



New Hampshire Liquor Commission

50 Storrs Street
Concord, N.H. 03301
(603) 230-7026

Joseph W. Mollica
Chairman

Nicole Brassard Jordan
Deputy Commissioner

98

Christopher T. Sununu
Governor

August 25, 2023

His Excellency Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 94:3, the New Hampshire Liquor Commission with the authorization of the Office of the Governor, respectfully requests approval of an annual salary step increase for James Vara, Chief Operating Officer/Director for the Division of Administration (Position 9U574), in the amount of \$5,720 from Grade GG, Step 6 (\$116,031.00) to Grade GG, Step 7, with a new annual salary of \$121,751.00, effective upon the first day of the first pay period following Governor and Executive Council approval. Funding 100% Liquor Funds.

EXPLANATION

RSA 94:3, "Yearly Service Increases" states, in part, that "upon recommendation of the appointing authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary amounting to 1/6 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established."

Director James Vara was appointed to his position on September 21, 2022, and he is eligible to advance to the next step on the salary scale. As the Director, he is responsible for providing direction to the entire operation of the NH Liquor Commission to optimize revenue and create maximum value for the citizens of the State of NH. He has provided exceptional leadership to personnel while supporting the NH Liquor Commissions' mission, vision, and values based upon excellence, competence, collaboration, innovation, respect, commitment, and accountability.

Respectfully Submitted,

Joseph W. Mollica
Chairman

cc: DAS Business Supervisor