



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



104

October 11, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to enter into a contract with Rockingham Planning Commission (VC #154887-B001), Exeter, NH, in the amount of \$60,280 for the *Environmental and Usage Assessment of Seabrook's Dune Walkways* project, effective upon Governor and Council approval through June 30, 2025. 100% Federal funds.

Funds are available in the following account:

	<u>FY 2024</u>
03-44-44-442010-3642-102-500731	\$60,280
Dept. of Environmental Services, Coastal Zone Management, Contracts for Program Services	

EXPLANATION

NHDES requests approval to enter into a contract for \$60,280 with the Rockingham Planning Commission (RPC) to complete the Environmental and Usage Assessment of Seabrook's Dune Walkways project (the Project). The NHDES Coastal Program (NHCP) issued a Request for Proposals (RFP) on May 13, 2023, for coastal community and habitat resilience projects. Projects eligible to receive funding from NHCP's competitive Coastal Resilience Grant funding opportunity included projects that build neighborhood, grassroots, or municipal capacity for coastal resilience work; integrate coastal flood risk guidance into local plans and regulations; and site-specific projects that increase the resilience of physical assets. Nine eligible proposals were received and ranked according to selection criteria and selection committee discussion. Four proposals were selected and three accepted to receive funding, including the proposal submitted by the RPC for the Project. A scoring matrix that includes a list of the selection committee, along with their titles and level of experience is provided in Attachment B.

The RPC will work with the Town of Seabrook to develop a comprehensive understanding of Seabrook's network of beach walkways to improve accessibility and strengthen the dune's ability to respond to rising sea levels and coastal storms. This project will also build the newly formed Coastal Resilience Team (CRT) to explore potential mitigation and adaptation strategies for Seabrook's flood vulnerabilities. The CRT will work with RPC to evaluate the community's existing walkways for opportunities to improve public safety and accessibility while preserving and protecting the integrity of the ecological dune systems.

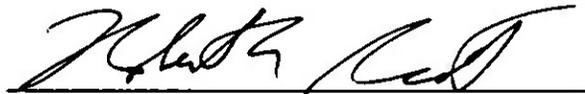
His Excellency, Governor Christopher T. Sununu
and The Honorable Council

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Total project costs are budget at \$62,137. NHDES will provide \$60,280 of the project costs through this federal grant. The RPC will provide \$1,856.90 in non-federal matching funds. A budget breakdown is provided in Attachment A.

In the event federal funds become no longer available, general funds will not be requested to support this program. The agreement has been approved by the Office of the Attorney General as to form, execution, and content.

We respectfully request your approval.

A handwritten signature in black ink, appearing to read "Robert R. Scott", written over a horizontal line.

Robert R. Scott, Commissioner

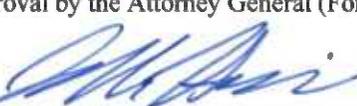
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Environmental Services Coastal Program		1.2 State Agency Address Pease International Tradeport, 222 International Drive, Suite 175, Portsmouth, NH 03801	
1.3 Contractor Name Rockingham Planning Commission		1.4 Contractor Address 156 Water St, Exeter, NH 03833	
1.5 Contractor Phone Number	1.6 Account Unit and Class 03-44-44-442010-3642-102-500731	1.7 Completion Date June 30, 2025	1.8 Price Limitation \$60,280
1.9 Contracting Officer for State Agency Kirsten Howard		1.10 State Agency Telephone Number 603-559-0020	
1.11 Contractor Signature  Date: 9/6/23		1.12 Name and Title of Contractor Signatory TIMOTHY ROACHE EXECUTIVE DIRECTOR	
1.13 State Agency Signature  Date: 10/13/23		1.14 Name and Title of State Agency Signatory Robert R. Scott, Commissioner	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable)			
By:		Director, On:	
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable)			
By: 		On: 10/20/2023	
1.17 Approval by the Governor and Executive Council (if applicable)			
G&C Item number:		G&C Meeting Date:	

Contractor Initials TMR
 Date 9/6/23

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed.

