise of the Family Violence Prevention Specialists to begin working with the family. The Contractor also consults with the Department's Child Protective Service Workers to assist them with crafting case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the Contractor provides limited case consultation services to Department staff when they identify the potential for or presence of domestic violence in a family receiving financial assistance to needy families. This funding also includes the ability to continue supporting the availability of full-time Family Violence Prevention Specialists to respond to the domestic violence referrals received from the Department. Family Violence Prevention Specialists work with families and the Department in cases where there may be domestic violence issues.

Approximately 9,612 individuals will be served annually.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

Should the Governor and Council not authorize this request, the number of domestic violence related referrals to the Division for Children, Youth and Families' central intake may not be adequately addressed, leaving the increasing number of victims of domestic violence and their families without the resources they need.

Area served: Statewide

Source of Funds: Assistance Listing Number #93.671, FAIN #2101NHFVC6

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
 Statewide Program to Improve Responses to Domestic Violence

**05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS**

**100% Federal Funds**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2017	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2018	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2019	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2020	102-502664	Grants for Pub Asst and Rel	95010997	\$ 300,000	\$ -	\$ 300,000
2021	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2022	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
2023	102-502664	Grants for Pub Asst and Rel	95010997	\$ -	\$ -	\$ -
			Subtotal	\$ 300,000	\$ -	\$ 300,000

**05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42105902	\$ 806,514		\$ 806,514
2017	102-500734	Grants for Pub Asst and Rel	42105902	\$ 806,514		\$ 806,514
2018	102-500734	Grants for Pub Asst and Rel	42105902	\$ 888,536		\$ 888,536
2019	102-500734	Grants for Pub Asst and Rel	42105902	\$ 888,536		\$ 888,536
2020	102-500734	Grants for Pub Asst and Rel	42105902	\$ 900,964		\$ 900,964
2021	102-500734	Grants for Pub Asst and Rel	42105902	\$ 900,964	\$ -	\$ 900,964
2022	102-500734	Grants for Pub Asst and Rel	42105902	\$ 920,000		\$ 920,000
2023	102-500734	Grants for Pub Asst and Rel	42105902	\$ 920,000		\$ 920,000
			Subtotal	\$ 7,032,028	\$ -	\$ 7,032,028

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
 Statewide Program to Improve Responses to Domestic Violence

**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2017	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2018	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2019	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2020	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2021	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044	\$	\$ 2,044
2022	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
2023	102-500734	Grants for Pub Asst and Rel	42107302	\$ 2,044		\$ 2,044
			Subtotal	\$ 16,352	\$	\$ 16,352

**05-95-42-421010-29670000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD WELFARE SVC IV B**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Grants for Pub Asst and Rel	TBD	\$		\$
2017	102-500734	Grants for Pub Asst and Rel	TBD	\$		\$
2018	102-500734	Grants for Pub Asst and Rel	TBD	\$		\$
2019	102-500734	Grants for Pub Asst and Rel	TBD	\$		\$
2020	102-500734	Grants for Pub Asst and Rel	TBD	\$		\$
2021	102-500734	Grants for Pub Asst and Rel	TBD	\$	\$	\$
2022	102-500734	Grants for Pub Asst and Rel	TBD	\$ 300,000		\$ 300,000
2023	102-500734	Grants for Pub Asst and Rel	TBD	\$ 300,000		\$ 300,000
			Subtotal	\$ 600,000	\$	\$ 600,000

**DEPARTMENT OF HEALTH AND HUMAN SERVICES FISCAL DETAILS SHEET**  
 Statewide Program to Improve Responses to Domestic Violence

**05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2017	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2018	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2019	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2020	103-502507	Grants for Pub Asst and Rel	42105906	\$		\$
2021	103-502507	Grants for Pub Asst and Rel	42105906	\$ 113,870	\$	\$ 113,870
2022	103-502507	Grants for Pub Asst and Rel	42105906	\$ 28,467	\$	\$ 28,467
2023	103-502507	Grants for Pub Asst and Rel	42105906	\$	\$	\$
			Subtotal	\$ 142,337	\$	\$ 142,337

**05-95-42-4210-24460000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DV SHELTER AND SUPPORT SERVICES - ARPA**

State Fiscal Year	Class / Account	Class Title	Activity Code/Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2022	074-500585	Grants for Pub Asst and Rel	42104501	\$	\$ 56,136	\$ 56,136
2023	074-500585	Grants for Pub Asst and Rel	42104501	\$	\$ 211,000	\$ 211,000
2024	074-500585	Grants for Pub Asst and Rel	42104501	\$	\$ 211,000	\$ 211,000
			Subtotal	\$	\$ 478,136	\$ 478,136

			<b>Contract Total</b>	\$ 8,090,717	\$ 478,136	\$ 8,568,853
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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lari A. Shiblettie  
Commissioner

Joseph E. Ribsam, Jr.  
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4431 1-800-852-3345 Ext. 4431  
Fax: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 10, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families, to enter into a Sole Source amendment to an existing contract with the New Hampshire Coalition Against Domestic and Sexual Violence (VC#155510-B001), Concord, NH for the continued provision of improved support of victims of domestic violence and their children, by increasing the price limitation by \$2,444,088 from \$5,646,629 to \$8,090,717 and by extending the completion date from September 30, 2021 to June 30, 2023 effective July 1, 2021 or upon Governor and Council approval, whichever is later. 100% Federal Funds.

