



Lori A. Weaver  
Interim Commissioner

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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-9200 1-800-852-3345 Ext. 9200  
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 1, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Office of the Commissioner, Refugee Services, to accept and expend additional Federal funds in the amount of \$561,371 from the Administration for Children & Families, Office of Refugee Resettlement to fund programs that support the goal of refugee family self-sufficiency, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025 and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

**05-095-095-950010-72090000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS: COMMISSIONERS OFFICE; OFFICE OF THE COMMISSIONER; REFUGEE SERVICES**

Class/Object	Class Title	Current Adjusted Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-408181-16	Federal Funds	\$ 2,824,492	\$ 561,371	\$ 3,385,863
Total Revenue:		\$ 2,824,492	\$ 561,371	\$ 3,385,863
<b>Expense</b>				
010-500100	Regular Officers and Employ	\$ 222,259		\$ 222,259
018-500106	Overtime	\$ 4,000		\$ 4,000
020-500200	Current Expenses	\$ 400		\$ 400
030-500301	Equipment	\$ 900		\$ 900
039-500180	Telecommunications	\$ 1,000		\$ 1,000
040-500800	Indirect Costs	\$ -		\$ -
041-500801	Audit Set Aside	\$ 2,827	\$ 561	\$ 3,388
042-500620	Additional Fringe Benefits	\$ 19,678		\$ 19,678
050-500109	Personal Service Temp Appo	\$ 38,089		\$ 38,089
059-500117	Temp Full Time	\$ 49,940		\$ 49,940
060-500601	Benefits	\$ 146,567		\$ 146,567
066-500544	Employee Training	\$ 1,960		\$ 1,960
070-500704	In State Travel	\$ 1,800		\$ 1,800
080-500714	Out of State Travel	\$ 3,000		\$ 3,000
085-488545	Interagency Transfer out of	\$ 900,000		\$ 900,000
102-500731	Program Contracts	\$ 1,432,072	\$ 560,810	\$ 1,992,882
Total Expense:		\$ 2,824,492	\$ 561,371	\$ 3,385,863

The Honorable Ken Weyler, Chairman  
His Excellency, Governor Christopher T. Sununu  
August 1, 2023  
Page 2 of 2

### EXPLANATION

This request is being made to accept additional grant funds available for SFY 2024. These funds represent additional awards for several refugee programs including Refugee Social Services; Refugee School Impact, Refugee Health Promotion and Refugee Youth Mentoring. Funding provided in the Refugee Programs is to achieve the Office of Refugee Resettlement's goal of refugee family self-sufficiency at the earliest date possible after arrival to the United States. To that end, the Refugee Support Services funding provides: job development and placement, employment assessment, orientation to the American workplace, education, training and referral services, employer supports and job maintenance support for refugee clients, as well as transportation and interpretation when needed. Youth Mentoring and School Impact funds support refugee children from birth to age 26 as they adjust to their new lives in the United States and work toward academic/career success and the development of leadership skills. Refugee Health Promotion and the Mental Health Initiative funds focus on provider cultural health education; home visiting; orientation to the American healthcare system; health and mental health navigation and support; and wellness groups.

Funds will be budgeted as follows:

Class 041 (Audit Set-Aside) per State requirements.

Class 102 (Contracts for Program Services) will be used to procure a new contract, with providers offering ongoing services to the refugee populations in New Hampshire. These providers will provide services such as interpretation services, translation services, completing forms, providing representation and responding to immigration-related inquiries from the U.S. Department of State Bureau of Population, Refugees, and Migration.

Area Served: Statewide.

Source of Funds: 100% Federal from the Administration for Children & Families, Refugee Resettlement.

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Weaver  
Interim Commissioner