3.3 Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8. The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance

hereof, and shall be the only and the complete compensation to the Contractor for the Services.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 The State's liability under this Agreement shall be limited to monetary damages not to exceed the total fees paid. The Contractor agrees that it has an adequate remedy at law for any breach of this Agreement by the State and hereby waives any right to specific performance or other equitable remedies against the State.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws and the Governor's order on Respect and Civility in the Workplace, Executive order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of age, sex, sexual orientation, race, color, marital status, physical or mental disability, religious creed, national origin, gender identity, or gender expression, and will take affirmative action to prevent such discrimination, unless exempt by state or federal law. The Contractor shall ensure any subcontractors comply with these nondiscrimination requirements.

6.3 No payments or transfers of value by Contractor or its representatives in connection with this Agreement have or shall be made which have the purpose or effect of public or commercial bribery, or acceptance of or acquiescence in extortion, kickbacks, or other unlawful or improper means of obtaining business.

6.4. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with this Agreement and all rules, regulations and orders pertaining to the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 The Contracting Officer specified in block 1.9, or any successor, shall be the State's point of contact pertaining to this Agreement.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) calendar days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) calendar days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) calendar days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) calendar days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. In addition, at the State's discretion, the Contractor shall, within fifteen (15) calendar days of notice of early termination, develop and submit to the State a transition plan for Services under the Agreement.

10. PROPERTY OWNERSHIP/DISCLOSURE.

10.1 As used in this Agreement, the word "Property" shall mean all data, information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any Property which has been received from the State, or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Disclosure of data, information and other records shall be governed by N.H. RSA chapter 91-A and/or other applicable law. Disclosure requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 Contractor shall provide the State written notice at least fifteen (15) calendar days before any proposed assignment, delegation, or other transfer of any interest in this Agreement. No such assignment, delegation, or other transfer shall be effective without the written consent of the State.

12.2 For purposes of paragraph 12, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.3 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State.

12.4 The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. The Contractor shall indemnify, defend, and hold harmless the State, its officers, and employees from and against all actions, claims, damages, demands, judgments, fines, liabilities, losses, and other expenses, including, without limitation, reasonable attorneys' fees, arising out of or relating to this Agreement directly or indirectly arising from death, personal injury, property damage, intellectual property infringement, or other claims asserted against the State, its officers, or employees caused by the acts or omissions of negligence, reckless or willful misconduct, or fraud by the Contractor, its employees, agents, or subcontractors. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all Property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the Property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or any successor, a certificate(s) of insurance for all insurance required under this Agreement. At the request of the Contracting Officer, or any successor, the Contractor shall provide certificate(s) of insurance for all renewal(s) of insurance required under this Agreement. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or any successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. A State's failure to enforce its rights with respect to any single or continuing breach of this Agreement shall not act as a waiver of the right of the State to later enforce any such rights or to enforce any other or any subsequent breach.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

19. CHOICE OF LAW AND FORUM.

19.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire except where the Federal supremacy clause requires otherwise. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

19.2 Any actions arising out of this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be brought and maintained in the Merrimack County Superior Court of New Hampshire which shall have exclusive jurisdiction thereof.

20. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and any other portion of this Agreement including any attachments thereto, the terms of the P-37 (as modified in EXHIBIT A) shall control.

21. THIRD PARTIES. This Agreement is being entered into for the sole benefit of the parties hereto, and nothing herein, express or implied, is intended to or will confer any legal or equitable right, benefit, or remedy of any nature upon any other person.

22. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

23. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

24. FURTHER ASSURANCES. The Contractor, along with its agents and affiliates, shall, at its own cost and expense, execute any additional documents and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

25. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

26. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials TMK
Date 9/6/23

Exhibit A
Special Provisions

Federal Funds paid under this agreement are from a Contract Agreement to the State from the US Department of Commerce (DOC), National Oceanic and Atmospheric Administration under CFDA # 11.419. All applicable requirements, regulations, provisions, terms and conditions of this Federal Contract Agreement are hereby adopted in full force and effect to the relationship between this Department and the Contractor.

In addition to the General Provisions of Paragraph 1 through 24, the following provisions as required by federal regulations apply to this Agreement:

I) **Nondiscrimination.** The Contractor shall comply with 15 CFR part 8 which prohibits discrimination under any program or activity receiving DOC assistance on the basis of race, color, national origin, gender or handicap, and 15 CFR part 20 which prohibits discrimination based on age.

II) **Financial management.** The Contractor shall comply with 2 CFR part 200 Subpart D and the specific standards regarding financial reporting, accounting records, internal control, budget control, allowable cost, source documentation, and cash management outlined therein.

III) **Allowable costs.** All costs charged to this Agreement shall be eligible, necessary, and reasonable for performing the tasks outlined in the approved project scope of services. The costs, including match, shall be incurred during the period of performance of the project, and shall be allowable, meaning that the costs must conform to specific federal requirements detailed in 2 CFR part 200 Subpart E.

IV) **Matching funds.** All matching funds contributed by the Contractor shall conform to the same laws, regulations, and Contract conditions as the federal funds in the Agreement and referenced in 2 CFR part 200 Subpart E.

V) **Property Management.** The Contractor shall comply with the property management and procedures detailed in 2 CFR Part 200 Subpart D.

VI) **Debarment and Suspension.** The Contractor shall comply with 2 CFR Part 200 Subpart C. By signing and submitting the Agreement, the Contractor certifies that they have not been debarred or suspended by a government agency. The Contractor will not make any award or permit any award (subcontract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension.

VII) **Procurement.** When purchasing goods or services with contract or match funds, the Contractor shall comply with procurement regulations as detailed in 2 CFR Part 200 Subpart D which include procurement standards, competition, methods of procurement, contract cost and price, agency review, bonding requirements, and contract provisions.

a. **Assignment of Subcontracts.** The Contractor shall not assign, or otherwise transfer any interest in this contract without the prior written consent of the Contract Owner and the State.

JMR
9/6/23

b. Subcontracts. The Contractor shall:

- i. Ensure that every subcontract includes provisions for compliance with Federal and State standards applicable to the contract;
- ii. Ensure that every subcontract includes any clauses required by Federal statute and executive orders and their implementing regulations; and
- iii. Ensure that subcontractors are aware of requirements imposed upon them by State and Federal statutes and regulations.

VIII) Participation by Disadvantaged Business Enterprises. The Contractor shall comply with the terms of 2 CFR Part 200 Subpart D, which requires that organizations conduct a competitive procurement process making a good faith effort to utilize goods and services provided by disadvantaged businesses.

IX) New Restrictions on Lobbying: Interim Final Rule. The Contractor shall comply with the terms of 15 CFR part 28 and 2 CFR Part 200 Subpart E which prohibit the use of federal Contract funds to influence (or attempt to influence) a federal employee, and requires the submission of Standard Form LLL ("Disclosure of Lobbying Activities") if *nonfederal* funds have been used to influence (or attempt to influence) a federal employee.

X) Drug-Free Workplace. The Contractor shall comply with the terms of 2 CFR part 1329 which require that as a condition of the Agreement, certification that they maintain a drug-free workplace. By signing and submitting the Agreement, the Contractor certifies that he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity associated with the Agreement.

