

STATE OF NEW HAMPSHIRE

COMMISSIONER  
Jared S. Chicoine

DEPUTY COMMISSIONER  
Christopher J. Ellms, Jr.



0 SEP 12 '23 AM 9:31 RCU  
IJ

TDD Access: Relay NH  
1-800-735-2964

Tel. (603) 271-3670

FAX No. 271-1526

Website:  
www.energy.nh.gov

DEPARTMENT OF ENERGY  
21 S. Fruit St., Suite 10  
Concord, N.H. 03301-2429

September 20, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
New Hampshire State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to MOP 1301, VI, D, authorize the New Hampshire Department of Energy (NHDOE) to allow Commissioner Jared Chicoine and Administrator III Dan Phelan to travel over 300 miles one way by Privately Operated Vehicle to Quebec City, Canada to attend the 44<sup>th</sup> Annual Conference of New England Governors and Eastern Canadian Premiers from September 23, 2023, through September 25, 2023, upon Governor and Executive Council approval. **Funding is 50% Federal, 50% Other (Utility Assessment).**

**EXPLANATION**

NHDOE is requesting authorization for two Department personnel to attend the 44<sup>th</sup> Annual Conference of New England Governors and Eastern Canadian Premiers (NEG-ECP) held in Quebec City, Canada via Privately Operated Vehicle. This meeting is attended by the 11 member jurisdictions of NEG-ECP. They are New Brunswick, Newfoundland and Labrador, Nova Scotia, Prince Edward Island, Québec, Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont. The meeting is regarding regional cooperation on energy policies. Since 1973, the six New England states and the five Eastern Canadian provinces have worked cooperatively to address their shared interests, such as trade, energy security and affordability, environmental sustainability and modernizing transportation and industry.

We are requesting that staff be allowed to drive instead of flying, 331 miles each way to Quebec City, Canada. The total cost for flying, including staff time, would be approximately \$5,370 versus approximately \$1,643.11 for driving, resulting in a savings of \$3,726.89. Please see attached cost comparison spreadsheet, and meeting agenda.

Respectfully submitted,

Jared S. Chicoine  
Commissioner  
New Hampshire Department of Energy

## REQUEST FOR AUTHORIZATION FOR TRAVEL

Date: September 20, 2023

**TO THE HONORABLE GOVERNOR & COUNCIL:**

The Department of Energy requests permission for 2 employees or their designees to travel to Quebec City, Canada for 3 days of out-of-state travel status from September 23, 2023 to September 25, 2023

### Conference/Workshop/Seminar Title

44<sup>th</sup> Annual Conference of New England Governors and Eastern Canadian Premiers

### Purpose of Travel

The New Hampshire Department of Energy is requesting authorization for two Department personnel to attend the 44<sup>th</sup> Annual Conference of New England Governors and Eastern Canadian Premiers (NEG-ECP) held in Quebec City, Canada via Privately Operated Vehicle. This meeting is attended by the 11 member jurisdictions of NEG-ECP. They are New Brunswick, Newfoundland and Labrador, Nova Scotia, Prince Edward Island, Québec, Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont. The meeting is regarding regional cooperation on energy policies. Since 1973, the six New England states and the five Eastern Canadian provinces have worked cooperatively to address their shared interests, such as trade, energy security and affordability, environmental sustainability and modernizing transportation and industry.

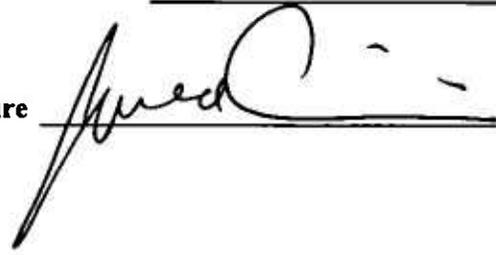
### Attendees and their Titles

- |                                  |    |
|----------------------------------|----|
| 1. Jared Chicoine, Commissioner  | 5. |
| 2. Dan Phelan, Administrator III | 6. |
| 3.                               | 7. |
| 4.                               | 8. |

### Fiscal Information - Summary

<u>Account</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
500710	Common Carriers	\$ _____	Appropriation of Out-of-State Travel	\$ <u>26,571</u>
500711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ <u>1,863</u>
500712	Meals	\$ <u>545</u>	Available Balance	\$ <u>24,708</u>
500713	Hotel	\$ <u>1,800</u>	Amount requested this authorization	\$ <u>2,839</u>
500714	Mileage-Private Cars	\$ <u>444</u>	Estimated Balance Available	\$ <u>21,869</u>
500715	Operation State Car	\$ _____		
500717	Miscellaneous	\$ <u>50</u>	Appropriation Code	<u>02-52-52-520510-33510000</u>
			Source of Funds	<u>02-52-52-520510-33520000</u>
500719	Registration Fees	\$ _____		<u>50% Federal &amp; 50% Other</u>
	<b>Total</b>	<b>\$ <u>2,839</u></b>		