The original contract was approved by Governor and Council on June 10, 2015, item #11. It was subsequently amended with Governor and Council approval on June 15, 2016, item #9E, June 21, 2017, item #24, and June 19, 2019, item #70; as amended with Governor approval on May 11, 2020 and presented to the Executive Council on June 10, 2020, informational item J; and most recently amended with Governor approval on October 27, 2020 and presented to the Executive Council on November 18, 2020, informational item C.

Funds are anticipated to be available in the following accounts for State Fiscal Years 2022 and 2023 upon the availability and continued appropriation of funds in the future operating budget with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

This request is Sole Source because the Department is seeking to extend the agreement beyond the completion date and there are no renewal options available. Further, the New Hampshire Coalition Against Domestic and Sexual Violence is the only entity in the state positioned to support this statewide effort between each local DCYF office and each local crisis center. The Contractor has successfully provided these services for several years and continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Contractor's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department. Given the Contractor's past performance and plans for ongoing improvement of this program, the Department fully supports extending this agreement.

The purpose of this request is for the Contractor to continue providing the services of fourteen (14) embedded Family Violence Prevention Specialists who work with families and the Department in cases where there is risk for domestic violence. When a child protective case

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 2

Indicates the potential for or presence of domestic violence, the Department calls upon the expertise of the Family Violence Prevention Specialists to begin working with the family. The Contractor also consults with the Department's Child Protective Service Workers to assist them with crafting case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the Contractor provides limited case consultation services to Department staff when they identify the potential for or presence of domestic violence in a family receiving financial assistance to needy families. This funding also includes the ability to continue supporting the availability of full-time Family Violence Prevention Specialists to respond to the domestic violence referrals received from the Department. Family Violence Prevention Specialists work with families and the Department in cases where there may be domestic violence issues.

Approximately 13,987 individuals will be served from July 1, 2021 to June 30, 2023.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

Should the Governor and Council not authorize this request, the number of domestic violence related referrals to the Division for Children, Youth and Families' central intake may not be adequately addressed, leaving the increasing number of victims of domestic violence and their families without the resources they need.

Area served: Statewide

Source of Funds: CFDA#93.671, FAIN #2101NHFVC; CFDA#93.556, FAIN #2101NHFPSS; CFDA#96.645, FAIN #2101NHCWSS

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shilbinette

Commissioner

**05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:  
COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS**

**100% Federal Funds**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
2017	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
2018	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
2019	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
2020	102-502664	Contracts for Program Services	95010997	\$ 300,000	\$ 0.00	\$ 300,000
2021	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
2022	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
2023	102-502664	Contracts for Program Services	95010997	\$ 0.00	\$ 0.00	\$ 0.00
			Subtotal	\$ 300,000	\$ 0.00	\$ 300,000

**05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN  
SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Contracts for Program Services	42105902	\$ 806,514	\$ 0.00	\$ 806,514
2017	102-500734	Contracts for Program Services	42105902	\$ 806,514	\$ 0.00	\$ 806,514
2018	102-500734	Contracts for Program Services	42105902	\$ 888,536	\$ 0.00	\$ 888,536
2019	102-500734	Contracts for Program Services	42105902	\$ 888,536	\$ 0.00	\$ 888,536
2020	102-500734	Contracts for Program Services	42105902	\$ 900,964	\$ 0.00	\$ 900,964
2021	102-500734	Contracts for Program Services	42105902	\$ 900,964	\$ 0.00	\$ 900,964
2022	102-500734	Contracts for Program Services	42105902	\$ 0.00	\$ 920,000	\$ 920,000
2023	102-500734	Contracts for Program Services	42105902	\$ 0.00	\$ 920,000	\$ 920,000
			Subtotal	\$ 5,192,028	\$ 1,840,000	\$ 7,032,028

**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN  
SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$ 0.00	\$ 2,044
2017	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$ 0.00	\$ 2,044
2018	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$ 0.00	\$ 2,044
2019	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$ 0.00	\$ 2,044
2020	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$ 0.00	\$ 2,044

2021	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$ 0.00	\$ 2,044
2022	102-500734	Contracts for Program Services	42107302	\$ 0.00	\$ 2,044	\$ 2,044
2023	102-500734	Contracts for Program Services	42107302	\$ 0.00	\$ 2,044	\$ 2,044
			Subtotal	\$ 12,264	\$ 4,088	\$ 16,352

05-95-42-421010-29670000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD WELFARE SVC IV B

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 0.00	\$ 0.00
2017	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 0.00	\$ 0.00
2018	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 0.00	\$ 0.00
2019	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 0.00	\$ 0.00
2020	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 0.00	\$ 0.00
2021	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 0.00	\$ 0.00
2022	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 300,000	\$ 300,000
2023	102-500734	Contracts for Program Services	TBD	\$ 0.00	\$ 300,000	\$ 300,000
			Subtotal	\$ 0.00	\$ 600,000	\$ 600,000