Recipient Information	Federal Award Information
<p><b>1. Recipient Name</b> Health and Human Services, New Hampshire Dept of 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-3852 [NO DATA]</p> <p><b>2. Congressional District of Recipient</b> 02</p> <p><b>3. Payment System Identifier (ID)</b> 102600618B3</p> <p><b>4. Employer Identification Number (EIN)</b> 02600618</p> <p><b>5. Data Universal Numbering System (DUNS)</b> 011040545</p> <p><b>6. Recipient's Unique Entity Identifier (UEI)</b> LA2HRIU97VC6</p> <p><b>7. Project Director or Principal Investigator</b> Financial Manager FM@GSDEVNH.org 999-999-9999</p> <p><b>8. Authorized Official</b> Ms. Barbara Seebart State Refugee Coordinator barbam.seebart@dhs.nh.gov 603-271-6361</p>	<p><b>11. Award Number</b> 2301NHRSSS-03</p> <p><b>12. Unique Federal Award Identification Number (FAIN)</b> 2301NHRSSS</p> <p><b>13. Statutory Authority</b> Section 412(e)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522)</p> <p><b>14. Federal Award Project Title</b> GY2023 Refugee Support Services and Set Asides</p> <p><b>15. Assistance Listing Number</b> 93.566</p> <p><b>16. Assistance Listing Program Title</b> Refugee and Entrant Assistance State Administered Programs</p> <p><b>17. Award Action Type</b> Supplement/Change for Expansion</p> <p><b>18. Is the Award R&amp;D?</b> No</p>
<p><b>Federal Agency Information</b> ACF/ORR Office of Mandatory Grants</p> <p><b>9. Awarding Agency Contact Information</b> Qiana Curry Grants Management Specialist qiana.curry@acf.hhs.gov 215-861-4051</p> <p><b>10. Program Official Contact Information</b> Kenneth T Tota Deputy Director, ORR kenneth.tota@acf.hhs.gov</p>	<p style="text-align: center;"><b>Summary Federal Award Financial Information</b></p> <p><b>19. Budget Period Start Date</b> 10/01/2022 - <b>End Date</b> 09/30/2024</p> <p><b>20. Total Amount of Federal Funds Obligated by this Action</b> \$105,000.00</p> <p>20a. Direct Cost Amount</p> <p>20b. Indirect Cost Amount</p> <p><b>21. Authorized Carryover</b></p> <p><b>22. Offset</b></p> <p><b>23. Total Amount of Federal Funds Obligated this budget period</b> \$1,855,843.00</p> <p><b>24. Total Approved Cost Sharing or Matching, where applicable</b> \$0.00</p> <p><b>25. Total Federal and Non-Federal Approved this Budget Period</b> \$1,960,843.00</p> <p><b>26. Period of Performance Start Date</b> 10/01/2022 - <b>End Date</b> 09/30/2025</p> <p><b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</b> \$1,960,843.00</p> <p><b>28. Authorized Treatment of Program Income</b> ADDITIONAL COSTS</p> <p><b>29. Grants Management Officer – Signature</b> Mrs. Amy Menefee-Longs Grants Management Officer</p>
<p><b>30. Remarks</b></p>	

\*\*\*\*\* Batch Remarks\*\*\*\*\*This grant awards RSSS Refugee Entrant Assist. (REA) School Impact (RSI) set aside under CAN G99RSF3.



Department of Health and Human Services  
Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-03  
FAIN# 2301NHRSSS  
Federal Award Date: 03/07/2023

<p><b>Recipient Information</b></p> <p><b>Recipient Name</b> Health and Human Services, New Hampshire Dept of 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-3852 [NO DATA]</p> <p><b>Congressional District of Recipient</b> 02</p> <p><b>Payment Account Number and Type</b> 1026000618B3</p> <p><b>Employer Identification Number (EIN) Data</b> 026000618</p> <p><b>Universal Numbering System (DUNS)</b> 011040545</p> <p><b>Recipient's Unique Entity Identifier (UEI)</b> LA2HR1U97VC6</p>
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<p><b>31. Assistance Type</b> Formula</p> <p><b>32. Type of Award</b> Mandatory</p>
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<b>33. Approved Budget</b> (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$0.00
b. Fringe Benefits	\$0.00
c. Total Personnel Costs	\$0.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$1,960,843.00
i. Contractual	\$0.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$1,960,843.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$0.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$1,960,843.00</b>
<b>m. Federal Share</b>	<b>\$1,960,843.00</b>
<b>n. Non-Federal Share</b>	<b>\$0.00</b>

<b>34. Accounting Classification Codes</b>						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-G99RSP3	2301NHRSSS	ACFORR	41.15	93.566	\$105,000.00	75-2325-1503



Ref SS Sub SS GYR 2023 Amt 788,210 (10/1/22-9/30/24)