XI) Bonding requirements. The Contractor shall comply with 2 CFR Part 200 Subpart D for construction or facility improvement contracts or subcontracts exceeding the simplified acquisition threshold (currently \$150,000), the minimum requirements shall be as follows:

- a. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.
- b. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- c. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

UEI: EY8ACJS3CDQ8

Contractor Initials JMR
Date 9/6/23

Exhibit B
Scope of Services

Project Title: Environmental and Usage Assessment of Seabrook's Dune Walkways

Project Goal: This project will develop a more comprehensive understanding of Seabrook's current and future needs, capacity, and readiness to improve and reconfigure its network of beach walkways that bisect the dune system to improve accessibility and strengthen the dune's ability to respond to rising sea levels and coastal storms. Safeguarding this natural resource helps maintain Seabrook's most valuable natural defense against the destructive impacts of coastal storms.

Project Team: RPC will be contracting with local partners, Seabrook-Hamptons Estuary Alliance (SHEA) and UNH Sea Grant to provide technical and administrative to support the planning and facilitation of Coastal Resilience Team (CRT) creation and meetings and current conditions and environmental assessment. RPC will actively seek to identify an ADA consultant to provide comments and recommendations on current dune walkways. The CRT is currently composed of Seabrook Town's Manager, Water & Sewer Superintendent and representatives from the Town and Beach Planning Boards. It is anticipated that this project will help to expand CRT membership.

Activity 1: Coastal Resilience Team (CRT) meetings

Task 1.1 CRT Meeting #1

Estimated timeframe: January 2024

RPC with administrative support from SHEA will convene and facilitate the Seabrook CRT (including appropriate town staff) to discuss dune walkway project goals and activities, expected roles, project timeline, responsibilities, and public outreach strategies.

Deliverables:

- Task 1.1: Convene and facilitate Seabrook CRT, and agenda, minutes, and notes.

Task 1.2 CRT Meeting #2

Estimated timeframe: June-July 2024

The project team will convene the CRT to discuss survey draft and survey deployment strategies. CRT meeting agenda, minutes and notes from meeting #2 where draft survey will be discussed and reviewed.

Deliverables:

- Task 1.2: CRT meeting agenda, minutes and notes from meeting #2 where draft survey will be discussed and reviewed.

Task 1.3 CRT Meeting #3

Estimated timeframe: March 2025

With administrative support from SHEA, the RPC will convene the CRT to review walkway prioritization results and brainstorm walkway design concepts based on conducted research in Activity 7. The project team will explore the possibility of including a guest speaker from research conducted in Activity 7 to speak to the CRT. The meeting will be advertised to the public and town staff will be invited to attend.

Deliverables:

- Task 1.3: Meeting agenda, minutes, and notes from CRT meeting #3
 - The project team will provide meeting agenda, minutes and supporting materials from workshop #3.

Task 1.4 CRT Meeting #4

Estimated timeframe: June 2025

RPC with administrative support from SHEA will convene the CRT to present the final Assessment. Town staff and the public will be invited to attend the CRT meeting. To the extent possible, the Project Team will also present the findings of the report with municipal boards and/or other interested parties.

Deliverables:

- Task 1.4: Meeting agenda, minutes, and notes from CRT meeting #4
 - The project team will provide meeting agenda, minutes and supporting materials from workshop #4 and any municipal board meetings where project is presented.

Activity 2: Dune Walkway Inventory and Map

Task 2.1 Dune Walkways

Estimated timeframe: January – March 2024

RPC and SHEA will work with Town Staff to inventory and document the existing municipal dune walkways (19 total). The project team will research property deeds and historic town records to verify the terms for public beach access. The project team will consult with town staff and applicable groups such as the Seabrook Beach Civic Association who conduct walkway cleanups and maintain the benches to gather information on walkover usage, how often the walkovers are maintained, the cost of maintaining the crossovers, and long-term plans (if any) for crossover maintenance and preservation. RPC and SHEA will also work with the town to identify the number of approximate private dune crossovers to the extent possible using satellite data and input from town staff and NHSG. RPC will develop a map of the municipal dune crossover locations.

Deliverables:

- Task 2.1: The project team will provide a summary report and map of municipal and private beach walkway inventory.

