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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
Office@das.nh.gov

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

September 20, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I). Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel salary accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 during the period of September 21, 2023, to July 19, 2024, for transfers related to fiscal year 2024 and to report transfers made as soon as practical after each quarter of the year end closing date.

(II). Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17-c during the period of September 21, 2023 to July 19, 2024 for transfers related to fiscal year 2024 and to report transfers made as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel salary accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related to the previously authorized period August 18, 2022, to July 21, 2023.

Respectfully Submitted,

Charles M. Arlinghaus
Commissioner

MLC

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

July 14, 2023

LK
7-17-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Department of Administrative Services to transfer $33,150 in general funds from the Benefit Adjustment Account effective the date of Governor and Executive Council for the State Fiscal Year ending June 30, 2023.
100% General Funds

Account Number	Amount
01-14-14-140010-13760000-060-500602	8,306
01-14-14-140510-13100000-060-500602	8,947
01-14-14-140510-13300000-060-500602	14,487
01-14-14-141510-14400000-060-500602	1,410

GF

EXPLANATION

The above requested transfer is to cover shortfalls in the benefit classes through the end of Fiscal Year 2023. The shortfalls are due to changes in employee healthcare coverage from single plan to family plan and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts transferred to the Benefit Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

MLC

New Hampshire
State Commission on Aging

June 14, 2023

MJ 6-14-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Executive Director, Commission on Aging to transfer $33,550 in general funds from the Benefit Adjustment Account effective the date of Governor and Executive Council for the State Fiscal Year ending June 30, 2023. **100% General Funds**

Account Number	Amount
01-14-71-710010-11050000-060-500602	$33,550

EXPLANATION

The above requested transfer is to cover shortfalls in the benefit classes through the end of Fiscal Year 2023. The shortfalls are due to changes in employee healthcare coverage from single plan to family plan and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts transferred to the Benefit Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Rebecca Sky

Rebecca Sky, MPH
Executive Director
New Hampshire State Commission on Aging

MLC

THE STATE OF NEW HAMPSHIRE
HOUSING APPEALS BOARD

Governor Gallen State Office Park
Johnson Hall, 107 Pleasant Street
Concord, New Hampshire 03301
Telephone: (603) 271-1198
TTY/TDD Relay: (800) 735-2964
Visit us at https://hab.nh.gov

MT
6/2023

June 14, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Chair, Housing Appeals Board to transfer $48,790 in general funds from the Benefit Adjustment Account effective the date of Governor and Executive Council for the State Fiscal Year ending June 30, 2023.
100% General Funds

Account Number	Amount
01-14-63-630010-55840000-060-500602	$48,790

EXPLANATION

The above requested transfer is to cover shortfalls in the benefit classes through the end of Fiscal Year 2023. The shortfalls are due to changes in employee healthcare coverage from single plan to family plan and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amount transferred to the Benefit Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represent sufficient amounts to support this request.

Respectfully submitted,

Elizabeth R. Fischer, Chair
Housing Appeals Board

New Hampshire
Department of Agriculture, Markets & Food

Shawn N. Jasper, Commissioner

MS 7-5-23

June 6, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Agriculture, Markets, and Food requests to transfer General Funds in the amount of $26,191 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the accounts listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. **100% General Funds.**

		Amount
02-18-18-180010-25000000 060-500601 Benefits		$10,448
02-18-18-182010-27000000 060-500601 Benefits		$10,335
02-18-18-183510-21350000 060-500601 Benefits		$ 331
02-18-18-185010-28100000 060-500601 Benefits		$ 5,077
	Total	$26,191

EXPLANATION

This request is to cover a shortfall in benefits of State Fiscal Year 2023 attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal year 2023 with last check to be issued June 30, 2023.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

June 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Justice requests to transfer General Funds in the amount $5,050 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2023, ending June 30, 2023. 100% General Funds.

Description	Accounting Unit	Amount
060-Benefits	02-20-20-200510-2601-060-500601	$5,050

EXPLANATION

Over $350,000 in benefit funds were swept from the Department of Justice budget in Fiscal Year 2023. The Department is requesting $5,050, out of this sweep, to cover any shortfalls through the end of Fiscal Year 2023. The shortfall in accounting unit 2601, Attorney General, is attributed to benefit changes, for generally funded positions in the unit, to a higher-rated benefit plan than what was originally budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#4060077

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE
33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

July 13, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Justice requests to transfer General Funds in the amount of $105 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2023, ending June 30, 2023. 100% General Funds.