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	103-502507	Contracts for Program Services	42105906	\$ 0.00	\$ 0.00	\$ 0.00
2017	103-502507	Contracts for Program Services	42105906	\$ 0.00	\$ 0.00	\$ 0.00
2018	103-502507	Contracts for Program Services	42105906	\$ 0.00	\$ 0.00	\$ 0.00
2019	103-502507	Contracts for Program Services	42105906	\$ 0.00	\$ 0.00	\$ 0.00
2020	103-502507	Contracts for Program Services	42105906	\$ 0.00	\$ 0.00	\$ 0.00
2021	103-502507	Contracts for Program Services	42105906	\$ 113,870	\$ 0.00	\$ 113,870
2022	103-502507	Contracts for Program Services	42105906	\$ 28,467	\$ 0.00	\$ 28,467
2023	103-502507	Contracts for Program Services	42105906	\$ 0.00	\$ 0.00	\$ 0.00
			Subtotal	\$ 142,337	\$ 0.00	\$ 142,337
			Contract Total	\$ 5,848,629	\$ 2,444,088	\$ 8,090,717



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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Sibley  
Commissioner

Joseph E. Ribicco, Jr.  
Director

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Fax: 603-271-4719 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 28, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**INFORMATIONAL ITEM**

Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20, Governor Sununu authorized the Department of Health and Human Services, Division for Children, Youth and Families, to enter into a Retroactive, Sole Source amendment to an existing contract with the New Hampshire Coalition Against Domestic and Sexual Violence (VC#155510-B001), Concord, NH, for the provision of improved support for victims of domestic violence and their children during the COVID-19 pandemic, by increasing the price limitation by \$142,337 from \$5,504,292 to \$5,646,629, and by extending the completion date from June 30, 2021, to September 30, 2021, effective retroactive to March 27, 2020, 100% Federal Funds.

The original contract was approved by Governor and Council on June 10, 2015, item #11. It was subsequently amended with Governor and Council approval on June 15, 2016, item #9E; on June 21, 2017, item #24; on June 19, 2019, item #70; and most recently amended with Governor approval on May 11, 2020, and presented to the Executive Council on June 10, 2020 (Informational Item #J).

Funds are available in the following accounts for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

**EXPLANATION**

This amendment is Retroactive because the federal project period for the CARES Act funding began March 27, 2020; however, the Department did not receive the notification of the CARES Act federal funding award until May 11, 2020, and additional time was needed to negotiate and finalize the budget prior to the Contractor accepting the terms of this amendment. This amendment is Sole Source because the contract was originally approved as sole source and MOP 150 requires any subsequent amendment to be labeled as sole source. The Contractor is also designated by the Department as the coordinator to administer the domestic violence program as specified in NH RSA 173-B:18 and continues to be uniquely qualified to provide these services.

The purpose of this amendment is to provide CARES Act funding to ensure the availability of full-time Family Violence Prevention Specialists to respond to the increase of domestic violence referrals received during the COVID-19 pandemic. Family Violence Prevention Specialists work with families and the Department in cases where there may be domestic violence issues.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 2

This program serves individuals and their families in which there is the potential for or presence of domestic violence. Approximately 800 individuals will be served from March 27, 2020, to September 30, 2021.

When a child protective case indicates the potential for or presence of domestic violence, the Department calls upon the expertise of Family Violence Prevention Specialists to begin working with the family as the family faces this difficult issue. The Contractor also consults with the Department's Child Protective Service Workers in order to assist them with creating case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the Contractor provides limited case consultation services to Department staff when they identify the potential for or presence of domestic violence in a family receiving Temporary Assistance to Needy Families.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

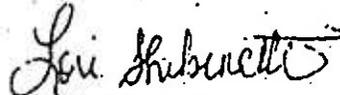
The Contractor has successfully provided these services for several years and continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Contractor's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department. Given the Contractor's past performance and plans for ongoing improvement of this program, the Department fully supports renewing this agreement.

Area served: Statewide

Source of Funds: CFDA #93.671, FAIN #2001 NHFVC3; CFDA #93.556, FAIN #2001 NHFPSS

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

  
Lori A. Shibinette  
Commissioner

Fiscal Details  
Statewide Program to Improve Responses to Domestic Violence  
Amendment #5

New Hampshire Coalition Against Domestic and Sexual Violence

05-95-95-950010-58760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS						
State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-502664	Contracts for Program Services	95010997	\$ -	\$ -	\$ -
2017	102-502664	Contracts for Program Services	95010997	\$ -	\$ -	\$ -
2018	102-502664	Contracts for Program Services	95010997	\$ -	\$ -	\$ -
2019	102-502664	Contracts for Program Services	95010997	\$ -	\$ -	\$ -
2020	102-502664	Contracts for Program Services	95010997	\$ 300,000	\$ -	\$ 300,000
2021	102-502664	Contracts for Program Services	95010997	\$ -	\$ -	\$ -
			Subtotal	\$ 300,000	\$ -	\$ 300,000

