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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Patricia M. Tilley
Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 26, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services to accept and expend funds from the Centers for Disease Control and Prevention (CDC) to fund the Immunization and Vaccines for Children Program in the amount of \$1,115,840 effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2025, and further authorize the funds to be allocated as shown below. 100% Federal Funds.

05-95-90-902510-51780000-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, IMMUNIZATION PROGRAM

Class-Account	Description	FY24 Current Adjusted Authorized	Requested Action	FY24 Revised Adjusted Authorized
Revenue				
000-404706-16	Federal Funds	\$ 3,016,895	\$ 1,115,840	\$ 4,132,735
	General Funds	\$ 480,385		\$ 480,385
	Total Revenue:	\$ 3,497,280	\$ 1,115,840	\$ 4,613,120

Class-Account	Description	FY24 Current Adjusted Authorized	Requested Action	FY24 Revised Adjusted Authorized
Expense				
010-500100	Personnel Services Perm Clas	\$ 915,137	\$ -	\$ 915,137
018-500106	Overtime	\$ 25,000	\$ -	\$ 25,000
019-500105	Holiday Pay	\$ 1,500	\$ -	\$ 1,500
020-500200	Current Expenses	\$ 34,679	\$ 62,893	\$ 97,572
026-500251	Organizational Dues	\$ 3,500	\$ 2,000	\$ 5,500
030-500302	Equipment New Replacement	\$ 1,000	\$ 48,927	\$ 49,927
037-500173	Technology-Hardware	\$ 8,200	\$ 8,900	\$ 17,100
038-500175	Technology-Software	\$ 6,798	\$ 21,360	\$ 28,158
039-500188	Telecommunications	\$ 4,000	\$ 10,900	\$ 14,900
041-500801	Audit Fund Set Aside	\$ 2,450	\$ 1,683	\$ 4,133
042-500620	Additional Fringe Benefits	\$ 89,346	\$ 14,414	\$ 103,760
046-500464	Consultants	\$ 100	\$ -	\$ 100
050-500109	Personal Service Temp Appoi	\$ 87,127	\$ -	\$ 87,127
059-500117	Temp Full Time	\$ 201,689	\$ 118,407	\$ 320,096
060-500601	Benefits	\$ 634,080	\$ 132,524	\$ 766,604
066-500544	Employee Training	\$ 500	\$ 4,500	\$ 5,000
070-500704	In State Travel Reimburseme	\$ 12,000	\$ 30,832	\$ 42,832
074-500589	Grants for Pub Asst and Rel	\$ 422,576	\$ 10,000	\$ 432,576
080-500710	Out of State Travel Reimburse	\$ 28,500	\$ 28,500	\$ 57,000
102-500731	Contracts for Program Servi	\$ 491,676	\$ 620,000	\$ 1,111,676
103-502507	Contracts for Op Services	\$ 214,043	\$ -	\$ 214,043
513-500354	Vaccine Purchases	\$ 280,385	\$ -	\$ 280,385
548-500396	Reagents	\$ 32,994	\$ -	\$ 32,994
Total Expense:		\$ 3,497,280	\$ 1,115,840	\$ 4,613,120

EXPLANATION

This request is being made to accept additional grant funds to administer and support New Hampshire's Immunization and Vaccines for Children program. The Health and Human Services (HHS) Bridge Access grant funds are used to administer and support publicly supplied COVID-19 vaccines for uninsured adults and children seeking vaccination. Additional CDC funds are also being awarded under the Immunization Cooperative agreement for the New Hampshire Immunization and Vaccines for Children program. The HHS Bridge Access funding will be instrumental in the transition to commercialization of COVID-19 vaccination and state-wide plan to ensure vaccination is accessible to uninsured adults and children. The Immunization Cooperative Agreement funds will support New Hampshire Immunization program operations and service delivery enhancements. These additional funds will be used to continue to build the programmatic infrastructure for pandemic responses, collaborate with emergency preparedness personnel, and review best practices in order to support future pandemic responses.

The funds are to be budgeted as follows:

Class 020: These funds will be used for additional supplies including digital data loggers, shipping materials, and postage.

- Class 026: These funds will be used for the membership dues to the Association of Immunization Managers (AIM) and American Immunization Registry Association (AIRA).
- Class 030: These funds will be used for replacement of refrigerators and freezers used to store vaccines and other pharmaceuticals.
- Class 037: These funds will be used for replacement of laptops and monitors for staff.
- Class 038: These funds will be used for software needs such as Articulate 360 for Teams, Salesforce, Visio, and GoToWebinar.
- Class 039: These funds will be used for cell phones required for staff in the field visiting partners and for telephones in the offices.
- Class 041: These funds will be used for Audit Fund Set-Aside Fees, as per State requirement.
- Class 042: These funds will be used for Post-Retirement Benefit expenses.
- Class 059: These funds will be used for positions 9T3066 and 9T3138 - that are transferring from temporary COVID-19 funding to maintain positions under Core funding.
- Class 060: These funds will be used for benefits associated with positions funded under this award.
- Class 066: These funds will be used for additional trainings for staff development.
- Class 070: These funds will be used for in-state travel for site visits as required under the Immunization Cooperative Agreement and Bridge Access Program.
- Class 074: These funds will be used for contracts with Nashua/Manchester Health Departments for vaccination services.
- Class 080: These funds will be used for out of state travel for national conferences such as the National Adult & Influenza Summit, the Association of Immunization Managers Leadership Institute, the National Immunization Conference, and the American Immunization Registry Association Conference.
- Class 102: These funds will be used to establish contracts to offset vaccine administration fees for uninsured adult populations for providers participating in the Bridge Access Program.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the CDC as defined in the Notice of Grant Award and cannot be used to offset general funds. These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of Funds: These funds are 100% Federal from the Centers for Disease Control and Prevention (CDC).