Department of Health and Human Services

Notice of Award

Administration for Children and Families

Award# 2301NHRSSS-01

FAJN# 2301NHRSSS

Federal Award Date: 11/22/2022

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Recipient Information	Federal Award Information
<p><b>1. Recipient Name</b> HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-3852 [NO DATA]</p> <p><b>2. Congressional District of Recipient</b> 02</p> <p><b>3. Payment System Identifier (ID)</b> 1026000618B3</p> <p><b>4. Employer Identification Number (EIN)</b> 026000618</p> <p><b>5. Data Universal Numbering System (DUNS)</b> 011040545</p> <p><b>6. Recipient's Unique Entity Identifier (UEI)</b> LA2HR1U97VC6</p> <p><b>7. Project Director or Principal Investigator</b> Financial Manager EM@GSDEVNH.org 999-999-9999</p> <p><b>8. Authorized Official</b> Ms. Barbara Seebart State Refugee Coordinator barbara.seebart@dhs.nh.gov 603-271-6361</p>	<p><b>11. Award Number</b> 2301NHRSSS-01</p> <p><b>12. Unique Federal Award Identification Number (FAIN)</b> 2301NHRSSS</p> <p><b>13. Statutory Authority</b> Section 412(c)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522)</p> <p><b>14. Federal Award Project Title</b> GY2023 Refugee Support Services and Set Asides</p> <p><b>15. Assistance Listing Number</b> 93.566</p> <p><b>16. Assistance Listing Program Title</b> Refugee and Entrant Assistance State Administered Programs</p> <p><b>17. Award Action Type</b> Supplement/Change for Expansion</p> <p><b>18. Is the Award R&amp;D?</b> No</p>
<p><b>Federal Agency Information</b> ACF/ORR Office of Mandatory Grants</p> <p><b>9. Awarding Agency Contact Information</b> Ms. Merrill A Burkart Financial Operation Specialist merrill.burkart@acf.hhs.gov 617-565-1116</p> <p><b>10. Program Official Contact Information</b> Kenneth T Tota Deputy Director, ORR kenneth.tota@acf.hhs.gov</p>	<p align="center"><b>Summary Federal Award Financial Information</b></p> <p><b>19. Budget Period Start Date</b> 10/01/2022 - <b>End Date</b> 09/30/2024</p> <p><b>20. Total Amount of Federal Funds Obligated by this Action</b> \$788,210.00</p> <p>20a. Direct Cost Amount</p> <p>20b. Indirect Cost Amount</p> <p><b>21. Authorized Carryover</b></p> <p><b>22. Offset</b></p> <p><b>23. Total Amount of Federal Funds Obligated this budget period</b> \$151,884.00</p> <p><b>24. Total Approved Cost Sharing or Matching, where applicable</b> \$0.00</p> <p><b>25. Total Federal and Non-Federal Approved this Budget Period</b> \$940,094.00</p> <p><b>26. Period of Performance Start Date</b> 10/01/2022 - <b>End Date</b> 09/30/2025</p> <p><b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</b> \$940,094.00</p> <p><b>28. Authorized Treatment of Program Income</b> ADDITIONAL COSTS</p> <p><b>29. Grants Management Officer - Signature</b> Mrs. Amy Menefee-Longs Grants Management Officer</p>
<p><b>30. Remarks</b></p>	

\*\*\*\*\* Batch Remarks\*\*\*\*\* This grant awards RSSS Refugee Entrant Asst (REA) Base and set asides.

Base: \$179210; SOR: \$75000; SI: \$105000; RYM: \$79000; RIIP: \$350000; CAN G994000; S788210; CAN G99RSP3: \$0



Department of Health and Human Services  
Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-01  
FAIN# 2301NHRSSS  
Federal Award Date: 11/22/2022

<b>Recipient Information</b>	
<b>Recipient Name</b> HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-5852 [NO DATA] <b>Congressional District of Recipient</b> 02 <b>Payment Account Number and Type</b> 1026000618B3 <b>Employer Identification Number (EIN) Data</b> 026000618 <b>Universal Numbering System (DUNS)</b> 011040545 <b>Recipient's Unique Entity Identifier (UEI)</b> LA2HR1U97VC6	
<b>31. Assistance Type</b> Formula grant	
<b>32. Type of Award</b> Mandatory	

<b>33. Approved Budget (Excludes Direct Assistance)</b>	
I. Financial Assistance from the Federal Awarding Agency Only II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$0.00
b. Fringe Benefits	\$0.00
c. Total Personnel Costs	\$0.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$940,094.00
i. Contractual	\$0.00
<b>J. TOTAL DIRECT COSTS</b>	<b>\$940,094.00</b>
<b>K. INDIRECT COSTS</b>	<b>\$0.00</b>
<b>L. TOTAL APPROVED BUDGET</b>	<b>\$940,094.00</b>
m. Federal Share	\$940,094.00
n. Non-Federal Share	\$0.00

<b>34. Accounting Classification Codes</b>						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-099009	2301NHRSSS	ACFORR	41.15	91.566	\$786,210.00	75-2325-1503



Department of Health and Human Services  
Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-05  
FAIN# 2301NHRSSS  
Federal Award Date: 05/12/2023

<b>Recipient Information</b>	
<b>1. Recipient Name</b> NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-3852 [NO DATA]	
<b>2. Congressional District of Recipient</b> 02	
<b>3. Payment System Identifier (ID)</b> 1026000618B3	
<b>4. Employer Identification Number (EIN)</b> 026000618	
<b>5. Data Universal Numbering System (DUNS)</b> 011040545	
<b>6. Recipient's Unique Entity Identifier (UEI)</b> LA2HR1U97VC6	
<b>7. Project Director or Principal Investigator</b> Ms. Barbara Seebart Program Director barbara.c.seebart@dhhs.nh.gov 603-271-6361	
<b>8. Authorized Official</b> Ms. Barbara Seebart State Refugee Coordinator barbara.seebart@dhhs.nh.gov 603-271-6361	
<b>Federal Agency Information</b> ACF/ORR Office of Mandatory Grants	
<b>9. Awarding Agency Contact Information</b> Qiana Curry Grants Management Specialist qiana.curry@acf.hhs.gov 215-861-4051	
<b>10. Program Official Contact Information</b> Kenneth T Totu Deputy Director, ORR kenneth.totu@acf.hhs.gov	