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS						
State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increase/ (Decreased) Amount	Revised Budget
2016	102-500734	Contracts for Program Services	42105902	\$ 808,514	\$ -	\$ 808,514
2017	102-500734	Contracts for Program Services	42105902	\$ 808,514	\$ -	\$ 808,514
2018	102-500734	Contracts for Program Services	42105902	\$ 888,536	\$ -	\$ 888,536
2019	102-500734	Contracts for Program Services	42105902	\$ 888,536	\$ -	\$ 888,536
2020	102-500734	Contracts for Program Services	42105902	\$ 900,964	\$ -	\$ 900,964
2021	102-500734	Contracts for Program Services	42105902	\$ 900,964	\$ -	\$ 900,964
			Subtotal	\$ 5,192,028	\$ -	\$ 5,192,028

**Fiscal Details**  
**Statewide Program to Improve Responses to Domestic Violence**  
**Amendment #5**

<b>05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES</b>						
<b>State Fiscal Year</b>	<b>Class / Account</b>	<b>Class Title</b>	<b>Job Number</b>	<b>Current Budget</b>	<b>Increase/ (Decreased) Amount</b>	<b>Revised Budget</b>
2016	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$	\$ 2,044
2017	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$	\$ 2,044
2018	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$	\$ 2,044
2019	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$	\$ 2,044
2020	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$	\$ 2,044
2021	102-500734	Contracts for Program Services	42107302	\$ 2,044	\$	\$ 2,044
			Subtotal	\$ 12,264	\$	\$ 12,264

<b>05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS</b>						
<b>State Fiscal Year</b>	<b>Class / Account</b>	<b>Class Title</b>	<b>Job Number</b>	<b>Current Budget</b>	<b>Increase/ (Decreased) Amount</b>	<b>Revised Budget</b>
2016	103-502507	Contracts for Program Services	42105906	\$		\$
2017	103-502507	Contracts for Program Services	42105906	\$		\$
2018	103-502507	Contracts for Program Services	42105906	\$		\$
2019	103-502507	Contracts for Program Services	42105906	\$		\$
2020	103-502507	Contracts for Program Services	42105906	\$		\$
2021	103-502507	Contracts for Program Services	42105906	\$	\$ 113,870	\$ 113,870
2022	103-502507	Contracts for Program Services	42105906	\$	\$ 28,467	\$ 28,467
			Subtotal	\$	\$ 142,337	\$ 142,337
			Contract Total	\$ 5,504,292	\$ 142,337	\$ 5,646,629

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Shibley  
Commissioner

Joseph E. Ritzman, Jr.  
Director

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May 12, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 4:45, RSA 4:47, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05 and 2020-08, Governor Sununu has authorized the Department of Health and Human Services, Division for Children, Youth and Families, to amend an existing Sole Source contract with the New Hampshire Coalition Against Domestic and Sexual Violence (VC#155510-B001), Concord, NH for the provision of improved support for victims of domestic violence and their children, by increasing the price limitation by \$1,203,008 from \$4,301,284 to \$5,504,292 and by extending the completion date from June 30, 2020 to June 30, 2021. The original contract was approved by Governor and Council on June 10, 2015, Item #11 and most recently amended with Governor and Council approval on June 19, 2019, item #70. 75% Federal Funds. 25% General Funds.

Funds are available in the following accounts for State Fiscal Years 2020 and 2021, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-96-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS.  
DEPT OF, HHS: COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF  
BUSINESS OPERATIONS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2016	102-502664	Contracts for Prog Svc	95010997	\$0	\$0	\$0
2017	102-502664	Contracts for Prog Svc	95010997	\$0	\$0	\$0
2018	102-502664	Contracts for Prog Svc	95010997	\$0	\$0	\$0
2019	102-502664	Contracts for Prog Svc	95010997	\$0	\$0	\$0
2020	102-502664	Contracts for Prog Svc	95010997	\$0	\$300,000	\$0
2021	102-502664	Contracts for Prog Svc	95010997	\$0	\$0	\$0
			Subtotal	\$0	\$300,000	\$300,000

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2 of 3

**05-95-42-421010-29690000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE  
PROGRAMS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2018	102-500734	Contracts for Prog Svc	42105902	\$808,514	\$0	\$808,514
2017	102-500734	Contracts for Prog Svc	42105902	\$808,514	\$0	\$808,514
2018	102-500734	Contracts for Prog Svc	42105902	\$888,536	\$0	\$888,536
2019	102-500734	Contracts for Prog Svc	42105902	\$888,536	\$0	\$888,536
2020	102-500734	Contracts for Prog Svc	42105902	\$900,964	\$0	\$900,964
2021	102-500734	Contracts for Prog Svc	42105902	\$0	\$900,964	\$903,008
			<b>Subtotal</b>	<b>\$4,291,064</b>	<b>\$900,964</b>	<b>\$5,192,028</b>