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully Submitted,



for:

Lori A. Weaver
Commissioner



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH23IP922595-05-01

FAIN# NH23IP922595

Federal Award Date: 08/30/2023

Recipient Information

- 1. Recipient Name**
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
129 PLEASANT ST
CONCORD, NH 03301-3852
[NO DATA]
- 2. Congressional District of Recipient**
02
- 3. Payment System Identifier (ID)**
1026000618B5
- 4. Employer Identification Number (EIN)**
026000618
- 5. Data Universal Numbering System (DUNS)**
011040545
- 6. Recipient's Unique Entity Identifier (UEI)**
LA2HR1U97VC6
- 7. Project Director or Principal Investigator**
Ms. Anne Marie Mercuri
N/A
annemarie.mercuri@dhhs.nh.gov
603.271.4261
- 8. Authorized Official**
Ms. Patricia Tilley
Director of Public Health Services
patricia.m.tilley@dhhs.nh.gov
603-271-4612

Federal Agency Information

- CDC Office of Financial Resources
- 9. Awarding Agency Contact Information**
Ms. Kathy Raibic-GMS
kcr8@cdc.gov
770-488-2045
- 10. Program Official Contact Information**
Ms. Carolina Lecours
Project Officer
nbo3@cdc.gov
404-498-1256

30. Remarks

Federal Award Information

- 11. Award Number**
6 NH23IP922595-05-01
- 12. Unique Federal Award Identification Number (FAIN)**
NH23IP922595
- 13. Statutory Authority**
Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended.
- 14. Federal Award Project Title**
CDC-RFA-IP19-1901 Immunization and Vaccines for Children
- 15. Assistance Listing Number**
93.268
- 16. Assistance Listing Program Title**
Immunization Cooperative Agreements
- 17. Award Action Type**
Supplement
- 18. Is the Award R&D?**
No

Summary Federal Award Financial Information

19. Budget Period Start Date	07/01/2023	- End Date	12/31/2024
20. Total Amount of Federal Funds Obligated by this Action			\$1,190,191.00
20a. Direct Cost Amount			\$1,081,189.00
20b. Indirect Cost Amount			\$109,002.00
21. Authorized Carryover			\$0.00
22. Offset			\$388,809.00
23. Total Amount of Federal Funds Obligated this budget period			\$2,518,942.00
24. Total Approved Cost Sharing or Matching, where applicable			\$0.00
25. Total Federal and Non-Federal Approved this Budget Period			\$3,709,133.00
26. Period of Performance Start Date	07/01/2019	- End Date	12/31/2024
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance			\$61,193,592.00

- 28. Authorized Treatment of Program Income**
ADDITIONAL COSTS
- 29. Grants Management Officer - Signature**
Karen Zionl
Grants Management Officer



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH23IP922595-05-01

FAIN# NH23IP922595

Federal Award Date: 08/30/2023

Recipient Information

Recipient Name
 NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
 129 PLEASANT ST
 CONCORD, NH 03301-3852
 [NO DATA]