Description	Accounting Unit	Amount
060-Benefits	02-20-20-200510-2601-060-500601	$105

EXPLANATION

Over $350,000 in benefit funds were swept from the Department of Justice budget in Fiscal Year 2023. The Department is requesting $105, out of this sweep, to cover any shortfalls through the end of Fiscal Year 2023. The shortfall in accounting unit 2601, Attorney General, is attributed to benefit changes, for generally funded positions in the unit, to a higher-rated benefit plan than what was originally budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#4100812

BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

MT 7-5-23

June 19, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Business and Economic Affairs requests to transfer General Funds in the amount of $39,837.00 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. **100% General Funds**

	Amount
03-22-22-221010-20130000 060-500601 Benefits	$39,837.00

EXPLANATION

This request is to cover a shortfall in benefits for State Fiscal Year 2023. The shortfall is attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal Year 2023 with last check to be issued June 30, 2023.

Respectfully Submitted,

Taylor Caswell
Commissioner

100 North Main Street
Suite 100
Concord, New Hampshire 03301
603.271.2341
visitnh.gov · nheconomy.com · choosenh.com

BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

July 13, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Business and Economic Affairs requests to transfer General Funds in the amount of $16.00 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. **100% General Funds**

	Amount
03-22-22-221010-20130000 060-500601 Benefits	$16.00

EXPLANATION

This request is to cover a shortfall in benefits for State Fiscal Year 2023. The shortfall is attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal Year 2023 with last check to be issued June 30, 2023.

Respectfully Submitted,

Taylor Caswell
Commissioner

100 North Main Street
Suite 100
Concord, New Hampshire 03301
603.271.2341
visitnh.gov nheconomy.com choosenh.com

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

MT
6-29-23

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $5,670.00 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

		SFY 2023
02-023-023-234015-40110000	Dept. of Safety – Division of State Police – Hampton Beach Detail	
060-500602 – Health Ins Benefit (Perm)		$5,670.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

MC
6-23-23

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $1,232.00 to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

		SFY 2023
02-023-023-231015-23000000	Dept. of Safety – Division of Administration – Office of Commissioner	
060-500602 – Health Ins Benefit (Perm)		$1,232.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

MS 7-5-23

June 16, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17 c. Employee Benefit Adjustment Account, authorize, the Commissioner of the Department of Administrative Services to transfer $83,000 in general funds from the Benefit Adjustment Account to the Department of Natural and Cultural Resources divisions listed below effective the date of Governor and Council approval for the State Fiscal Year ending June 30. 2023. 100% General Funds.

Account	Account Number	Amount
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-500602	$300
ADMINISTRATION	03-35-35-350010-34000000-500602	$27,000
FOREST & LANDS ADMINISTRATION	03-35-35-351010-35000000-500602	$8,000
FOREST MANAGEMENT	03-35-35-351010-35100000-500602	$12,200
NH AUTOMATED INFORMATION SYS	03-35-35-353010-25520000-500602	$500
OFFICE OF PRESERVATION	03-35-35-354010-14440000-500602	$35,000
	Total:	**$83,000**

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2023. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2023, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

Sarah L Stewart,
Commissioner

Gam

The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

MJ
75-23

June 30, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (NHDES) requests a transfer from the Benefit Adjustment Fund in the amount of $13,300 to the following Accounting Units (AU) as listed below.

To:	03-44-44-442010-15180000-060-500601	$	100
	03-44-44-440010-38510000-060-500601		200
	03-44-44-442010-38000000-060-500601		13,000
	Total	$	13,300

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all benefit accounts and found a shortage in the accounts noted above as a result of retirement payouts and benefits being paid at a higher than budgeted rate due to filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan Carlson

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

MT
6-7-23

June 2, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (NHDES) requests a transfer from the Benefit Adjustment Fund in the amount of $92,000 to the following Accounting Units (AU) as listed below.

To:	03-44-44-442010-10000000-060	$ 65,000
	03-44-44-444010-54920000-060	12,000
	03-44-44-442010-90010000-060	15,000
	Total	$ 92,000

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all benefit accounts and found a shortage in the accounts noted above as a result of retirement payouts and benefits being paid at a higher than budgeted rate due to filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

MLC

MS 7-5-23

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

July 5, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Respectfully request that the following transfers be made pursuant to RSA 9:17-C (Employee Benefit Adjustment Fund). 100% General Funds.