**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND  
STABLE FAMILIES**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2018	102-500734	Contracts for Prog Svc	42107302	\$2,044	\$0	\$2,044
2017	102-500734	Contracts for Prog Svc	42107302	\$2,044	\$0	\$2,044
2018	102-500734	Contracts for Prog Svc	42107302	\$2,044	\$0	\$2,044
2019	102-500734	Contracts for Prog Svc	42107302	\$2,044	\$0	\$2,044
2020	102-500734	Contracts for Prog Svc	42107302	\$2,044	\$0	\$2,044
2021	102-500734	Contracts for Prog Svc	42107302	\$0	\$2,044	\$2,044
			<b>Subtotal</b>	<b>\$10,220</b>	<b>\$2,044</b>	<b>\$12,264</b>
			<b>Contract Total</b>	<b>\$4,301,284</b>	<b>\$1,203,008</b>	<b>\$5,504,292</b>

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 3 of 3

### EXPLANATION

This item is Sole Source because the vendor is the only vendor able to provide the necessary services and the Department has identified an increase in domestic violence related referrals seen throughout the COVID-19 pandemic. The New Hampshire Coalition Against Domestic and Sexual Violence is the only program in the State of New Hampshire working with victims of domestic and sexual violence and continues to be uniquely qualified to provide these services. The Coalition is designated by the Department as the coordinator to administer the domestic violence program as specified in NH RSA 173-B:18. As previously stated, the original contract was approved by Governor and Council on June 10, 2015, Item #14. It was then subsequently amended with Governor and Council approval on June 15, 2016, Item #9E; on June 21, 2017, Item #24; and on June 19, 2019, Item #70.

The purpose of this amendment is to increase part-time Family Violence Prevention Specialists' availability to full-time capacity. Family Violence Prevention Specialists work with families and the Department in cases where there may be domestic violence issues. The Department has seen a rise in domestic violence referrals throughout the COVID-19 Pandemic. Currently, the Family Violence Prevention Specialists only provide twenty (20) hours of services per week.

This program serves individuals and their families in which there is the potential for or presence of domestic violence. Approximately 800 individuals will be served from July 1, 2020 to June 30, 2021.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

The Coalition has successfully provided these services for several years and continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Coalition's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department. Given the Coalition's past performance and plans for ongoing improvement of this program, the Department fully supports renewing this agreement.

Area served: Statewide

Source of Funds: CFDA #93.871, 93.558, FAIN #2001 NHFVPS, 2001 NHFPSS

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shiblette  
Commissioner

JUN 05 '19 AM 11:36 CEST

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Jeffrey A. Aleyers  
Commissioner

Joseph E. Hibram, Jr.  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

119 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4451 1-800-852-3345 Ext. 4451  
Fax: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 4, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to exercise a renewal option and amend an existing sole source agreement with the New Hampshire Coalition Against Domestic and Sexual Violence (Vendor #155510-B001), 4 South State Street, Concord, NH 03301, for the provision of a statewide program to improve responses to domestic violence, by increasing the price limitation by \$903,008 from \$3,398,276 to \$4,301,284 and extending the contract completion date from June 30, 2019 to June 30, 2020, effective upon Governor and Executive Council approval. 100% Federal Funds.

The Governor and Executive Council approved the original contract on June 10, 2015 (Item #11), and subsequently on June 15, 2016 (Item #9E) and June 21, 2017 (Item #24).

Funds to support this request are anticipated to be available in the following accounts for State Fiscal Year 2020 upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS

SFY	Class/ Object	Title	Activity Code	Amount	Increase/ Decrease	Modified Amount
2016	102-500734	Social Service Contracts	42105902	\$806,514	\$0	\$806,514
2017	102-500734	Social Service Contracts	42105902	\$806,514	\$0	\$806,514
2018	102-500734	Social Service Contracts	42105902	\$888,536	\$0	\$888,536
2019	102-500734	Social Service Contracts	42105902	\$888,536	\$0	\$888,536
2020	102-500734	Social Service Contracts	42105902	\$0	\$900,964	\$900,964
<b>Total:</b>				<b>\$3,390,100</b>	<b>\$900,964</b>	<b>\$4,291,064</b>

His Excellency Governor Christopher T. Sununu  
and the Honorable Council  
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05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

SFY	Class/ Object	Title	Activity Code	Amount	Increase/ (Decrease)	Modified Amount
2016	102-500734	Social Service Contracts	42107302	\$2,044	\$0	\$2,044
2017	102-500734	Social Service Contracts	42107302	\$2,044	\$0	\$2,044
2018	102-500734	Social Service Contracts	42107302	\$2,044	\$0	\$2,044
2019	102-500734	Social Service Contracts	42107302	\$2,044	\$0	\$2,044
2020	102-500734	Social Service Contracts	42107302	\$0	\$2,044	\$2,044
Subtotal				\$8,176	\$2,044	\$10,220
Contract Total				\$3,398,276	\$903,008	\$4,301,284

EXPLANATION

This request is sole source because the New Hampshire Coalition Against Domestic and Sexual Violence is the only organization within the state working with victims on a statewide basis.