Task 2.2 Walkways Conditions Assessment

Estimated timeframe: April – May 2024

RPC and SHEA will conduct field visits to each of the municipal walkways (19 total) and collect data on current physical conditions and environmental surroundings. NHSG to participate as needed.

Deliverables:

- Task 2.2: Summary report of field investigations from municipal beach walkway physical condition observations (19 total).

Activity 3: Public Workshops

Task 3.1 Public Workshop #1

Estimated timeframe: May 2024

RPC and SHEA with assistance from the CRT, will organize, promote, and facilitate a public informational workshop at the Seabrook Village District to inform Seabrook residents of the project. The Project Team will also leverage SHEA's ongoing work with the Seabrook Middle School to gain input and perspective from students on the project (Applies to all three public workshops). The project team is committed to identifying and employing best practices when feasible to lower participation barriers for public outreach events. This includes but is not limited to providing food and refreshments, varying workshop times to accommodate work and life schedules, selecting locations that are accessible to those with disabilities and providing children specific activities or childcare.

Deliverables:

- Task 3.1: Meeting agenda, minutes, notes and supporting materials from public workshop #1.

Task 3.2 Public Workshop #2

Estimated timeframe: September 2024

RPC and SHEA with assistance from the CRT, will organize, promote, and facilitate a second public informational workshop at the Seabrook Village District. Workshop #2 will be led by NHSG to present the environmental assessment of the dune walkways and discuss the dunes' ecological significance in protecting the community against storm surge and sea level rise. Workshop #2 will also be used to present the results of the beach usage assessment, to be done by RPC.

Deliverables:

- Task 3.2: Meeting agenda, minutes and supporting materials from public workshop #2.

Task 3.3 Public Workshop #3

Estimated timeframe: April 2025

RPC and SHEA with assistance from the CRT, will organize, promote, and facilitate a third public informational workshop at the Seabrook Village District. The purpose of the third public workshop will be to present alternative walkway design concepts to gather feedback and gauge support for alternative designs. This input will be used to inform Phase II of the project.

Deliverables:

- Task 3.3: Meeting agenda, minutes and supporting materials from public workshop #3.

Activity 4: Environmental Assessment

Task 4.1 Environmental Assessment

Estimated timeframe: May - July 2024

The project team will evaluate the environmental impacts associated with each walkway configuration using a combination of existing data such as beach profiling transects, GIS tools, and input from Town Staff and various Seabrook committees including, but not limited to, the Seabrook Conservation Commission, the Seabrook Beach Civic Association, Seabrook DPW and the Seabrook Village District boards and committees.

Deliverables:

- Task 4.1: Complete comprehensive written environmental assessment evaluating the impacts associated with each walkway configuration and surrounding areas.

Activity 5: Beach Usage Survey

Task 5.1 Develop Beach Usage Survey

Estimated timeframe: June - July 2024

The project team will develop a beach usage survey to gain insight into the public's needs and desires for beach access and their understanding of the dune system. The project team will convene the CRT to discuss survey draft and survey deployment strategies. Assessment may include maps, photos, beach profiling transect data and on-the-ground observation data.

Deliverables:

- Task 5.1: The project team will develop and discuss a draft beach usage survey in both online and paper format at the CRT meeting #2, Task 1.2.

Task 5.2 Administer Beach Usage Survey

Estimated timeframe: July - August 2024

With assistance from the CRT, the project team will administer the beach usage survey. The survey will be deployed both online as well as in-person.

Deliverables:

- Task 5.2: The project team will begin developing summary report detailing survey results.

Task 5.3 Analyze Beach Usage Survey

Estimated timeframe: September 2024

RPC will compile all survey results from online and paper format and develop a survey summary report.

Deliverables:

- Task 5.3: Survey analysis and final survey summary report.