Congressional District of Recipient
 02

Payment Account Number and Type
 1026000618B5

Employer Identification Number (EIN) Data
 026000618

Universal Numbering System (DUNS)
 011040545

Recipient's Unique Entity Identifier (UEI)
 LA2HR1U97VC6

31. Assistance Type
 Cooperative Agreement

32. Type of Award
 Other

33. Approved Budget (Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$1,252,098.00
b. Fringe Benefits	\$602,454.00
c. Total Personnel Costs	\$1,854,552.00
d. Equipment	\$49,927.00
e. Supplies	\$99,509.00
f. Travel	\$100,574.00
g. Construction	\$0.00
h. Other	\$465,029.00
i. Contractual	\$1,040,000.00
j. TOTAL DIRECT COSTS	\$3,609,591.00
k. INDIRECT COSTS	\$488,351.00
l. TOTAL APPROVED BUDGET	\$4,097,942.00
m. Federal Share	\$4,097,942.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-93909KZ	19NH23IP922595	IP	41.51	93.268	\$0.00	75-X-0951
1-9390GWA	19NH23IP922595C6	IP	41.51	93.268	\$0.00	75-X-0943
1-9390BKG	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
1-9390BKJ	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
1-9390BKM	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
1-939ZRWL	19NH23IP922595	IP	41.51	93.268	\$0.00	75-21-0951
1-9390FG3	20NH23IP922595C3	IP	41.51	93.268	\$0.00	75-2024-0943
1-9390GKL	20NH23IP922595C3	IP	41.51	93.268	\$0.00	75-2124-0943
1-9390GUU	20NH23IP922595UDSPC5	IP	41.51	93.268	\$0.00	75-2124-0943
1-9390GWA	20NH23IP922595C6	IP	41.51	93.268	\$0.00	75-X-0943
1-9390GZB	20NH23IP922595VWCC6	IP	41.51	93.268	\$0.00	75-X-0943
2-9390BKG	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
2-9390BKJ	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
2-9390BKM	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
2-9390K3F	19NH23IP922595	IP	41.51	93.268	\$0.00	75-X-0951
2-9390K3W	19NH23IP922595	IP	41.51	93.268	\$0.00	75-X-0951
2-939ZRWL	19NH23IP922595	IP	41.51	93.268	\$0.00	75-22-0951
2-9390K8W	20NH23IP922595UKR	IP	41.51	93.268	\$0.00	75-2223-0943
2-9390K9M	20NH23IP922595IISC6	IP	41.51	93.268	\$0.00	75-X-0943
3-9390BKG	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
3-9390BKJ	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
3-9390BKM	19NH23IP922595	IP	41.51	93.268	\$0.00	75-75-X-0512-009
3-9390K3F	19NH23IP922595	IP	41.51	93.268	\$0.00	75-X-0951
3-939ZRWL	19NH23IP922595	IP	41.51	93.268	\$0.00	75-23-0951
1-9390EWQ	19NH23IP922595C3	IP	41.51	93.268	\$0.00	75-2024-0943
3-9390LRD	19NH23IP922595	IP	41.51	93.268	\$1,190,191.00	75-X-0140



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922595-05-01

FAIN# NH23IP922595

Federal Award Date: 08/30/2023

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES

6 NH23IP922595-05-01

1. Revised Terms and Conditions

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CDC-RFA-IP19-1901, titled Immunization and Vaccines for Children, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Supplemental Extension: This amendment approves a 6-month extension with additional funds in the amount of **\$1,190,191**. The budget and project period end dates have been extended from June 30, 2024 to December 31, 2024.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

Component/Project Funding: The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award are:

NOFO Component	Amount
HHS Bridge Access	\$835,679
Vaccine Confidence	
VtrckS	
BY05 CORE - IIS	\$354,512

Key Personnel: The purpose of this amendment is to also approve the Authorizing Official change to Patricia Tilley. This is in response to the request submitted by your organization dated August 2, 2023.

Summary Statement/Technical Review: Within 5 days of this Notice of Award's (NoA) issue date, the Summary Statement/Technical Review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NoA with any questions regarding this document or any follow up requirements.

Budget Revision Requirement: By October 31, 2023, the recipient must submit a detailed budget with a narrative justification and a detailed workplan as a budget revision amendment in GrantSolutions. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date. The following is needed:

- A detailed budget is needed for the CORE-IIS component.
- Request to purchase 4 refrigerators for \$49,927 must be discussed with PO and GMS before approved. We do not normally purchase equipment this late in a budget period.

REPORTING REQUIREMENTS

Annual Federal Financial Report (FFR SF-425): Annual financial reporting is required every

twelve-month period. Due to the approved extension period, the final budget period has been extended and an additional annual financial report will be required. A completed FFR SF-425 covering the original final budget period of **July 01, 2023, to June 30, 2024**, must be submitted by **September 30, 2024**.

Recipients must submit all closeout reports identified in this section within 90 days of the period of performance end date. The reporting timeframe is the full period of performance. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI).

Final Performance Progress and Evaluation Report (PPER): This report should include the information specified in the NOFO. At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims.
- Description of results (positive or negative) considered significant.
- List of publications resulting from the project, with plans, if any, for further publication.

All manuscripts published as a result of the work supported in part or whole by the cooperative grant must be submitted with the performance progress reports.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds authorized and expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted no later than 90 days after the period of performance end date. The final report must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Should the amount not match with the final expenditures reported to the Department of Health and Human Services' PMS, you will be required to update your reports to PMS accordingly. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury.

Electronic versions of the form can be downloaded at:

<https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1>

Equipment and Supplies - Tangible Personal Property Report (SF-428): A completed Tangible Personal Property Report SF-428 and Final Report SF-428B addendum must be submitted, along with any Supplemental Sheet SF-428S detailing all major equipment acquired or furnished under this project with a unit acquisition cost of \$5,000 or more. Electronic versions of the forms can be downloaded by visiting: <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1>

If no equipment was acquired under an award, a negative report is required.

The recipient must identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award. CDC will notify the recipient if transfer to title will be required and provide disposition instruction on all major equipment.

Equipment with a unit acquisition cost of less than \$5,000 that is no longer to be used in projects or programs currently or previously sponsored by the Federal Government may be retained, sold, or otherwise disposed of, with no further obligation to the Federal Government.

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-

800-447-8477) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.