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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

September 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services (FSTEMS), to pay a **retroactive sole source** invoice for annual licensing fees to the International Association of Firefighters (IAFF) (VC#207503 B001), in an amount of $10,000.00 to continue to provide the Candidate Physical Ability Test and Fire Ground Survival Program. Effective upon Governor and Council approval from October 1, 2023 through September 30, 2024. 100% Agency Income.

Funding is available in the SFY2024 operating budget as follows:

02-23-23-237010-46520000 – Dept. of Safety – FSTEMS – Fire Standards Instruction		SFY2024
102-500731 Contracts for Program Services		$5,000.00
104-500742 Certification Expense		$5,000.00
	Total:	$10,000.00

EXPLANATION

This request is **sole source** because the International Association of Firefighters (IAFF) is the sole organization that licenses the Candidate Physical Ability Test and the Fire Ground Survival Program. The item is **retroactive** due to delays in receiving these licensing invoices from the vendor.

The Candidate Physical Ability Test is a requirement for all fire departments throughout the state that are hiring full-time firefighters. The IAFF is the only organization within the United States that can authorize the use of this examination, to which it holds the exclusive rights. Without the appropriate license, the Division will be unable to conduct the entrance examination. Each fire department that wishes to hire a full-time firefighter must only hire candidates that have successfully passed the examination outlined in rule Fire 702.01. FSTEMS is the sole entity in the State of New Hampshire that holds the resources to conduct this type of examination.

The purpose of the Fire Ground Survival program is to ensure that training for Mayday prevention and Mayday operations are consistent between all fire fighters, company officers, and chief officers. Fire fighters must be trained to perform potentially life-saving actions if they become lost, disoriented, injured, low on air, or trapped. These training exercises must be consistent throughout the fire service. Funded by the IAFF and assisted by a grant from the U.S. Department of Homeland Security through the Assistance to Firefighters Grant Program, this comprehensive

Fire Ground Survival training program applies the lessons learned from Fire Fighter Fatality Investigations conducted by the National Institute for Occupational Safety and Health (NIOSH) and has been developed by a committee of subject matter experts from the IAFF, the International Association of Fire Chiefs and NIOSH.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

International Association of Fire Fighters
1750 New York Avenue N.W.
Washington, D.C. 20006-5395
(202) 737-8484
(202) 737-8418 fax
www.iaff.org

Invoice No. 1225669 FY2024

INVOICE

Sold To: State of New Hampshire
98 Smokey Bear Blvd.
Concord, NH 03301

Ship To: State of New Hampshire
98 Smokey Bear Blvd.
Concord, NH 03301

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
1225669		8/1/2023	1226538973564	Net 30	8/1/2023

Qty	Description	Unit Price	Extended Price
1	Fire Ground Survival FY2024 Limited License Fee		5000.00

Make Checks payable to:

International Association of Fire Fighters
1750 New York Ave, NW
Washington, DC 20006

VISA/MC/AMEX/DISC Credit Card Payments
please call 301-793-1196

Thank you in advance for your payment!

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
5000.00			5000.00		5000.00

International Association of Fire Fighters
1750 New York Avenue N.W.
Washington, D.C. 20006-5395
(202) 737-8484
(202) 737-8418 fax
www.iaff.org

Invoice No. 1050888

INVOICE

Sold To:
Scott Doherty
L0028 New Hampshire Fire Training Standards
98 Smokey Bear Blvd
CONCORD, NH 03301

Ship To:
Scott Doherty
L0028 New Hampshire Fire Training Standards
98 Smokey Bear Blvd
CONCORD, NH 03301

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
0466238		8/17/2023	300492	Net 30	8/17/2023

Qty	Description	Unit Price	Extended Price
	CPAT License Fee FY 2024 10/1/2023 - 9/30/2024		
1	CPAT FY 24/CPATGRNT CPAT License Fee 2024	5,000.00	5,000.00

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
5,000.00			5,000.00		5,000.00