



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION OF FORESTS AND LANDS

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2214 Fax: 603-271-6488 www.nhdf.org

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August 14, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with Administrative Rule Adm 611.08 (g), the Department of Natural and Cultural Resources, Division of Forests and Lands, Communication Operations Bureau, respectfully requests permission to increase their fleet size by one vehicle effective upon Governor and Executive Council approval.

EXPLANATION

The Division of Forests and Lands has recently added the position of a Communications Technician for the primary purpose of maintaining and servicing the 18 radio communications sites as well as the Division of Parks and Recreation's radio systems. This position requires use of vehicle transportation to carry out the duties and responsibilities as assigned. Additionally, this position requires a vehicle equipped with the ability to go off road to navigate the mountain roads and be able to carry communications equipment. For this reason, we are requesting approval for an additional fleet vehicle.

The Division of Forests and Lands is requesting a fleet increase by adding a Ford Bronco Special Utilities Vehicle (SUV). This SUV is a necessity for this additional position to fulfill the job requirements. Funding for the SUV is available in account 03-035-035-351010-86820000-030-500300. Source of funds is 100% Other Funds (Agency Income).

Respectfully submitted,

Concurred,

Patrick D. Hackley
Director

Sarah L. Stewart
Commissioner





State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street – Room 100
Concord, New Hampshire 03301
(603) 271-3201 Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

August 28, 2023

Sheri L. Rockburn
Assistant Commissioner

Attn: Sarah L. Stewart
Commissioner
NH Department of Natural and Cultural Resources
172 Pembroke Road
Concord, NH 03301

SUBJECT: Response to Fleet Increase Request 8/16/23

Commissioner Stewart:

Please accept this as acknowledgement and receipt of your request to increase the NH Department of Natural and Cultural Resources fleet size by one (1) motor vehicle (SUV- Ford Bronco/Jeep Wrangler or equivalent) prior to submission to the Governor and Executive Council for formal consideration.

This would bring the NH Department of Natural and Cultural Resources passenger auto, truck, van, and SUV fleet size to a total of 207 vehicles which is an adequate number for the agency's operations.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the request is reasonably justified and compelling enough to merit consideration by the Governor and Executive Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Respectfully submitted,

Andrew Bennett
State Fleet Manager, DAS Division of Procurement and Support Services

Gary S. Lunetta
Director, DAS Division of Procurement & Support Services

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