

MAC

New Hampshire
 Department of Agriculture,
 Markets & Food

Shawn N. Jasper, Commissioner

77

August 22, 2023

The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court And

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Agriculture, Markets and Food, Division of Agricultural Development (DAMF) to accept and expend a grant award from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) in the amount of \$919,000 for the Local Purchase Assistance Cooperative Agreement Program (LFPA), effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. **100% Federal Funds.**

Funds will be budgeted in Fiscal Year 2024 as follows:

02-1818-185010-11820000, Local Food Purchase Assistance		FY 2024	FY 2024	FY 2024
Class/Object	Class Title	Current Authorized	Requested Action	Adjusted Authorized
Revenue				
000-403726-16	Federal Funds	\$584,171	\$919,000	\$1,503,171
	Total Funding	\$584,171	\$919,000	\$1,503,171
Expense				
040-500800	Indirect Costs	\$18,000	\$0	\$18,000
041-500801	Audit Fund Set Aside	\$900	\$919	\$1,819
072-500575	Grants Federal	\$565,271	\$918,081	\$1,483,352
	Total Expense	\$584,171	\$919,000	\$1,503,171

EXPLANATION

New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development has been awarded \$919,000 in additional funding for the LFPA program as authorized under Section 5(c) of the Commodity Credit Corporation Charter Act (15USC 714c(c)). These funds will be used to subaward procurement activities for the New Hampshire Food Bank, as part of the NH Feeding NH program for the

distribution of funds to its network of more than 400 partner agencies. Funding will be used to expand current efforts to purchase vegetables, fruit, and other produce, dairy and meat from local farmers and distribute it to NH Food Bank partner agencies wishing to participate, including homeless shelters, soup kitchens, food pantries, schools and after-school programs, senior centers and more.

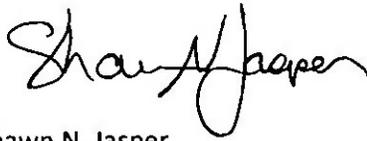
Funds are to be budgeted in the following class:

Class 041 – Audit Fund Set Aside – Payment of audit fees associated with federal funding to comply with RSA 124:16.

Class 072 – Grants Federal – To assist with the purchase of local food for the New Hampshire Food Bank

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully Submitted

A handwritten signature in black ink that reads "Shawn N. Jasper". The signature is written in a cursive style with a large, prominent initial "S".

Shawn N. Jasper
Commissioner

Department of Agriculture

GRANTS FISCAL SITUATION FISCAL YEAR 2024

02-018-018-185010-11820000 Local Food Purchase Assistance

Total Federal Authorization	\$ 1,819,000
Less Expenditures thru 6/30/2023	<u>\$ 315,829</u>
Remaining Authorization to Budget	\$ 1,503,171
Less Current FY24 Budget Authorization	<u>\$ 584,171</u>
Total Available for Budgeting	\$ 919,000
Available to Budget at a Later Date	<u>\$ 0</u>
REQUESTED ACTION	\$ 919,000

<u>Grant Award Number</u>	<u>Award Amount</u>	<u>Expenses to 6/30/23</u>	<u>Balance</u>
AM22LFPA0000C011	\$1,819,000	\$315,829	\$1,503,171



NOTICE OF AWARD

United States
Department of
Agriculture

July 10, 2023

Agricultural
Marketing
Services

ATTN: Maria VanderWoude, Information Representative
CONCORD, NH

Local Food
Purchase
Assistance

SUBJECT: Agricultural Marketing Service (AMS) Notice of Award (NOA) for
Agreement No. AM22LFPA0000C011

1400
Independence
Ave, SW
Room 4543-S
Stop 0264
Washington, DC
20250-0264

CFDA#: 10.182

Project Director: Maria VanderWoude

Project Title: Local Food Purchase Assistance Cooperati

Period of Performance: June 1, 2022-May 31, 2025

AMS Award Amount: \$1,819,000.00

Matching Funds Amount: \$0.00

Dear Maria VanderWoude:

The Agricultural Marketing Service (AMS) hereby awards a grant to AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE in support of the above referenced program. This Award is pursuant to (CFDA# 10.182, Local Food Purchase Assistance) and is subject to:

1. Your organization's application package, including the SF-424, SF-424B, Application/Project Narrative, Budget Summary/Narrative, other supporting letters and documents, as applicable, match verification, as applicable, AD-3030, Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants, as applicable, and AD-3031, Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants, as applicable.
2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (<https://www.ams.usda.gov/sites/default/files/media/FY2019GDTermsandConditions.pdf>)

Acceptance of this award requires an authorized AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE representative to sign and date the Grant Award and submit to Elizabeth LOBER at elizabeth.lober@usda.gov.

If you have any questions about this NOA, please contact the Federal Agency Project Manager listed in Box 13 of the attached Grant Agreement.

Sincerely,

Erin Morris

USDA, Agricultural Marketing Service

Grant Agreement Face Sheet

1. Accounting Code: 9000022432		2. Vendor I.D. (EIN):		3. UEI Number / DUNS Number: V1KTLTHPAXD6 / 176836583	
4. Agreement Number: AM22LFPA0000C011		5. Type of Instrument: Grant Agreement		6. CFDA Number: 10.182	
7. Title of Agreement: Local Food Purchase Assistance Cooperati					
8. Objective: To maintain and improve food and agricultural supply chain resiliency.					
9. Statement of Work: This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Recipient in the manner and subject to the conditions provided in the Agricultural Marketing Service Grants Division General Award Terms and Conditions attached hereto and made a part of this agreement.					
10. Legal Authority: The Local Food Purchase Assistance Cooperative Agreement Program (LFPA) is authorized by Section 1001(b)(4) of the American Rescue Plan Act (P.L. 117-2).					
11. Federal Agency (Name and Address): Local Food Purchase Assistance			12. Recipient: AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE 25 CAPITOL ST CONCORD, NH 03301-6312		
13. Federal Agency Project Manager: CHANEL ROBINSON, Contract Specialist Telephone: Email: CHANEL.ROBINSON@AMS.USDA.GOV			14. Recipient Project Coordinator: Maria VanderWoude, Information Representative Telephone: (603) 271-3788 Email: maria.j.vanderwoude@agr.nh.gov		
15. Period of Performance: June 01, 2022 through May 31, 2025		16. Federal Agency Funding Amount: \$1,819,000.00		Non-Federal Matching Amount: \$0.00	
PROVISIONS					
This Agreement incorporates the following:					
1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto. 2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (August 2019) available at https://www.ams.usda.gov/sites/default/files/media/FY2019GDTermsandConditions.pdf . 3. 2 CFR Part 200, 2 CFR Part 400					
17. Federal Agency Representative Approval: Erin Morris Deputy Administrator Agricultural Marketing Service			18. Recipient Representative Approval: Name: Shawn Jasper Title: Commissioner of Agriculture, Markets & Food		
19. Federal Agency Representative Approval Signature:		Date:		20. Recipient Representative Approval Signature:	
Erin Morris		06/29/2023		Shawn Jasper	
				07/10/2023	

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is : Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project , Washington, DC 20503.

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.nsc.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

Budget Details Table

	Funds Requested	Funds Requested New	Matching Funds	Matching Funds New	Gross Total By Line
Personnel	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00	0.00
Contractual	0.00	0.00	0.00	0.00	0.00
Other	900,000.00	919,000.00	0.00	0.00	1,819,000.00
Total Direct Cost	900,000.00	919,000.00	0.00	0.00	1,819,000.00
Cooperator Indirect Cost	0.00	0.00	0.00	0.00	0.00
Gross Total	900,000.00	919,000.00	0.00	0.00	1,819,000.00