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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

*DIVISION OF PUBLIC HEALTH SERVICES*

29 HAZEN DRIVE, CONCORD, NH 03301

603-271-4501 1-800-852-3345 Ext. 4501

Fax: 603-271-4827 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Lori A. Weaver  
Interim Commissioner

Patricia M. Tilley  
Director

July 18, 2023

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services, to accept and expend federal funds in the amount of \$1,000,000 from the Centers for Disease Control and Prevention (CDC) to fund the Strengthening Sexually Transmitted Disease (STD) Prevention and Control program as part of the American Rescue Plan effective upon date of approval by the Fiscal Committee and Governor and Council through June 30, 2025, and further authorize the funds to be allocated as follows. 100% Federal Funds.

**05-95-90-902510-24960000-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, ARP - STD PREVENTION**

Class-Account	Description	FY24 Current Adjusted Authorized	Requested Action	Revised FY24 Adjusted Authorized
Revenue				
000-404183-16	Federal Funds	\$ 516,093	\$ 1,000,000	\$ 1,516,093
	General Funds	\$ -		\$ -
	<b>Total Revenue:</b>	<b>\$ 516,093</b>	<b>\$ 1,000,000</b>	<b>\$ 1,516,093</b>

Class-Account	Description	FY24 Current Adjusted Authorized	Requested Action	Revised FY24 Adjusted Authorized
Expense				
018-500106	Overtime	\$ 113,359	\$ -	\$ 113,359
020-500200	Current Expenses	\$ 24,966	\$ -	\$ 24,966
026-500251	Memberships	\$ 5,280	\$ 2,340	\$ 7,620
030-500311	Equipment	\$ 114	\$ -	\$ 114
037-500173	Technology-Hardware	\$ 12,000	\$ -	\$ 12,000
038-500175	Technology-Software	\$ 15,918	\$ -	\$ 15,918
039-500188	Telecommunications	\$ 4,672	\$ 5,000	\$ 9,672
041-500801	Audit Fund Set Aside	\$ 1,250	\$ 1,000	\$ 2,250
042-500620	Post Retirements Benefits	\$ 33,690	\$ 27,556	\$ 61,246
059-500117	Temp Full Time	\$ 93,694	\$ 537,625	\$ 631,319
060-500601	Benefits	\$ 75,041	\$ 266,701	\$ 341,742
066-500544	Employee Training	\$ 841	\$ 1,044	\$ 1,885
070-500704	In State Travel Reimb	\$ 7,141	\$ 148	\$ 7,289
080-500714	Out of State Travel Reimb	\$ 27,292	\$ 1,888	\$ 29,180
102-500731	Contracts for Program Services	\$ 100,835	\$ 156,698	\$ 257,533
<b>Total Expense:</b>		<b>\$ 516,093</b>	<b>\$ 1,000,000</b>	<b>\$ 1,516,093</b>

**EXPLANATION**

This request is being made to accept additional grant funds available for the STD Prevention and Control program to support existing Disease Intervention and Investigation Specialists (DIS) that strengthen the capacity of the Division of Public Health Services and Local Health Departments to prevent, mitigate and control the spread of Sexually Transmitted Diseases and other infections.

The funds are to be budgeted as follows:

- Class 026 The funds will be used for current year dues to the National Coalition of STD Directors (NCSD).
- Class 039 The funds will be used for cell phones for personnel working on STD Workforce Development activities.
- Class 041 The funds will be used for audit fund set aside per State requirement.
- Class 042 The funds will be used for post-retirement expense.
- Class 059 The funds will be used for salary to continue existing full-time temporary positions.
- Class 060 The funds will be used for benefits for the above positions.
- Class 066 The funds will be used to provide infectious disease prevention training for DIS staff.
- Class 070 The funds will be used for in-state travel for staff traveling for infectious disease investigations and to visit STD clients, attending in-state meetings and contractor site visits.
- Class 080 The funds will be used for Infectious Disease Care Coordinators to attend the National Coalition of STD Directors Annual Meeting and for staff members to attend the CDC and STD National Conferences.

Class 102 The funds will be used to continue contracting with Nashua and Manchester Health Departments to provide highly specialized public health infectious disease control through investigation, education, clinical testing, targeted outreach and field work. In addition, the funds will be used to contract with the National Coalition of STD Directors to coordinate a collaborative project to conduct a community assessment for partner services to identify programmatic strengths and gaps and prioritization of Disease Intervention and Investigation Specialists (DIS) hiring needs with a focus on diversity, health equity and inclusion for the workforce to serve local communities more effectively.