From:	Employee Benefit Adjustment Fund	($ 6,706.00)
To:	06-56-56-562010-25310000-060-500601 ASSESSMENT - SATE	$ 6,706.00

Explanation

The request is to cover shortfalls in benefits through the end of Fiscal Year 2023. The shortfalls are primarily due to benefit sweeps reducing appropriations below the amount needed to meet obligations; along with benefit costs for incumbents being higher than the budgeted rate.

Respectfully submitted,

Tammy Vaillancourt

Digitally signed by Tammy Vaillancourt
Date: 2023.07.05 12:29:22 -04'00'

Tammy Vaillancourt
Chief Financial Officer

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 – Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964

Sheriff Christopher D. Connelly
Chairman

John V. Scippa
Director

MT
7-12-23

July 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, The Employee Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $15,302 in general funds from the Employee Benefit Adjustment Account to the Police Standards and Training Council listed below, effective the date of Governor and Council for the State Fiscal year ending June 30, 2023. **100% General Funds.**

Account	Account Number	Amount
Law Enforcement Training	06-87-87-087010-66390000-060	$15,302.00
Total		**$15,302.00**

EXPLANATION

The above requested transfer is to cover a shortfall in the benefit class through the end of Fiscal Year 2023. The shortfall in the above accounts resulted after the salary and benefits sweep was conducted in April 2023.

Fund amounts from the Department transferred to the Benefits Adjustment Funds during the fiscal year 2023, as well as balance available at year-end represents sufficient amounts to support this request.

Respectfully Submitted,

John V. Scippa

John V. Scippa
Director

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 – Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964

Sheriff Christopher D. Connelly
Chairman

John V. Scippa
Director

June 26, 2023

MJ
7-5-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, The Employee Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $17,000 in general funds from the Employee Benefit Adjustment Account to the Police Standards and Training Council listed below, effective the date of Governor and Council for the State Fiscal year ending June 30, 2023. **100% General Funds.**

Account	Account Number	Amount
Administration	06-87-87-087050-89800000-060	$17,000.00
Total		**$17,000.00**

EXPLANATION

The above requested transfer is to cover a shortfall in the benefit class through the end of Fiscal Year 2023. The shortfall in the above accounts resulted after the salary and benefits sweep was conducted in April 2023.

Fund amounts from the Department transferred to the Benefits Adjustment Funds during the fiscal year 2023, as well as balance available at year-end represents sufficient amounts to support this request.

Respectfully Submitted,

John V. Scippa
Director

MLC
Lar

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

June 30, 2023

MT
7-12-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the Department of Administrative Services to transfer $78,761 in general funds from the Salary Adjustment Account effective the date of Governor and Executive Council Approval for the State Fiscal Year ending June 30, 2023. **100% General Funds.**

Account Number	Amount
01-14-14-141710-51140000-011-500126	$78,761

EXPLANATION

The above requested transfer is to cover shortfalls in salary class through the end of Fiscal Year 2023. The shortfalls in the above account resulted from salary sweep based upon actual payroll through March 24, 2023, with calculated projections through fiscal year end; however, there were two employees moving from classified to unclassified whereby the funds are needed to cover payroll expenditures in this class.

Fund amounts transferred to the Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Maureen Ryan Hoffman

MLC

Lar

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

July 14, 2023

LT
7/17/23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the Department of Administrative Services to transfer $22,601 in general funds from the Salary Adjustment Account effective the date of Governor and Executive Council Approval for the State Fiscal Year ending June 30, 2023. **100% General Funds.**

Account Number	Amount
01-14-14-140010-13600000-011-500126	3,064
01-14-14-140510-13100000-010-500100	13,267
01-14-14-140510-13300000-010-500100	908
01-14-14-141510-14400000-010-500100	2,959
01-14-14-141510-14400000-011-500126	2,403

EXPLANATION

GF

The above requested transfer is to cover shortfalls in salary class through the end of Fiscal Year 2023. The shortfalls in the above account resulted from salary sweep based upon actual payroll through March 24, 2023, with calculated projections through fiscal year end; however, there were employees moving from classified to unclassified and vacancies filled in the last quarter of the fiscal year whereby the funds are needed to cover payroll expenditures in this class.