<b>Federal Award Information</b>	
<b>11. Award Number</b>	2301NHRSSS-05
<b>12. Unique Federal Award Identification Number (FAIN)</b>	2301NHRSSS
<b>13. Statutory Authority</b>	Section 412(e)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522)
<b>14. Federal Award Project Title</b>	GY2023 Refugee Support Services and Set Asides
<b>15. Assistance Listing Number</b>	93.566
<b>16. Assistance Listing Program Title</b>	Refugee and Entrant Assistance State Administered Programs
<b>17. Award Action Type</b>	Supplement/Change for Expansion
<b>18. Is the Award R&amp;D?</b>	No

<b>Summary Federal Award Financial Information</b>	
<b>19. Budget Period Start Date</b>	10/01/2022 - End Date 09/30/2024
<b>20. Total Amount of Federal Funds Obligated by this Action</b>	\$1,545,633.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	
<b>21. Authorized Carryover</b>	
<b>22. Offset</b>	
<b>23. Total Amount of Federal Funds Obligated this budget period</b>	\$2,093,215.00
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>	\$0.00
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>	\$3,638,848.00
<b>26. Period of Performance Start Date</b>	10/01/2022 - End Date 09/30/2025
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</b>	\$3,638,848.00

**28. Authorized Treatment of Program Income**  
ADDITIONAL COSTS

**29. Grants Management Officer - Signature**  
Mrs. Amy Menefee-Longs  
Grants Management Officer

<b>30. Remarks</b>
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See Remarks (continuation)



Department of Health and Human Services  
Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-05  
FAIN# 2301NHRSSS  
Federal Award Date: 05/12/2023

<p><b>Recipient Information</b></p> <p><b>Recipient Name</b> NEW HAMPSHIRE DEPARTMENT OF HEALTH &amp; HUMAN SERVICES 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-3852</p> <p>[NO DATA] <b>Congressional District of Recipient</b> 02</p> <p><b>Payment Account Number and Type</b> 1026000618B3</p> <p><b>Employer Identification Number (EIN) Data</b> 026000618</p> <p><b>Universal Numbering System (DUNS)</b> 011040545</p> <p><b>Recipient's Unique Entity Identifier (UEI)</b> LA2HR1U97VC6</p>
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<p><b>31. Assistance Type</b> Formula</p> <p><b>32. Type of Award</b> Mandatory</p>
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<b>33. Approved Budget (Excludes Direct Assistance)</b>	
i. Financial Assistance from the Federal Awarding Agency Only	
ii. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$0.00
b. Fringe Benefits	\$0.00
c. Total Personnel Costs	\$0.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$3,638,848.00
i. Contractual	\$0.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$3,638,848.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$0.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$3,638,848.00</b>
m. Federal Share	\$3,638,848.00
n. Non-Federal Share	\$0.00

**34. Accounting Classification Codes**

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-G992325	2301NHRSSS	ACFORR	41.15	93.566	\$1,348,472.00	75-2324-1503
3-G992318	2301NHRSSS	ACFORR	41.15	93.566	\$197,161.00	75-2324-1503



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-05

FAIN# 2301NHRSSS

Federal Award Date: 05/12/2023

Remarks (Continuation)

\*\*\*\*\* Batch Remarks\*\*\*\*\* This grant action awards RSSS Refugee Entrant Assist. (REA); School Impact (RSI); Health Promotion (RHP) set asides under CAN G992325 and CAN G992318. The funding awarded under both CANS is not restricted to Ukraine Refugees grant activities, these funds can be used to serve other refugee populations.

REA Base: \$150126; RSI: \$4158; RHP: \$5447

UKR Base: \$648456; UKR RSI: \$493254; UKR RHP: \$206762

Award Date	SI	ELD	RSSS	YM	RHP
11/22/2022	\$105,000.00	\$75,000.00	\$179,210.00	\$79,000.00	\$350,000.00
3/7/2023	\$105,000.00				
5/12/2023	\$41,588.00		\$150,126.00		\$5,447.00
Awards	\$251,588.00	\$75,000.00	\$329,336.00	\$79,000.00	\$355,447.00
In Budget	\$100,000.00	\$75,000.00	\$204,000.00	\$75,000.00	\$75,000.00
Additional to be Accepted	\$151,588.00	\$0.00	\$125,336.00	\$4,000.00	\$280,447.00

**Total Additional funds to be accepted**

**\$561,371.00**