Activity 6: Prioritize and Score Walkways

Task 6.1 Prioritize and Score Walkways

Estimated timeframe: November – December 2024

The project team will work with town staff to identify which walkways are in most need of improvements based upon agreed criteria such as public safety, accessibility, and opportunities to protect or restore dune habitat. Public input from workshops 1 and 2 and beach usage survey will also be incorporated into the walkway prioritization activity. The Project Team will also strive to engage individuals and/or organizations with professional experience evaluating and implementing ADA Standards in programs and projects.

Deliverables:

- Task 6.1: Walkway Prioritization Summary with detailed prioritization and selection criteria for walkway improvements and/or design alternatives.
 - Prioritized list of walkways indicating which are most in need of improvements.

Activity 7: Alternative Design Research

Task 7.1 Alternative Design Research

Estimated timeframe: January - February 2024

RPC will research alternative walkover design concepts that incorporate both universal accessibility design standards and nature-based strategies. RPC will compile case studies of alternative beach walkover designs and consult with town staff on alternative designs.

Deliverables:

- Task 7.1: Compilation of case studies and written summary reports of alternative walkway design concepts that incorporate universal accessibility and nature-based design standards.

Activity 8: Final Baseline Report

Task 8.1 Develop Final Baseline Report

Estimated timeframe: May - June 2025

RPC and SHEA will develop a final existing conditions / baseline assessment report incorporating and summarizing the findings and data from the environmental assessment, beach usage survey, three public workshops and CRT meetings, as well as input from Town Staff and research on alternative crossover designs. Using the Final Baseline Report, the Project Team will draft a proposal to be used to apply for future funding opportunities, if such opportunities become available, to implement Phase II of the project.

Deliverables:

- Task 8.1 Final Baseline Report that incorporates and summarizes the findings and data from the environmental assessment, beach usage survey, three public workshops and CRT meetings, as well as input from Town Staff and research on alternative crossover designs.
 - Draft proposal to implement Phase II of the project.

Activity 9: CRT Webpage

9.1 Create and Maintain Webpage

Estimated timeframe: January 2024 - June 2025

SHEA will create and maintain a dedicated CRT webpage on SHEA's website as a primary location for learning more about the goals and ongoing CRT efforts. This page will serve as online repository for information relevant to this project.

Deliverables:

- Task 9.1: Create and maintain the CRT webpage

Task 10: Project Reporting

10.1 Project Reporting

Estimated timeframe: January 2024 - June 2025

RPC will submit two semi-annual reports and one final report to NHDES Coastal Program as required.

Deliverables:

- Reports covering January-June 2024, June-December 2024, and a final cumulative report for January 2024-June 2025 to be submitted to the NHDES Coastal Program.

Contractor Initials JMR
Date 9/6/23

Funding credit and ADA Compliance:

All final work products and outreach materials shall include the NOAA, NHDES and NHCP logos and shall state that "This project was funded, in part, by NOAA's Office for Coastal Management under the Coastal Zone Management Act in conjunction with the New Hampshire Department of Environmental Services Coastal Program." All final work products must meet the applicable Americans with Disabilities Act (ADA) Title II Regulations to the extent practicable and shall be guided by best practices outlined in the Revised Section 508 Standards of the Rehabilitation Act and the Web Content Accessibility Guidelines (WCAG). At minimum, final work products shall include sans-serif fonts, underlined and descriptive text links, color best practices, captions for audio and video content, headers in tables, images with alt text, gender-neutral text, and consideration of the Plain Writing Act. Examples of final work products and outreach materials include, but are not limited to, project reports, press releases, newsletter articles, websites, videos and signage.

Contractor Initials JMR
Date 9/6/23

Exhibit C
Method of Payment and Contract Price

The State shall pay to the Contractor the total reimbursable program costs in accordance with the following requirements:

Reimbursement requests for program costs shall be made by the Contractor using a payment request form as supplied by the State, which shall be completed and signed by the Contractor. The payment request form shall be accompanied by proper supporting documentation in the amount of each requested disbursement and required matching funds. Documentation of reimbursable and matching costs may include invoices for supplies, equipment, services, contractual services, and a report of personnel, travel and indirect costs. For projects that demonstrate progress solely through the submission of interim progress reports, payments shall be made upon receipt, review and approval of the interim progress report and accompanying payment request form. Payments shall be made to the Contractor no more frequently than monthly.