Fund amounts transferred to the Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

State of New Hampshire

Office of the Child Advocate

Cassandra Sanchez
Child Advocate

New Hampshire
Office of the Child Advocate

MLC

LAR

June 14, 2023

MT
6-22-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the Child Advocate, Office of Child Advocate to transfer $23,500 in general funds from the Salary Adjustment Account effective the date of Governor and Executive Council for the State Fiscal Year ending June 30, 2023. **100% General Funds**

Account Number	Amount
01-14-88-880010-80260000-010-500100	$23,500

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2023. The shortfalls in the above account resulted from incumbents being paid are due at a higher pay grade than the budgeted rate and an increase in positions for second year of biennium.

Fund amounts transferred to the Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Cassandra L. Sanchez
Child Advocate

Governor Hugh Gallen Office Park, Johnson Hall, 107 Pleasant Street, Concord New Hampshire 03301
(603) 271-7773/Toll Free (833) NHCHILD

MLC
Lar

THE STATE OF NEW HAMPSHIRE
HOUSING APPEALS BOARD

Governor Gallen State Office Park
Johnson Hall, 107 Pleasant Street
Concord, New Hampshire 03301
Telephone: (603) 271-1198
TTY/TDD Relay: (800) 735-2964
Visit us at https://hab.nh.gov

June 14, 2023

MS
6-20-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the Chair, Housing Appeals Board to transfer $15,000 in general funds from the Salary Adjustment Account effective the date of Governor and Executive Council for the State Fiscal Year ending June 30, 2023. **100% General Funds**

Account Number	Amount
01-14-63-630010-55840000-010-500100	$6,000
01-14-63-630010-55840000-011-500126	$9,000
TOTAL	$15,000

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2023. The shortfalls in the above accounts resulted from incumbents being paid are due at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts transferred to the Adjustment Funds during Fiscal Year 2023, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Elizabeth R. Fischer, Chair
Housing Appeals Board

msgr. (DOA)
MS
7-523

New Hampshire
Department of Agriculture, Markets & Food

Shawn N. Jasper, Commissioner

June 6, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Agriculture, Markets and Food requests to transfer General Funds in the amount of $63,924 from the Salary Adjustment Fund to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. **100% General Funds.**

	Amount
02-18-18-180010-25000000 010-500100 Personnel Services – Perm Classified	$ 6,340
02-18-18-182010-27000000 010-500100 Personnel Services – Perm Classified	$48,264
02-18-18-183510-21350000 010-500100 Personnel Services – Perm Classified	$ 38
02-18-18-185010-28100000 010-500100 Personnel Services – Perm Classified	$ 8,465
02-18-18-180010-25000000 011-500126 Personal Services – Unclassified	$ 817
Total	$63,924

EXPLANATION

This request is to cover a shortfall in salaries of State Fiscal Year 2023 attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal year 2023 with last check to be issued June 30, 2023.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

Office of Commissioner 25 Capitol Street PO Box 2042 Concord, NH 03302-2042
www.agriculture.nh.gov/divisions (603) 271-3551 Fax: (603) 271-1109
TDD Access: Relay NH 1-800-735-2964

Lar

BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

MS
7-13-23

July 13, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund. the Department of Business and Economic Affairs requests to transfer General funds in the amount of $124.00 from the Salary Adjustment Account to cover a projected salary shortfall in the account listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. **100% General Funds**

	Amount
03-22-22-221010-20130000	
010-500100 Personnel Services – Perm Classified	$124.00

EXPLANATION

This request is to cover a shortfall in salaries for State Fiscal Year 2023. The shortfall is attributed to insufficient funds budgeted and position reclass based on the expenditures year to date and calculations of the remaining payroll schedule for State Fiscal Year 2023 with last check to be issued June 30, 2023.

Respectfully Submitted,

Taylor Caswell
Commissioner

100 North Main Street
Suite 100
Concord, New Hampshire 03301
603.271.2341
visitnh.gov nheconomy.com choosenh.com

approved
Matt Mavergeorge
Dep. Dir. of Personnel

BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

MT
7.5.23

June 19, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund. the Department of Business and Economic Affairs requests to transfer General funds in the amount of $30,774.00 from the Salary Adjustment Account to cover a projected salary shortfall in the account listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. **100% General Funds**

	Amount
03-22-22-221010-20130000 010-500100 Personnel Services – Perm Classified	$30,774.00

EXPLANATION

This request is to cover a shortfall in salaries for State Fiscal Year 2023. The shortfall is attributed to insufficient funds budgeted and position reclass based on the expenditures year to date and calculations of the remaining payroll schedule for State Fiscal Year 2023 with last check to be issued June 30, 2023.