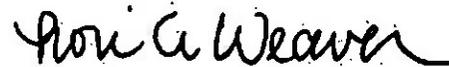
In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the CDC as defined in the Notice of Grant Award and cannot be used to offset General Funds. These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of Funds: 100% Federal Funds from the Centers for Disease Control and Prevention (CDC).

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully Submitted,



Lori A. Weaver  
Interim Commissioner



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH25PS0051 59-05-01

FAIN# NH25PS005159

Federal Award Date: 01/27/2023

Recipient Information

- 1. Recipient Name**  
HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF  
129 Pleasant St  
Concord, NH 03301-3852  
[NO DATA]
- 2. Congressional District of Recipient**  
02
- 3. Payment System Identifier (ID)**  
1026000618B5
- 4. Employer Identification Number (EIN)**  
026000618
- 5. Data Universal Numbering System (DUNS)**  
011040545
- 6. Recipient's Unique Entity Identifier (UEI)**  
LA2HR1U97VC6
- 7. Project Director or Principal Investigator**  
Ms. Patricia Tilley  
Director of Public Health Services  
patricia.m.tilley@dhhs.nh.gov  
603-271-4612
- 8. Authorized Official**  
Ms. Richelle Swanson  
AO / Financial Administrator  
Richelle.Swanson@dhhs.nh.gov  
603-271-4613

Federal Agency Information  
CDC Office of Financial Resources

- 9. Awarding Agency Contact Information**  
Rhonda Burton  
Grants Management Specialist  
bgr2@cdc.gov  
770-488-1381

10. Program Official Contact Information

Roman Abeysa  
Program Officer  
tnp8@cdc.gov  
111-111-1111

Federal Award Information

- 11. Award Number**  
6 NH25PS005159-05-01
- 12. Unique Federal Award Identification Number (FAIN)**  
NH25PS005159
- 13. Statutory Authority**  
This Program is authorized under section 318 of the Public Health Service Act (42 U.S.C. Section 247c, as amended)
- 14. Federal Award Project Title**  
New Hampshire STD Prevention and Control
- 15. Assistance Listing Number**  
93.977
- 16. Assistance Listing Program Title**  
Preventive Health Services\_Sexually Transmitted Diseases Control Grants
- 17. Award Action Type**  
Supplement
- 18. Is the Award R&D?**  
No

Summary Federal Award Financial Information

<b>19. Budget Period Start Date</b>	01/01/2023	- End Date	12/31/2023
<b>20. Total Amount of Federal Funds Obligated by this Action</b>			\$1,000,000.00
20a. Direct Cost Amount			\$1,000,000.00
20b. Indirect Cost Amount			\$0.00
<b>21. Authorized Carryover</b>			\$0.00
<b>22. Offset</b>			\$0.00
<b>23. Total Amount of Federal Funds Obligated this budget period</b>			\$300,000.00
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>			\$0.00
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>			\$1,300,000.00
<b>26. Period of Performance Start Date</b>	01/01/2019	- End Date	12/31/2023
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</b>			\$4,510,067.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Mr. Arthur Lusby  
Grants Management Officer, Team Lead

30. Remarks

Supplemental Funding: Financial Assistance in the amount of \$1,000,000.00



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH25PS0051 59-05-01

FAIN# NH25PS005159

Federal Award Date: 01/27/2023

<b>Recipient Information</b>	
<b>Recipient Name</b>	
HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 Pleasant St Concord, NH 03301-3852 [NO DATA]	
<b>Congressional District of Recipient</b>	
02	
<b>Payment Account Number and Type</b>	
1026000618B5	
<b>Employer Identification Number (EIN) Data</b>	
026000618	
<b>Universal Numbering System (DUNS)</b>	
011040545	
<b>Recipient's Unique Entity Identifier (UEI)</b>	
LA2HR1U97VC6	

<b>31. Assistance Type</b>	Cooperative Agreement
<b>32. Type of Award</b>	Other

<b>33. Approved Budget</b> (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation.	
a. Salaries and Wages	\$466,102.00
b. Fringe Benefits	\$243,931.00
c. Total Personnel Costs	\$710,033.00
d. Equipment	\$0.00
e. Supplies	\$17,772.00
f. Travel	\$17,933.00
g. Construction	\$0.00
h. Other	\$222,262.00
i. Contractual	\$332,000.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$1,300,000.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$0.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$1,300,000.00</b>
<b>m. Federal Share</b>	<b>\$1,300,000.00</b>
<b>n. Non-Federal Share</b>	<b>\$0.00</b>