The total reimbursement shall not exceed the grant award of \$60,280. Matching funds provided by the Contractor shall total at least \$1,856.90 of non-federal cash and in-kind services.

Contractor Initials JMR
Date 9/6/23

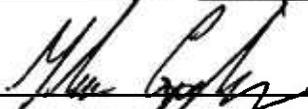
CERTIFICATE OF AUTHORITY

I, Glenn Coppelman, Secretary of the Rockingham Planning Commission, do hereby certify that:

- (1) I am the duly elected Secretary;
- (2) at the meeting held on May 24, 2023, the Rockingham Planning Commission voted to accept funds and to enter into a contract with the NH Department of Environmental Services;
- (3) the Rockingham Planning Commission further authorized the Executive Director to execute any documents which may be necessary for this contract;
- (4) this authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
- (5) the following person has been appointed to and now occupies the office indicated in (3) above:

Tim Roache, Executive Director

IN WITNESS WHEREOF, I have hereunto set my hand as the Secretary of the Rockingham Planning Commission, this 6th day of September 2023.



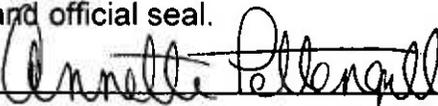
Glenn Coppelman, Secretary

STATE OF NEW HAMPSHIRE

County of Rockingham

On this the 6th day of September, 2023 before me Annette Pettengill the undersigned officer, personally appeared Glenn Coppelman who acknowledged himself to be the Secretary of the Rockingham Planning Commission being authorized so to do, executed the foregoing instrument for the purpose therein contained.

In witness whereof, I have set my hand and official seal.



Annette Pettengill, Notary Public

Commission Expiration Date: 3/3/26
(Seal)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance PO Box 188065 Fairfield OH 45018		CONTACT NAME: PHONE (A/C No, Ext): 800-962-7132 FAX (A/C, No): 800-845-3666 E-MAIL ADDRESS: BusinessService@LibertyMutual.com	
INSURED Rockingham Planning Commission 156 Water St Exeter NH 03833		INSURER(S) AFFORDING COVERAGE INSURER A: The Ohio Casualty Insurance Company NAIC # 24074 INSURER B: The Ohio Casualty Insurance Company 24074 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 0044776851

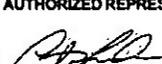
REVISION NUMBER: 2016-03

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Businessowners GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X		BZO58281160	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	BAO58281160	01/11/2023	01/11/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

NH Department of Environmental Services Po Box 95 Concord NH 03302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Curtis Luken

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CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Rockingham Regional Planning Commission 156 Water Street Exeter, NH 03833	Member Number: 563	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not	
<input type="checkbox"/> General Liability (Occurrence Form) <input type="checkbox"/> Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			<input type="checkbox"/> Each Occurrence	
			<input type="checkbox"/> General Aggregate	
			<input type="checkbox"/> Fire Damage (Any one fire)	
			<input type="checkbox"/> Med Exp (Any one person)	
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto			<input type="checkbox"/> Combined Single Limit (Each Accident)	
			<input type="checkbox"/> Aggregate	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> Statutory	
			<input type="checkbox"/> Each Accident	\$2,000,000
			<input type="checkbox"/> Disease - Each Employee	\$2,000,000
			<input type="checkbox"/> Disease - Policy Limit	
<input type="checkbox"/> Property (Special Risk includes Fire and Theft)			<input type="checkbox"/> Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only. Pollution and hazardous waste related liabilities, expenses and claims are excluded from coverage in the coverage document.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
NH Dept of Environmental Services 29 Hazen Drive, PO Box 95 Concord NH 03302-0095			By: <i>Mary Beth Purcell</i>
			Date: 8/28/2023 mpurcell@nhprimex.org
			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Attachment A