Respectfully Submitted,

Taylor Caswell
Commissioner

100 North Main Street
Suite 100
Concord, New Hampshire 03301
603.271.2341
visitnh.gov nheconomy.com choosenh.com

MLC
Lar
MJ
6-15-23

NEW HAMPSHIRE
DEPARTMENT OF STATE

William M. Gardner
Secretary of State

Robert P. Ambrose
Senior Deputy Secretary of State

David M. Scanlan
Deputy Secretary of State

May 9, 2023

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of State requests a transfer from the Salary Adjustment Fund in the amount of $5,000 to the following account as listed below to cover shortages effective upon Governor and Council approval. 100% General Funds.

From:	Salary Adjustment Fund	($5,000)
To:	Administration 010-032-7889000-013-500131	$5,000

EXPLANATION

The requested transfers are to fund salaries through the end of FY 2023. The shortfalls are due to long term employee retirement and leave payout in class 013 leaving the remaining appropriation at less than necessary to meet obligations.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2023, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

David M. Scanlan
Secretary of State

State House Room 204, 107 N. Main St., Concord, N.H. 03301
Phone: (603) 271-3242 Fax: (603) 271-6316
TDD Access: Relay NH 1-800-735-2964
http://sos.nh.gov/ email: administration@sos.nh.gov

(DOP)

STATE OF NEW HAMPSHIRE
DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER
172 Pembroke Road Concord, New Hampshire 03301
Phone: 271-2411 Fax: 271-2629

MS 7-5-23

June 16, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $60,000 in general funds from the Salary Adjustment Account to the Department of Natural and Cultural Resources divisions listed below effective the date of Governor and Council approval for the State Fiscal Year ending June 30, 2023. 100% General Funds.

Accounting Unit	Account Number	Amount
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-500100	$2,200
ADMINISTRATION	03-35-35-350010-34000000-500100	$27,000
FOREST & LANDS ADMINISTRATION	03-35-35-351010-35000000-500126	$20,000
FOREST HEALTH - STATE	03-35-35-351010-35120000-500100	$2,000
NH AUTOMATED INFORMATION SYS	03-35-35-353010-25520000-500100	$1,200
SVC TO PERSONS W/ DISABILITIE	03-35-35-353010-25530000-500100	$100
STATE ARTS DEVELOPMENT	03-35-35-353510-41040000-500100	$7,500
	Total:	**$60,000**

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2023. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2023, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

Sarah Stewart

Sarah L Stewart
Commissioner

Sam

The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

approved
Matt Mavrogeorge
Dep. Dir. of Personal

MS
7-5-23

June 30, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (NHDES) requests a transfer from the Salary Adjustment Fund in the amount of $29,600 to the following Accounting Units (AU) as listed below.

To:	03-44-44-442010-10000000-010-500100	$	300
	03-44-44-442010-15180000-010-500100		900
	03-44-44-440010-38510000-010-500100		400
	03-44-44-440010-38530000-010-500100		4,000
	03-44-44-442010-38000000-010-500100		24,000
	Total	$	29,600

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all salary accounts and found a shortage in the accounts noted above due to retirement payouts, adjustments for an increment, longevity and filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

Sam
Lar

The State of New Hampshire
NHDES Department of Environmental Services

Robert R. Scott, Commissioner

MJ
6-7-23

June 2, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (NHDES) requests a transfer from the Salary Adjustment Fund in the amount of $39,000 to the following Accounting Units (AU) as listed below.

To:	03-44-44-442010-10000000-011	$	7,000
	03-44-44-440010-10130000-012	$	15,000
	03-44-44-440010-10130000-010		2,000
	03-44-44-440010-38530000-010		4,000
	03-44-44-444010-54020000-010		10,000
	03-44-44-442010-90010000-010		1,000
	Total	$	39,000

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all salary accounts and found a shortage in the accounts noted above due to retirement payouts, adjustments for an increment, longevity and filling vacant positions. Your approval of this transfer will insure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan Carlson

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

mgr (DOE)

MLC

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

MT
7-589

July 5, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Respectfully request that the following transfers be made pursuant to RSA 99:4 (Salary Adjustment Fund). 100% General Funds.

From:	Salary Adjustment Fund	($ 21,556.00)
To:	06-56-56-562010-25310000-010-500100 ASSESSMENT - SATE	$ 21,556.00

Explanation

The request is to cover shortfalls in salaries through the end of Fiscal Year 2023. The shortfalls are primarily due to salary sweeps reducing appropriations below the amount needed to meet obligations; along with the salaries of incumbents being higher than the budgeted rate.