The purpose of this request is to continue providing a Domestic Violence Specialist workforce that collaborates with the Department in order to improve the statewide response to domestic violence in child protective and other cases where domestic violence is identified.

Approximately 600 individuals will be served through contracted services.

The Contractor will continue providing the services through Domestic Violence Specialists who work with families and the Department in cases where there may be domestic violence issues. When a child protective case indicates the potential for or presence of domestic violence, the Department calls upon the expertise of Domestic Violence Specialists to begin working with the family as the family faces this difficult issue. The Contractor also consults with the Department's Child Protective Service Workers in order to assist them with crafting case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the Contractor provides limited case consultation services to Department staff when they identify the potential for or presence of domestic violence in a family receiving Temporary Assistance to Needy Families.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

The Coalition has successfully provided these service for several years. It continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Coalition's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department. Given the Coalition's past performance and plans for ongoing improvement of this program, the Department fully supports renewing this agreement.

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and the Honorable Council  
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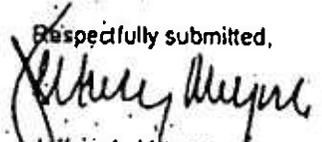
Should Governor and Executive Council not approve this request, it will seriously impact the State's ability to fulfill the Family Violence Prevention and Services Act requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention Services Act grants and grant funds awarded to the State.

Geographic area served: Statewide

Source of funds: 100 % Federal Funds Catalog of Federal Domestic Assistance (CFDA) # 93.656, Federal Agency Department of Health and Human Services, Administration for Children and Families, Promoting Safe and Stable Families and # 93.671, Federal Award Identification Number (FAIN) # 1901NHFPS and Federal Agency Department of Health and Human Services, Administration for Children and Families, Family Violence Prevention and Services/State Domestic Violence Coalitions, Federal Award Identification Number (FAIN) # 1901NHFVPS.

In the event that the federal funds become no longer available, general funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers  
Commissioner

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Jeffrey A. Meyers  
Commissioner  
Maureen U. Ryan  
Interim Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

129 PLEASANT STREET, CONCORD, NH 03301-3887  
603-271-4461 1-800-852-3345 Ext. 4461  
FAX: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 3, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to renew an existing sole source agreement with the New Hampshire Coalition Against Domestic and Sexual Violence (Vendor #155510-B001), 4 South State Street, Concord, NH 03301, for the provision of a statewide program to improve responses to domestic violence, by increasing the price limitation by \$1,781,160 from \$1,617,116 to \$3,398,276 and extending the contract completion date from June 30, 2017 to June 30, 2019, effective upon Governor and Executive Council approval. The Governor and Executive Council approved the original contract on June 10, 2015 (Item #11) on June 15, 2016 (item #9E). 100% Federal Funds.

Funds to support this request are anticipated to be available in the following accounts for State Fiscal Year 2018 and 2019 upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust encumbrances between state fiscal years through the Budget Office without further Governor and Executive Council approval, if needed and justified.

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS

SFY	Class/ Object	Title	Activity Code	Amount	Increase/ Decrease	Modified Amount
2016	102-500734	Social Service Contracts	42105902	\$806,514	\$0	\$806,514
2017	102-500734	Social Service Contracts	42105902	\$806,514	\$0	\$806,514
2018	102-500734	Social Service Contracts	42105902		\$888,536	\$888,536
2019	102-500734	Social Service Contracts	42105902		\$888,536	\$888,536
<b>Total:</b>				<b>\$1,613,028</b>	<b>\$1,777,072</b>	<b>\$3,390,100</b>

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT  
OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES.**

SFY	Class/ Object	Title	Activity Code	Amount	Increase/ (Decrease)	Modified Amount
2016	102-500734	Social Service Contracts	42107302	\$2,044	\$0	\$2,044
2017	102-500734	Social Service Contracts	42107302	\$2,044		\$2,044
2018	102-500734	Social Service Contracts	42107302		\$2,044	\$2,044
2019	102-500734	Social Service Contracts	42107302		\$2,044	\$2,044
<b>Subtotal</b>				<b>\$4,088</b>	<b>\$4,088</b>	<b>\$8,176</b>
<b>Contract Total</b>				<b>\$1,617,116</b>	<b>\$1,781,160</b>	<b>\$3,398,276</b>

**EXPLANATION**

The purpose of this request is to exercise the Department's option to renew a sole source agreement with the New Hampshire Coalition Against Domestic and Sexual Violence for the continued provision of a Domestic Violence Specialist workforce that collaborates with the Department in child protective and other cases where domestic violence has been identified in order to improve the statewide response to domestic violence.

This is a sole source agreement because the N.H. Coalition Against Domestic and Sexual Violence is the only organization within the state working with victims on a statewide basis.