**34. Accounting Classification Codes**

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
9-939ZRJQ	19NH25PS005159	PS	41.51	93.977	\$0.00	75-19-0950
9-939ZRPZ	19NH25PS005159	PS	41.51	93.977	\$0.00	75-19-0950
0-9210840	19NH25PS005159	PS	41.51	93.977	\$0.00	75-20-0950
0-939ZRPZ	19NH25PS005159	PS	41.51	93.977	\$0.00	75-20-0950
1-9210840	19NH25PS005159	PS	41.51	93.977	\$0.00	75-21-0950
1-939ZRPZ	19NH25PS005159	PS	41.51	93.977	\$0.00	75-21-0950
1-9390H67	19NH25PS005159C6	PS	41.51	93.977	\$0.00	75-X-0140
2-9210840	19NH25PS005159	PS	41.51	93.977	\$0.00	75-22-0950
2-939ZRPZ	19NH25PS005159	PS	41.51	93.977	\$0.00	75-22-0950
2-9390H6F	19NH25PS005159C6	PS	41.51	93.977	\$0.00	75-X-0140
3-9210840	19NH25PS005159	PS	41.51	93.977	\$0.00	75-23-0950
3-939ZRPZ	19NH25PS005159	PS	41.51	93.977	\$0.00	75-23-0950
3-9390H6F	19NH25PS005159C6	PS	41.51	93.977	\$1,000,000.00	75-X-0140



**DEPARTMENT OF HEALTH AND HUMAN SERVICES** Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH25PS0051.59-05-01

FAIN# NH25PS005159

Federal Award Date: 01/27/2023

**Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

# AWARD ATTACHMENTS

HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF

6 NH25PS005159-05-01

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## 1. Terms and Conditions

**Notice of Funding Opportunity (NOFO): PS19-1901**  
**Award Number: NH25PS005159**

**ADDITIONAL AWARD INFORMATION**

**Supplemental Funding:** Additional funding in the amount **\$1,000,000** is approved for the Year 05 budget period, which is **February 01, 2023** through **December 31, 2023**, this award.

**Coronavirus Disease 2019 (COVID-19) Funds:** A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2] agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting guidance is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

To achieve the public health objectives of ensuring the health, safety, and welfare of all Americans, recipient must distribute or administer vaccine without discriminating on non-public-health grounds within a prioritized group.

**Termination/Non-compliance:**

This award may be terminated in whole or in part consistent with 45 CFR 75.372. CDC may impose other enforcement actions in accordance with 45 CFR 75.371- Remedies for Noncompliance, as appropriate.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

**Unallowable Costs:**

1. Research.
2. Clinical care
3. Publicity and propaganda (lobbying):
4. Other than for normal and recognized executive-legislative relationships, no funds may be used for:
  - a. publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
  - b. the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body o See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:  
[https://www.cdc.gov/grants/documents/AntiLobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/AntiLobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
5. All unallowable costs cited in CDC-RFA-PS19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

**DIS-Workforce Supplemental Funded Contract/Consultant Requirement:** The recipient must submit all contractual and consultant elements as described in the CDC Budget Preparation Guidance by uploading into Grant Solutions as a grant note within **90 days** of receipt of the Notice of Award. If the date falls on a weekend or holiday, the submission will be due the following business day. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. ~~If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency, Contact Information, section on the first page before the due date.~~

**REPORTING REQUIREMENTS**

The following is a summary of the reporting requirements:

**Progress and Fiscal Reports:** Recipients must submit progress updates and fiscal reports every 12 months.

- Progress reports must include status in meeting hiring goals at recipient and sub-recipient levels.
- Fiscal reports must summarize progress in obligating and spending the allotted funds. Reporting templates will be made available.

**PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.

**Document Number:** NH25PS005159C6

**Stewardship:** The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

**Office of Grants Services Contact:**

Rhonda Burton, MSc

Grants Management Specialist

Centers for Disease Control and Prevention (CDC)

Office of Grants Services (OGS)

Email: [rburton@cdc.gov](mailto:rburton@cdc.gov)

Telephone: (770) 488-1381

**PLEASE REFERENCE AWARD NUMBER ON ALL CORRESPONDENCE**