Respectfully submitted,

Tammy Vaillancourt

Digitally signed by Tammy Vaillancourt
Date: 2023.07.05 12:29:06 -04'00'

Tammy Vaillancourt
Chief Financial Officer

approved
Matt Mavrogeorge
Dep. Dir.
of Personnel

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 – Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964

Sheriff Christopher D. Connelly
Chairman

John V. Scippa
Director

June 26, 2023

NT
7-5-23

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer $35,000 in general funds from the Salary Adjustment Account to the Police Standards and Training Council listed below, effective the date of Governor and Council for the State Fiscal year ending June 30, 2023. **100% General Funds.**

Account	Account Number	Amount
Law Enforcement Training	06-87-87-087010-66390000-010-500100	$35,000.00
Total		**$35,000.00**

EXPLANATION

The above requested transfer is to cover a shortfall in the salary class through the end of Fiscal Year 2023. The shortfall in the above account resulted from the payout during the last payroll cycle to an employee after the salary and benefits sweep was conducted in April 2023.

Fund amounts from the Department transferred to the Salary Adjustment Funds during the fiscal year 2023, as well as balance available at year-end represents sufficient amounts to support this request.

Respectfully Submitted,

John V. Scippa
Director

Sam
Lar

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 30, 2023

KJ
7-17-23

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $26,000 to the following accounts as listed below to cover shortages effective upon Governor and Council approval. 100% General Funds.

		FY 2023
From: Salary Adjustment Fund		$26,000
To:	04-096-096-964010-21070000-010-500100	$26,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2023. The shortfall is due to filled position rate greater than budgeted.

We respectfully request your approval.

Sincerely,

William Cass

William J. Cass
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 •WWW.NHDOT.COM

mgr (DOP)

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

MT
7-5-23

June 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, the Department of Justice requests to transfer General Funds in the amount of $154,676 from the Salary Adjustment Fund to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Council approval for State Fiscal Year 2023, ending June 30, 2023. 100% General Funds.

Description	Accounting Unit	Amount
015-Salary Other Unclassified	02-20-20-202010-1033-015-500137	$1
012-Salary Other Unclassified	02-20-20-200010-2601-012-500128	$1,115
013-Salary Council and Attys General	02-20-20-200010-2601-013-500132	$22,460
014-Salary Other Unclassified	02-20-20-200010-2601-014-500134	$65,000
014-Salary Other Unclassified	02-20-20-200510-2616-014-500134	$66,100
		$154,676

EXPLANATION

Over $717,000 in salary funds were swept from the Department of Justice budget in Fiscal Year 2023. The Department is requesting $154,676, from this sweep, to cover any shortfalls in salaries through the end or fiscal year 2023. The shortfall in salary for accounting unit 1033, Office of Chief Medical Examiner, is a rounding issue in the payroll system for Fiscal Year 2023. The shortfalls in salary for accounting unit 2601, Attorney General-class 012 and class 013, are due to actual pay being higher than what remained in the budget line for Fiscal Year 2023.

The shortfall in salary for accounting unit 2601, Attorney General-class 014, is due to a salary class conversion, from classified to unclassified, approved by the Governor and Executive Council on July 14, 2021, item #50. The shortfall in salary for accounting unit 2616, Victim Witness Advocate, is due to salary class conversions, from classified to unclassified, approved by the Governor and Executive Council on September 29, 2021, item #92 and January 12, 2022, item #73. Funds in class 010 for these conversions will lapse to cover this shortfall.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#4059748

MLC
Lar
MT
6-22-23

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of $37,789.00 to cover a projected shortage in Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

		SFY 2023
02-023-023-232015-21930000	Dept. of Safety – Division of Administration – Grants Management	
010-500100 – Personal Services -Perm		$37,789.00

Explanation

This request is to cover a shortfall in salary costs of SFY 2023 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of $1,330.00 to cover a projected shortage in the Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

02-023-023-234015-40110000	Dept. of Safety – Division of State Police – Hampton Beach Detail	SFY 2023
060-500602 – Health Ins Benefit (Perm)		$1,330.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of $2,408.00 to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

02-023-023-231015-23000000	Dept. of Safety – Division of Administration – Office of Commissioner	SFY 2023
060-500602 – Health Ins Benefit (Perm)		$2,408.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

MT
6-23-23

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of $32,214.00 to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

02-023-023-232015-21930000	Dept. of Safety – Division of Administration – Grants Management	SFY 2023
060-500602 – Health Ins Benefit (Perm)		$32,214.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Pam

New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 30, 2023

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of $700,000 to the following accounts as listed below to cover shortages effective upon Governor and Council approval. 100% Highway Funds.