The vendor will continue providing the services of Domestic Violence Specialists who work with families and the Department in cases where there may be domestic violence issues. When a child protective case indicates the potential for or presence of domestic violence, the Department calls upon the expertise of Domestic Violence Specialists to begin working with the family as the family faces this difficult issue. The vendor also consults with the Department's Child Protective Service Workers in order to assist them with crafting case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the vendor provides limited case consultation services to Department staff when they identify the potential for or presence of domestic violence in a family receiving Temporary Assistance to Needy Families.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement to provide complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

The Coalition has successfully provided this service for several years. It continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Coalition's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department. Given the Coalition's past performance and plans for ongoing improvement of this program, the Department fully supports renewing this agreement.

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
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The Department is renewing the agreement for two years of the three year optional renewal period.

Should Governor and Executive Council not approve this agreement, it will seriously impact the State's ability to fulfill the Family Violence Prevention and Services Act requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention Services Act grants and grant funds awarded to the State.

Geographic area served: Statewide

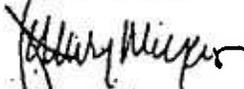
Source of funds: 100 % Federal Funds (CFOA # 93.556, Federal Agency Department of Health and Human Services, Administration for Children and Families, Promoting Safe and Stable Families and # 93.671, Federal Agency Department of Health and Human Services, Administration for Children and Families, Family Violence Prevention and Services/State Domestic Violence Coalitions).

In the event that the federal funds become no longer available, general funds will not be requested to support this program.

Respectfully submitted,



Maureen U. Ryan  
Interim Director



Approved by: Jeffrey A. Meyers  
Commissioner

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Jeffrey A. Meyers  
Commissioner

Lorraine Bartlett  
Director

189 PLEASANT STREET, CONCORD, NH 03301-3887  
603-271-4461 1-800-862-3346 Ext. 4461  
FAX: 603-271-4729 TDD Access: 1-800-738-2964 www.dhhs.nh.gov

May 11, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to renew an existing sole source agreement with the New Hampshire Coalition Against Domestic and Sexual Violence (Vendor # 155510-B001), 4 South State Street, Concord NH 03301, for the provision of a statewide program to improve responses to domestic violence, by increasing the price limitation by \$808,558 from \$808,558, to \$1,617,116 and extending the completion date from June 30, 2016 to June 30, 2017, effective upon Governor and Executive Council approval. The Governor and Executive Council approved the original contract on June 10, 2015 (Item #11). 100% Federal Funds.

Funds to support this request are available in the following accounts for State Fiscal Year 2016 and 2017 upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust encumbrances between State Fiscal Years through the Budget Office without further Governor and Executive Council approval, if needed and justified.

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS

SFY	Class/Object	Title	Activity Code	Amount	Increase/ (Decrease)	Modified Amount
2016	102-500734	Social Service Contracts	42105902	\$806,514	\$0	\$806,514
2017	102-500734	Social Service Contracts	42105902	\$0	\$806,514	\$806,515
<i>Subtotal</i>				<i>\$806,514</i>	<i>\$806,514</i>	<i>\$1,613,028</i>

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
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**05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN  
SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE  
AND STABLE FAMILIES**

SFY	Class/Object	Title	Activity Code	Amount	Increase/ (Decrease)	Modified Amount
2016	102-500734	Social Service Contracts	42107302	\$2,044	\$0	\$2,044
2017	102-500734	Social Service Contracts	42107302	\$0	\$2,044	\$2,044
<b>Subtotal</b>				<b>\$2,044</b>	<b>\$2,044</b>	<b>\$4,088</b>
<b>Contract Total</b>				<b>\$808,558</b>	<b>\$808,558</b>	<b>\$1,617,116</b>

**EXPLANATION**

The purpose for this request is to exercise the Department's option to renew a sole source agreement with the New Hampshire Coalition Against Domestic and Sexual Violence for the continued provision of a Domestic Violence Specialist workforce that collaborates with the Department in child protective and other cases where domestic violence has been identified in order to improve the statewide response to domestic violence.

The vendor will continue providing the services of Domestic Violence Specialists who work with families and the Department in cases where there may be domestic violence issues. When a child protective case indicates the potential for or presence of domestic violence, the Department calls upon the expertise of Domestic Violence Specialists to begin working with the family as the family faces this difficult issue. The vendor also consults with the Department's Child Protective Service Workers in order to assist them with crafting case plans that best respond to family needs that may be associated with domestic violence experiences. Additionally, the vendor provides limited case consultation services to Department staff when they identify the potential for or presence of domestic violence in a family receiving Temporary Assistance to Needy Families.

This agreement satisfies the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process. The agreement also meets the requirement to provide complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grant funds awarded to the State.

The Coalition has successfully provided this service for several years. It continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Coalition's assistance, the Department has made great strides in addressing the domestic violence issues that impact the children and families served by the Department. Given the Coalition's past performance and plans for ongoing improvement of this program, the Department fully supports renewing this agreement.

The Department is renewing the agreement for one year of the four year optional renewal period. The original contract was awarded on a sole source basis because the N.H.

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Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
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Coalition Against Domestic and Sexual Violence is the only organization within the state working with victims on a statewide basis.

Should Governor and Executive Council not approve this agreement, it will seriously impact the State's ability to fulfill the Family Violence Prevention and Services Act requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention Services Act grants and grant funds awarded to the State.