Authorized Signature \_\_\_\_\_



**COMPARISON OF AIR TRAVEL VS. STATE VEHICLE  
TO QUEBEC CITY, CANADA**

AIR TRAVEL	POV Travel from HQ		
Round Trip Airfare	\$3,669.00	662 x .655	\$433.61
Airport Parking	\$60.00	Travel time = 662 miles Rnd Trip	
Round trip travel to airport	\$.89.60	10 hrs x 68.54	\$685.40
Round trip taxi Airport/Hotel	\$100.00	10 hrs x 52.41	\$524.10
Travel Time (includes to/from Airport and Flight time			
12 hrs x 68.54	\$822.48		
12 hrs x 52.41	\$628.92		
<b>Total</b>	<b>\$5,370.00</b>		<b>\$1,643.11</b>
<b>Total Savings to State =</b>	<b>\$3,726.89</b>		

**44<sup>e</sup> Conférence annuelle des  
gouverneurs de la Nouvelle-Angleterre  
et des premiers ministres de l'Est du Canada**

**44<sup>th</sup> Annual Conference of New England Governors  
and Eastern Canadian Premiers**

**24 et 25 septembre | Québec · 2023 | September 24 and 25**



**Working Session, Monday September 25**

**Run of show (Draft)**

**Theme : Green Economy (1+4)**

- Sustainable Mobility, electrification of transport, batteries and critical / strategic minerals
- Energy Independence and renewable Energy

**Moderator:**

- M<sup>me</sup> Marie-Claude Francoeur, Quebec Delegate to New England

- 9 : 30**            Opening Remarks from the Premier of Québec, Mr. François Legault (5 minutes)
- 9 : 35**            **Session 1**  
Topic : Green Economy - Sustainable Mobility, electrification of transport, batteries and critical / strategic minerals  
Format : Roundtable (35 minutes)
- 10 : 10**           Open discussion on Session 1 topics (30 minutes)
- 10 : 40**           Break
- 10 : 50**           **Session 2**  
Topic : Green Economy - Energy Independence and renewable Energy  
Format: Roundtable (35 minutes)
- 11 : 25**           Open discussion on Session 2 topics (30 minutes)
- 11 : 55**           Adoption of the Statement
- 12 : 00**           Closing Remarks by the Premier of Québec, Mr. François Legault
- End of the Working Session

Sep 23, 2023

 MHT-YQB United Airlines UA3540, UA3507 Duration: 5hr, 26min Carbon Emissions (CO <sub>2</sub> ) # 192Kg <a href="#">View Fare Rules</a>	 United Airlines #3540, EMBRAER 175 1h, 30m Class: Restricted (ECONOMY) Seat: 22B	Base fare: 1,834.48 USD Seat Charge: +0.00 USD <b>1,834.48* USD</b> <a href="#">Remove</a> <a href="#">Change</a>
	6:09am ○ Manchester Boston Regional Airport (MHT) Manchester, United States Sep 23rd 2023 7:39am ○ Newark Liberty International Airport (EWR) Newark, US Sep 23rd 2023	<hr/>  Change at airport Layover or stopover 2h, 4m
	 United Airlines #3507, EMBRAER 170 1h, 52m Class: V Seat: 22C	
	9:43am ○ Newark Liberty International Airport (EWR) Terminal C Newark, US Sep 23rd 2023 11:35am ○ Quebec City Jean Lesage International Airport (YQB) Quebec, Canada Sep 23rd 2023	

Sep 25, 2023

 YQB-MHT United Airlines UA3703, UA3437 Duration: 4hr, 12min Carbon Emissions (CO <sub>2</sub> ) # 182Kg <a href="#">View Fare Rules</a>	 United Airlines #3703, EMBRAER 175 1h, 55m Class: Restricted (ECONOMY) Seat: 20B	Base fare: 0.00 USD Seat Charge: +0.00 USD <b>+0.00* USD</b> <a href="#">Remove</a> <a href="#">Change</a>
	6:38am ○ Quebec City Jean Lesage International Airport (YQB) Quebec, Canada Sep 25th 2023 8:33am ○ Newark Liberty International Airport (EWR) Newark, US Sep 25th 2023	<hr/>  Change at airport Layover or stopover 56m



Directions to Quebec

Print Share

Get step-by-step walking or driving directions to Quebec. Avoid traffic with optimized routes.

21 South St to Quebec

4 hr 54 min 330.1 miles IRS reimbursement: \$216.19

- ↑ Head toward South St on Thompson St. Go for 115 ft.
- Then 0.02 miles
- ↘ Turn right onto South St (RT-13). Go for 0.2 mi.
- Then 0.2 miles
- ↘ Turn right onto Pleasant St (US-202). Go for 0.2 mi.
- Then 0.2 miles
- ↙ Turn left onto N Main St (US-3/US-202). Go for 0.3 mi.
- Then 0.3 miles
- ↘ Turn right onto Loudon Rd (RT-9). Go for 0.2 mi.