		FY 2023
From:	Benefit Adjustment Fund: 04-096-096-960015-30530000-220-502688	$700,000
To:	04-096-096-960515-29280000-060-500601	$700,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2023. The shortfalls are due to benefit allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William Cass

William J. Cass
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 •WWW.NHDOT.COM

tam
Lar

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 30, 2023

MT
7-17-23

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $1,500 to the following accounts as listed below to cover shortages effective upon Governor and Council approval. 100% Highway Funds.

		FY 2023
From:	Salary Adjustment Fund: 04-096-096-960015-30510000-219-502687	$1,500
To:	04-096-096-960515-30660000-010-500100	$1,500

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2023. The shortfalls are due to salary increases higher than budgeted.

We respectfully request your approval.

Sincerely,

William Cass

William J. Cass
Commissioner

MC 6-23-20 MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer from the Benefits Adjustment Fund in the amount of $504.00 to the following non-general funded account to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

02-023-023-231015-23000000 003-407470-Revolving Funds	Dept. of Safety – Division of Administration – Office of Commissioner	SFY 2023 ($504.00)
060-500602 – Health Ins Benefit (Perm)		$504.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC
Lar
MJ
6-26-23

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

June 21, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer general, highway and non-general funds in the amount of $107,000 to cover appropriation shortfall in Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023. Funding source: 30% General Funds, 26% Highway Funds, 12% Revolving Funds and 32% Agency Funds

02-23-23-232015-21900000 Division of Administration-Financial Mgmt & Planning

Class	Description	Requested Action
012-500128	Personal Serv -Unclass	$107,000
Total Appropriation		**$107,000**
00015	Highway Funds	$ 27,820
00010	General Funds	$ 32,100
003-407470-12	Revolving Funds	$ 12,840
009-407017-44	Agency Income	$ 34,240
Total Revenue		**$107,000**

EXPLANATION

This request is to cover a shortfall in salary costs of SFY 2023. Funds to be swept from class 010 into class 012. The above noted transfer will be offset by $107,000 general, highway and non-general funds being lapse into the Salary Adjustment Fund from the following account:

02-23-23-232015-21900000 -Division of Administration -Financial Mgmt & Planning

Class	Description	Requested Action
010-500100	Personal Serv-Perm	$107,000
Total Appropriation		**$107,000**
00015	Highway Funds	$ 27,820
00010	General Funds	$ 32,100
003-407470-12	Revolving Funds	$ 12,840
009-407017-44	Agency Income	$ 34,240
Total Revenue		**$107,000**

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

MLC

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER OF
SAFETY

MJ
6-23-23

June 20, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer from the Benefits Adjustment Fund in the amount of $1,456.00 to the following non-general funded account to cover a projected shortage in the Division of Administration. Effective upon Governor and Council approval for State Fiscal Year 2023 ending June 30, 2023.

		SFY 2023
02-023-023-231015-23000000 009-407017-Agency Income	Dept. of Safety – Division of Administration – Office of Commissioner	($1,456.00)
060-500602 – Health Ins Benefit (Perm)		$1,456.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2023 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

MT
7-14-23

July 13, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Justice requests to transfer $134 from 100% non-general funds and further accept and expend the additional non-general funds to cover a projected shortfall in benefits for the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2023, ending June 30, 2023.

Description	Accounting Unit	Amount
000-Grants Federal	02-20-20-200510-2904-000-404530	($134)
060-Benefits	02-20-20-200510-2904-060-500601	$134

EXPLANATION

The above-requested transfer is to cover shortfalls in benefits through the end of Fiscal Year 2023. The benefit shortfall in accounting unit 2904, Drug Task Force was due to employee changes to a higher-rated benefit plan than what was originally budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#4100785

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

MS 7-5-23

June 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Justice requests to transfer General Funds in the amount of $133,475, and further accept and expend the additional non-general funds to cover a projected shortfall in benefits for the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2023, ending June 30, 2023. 100% Non-General Funds.