Geographic area served: Statewide

Source of funds: 100 % Federal Funds (CFDA # 93.556, Federal Agency Department of Health and Human Services, Administration for Children and Families, Promoting Safe and Stable Families and # 93.671, Federal Agency Department of Health and Human Services, Administration for Children and Families, Family Violence Prevention and Services/State Domestic Violence Coalitions).

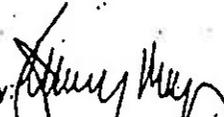
In the event that the federal funds become no longer available, general funds will not be requested to support this program.

Respectfully submitted,



Marilee Nihan, M.B.A.  
Deputy Commissioner

Approved by:



Jeffrey A. Meyers  
Commissioner

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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF HUMAN SERVICES  
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Atchefs A. Tevapas  
Commissioner

Lorriale Bartlett  
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4431 1-800-857-3345 Ext. 4451  
FAX: 603-271-4729 TDD Access: 1-800-735-2966 www.dhhs.nh.gov

May 5, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to enter into a sole source agreement with the New Hampshire Coalition Against Domestic and Sexual Violence (Vendor # 155510-B001), 4 South State Street, Concord NH 03301, for the provision of a statewide program to improve responses to domestic violence, in an amount not to exceed \$808,558, effective July 1, 2015, or Governor and Executive Council approval, whichever is later, through June 30, 2016. *100% Federal Funds*

Funds to support this request are anticipated to be available in the following accounts for State Fiscal Year 2016 upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust encumbrances between State Fiscal Years through the Budget Office without further Governor and Executive Council approval, if needed and justified.

05-95-42-421010-29590000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, DOMESTIC VIOLENCE PROGRAMS

SFY	Class/Object	Title	Activity Code	Amount
2016	102-500734	Social Service Contracts	42105902	\$806,514
<i>Subtotal</i>				\$806,514

05-95-42-421010-29730000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

SFY	Class/Object	Title	Activity Code	Amount
2016	102-500734	Social Service Contracts	42107302	\$2,044
<i>Subtotal</i>				\$2,044
<b>Grand total</b>				<b>\$808,558</b>

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
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### EXPLANATION

This request is sole source because the New Hampshire Coalition Against Domestic and Sexual Violence is the only agency in the State of New Hampshire working with victims of domestic and sexual violence on a statewide basis and continues to be uniquely qualified to provide these services. As such the Coalition is designated by the Department as the coordinator to administer the domestic violence grant program.

The above action is requested to improve New Hampshire's statewide response to domestic violence. The agreement provides the services of Domestic Violence Specialists to work with families and Division personnel when dealing with domestic violence issues. When a child protective case indicates the potential for or presence of domestic violence, Division staff will call upon the expertise of specialists to begin working with the family as they face this difficult issue. The specialists will also consult with the Division's Child Protective Service Workers to assist them with crafting case plans that best respond to family needs that may be associated with experiencing domestic violence. In addition, specialists will provide limited case consultation services to Division of Family Assistance staff when they identify the potential for or presence of domestic violence in a family receiving Temporary Assistance to Needy Families. This agreement will also satisfy the Family Violence Prevention and Services Act requirement of providing a complete description of the process and procedures used to involve the State Domestic Violence Coalition and others in the State planning process and the requirement to provide complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention and Services Act grants and grant funds awarded to the State.

The Coalition has successfully provided this service for several years. It continues to build its network of domestic violence programs and cooperative relationships with independent community-based agencies. With the Coalition's assistance, the Division has made great strides in addressing the domestic violence issues that impact the children and families served by the Division. Given the Coalition's past performance and plans for ongoing improvement of this program, the Division fully supports this agreement.

The attached agreement calls for the provision of these services for one year and reserves the Division's right to renew the agreement for up to two additional years based on the satisfactory delivery of services, continued availability of supporting funds, and Governor and Executive Council approval.

Should Governor and Executive Council not approve this agreement, it will seriously impact the State's ability to fulfill the Family Violence Prevention and Services Act requirement of providing complete documentation of consultation with and participation of the State Domestic Violence Coalition in the administration and distribution of Family Violence Prevention Services Act grants and grant funds awarded to the State.

Geographic area served: Statewide

Source of funds: 100 % Federal fund from the Catalog of Federal Domestic Assistance (CFDA) # 93.556, Federal Agency Department of Health and Human Services, Administration for Children and Families, Promoting Safe and Stable Families; and # 93.671, Federal Agency Department of Health and Human Services, Administration for Children and Families, Family Violence Prevention and Services/State Domestic Violence Coalitions.

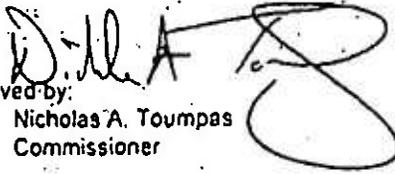
In the event that the federal funds become no longer available, general funds will not be requested to support this program.

Respectfully submitted,



Mary Ann Cooney  
Associate Commissioner

Approved by:



Nicholas A. Toumpas  
Commissioner