Rockingham Planning Commission Project Budget

Item	Federal (NHCP)	Non-federal	Match Type (K = in-kind; C = cash; K/C = both)	Total
Personnel	14,348			14,348
Fringe				
Equipment				
Travel				
Supplies (printing)	300			300
Sub-Contractual	26,980			26,980
Construction				
Other		1,856.90	(K)	1,856.90
Indirect	18,652			18,652
Totals	\$60,280	\$1,856.90		\$62,136.90

Attachment B
Grant Proposal Scoring Matrix

Applicant	Project Title	Reviewers									Avg.	Rank
		A	B	C	D	E	F	G	H	I		
Rockingham Conservation Commission	Environmental and Usage Assessment of Seabrook's Dune Walkways	96	92	94	83	88	88	94	92	74	89.00	1
Strafford Regional Planning Commission/Town of Newmarket	Town of Newmarket Downtown Riverfront Master Plan	93	95	90	89	88	80	81	93	78	87.44	2
Rockingham County Conservation District	Coastal Resilience at Odiorne Point State Park Little Harbor shoreline	93	89	85	90	86	82	88	87	84	87.11	3
Town of Hampton	Building and Expanding the Coastal Resilience Coordinator Staff Position	85	88	89	84	85	75	86	77	73	82.44	4
Town of Hampton	North Side Park Dune Restoration and Accessibility Design	92	87	84	79	83	82	83	81	67	82.33	5
Town of Hampton	Bank Stabilization and Flood Resilience - Now and For the Future: The Hampton Seabrook Estuary and Eel Creek at Winnacunnet Road	84	76	84	75	84	84	85	75	67	79.33	6
St. Anselm College	Gaming Climate Change: Supporting Faith and Mental	85	67	75	68	82	82	85	79	65	76.44	7

Applicant	Project Title	Reviewers									Avg.	Rank
		A	B	C	D	E	F	G	H	I		
	Health Community Coastal Resilience											
Town of Hampton	Implementing North Hampton and Little Boar's Head Village District Coastal Hazards and Adaptation Master Plan Actions	84	53	75	71.5	74	71	78	70	54	70.06	8
Hampton Area Chamber of Commerce	Business Education & Future Action Plan	85	67	55	67.5	70	68	51	47	61	63.50	9

Review Team Members:

- Abigail Lyon - Community Engagement Manager for the Piscataqua Region Estuaries Partnership (PREP) and Chair for the NH Coastal Adaptation Workgroup (NHCAW), 9 years of community experience in the coastal watershed on coastal resilience, water quality, and natural resources
- Aidan Barry - Coastal Resilience & Habitat Specialist, NHDES Coastal Program, 3 years of habitat restoration work
- Becca Katz - Coastal Resilience Grants Specialist, NHDES Coastal Program, 1 year of grants management and application experience and 0.5 years of coastal resilience policy
- Christian Williams - Program Coordinator, NHDES Coastal Program, 18 years of coastal and ocean policy and regulatory experience
- Kevin Lucey - Habitat Coordinator, NHDES Coastal Program, 20 years of habitat assessment and restoration work
- Kirsten Howard - Resilience Program Coordinator, NHDES Coastal Program, 14 years of coastal resilience policy and project management experience
- Lisa Wise - Climate Adaptation Program Manager, NH Sea Grant and UNH Extension, 7 years of coastal resilience related outreach and engagement experience
- Lucy Perkins - NOAA Coastal Management Fellow, NHDES Coastal Program, 4 years of experience in municipal government, with a focus on coastal resilience program management, and master's degree in urban and environmental planning and policy
- Polly Crocker - Watershed Management Specialist, NHDES Coastal Program, 14 years of stormwater management and project management experience