Description	Accounting Unit	Amount
005-County Payments	02-20-20-202010-1037-005-407319	($4,225)
009-Cremation Revenue	02-20-20-202010-1037-009-405296	($4,225)
060-Benefits	02-20-20-202010-1037-060-500601	$8,450
009-Agency Income	02-20-20-201510-2617-009-402231	($18,175)
060-Benefits	02-20-20-201510-2617-060-500601	$18,175
000-Grants Federal	02-20-20-200510-2904-000-404530	($90,095)
060-Benefits	02-20-20-200510-2904-060-500601	$90,095
003-Revolving Funds	02-20-20-201010-3304-003-407159	($16,755)
060-Benefits	02-20-20-201010-3304-060-500601	$16,755

EXPLANATION

The above-requested transfer is to cover shortfalls in benefits through the end of Fiscal Year 2023. The benefit shortfalls for accounting unit 1037, Medico Legal, accounting unit 2617, Victim Assistance, accounting unit 2904, Drug Task Force, and accounting unit 3304, Debt

Sam

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 30, 2023

MJ
7-14-23

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, authorize the Commissioner, Department of Transportation (DOT) to transfer 100% non-general funds, and further accept and expend additional non-general funds in the following accounts:

Account Number	FY 2023
04-096-096-964010-29910000-060-500601	$500
04-096-096-964010-29910000-009-407323	($500)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2023. The shortfalls are due to benefit allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William Cass

William J. Cass
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 •WWW.NHDOT.COM

mgm (DOR)

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

MS 7-5-23

June 12, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Department of Justice to transfer Non-General Funds in the amount of $61,936, and further accept and expend the additional non-general funds to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Executive council approval for State Fiscal Year 2023, ending June 30, 2023. 100% Non-General Funds.

Description	Accounting Unit	Amount
000-Federal Funds	02-20-20-200510-2615-000-404736	($2,801)
010-Personal Services Perm Classified	02-20-20-200510-2615-010-500100	$2,801
000-Federal Funds	02-20-20-200510-2616-000-404807	($42,220)
014-Salary Other Unclassified	02-20-20-200510-2616-014-500134	$42,220
000-Federal Funds	02-20-20-200510-2904-000-404530	($4,865)
010-Personal Services Perm Classified	02-20-20-200510-2904-010-500100	$4,865
000-Federal Funds	02-20-20-200510-2904-000-404530	($12,050)
013-Salary Council and Attys General	02-20-20-200510-2904-013-500132	$12,050

EXPLANATION

The above-requested transfer is to cover the shortfall in salaries through the end of Fiscal Year 2023. The shortfall in accounting unit 2615, Medicaid Fraud Unit, is due to employee step increases. The shortfall in accounting unit 2616, Victim Witness Advocate, is due to salary class

conversions, from classified to unclassified, approved by the Governor and Executive Council on September 29, 2021. The shortfall in accounting unit 2904, is due to employee transfers and new hires at a higher rate than what was budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#4059901

New Hampshire Fish and Game Department

11 Hazen Drive, Concord, NH 03301-6500
Headquarters: (603) 271-3421
Website: www.WildNH.com

TDD Access: Relay NH 1-800-735-2964
Fax: (603) 271-1438
Email: info@wildlife.nh.gov

Scott R. Mason
Executive Director

NK
7-5-23

June 19, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment Fund:

FROM:		
20-07500-54480000-220-502688	Benefit Adjustment Fund	-$44,000.00
TO:		
20-07500-11710000-060-500602	Office of the Director	+$21,000.00
20-07500-22000000-060-500602	Wildlife Damage	+$23,000.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to have a deficit before the end of fiscal year 2023. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division

New Hampshire Fish and Game Department

11 Hazen Drive, Concord, NH 03301-6500
Headquarters: (603) 271-3421
Website: www.WildNH.com

TDD Access: Relay NH 1-800-735-2964
Fax: (603) 271-1438
Email: info@wildlife.nh.gov

Scott R. Mason
Executive Director

approved
Matt Mavrogeorge
Dep. Dir. of Personnel

MT
7-5-23

June 19, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment Fund:

FROM:		
20-07500-54470000-219-502687	Salary Adjustment Fund	-$-6,300.00
TO:		
20-07500-11710000-011-500126	Office of the Director	+$ 1,200.00
20-07500-21180000-010-500100	Licensing	+$ 2,600.00
20-07500-21190000-010-500100	Fleet Management	+$ 1,200.00
20-07500-22000000-010-500100	Wildlife Damage	+$ 1,300.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to have a deficit before the end of fiscal year 2023. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Scott R. Mason
Executive Director

Kathy Ann LaBonte, Chief
Business Division